

SEPTEMBER 07, 2017

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:40 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR GREGORY ARMSTRONG.

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE MONTHLY SALARY BOARD MEETING HELD JULY 6, 2017.

BOARD POLLED:	CRAMPSIE	NOT VOTING*
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

*DUE TO ABSENCE AT JULY 6TH MEETING.

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE SALARY BOARD MEETING HELD AUGUST 3, 2017.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	NOT VOTING*
	GERHARD	YES
	NOTHSTEIN	YES

*DUE TO ABSENCE AT AUGUST 3RD MEETING.

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

SEPTEMBER 5, 2017 10:30 A.M.

BUILDINGS & GROUNDS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) PART-TIME MAINTENANCE FROM \$9.83 PER HOUR (**GRADE 2 – STEP B**) \$9.54 PER HOUR (**GRADE 2 – STEP A**) EFFECTIVE SEPTEMBER 7, 2017.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS’ OFFICE:

PARKING FUND:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ABOLISH THE POSITION OF ONE (1) PART-TIME PARKING SUPERVISOR AT \$19.48 PER HOUR (**GRADE S 2 – STEP M**) EFFECTIVE SEPTEMBER 10, 2017.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PURCHASING:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ABOLISH THE POSITION OF ONE (1) ASSISTANT PURCHASING MANAGER TRAINEE AT \$12.79 PER HOUR (**GRADE 8 – STEP A**) EFFECTIVE SEPTEMBER 7, 2017.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD RECESSED AT 10:42 A.M.

SEPTEMBER 14, 2017

THE SEPTEMBER 7, 2017 MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS RECONVENED THIS DATE AT 10:46 A.M. IN THE

SEPTEMBER 07, 2017

COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE,
PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD
AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K.
AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE
BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, SHERIFF
ANTHONY HARVILLA, HUMAN RESOURCES DIRECTOR DAWN BOWMAN, AND
ASSISTANT COURT ADMINISTRATOR KELLY HAMM.

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

SEPTEMBER 11, 2017	3:15 P.M.
SEPTEMBER 12, 2017	11:30 A.M.
SEPTEMBER 13, 2017	2:30 P.M.

BUILDINGS & GROUNDS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE
SALARY OF ONE (1) OPERATIONS/MAINTENANCE DIRECTOR FROM \$58,718.40 PER
ANNUM (**GRADE S 9 – STEP N**) TO \$50,000.00 PER ANNUM (**GRADE S 9**) EFFECTIVE
SEPTEMBER 14, 2017.

S – INDICATES SUPERVISORY

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SHERIFF:

MOTION BY SHERIFF HARVILLA, SECONDED BY MR. CRAMPSIE, TO CHANGE
THE RATE OF ONE (1) PART-TIME SECURITY OFFICER FROM \$11.72 PER HOUR
(**GRADE 5 – STEP C**) TO \$11.05 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE SEPTEMBER
14, 2017.

SEPTEMBER 07, 2017

BOARD POLLED:	HARVILLA	YES
	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD RECESSED AT 10:48
A.M.

OCTOBER 5, 2017

THE OCTOBER 5, 2017 MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS NOT HELD THIS DATE DUE TO LACK OF A QUORUM. THE BOARD REMAINED IN RECESS FROM SEPTEMBER 14, 2017.

NOVEMBER 2, 2017

THE NOVEMBER 2, 2017 MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS NOT HELD THIS DATE DUE TO LACK OF A QUORUM. THE BOARD REMAINED IN RECESS FROM SEPTEMBER 14, 2017.

NOVEMBER 9, 2017

THE SEPTEMBER 7, 2017 MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD AS RECONVENED SEPTEMBER 14, 2017 WAS RECONVENED THIS DATE AT 10:36 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, CLERK OF COURTS WILLIAM MCGINLEY, PROTHONOTARY JOANN BEHRENS, HUMAN RESOURCES DIRECTOR DAWN BOWMAN, AND COURT ADMINISTRATOR GREG ARMSTRONG.

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

SEPTEMBER 07, 2017

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

OCTOBER 30, 2017 10:30 A.M.
NOVEMBER 8, 2017 3:00 P.M.

CLERK OF COURTS:

MOTION BY MR. MCGINLEY TO APPOINT JULIE HARRIS AS FIRST DEPUTY AT A GRADE S5, STEP I AT A SALARY OF \$36,472.08.

