

**AUGUST 2, 2018**

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:56 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, SECRETARY III JEN BOGER, TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR GREGORY ARMSTRONG, SHERIFF ANTHONY HARVILLA, PLANNING AND DEVELOPMENT DIRECTOR DAVID BODNAR, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

CONTROLLER ROBERT CRAMPSIE WAS ABSENT.

**AUGUST 02, 2018**  
**RECONVENED AUGUST 16, 2018**  
**RECONVENED AUGUST 30, 2018**  
**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 5, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

JULY 30, 2018            10:30 A.M.

**COURT ADMINISTRATION:**

**DISTRICT JUSTICES:**

MOTION BY MR. MR. O'GUREK, SECONDED BY GERHARD, TO CHANGE THE RATE OF ONE (1) DISTRICT JUSTICE OFFICE SUPERVISOR I FROM \$22.58 PER HOUR (**GRADE S 2 – STEP R**) TO \$17.83 PER HOUR (**GRADE S 2 – STEP J**) EFFECTIVE AUGUST 2, 2018.

**S – INDICATES SUPERVISORY**

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY MR. MR. O'GUREK, SECONDED BY GERHARD, TO CHANGE THE RATE OF ONE (1) DISTRICT JUSTICE SECRETARY II FROM \$16.36 PER HOUR (**GRADE 7 – STEP K**) TO \$12.18 PER HOUR (**GRADE 7 – STEP A**) EFFECTIVE AUGUST 2, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**DOMESTIC RELATIONS:**

MOTION BY MR. MR. O'GUREK, SECONDED BY GERHARD, TO CHANGE THE RATE OF ONE (1) DOMESTIC RELATIONS SPECIALIST I FROM \$10.52 PER HOUR

**AUGUST 02, 2018**  
**RECONVENED AUGUST 16, 2018**  
**RECONVENED AUGUST 30, 2018**

**(GRADE 4 – STEP A)** TO \$11.16 PER HOUR **(GRADE 4 – STEP C)** EFFECTIVE AUGUST 6, 2018.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**ANIMAL SHELTER:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) PART-TIME K-9 OFFICER FROM \$9.54 PER HOUR **(GRADE 2 – STEP A)** TO \$9.83 PER HOUR **(GRADE 2 – STEP B)** EFFECTIVE SEPTEMBER 5, 2018.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CHILDREN & YOUTH SERVICES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) COUNTY CASEWORKER I AT \$14.10 PER HOUR **(GRADE 10 – STEP A)** EFFECTIVE AUGUST 24, 2018.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ABOLISH THE POSITION OF ONE (1) COUNTY CASEWORKER II AT \$17.50 PER HOUR **(GRADE 12 – STEP E)** EFFECTIVE AUGUST 24, 2018.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COMMISSIONERS' OFFICE:**

**PARKING FUND:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) PART-TIME PARKING ATTENDANT FROM \$10.32 PER HOUR **(GRADE 3 – STEP B)** TO \$10.02 PER HOUR **(GRADE 3 – STEP A)** EFFECTIVE AUGUST 2, 2018.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**AUGUST 02, 2018**  
**RECONVENED AUGUST 16, 2018**  
**RECONVENED AUGUST 30, 2018**  
**CORRECTIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) ADMINISTRATIVE ASSISTANT FROM \$19.71 PER HOUR (**GRADE 9 – STEP N**) TO \$13.43 PER HOUR (**GRADE 9 – STEP A**) EFFECTIVE AUGUST 6, 2018.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF TWO (2) PART-TIME CORRECTIONS OFFICERS FROM \$11.60 PER HOUR (**GRADE 6 – STEP A**) TO \$11.95 PER HOUR (**GRADE 6 – STEP B**) EFFECTIVE AUGUST 28, 2018.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PURCHASING:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) PURCHASING MANAGER TRAINEE AT \$15.07 PER HOUR (**GRADE S 4 – STEP A**) EFFECTIVE AUGUST 2, 2018.

S-INDICATES SUPERVISORY

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE CHAIRMAN RECESSED THE MEETING OF THE CARBON COUNTY SALARY BOARD AT 11:00 A.M., TO BE RECONVENED AUGUST 16, 2018.

**AUGUST 16, 2018**

THE AUGUST 2, 2018 MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS RECONVENED THIS DATE AT 11:02 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, SECRETARY III JEN BOGER, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR GREGORY

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ARMSTRONG, CHIEF ADULT PROBATION OFFICER RICHMOND PARSONS, DIRECTOR  
OF PLANNING & DEVELOPMENT DAVID BODNAR, AND HUMAN RESOURCES  
DIRECTOR DAWN BOWMAN.

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

AUGUST 13, 2018	9:30 A.M.
AUGUST 15, 2018	2:20 P.M.

**COURT ADMINISTRATION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ESTABLISH THE  
POSITION OF ONE (1) \*TEMPORARY PART-TIME CLERK AT \$10.02 PER HOUR (**GRADE 3**  
– **STEP A**) EFFECTIVE AUGUST 16, 2018.

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000  
HOURS.**

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**ADULT PROBATION:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO ESTABLISH THE  
POSITION OF ONE (1) PROBATION OFFICER I (AFSCME COURT APPOINTED  
PROFESSIONAL UNION) AT \$15.00 PER HOUR EFFECTIVE AUGUST 16, 2018.  
(CONTINGENT UPON CONTINUED GRANT FUNDING.)

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**AUGUST 02, 2018**  
**RECONVENED AUGUST 16, 2018**  
**RECONVENED AUGUST 30, 2018**  
**CLERK OF COURTS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) COLLECTION CLERK II/BUREAU OF COLLECTIONS FROM \$11.72 PER HOUR (GRADE 5 – STEP C) TO \$11.05 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE SEPTEMBER 1, 2018.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SHERIFF:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) SPECIAL DEPUTY SHERIFF FROM \$15.25 PER HOUR (**GRADE 11 – STEP B**) TO \$14.81 PER HOUR (**GRADE 11 – STEP A**) EFFECTIVE AUGUST 18, 2018.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE CHAIRMAN RECESSED THE MEETING OF THE CARBON COUNTY SALARY BOARD AT 11:04 A.M.,  
TO BE RECONVENED AUGUST 30, 2018.

**AUGUST 30, 2018**

THE AUGUST 2, 2018 MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS RECONVENED THIS DATE AT 10:42 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE P. BUTRIE, SECRETARY III JEN BOGER, CONTROLLER ROBERT CRAMPSIE, COURT ADMINISTRATOR GREGORY ARMSTRONG, SHERIFF ANTHONY HARVILLA, WARDEN TIMOTHY FRITZ, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

**AUGUST 02, 2018**  
**RECONVENED AUGUST 16, 2018**  
**RECONVENED AUGUST 30, 2018**

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

AUGUST 29, 2018

10:45 A.M.

**CORRECTIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) ADMINISTRATIVE ASSISTANT FROM \$13.43 PER HOUR (**GRADE 9 – STEP A**) TO \$13.84 PER HOUR (**GRADE 9 – STEP B**) EFFECTIVE AUGUST 31, 2018.

BOARD POLLED: CRAMPSIE YES

O'GUREK YES

GERHARD YES

NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) LIVE SCAN OPERATOR/CORRECTIONS CLERK FROM \$12.07 PER HOUR (**GRADE 5 – STEP D**) TO \$11.05 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE AUGUST 31, 2018.

BOARD POLLED: CRAMPSIE YES

O'GUREK YES

GERHARD YES

NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT  
10:44 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN