

COUNTY OF CARBON
INVITATION TO BID
FOR
BULLET RESISTANT MATERIAL INSTALLATION,
DISTRICT COURT OFFICES

Mandatory Site Visit:

9:00 A.M, Tuesday, April 10, 2018

At: District Court 56-3-01
340 Center Ave.
Jim Thorpe, PA 18229

Written Inquiry Period via Email Only:

12:00 P.M., Friday, April 13, 2018

To: carbonpurchasing@carboncounty.net

Submittal Deadline:

3:30 P.M., Monday, April 23, 2018

To: Carbon County Controller's Office
Courthouse Annex, 2nd Floor
2 Hazard Square
P.O. Box 59
Jim Thorpe, Pa. 18229

Your Bid Must Include (1) Original & (1) Copy of:

- Proposal, Pg. 12
- Non-Collusion Affidavit, Pg. 15
- Public Works Verification Form, Pg. 16
- Warranty Information (see Pg. 11, #12)
- 10% Bid Bond

County's Point of Contact:

Linda Dopira, Purchasing Manager
Ph: (570) 325-8988
Email: carbonpurchasing@carboncounty.net

INVITATION TO BID

The County of Carbon will receive sealed bids until 3:30 P.M., prevailing time, April 23, 2018 in the office of the County Controller, Courthouse Annex, 2nd Floor, P.O. Box 59, Jim Thorpe, PA 18229, for the following:

BULLET RESISTANT MATERIAL INSTALLATION, DISTRICT COURT OFFICES

Contract documents and specifications may be obtained by contacting the Carbon County Purchasing Department, Courthouse Annex, 2nd Floor, Jim Thorpe, PA 18229, (570) 325-8988.

Addenda, if any, will be issued to only those persons whose name and address are on record as having obtained the contract documents.

A mandatory pre-bid meeting will be held on Tuesday, April 10, 2018 beginning at 9:00 A.M. at District Court Office 56-3-01, 340 Center Ave., Jim Thorpe, Pa. Bidders will then visit the other (2) installation locations. Bids received from non-attendees will not be accepted. Prospective bidders are encouraged to obtain the bidding documents well in advance of the mandatory pre-bid meeting.

A certified check or bank draft, payable to the County of Carbon, or a satisfactory Bid Bond executed by the Bidder and an acceptable surety in the amount equal to ten percent (10%) of the total bid shall be submitted with each bid.

This project is subject to the provisions of the Pa. Prevailing Wage Act.

Bids will be publicly opened and read aloud at the regular Board of Commissioners Meeting at 10:30 A.M., prevailing time, Thursday, April 26, 2018 in the Commissioners Conference Room, Courthouse Annex, 3rd Floor, Jim Thorpe, PA.

The award will be made, usually within thirty (30) days, to the lowest responsible and responsive bidder submitting a bid in conformity with the specifications. However, the County reserves the right to reject any or all bids.

COUNTY OF CARBON
Wayne E. Nothstein, Chairman

Adv. 3/26 & 3/29/18

**BULLET RESISTANT MATERIALS INSTALLATION,
DISTRICT COURT OFFICES
SPECIFICATIONS**

SCOPE OF WORK

1. The County of Carbon is seeking proposals from qualified bidders to provide and install UL752, Level 3 bullet resistant panels in the transaction windows at (3) District Court Offices.

MANDATORY PRE-BID MEETING:

2. The mandatory pre-bid meeting will be held at 9:00 a.m. on Tuesday, April 10, 2018 at the Jim Thorpe District Court Office. Bidders will then proceed to the Palmerton and Lansford locations.

MINIMUM SPECIFICATIONS:

3. All materials must be clear. Acrylic is the preferred material.
4. Clear voice transmission via passive voice ports is required. Use of an overlay system is the preferred system to achieve full ballistic protection while preserving voice clarity and office privacy. This spec is achieved by having a larger panel overlay and be attached to a smaller port in the main panel piece. Voice transmission occurs through the air gap between the two panels.
5. Use of metal speak-thru ports as an alternate is not allowed (example: CR Laurence Part #N666 does not meet our spec for voice clarity and privacy). Intercoms are not acceptable due to privacy concerns. Vendors may submit alternate designs.
6. The voice transmission panel overlay should not impede the ability of the employee to see all actions by the customer on the other side.
7. All transaction windows should completely cover the window span, and are required to include a recessed deal tray in the counter. At one location (Palmerton), two of the existing windows have deal trays that can remain in use (i.e. do not need to be replaced).
8. All existing framework should be removed (ex. one window in Palmerton has bars in the opening).
9. The points of installation and approximate measurements are listed herein. Size must be field-verified prior to bidding.

**A) District Court 56-3-01
340 Center Ave.
Jim Thorpe, PA 18229**

(1) Window: 43"W x 34.75"H

(1) Window: 28.5"W x 35"H

**B) District Court 56-3-02
401 Delaware Ave.
Palmerton, PA 18071**

- (1) Window: 50.13"W x 43"H
- (1) Window: 30.25"W x 43"H
- (1) Window: 30.13"W x 43"H
- *(3) Windows: 21.5"W x 43.5"H

*Note: These (3) windows are only for viewing purposes and do not require deal trays.

**C) District Court 56-3-03
417 E. Ridge St.
Lansford, PA 18232**

- (1) Window: 57.75"W x 31.13"H
- (1) Window: 36"W x 31.5"H
- (1) Window: 10.5"W x 70"H

TIME OF COMPLETION:

10. All project work must be completed on or before sixty (60) days of the Notice to Proceed.

HOURS OF WORK:

11. In order to alleviate any disruption in court hearings, Contractor must coordinate an installation schedule with each location. Contact information will be provided at Award of Contract. Contractor will be limited to work Monday through Friday, 8:00 a.m. to 4:30 p.m., excluding holidays.

PRODUCT/LABOR WARRANTY:

12. Bidders are required to include product and labor warranty information with their bid.