THE MOTION DIED FOR LACK OF A SECOND.

MOTION BY MR. MCGINLEY REQUESTING APPOINTMENT OF ANNIE ANN ZURN TO THE POSITION OF SECOND DEPUTY IN THE CLERK OF COURTS OFFICE, GRADE 7, STEP A, AT \$22,167.60.

THE CHAIRMAN QUESTIONED, "REGARDING THE APPOINTMENT, IS THAT POSITION NOW SET AT AN A, AND YOUR APPOINTMENT OF JULIE HARRIS THAT DIED FOR LACK OF A SECOND. ARE YOU STILL MAKING THAT APPOINTMENT OF THAT POSITION, BECAUSE YOU CANNOT APPOINT A SECOND DEPUTY IF WE DON'T HAVE A VACANCY. ANOTHER QUESTION, THE OTHER MOTION YOU PUT ON THE FLOOR?"

MR. MCGINLEY STATED HE WILL LET THAT POSITION WHERE IT IS CURRENTLY AT.

THE CHAIRMAN TO MR. MCGINLEY, "MY RECOMMENDATION TO YOU WOULD BE TO REQUEST AN EXECUTIVE SESSION WITH THE SALARY BOARD BECAUSE I WILL RECESS THE MEETING SO THAT WE CAN GET THIS ISSUE RESOLVED."

MR. MCGINLEY, "THAT'S FINE". MR. MCGINLEY LEFT THE MEETING.

MOTION BY MR. O'GUREK, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) CLERICAL SPECIALIST FROM \$12.55 PER HOUR (**GRADE 4 – STEP G**) TO \$10.52 PER HOUR (**GRADE 4 – STEP A**) EFFECTIVE NOVEMBER 9, 2017.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CHILDREN & YOUTH SERVICES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) COUNTY CASEWORKER II AT \$15.55 PER HOUR (**GRADE 12 – STEP A**) RETROACTIVE TO SEPTEMBER 26, 2017.

SEPTEMBER 07, 2017

BOARD POLLED: CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ABOLISH THE POSITION OF ONE (1) COUNTY CASEWORKER I AT \$14.10 PER HOUR (**GRADE 10 – STEP A**) RETROACTIVE TO SEPTEMBER 26, 2017.

BOARD POLLED: CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

COMMISSIONERS' OFFICE:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) SECRETARY III AT \$12.18 PER HOUR (**GRADE 7 – STEP A**) EFFECTIVE NOVEMBER 9, 2017.

BOARD POLLED: CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) ****ADMINISTRATIVE ASSISTANT/PARKING COORDINATOR** FROM \$21.06 PER HOUR (**GRADE S 3 – STEP N**) TO \$14.35 PER HOUR (**GRADE S 3 – STEP A**) EFFECTIVE DECEMBER 2, 2017.

S – INDICATES SUPERVISORY

****ADDITIONAL \$3000 PER ANNUM FOR CLEANING SERVICES AT LANSFORD MDJ OFFICE.**

BOARD POLLED: CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO ABOLISH THE POSITION OF ONE (1) ****SECRETARY III** AT \$12.93 PER HOUR (**GRADE 7 – STEP C**) EFFECTIVE DECEMBER 4, 2017.

****ADDITIONAL \$3000 PER ANNUM FOR CLEANING SERVICES AT LANSFORD MDJ OFFICE.**

SEPTEMBER 07, 2017

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PARKS:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) SEASONAL PARK RANGER II FROM \$12.31 PER HOUR (**GRADE 3 – STEP H**) TO \$10.02 PER HOUR (**GRADE 3 – STEP A**) EFFECTIVE NOVEMBER 9, 2017.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD RECESSED AT 10:41 A.M.

NOVEMBER 16, 2017

THE SEPTEMBER 7, 2017 MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD AS RECONVENED NOVEMBER 9, 2017 WAS RECONVENED THIS DATE AT 10:45 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, SHERIFF ANTHONY HARVILLA, AND COURT ADMINISTRATOR GREG ARMSTRONG.

COMMISSIONER TOM J. GERHARD WAS ABSENT.

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

THERE WERE NO EXECUTIVE SESSIONS HELD.

SEPTEMBER 07, 2017

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT
10:46 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN