

JANUARY 3, 2017

THE ANNUAL MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 1:32 P.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIMTHORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD, WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE P. BUTRIE, CONTROLLER ROBERT M. CRAMPSIE, CLERK OF COURTS FIRST DEPUTY RENEE THOMAS, CORONER ROBERT MILLER, DISTRICT ATTORNEY JEAN A. ENGLER, HUMAN RESOURCES DIRECTOR DAWN BOWMAN, CHIEF ADULT PROBATION OFFICER RICHMOND PARSONS, JUDGE ROGER NANOVIC, COURT ADMINISTRATOR GREGORY ARMSTRONG, PROTHONOTARY JOANN BEHRENS, PUBLIC DEFENDER GREGORY MOUSSEAU, SHERIFF ANTHONY HARVILLA, AND TREASURER RONALD SHEEHAN.

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 1, 2016.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

NOVEMBER 9, 2016	1:30 P.M.
NOVEMBER 15, 2016	9:45 A.M.
NOVEMBER 17, 2016	1:30 P.M.
DECEMBER 12, 2016	2:00 P.M.
DECEMBER 13, 2016	9:00 A.M.

SET POSITIONS & SALARIES:

COURT OFFICES:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. CRAMPSIE, TO SET THE POSITIONS AND SALARIES OF THE COURT OFFICES, EFFECTIVE JANUARY 1, 2017, AS LISTED ON **EXHIBITS J1 THROUGH J6:**

COURT ADMINISTRATION

3	**LAW CLERK	\$33,105.80		14	C
1	**LAW CLERK (TEMPORARILY)	\$33,105.80		14	C
1	**LAW CLERK (TEMPORARILY)	\$32,141.20		14	B
1	@CERTIFIED COURT REPORTER	\$27.22/HR		12	T
1	@CERTIFIED COURT REPORTER	\$25.67/HR		12	R
1	@CERTIFIED COURT REPORTER	\$24.20/HR		12	P
1	LEAD JUDICIAL SECRETARY	\$21.95/HR		10	P
1	JUDICIAL SECRETARY	\$19.51/HR		10	L
1	JUDICIAL SECRETARY	\$17.35/HR		10	H
1	ADMINISTRATIVE ASSISTANT	\$15.13/HR		9	E
1	ADMINISTRATIVE ASSISTANT	\$14.26/HR		9	C
1	DEPARTMENT CLERK III (ALSO JURY SELECTION COMMISSION)	\$12.31/HR		6	C
6	*TIPSTAFFS (825 DAYS TOTAL)	\$108.30/DIEM		N/A	
1	*SUMMER LAW CLERK	\$13.00/HR		N/A	

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

****ADDITIONAL \$1,200 PER ANNUM TO BE PAID FOR YEAR 01/01/2017 – MONIES WILL BE REIMBURSED BY CARBON COUNTY BAR ASSOCIATION.**

@ ADDITIONAL COMPENSATION AS PER ADMINISTRATIVE ORDER 18-2016.

COURT COMPUTER INFORMATION SYSTEMS

1	DIRECTOR/COMPUTER SYSTEMS	\$50,869.	S	10	L
1	COMPUTER ASSISTANT	\$16.85/HR		10	G

S – INDICATES SUPERVISORY

DISTRICT JUSTICES

1	DISTRICT JUSTICE OFFICE SUPERVISOR I	\$22.58/HR	S	2	R
1	DISTRICT JUSTICE OFFICE SUPERVISOR I	\$21.92/HR	S	2	Q
1	DISTRICT JUSTICE OFFICE SUPERVISOR I	\$19.48/HR	S	2	M
1	DISTRICT JUSTICE OFFICE SUPERVISOR I	\$14.93/HR	S	2	D
1	DISTRICT JUSTICE SECRETARY II	\$18.95/HR		7	P
1	DISTRICT JUSTICE SECRETARY II	\$16.36/HR		7	K
1	DISTRICT JUSTICE SECRETARY II	\$15.89/HR		7	J
1	DISTRICT JUSTICE SECRETARY II	\$13.72/HR		7	E
1	DISTRICT JUSTICE SECRETARY I	\$13.45/HR		6	F
1	DISTRICT JUSTICE SECRETARY I	\$13.06/HR		6	E
1	DISTRICT JUSTICE SECRETARY I	\$12.31/HR		6	C
1	DISTRICT JUSTICE SECRETARY I	\$11.95/HR		6	B
2	DISTRICT JUSTICE SECRETARY I	\$11.60/HR		6	A

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

ADULT PROBATION

1	CHIEF ADULT PROBATION OFFICER	\$65,592.80	S	14	N
1	ADULT PROBATION TECHNICIAN I	\$16.69/HR		8	J
1	ADULT PROBATION SPECIALIST	\$11.72/HR		5	C
1	*PT ADULT PROBATION DEPARTMENT CLERK I (VETERANS COURT)	\$10.00/HR		N/A	

ON-CALL PAY

PRIMARY	\$ 50.00 /DAY
BACKUP ON CALL	\$ 25.00 /DAY

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

JUVENILE COURT

1	CHIEF JUVENILE PROBATION OFFICER	\$63,700.	S	14	M
1	JUVENILE COURT SECRETARY II	\$14.98/HR		7	H
1	CLERICAL SPECIALIST	\$10.52/HR		4	A

ON-CALL PAY

PRIMARY	\$ 50.00 /DAY
BACKUP ON CALL	\$ 25.00 /DAY

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

DOMESTIC RELATIONS

1	DOMESTIC RELATIONS DIRECTOR	\$48,794.20	S	14	D
1	DOMESTIC RELATIONS ASSISTANT DIRECTOR	\$21.83/HR	S	11	B
1	INTAKE OFFICER II	\$20.90/HR		12	K
1	DOMESTIC RELATIONS SUPPORT REP.	\$15.73/HR		8	H
1	DOMESTIC RELATIONS SPECIALIST II	\$15.58/HR		6	K
1	DOMESTIC RELATIONS SPECIALIST II	\$13.85/HR		6	G
1	DOMESTIC RELATIONS SPECIALIST II	\$11.60/HR		6	A
1	DOMESTIC RELATIONS SPECIALIST I	\$10.52/HR		4	A

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: NANOVIC YES
 CRAMPSIE YES

JANUARY 3, 2017

O'GUREK YES
GERHARD YES
NOTHSTEIN YES

BARGAINING UNIT:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO ESTABLISH
POSITIONS COVERED BY BARGAINING UNIT (AFSCME COURT APPOINTED
PROFESSIONAL EMPLOYEES UNION) AS PER **EXHIBIT C** EFFECTIVE JANUARY 1, 2017:

ADULT PROBATION

1	DEPUTY CHIEF ADULT PROBATION OFFICER	\$33.02/HR
1	PROBATION OFFICER II/GAGNON HEARING OFFCR	\$27.18/HR
2	PROBATION OFFICER II	\$24.39/HR
1	PROBATION OFFICER II	\$23.67/HR
1	PROBATION OFFICER II	\$22.34/HR
1	PROBATION OFFICER II	\$20.42/HR
1	PROBATION OFFICER I	\$16.39/HR
1	PROBATION OFFICER I	\$15.45/HR
1	PROBATION OFFICER I (VETERANS COURT)	\$15.45/HR

ON-CALL PAY

PRIMARY ON CALL	\$ 50.00/ DAY
BACKUP ON CALL	\$ 25.00/ DAY

JUVENILE COURT

1	DEPUTY CHIEF JUVENILE PROBATION OFFICER	\$27.66/HR
1	PROBATION OFFICER II	\$25.12/HR
1	PROBATION OFFICER II	\$24.39/HR
1	PROBATION OFFICER II	\$19.92/HR

ON-CALL PAY

PRIMARY ON CALL	\$ 50.00/ DAY
BACKUP ON CALL	\$ 25.00/ DAY

DOMESTIC RELATIONS

1	DOMESTIC RELATIONS OFFICER II	\$19.11/HR
1	DOMESTIC RELATIONS OFFICER I	\$15.65/HR
2	DOMESTIC RELATIONS OFFICER I	\$15.19/HR

BOARD POLLED:	NANOVIC	YES
	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

ADULT PROBATION:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. O’GUREK, TO ESTABLISH THE POSITION OF ONE (1) PROBATION OFFICER I AT \$15.00 PER HOUR EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: NANOVIC YES
 CRAMPSIE YES
 O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SET POSITIONS & SALARIES:

ROW OFFICES:

CLERK OF COURTS:

MOTION BY MS. THOMAS, SECONDED BY MR. CRAMPSIE, TO SET THE POSITIONS AND SALARIES OF THE CLERK OF COURTS OFFICE AND BUREAU OF COLLECTIONS EFFECTIVE JANUARY 1, 2017, AS LISTED ON EXHIBIT R1:

CLERK OF COURTS

1	FIRST DEPUTY	\$28,792.40	S	5	A
1	SECOND DEPUTY	\$18.40/HR		7	O
1	CLERICAL SPECIALIST	\$12.55/HR		4	G
2	CLERICAL SPECIALIST	\$10.52 /HR		4	A
1	SOLICITOR	\$1,300.		N/A	

BUREAU OF COLLECTIONS

1	DIRECTOR	\$38,693.20	S	5	K
2	COLLECTION CLERK II	\$11.38 /HR		5	B
1	*PART-TIME AUTOMATION CLERK	\$9.54 /HR		2	A

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: THOMAS YES
 CRAMPSIE YES
 O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

MOTION BY MS. THOMAS, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) BENCH WARRANT CLERK AT \$11.05 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: THOMAS YES
 CRAMPSIE YES

JANUARY 3, 2017

O'GUREK YES
GERHARD YES
NOTHSTEIN YES

JUDGE NANOVIC AND RENEE THOMAS LEFT THE MEETING AT 1:37 P.M.

CONTROLLER:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE **CONTROLLER'S OFFICE AND FISCAL/DATA PROCESSING OFFICE** EFFECTIVE JANUARY 1, 2017, AS LISTED ON **EXHIBIT R2:**

CONTROLLER

1	ACCOUNTING MANAGER	\$75,129.60	S	18	L
1	FIRST DEPUTY	\$36,800.40	S	7	F
1	SECOND DEPUTY	\$18.77/HR		11	I
1	SOLICITOR	\$3,200.		N/A	
1	RETIREMENT BOARD SECRETARY	\$6,000.		N/A	

FISCAL/DATA PROCESSING

1	FISCAL/DATA PROCESSING SUPERVISOR	\$56,092.40	S	12	L
1	FISCAL/DATA PROCESSING ASSISTANT	\$20.69/HR		13	I

S – INDICATES SUPERVISORY

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CONTROLLER'S OFFICE:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO ABOLISH THE POSITION OF ONE (1) PART-TIME ADMINISTRATIVE ASSISTANT AT \$14.22 PER HOUR (**GRADE 9 – STEP D**) EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

FISCAL/DATA PROCESSING:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO ABOLISH THE POSITION OF ONE (1) PART-TIME FISCAL/DATA PROCESSING TECHNICIAN AT \$10.72 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE JANUARY 1, 2017.

JANUARY 3, 2017

BOARDPOLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) FISCAL/DATA PROCESSING TECHNICIAN AT \$11.05 PER HOUR (GRADE 5 – STEP A) EFFECTIVE JANUARY 1, 2017.

BOARDPOLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORONER:

MOTION BY MR. MILLER, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE CORONER'S OFFICE EFFECTIVE JANUARY 1, 2017, AS LISTED ON **EXHIBIT R3:**

CORONER

1	*CHIEF DEPUTY CORONER	\$1,200.	N/A
	(ALSO PER INVESTIGATION)	\$75/INVESTIGATION	N/A
16	*DEPUTY CORONER	\$75/INVESTIGATION	N/A
1	SOLICITOR	\$1,300.	N/A

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: MILLER YES
CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. MILLER, SECONDED BY MR. GERHARD, TO CHANGE THE SALARY OF ONE (1) CHIEF DEPUTY CORONER FROM \$1,200.00 PER ANNUM & \$75.00 PER INVESTIGATION TO \$7,000.00 PER ANNUM EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: MILLER YES
CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. MILLER, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE RATE OF \$150.00 PER TRANSPORT EFFECTIVE JANUARY 1, 2017 (EXCLUDES CHIEF DEPUTY CORONER).

JANUARY 3, 2017

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) CHIEF COUNTY DETECTIVE AT \$23.96 PER HOUR (**GRADE 13 – STEP N**) EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: ENGLER	YES
CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE POSITION OF ONE (1) THIRD ASSISTANT DISTRICT ATTORNEY AT \$35,000.00 PER ANNUM EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: ENGLER	YES
CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) PART-TIME VICTIM/WITNESS COORDINATOR AT \$13.43 PER HOUR(**GRADE 9 – STEP A**) EFFECTIVE JANUARY 1, 2017 (CONTINGENT UPON RECEIVING VICTIM/WITNESS GRANT FUNDS).

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: ENGLER	YES
CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. CRAMPSIE, TO ABOLISH THE POSITION OF ONE (1) COUNTY DETECTIVE AT \$22.13 PER HOUR (**GRADE 12 – STEP N**) EFFECTIVE TO JANUARY 1, 2017.

BOARD POLLED: ENGLER	YES
CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

PROTHONOTARY:

MOTION BY MS. BEHRENS, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE **PROTHONOTARY'S OFFICE** EFFECTIVE JANUARY 1, 2017, AS LISTED ON **EXHIBIT R5:**

PROTHONOTARY

1	FIRST DEPUTY	\$39,858.	S	5	L
1	SECOND DEPUTY	\$18.95/HR		7	P
1	CLERK/PFAD COORDINATOR	\$16.05/HR		6	L
1	AUTOMATION CLERK	\$10.84/HR		4	B
1	SOLICITOR	\$1,300.		N/A	

S – INDICATES SUPERVISORY

BOARD POLLED: BEHRENS	YES
CRAMPSIE	YES
O’GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

PUBLIC DEFENDER:

MOTION BY ATTORNEY MOUSSEAU, SECONDED BY MR. CRAMPSIE, TO SET THE POSITIONS AND SALARIES OF THE **PUBLIC DEFENDER’S OFFICE** EFFECTIVE JANUARY 1, 2017, AS LISTED ON **EXHIBIT R6:**

PUBLIC DEFENDER

1	CHIEF PUBLIC DEFENDER	\$55,469.82		N/A	
1	FULL-TIME ASSISTANT PUBLIC DEFENDER	\$56,275.44		N/A	
1	FULL-TIME ASSISTANT PUBLIC DEFENDER	\$53,560.		N/A	
1	FIRST ASSISTANT PUBLIC DEFENDER	\$47,169.27		N/A	
1	ASSISTANT PUBLIC DEFENDER	\$38,245.45		N/A	
1	LEGAL SECRETARY III	\$15.28/HR		8	G
1	LEGAL SECRETARY I	\$12.31/HR		6	C

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: MOUSSEAU	YES
CRAMPSIE	YES
O’GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

MOTION BY ATTORNEY MOUSSEAU, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) ASSISTANT PUBLIC DEFENDER AT \$35,000 PER ANNUM EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: MOUSSEAU	YES
CRAMPSIE	YES
O’GUREK	YES
GERHARD	YES
NOTHSTEIN	YE

RECORDER OF DEEDS:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE **RECORDER OF DEEDS OFFICE** EFFECTIVE JANUARY 1, 2017, AS LISTED ON **EXHIBIT R7:**

RECORDER OF DEEDS

1	FIRST DEPUTY	\$41,059.20	S	5	M
1	SECOND DEPUTY	\$19.51/HR		7	Q
1	COORDINATOR OF RECORDS/INDEXER	\$13.18/HR		5	G
1	*PART-TIME COORDINATOR OF RECORDS	\$10.52/HR		4	A
1	*TEMPORARY CLERK**	\$8.00/HR		N/A	
1	SOLICITOR	\$1,300.		N/A	

S – INDICATES SUPERVISORY

****ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

REGISTER OF WILLS/

CLERK OF ORPHANS COURT:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE **REGISTER OF WILLS/CLERK OF ORPHANS COURT OFFICE** EFFECTIVE JANUARY 1, 2017, AS LISTED ON **EXHIBIT R8:**

REGISTER OF WILLS/

CLERK OF ORPHANS COURT

1	FIRST DEPUTY	\$32,396.	S	5	E
1	SECOND DEPUTY	\$13.72/HR		7	E
1	COORDINATOR OF RECORDS/GENEALOGY/ ANCESTRY RESEARCHER	\$12.07/HR		5	D
1	SOLICITOR	\$1,300.		N/A	

S – INDICATES SUPERVISORY

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

TREASURER:

MOTION BY MR. SHEEHAN, SECONDED BY MR. CRAMPSIE, TO SET THE POSITIONS AND SALARIES OF THE **TREASURER’S OFFICE** EFFECTIVE JANUARY 1, 2017, AS LISTED ON **EXHIBIT R10:**

TREASURER

1	FIRST DEPUTY	\$41,059.20	S	5	M
1	SECOND DEPUTY	\$14.98/HR		7	H
1	*PART-TIME FISCAL ASSISTANT	\$11.16/HR		4	C
1	*PART-TIME LICENSING CLERK	\$11.16/HR		4	C
1	*PART-TIME LICENSING CLERK	\$10.52/HR		4	A
1	SOLICITOR	\$1,300.		N/A	

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

S – INDICATES SUPERVISORY

BOARD POLLED: SHEEHAN YES
 CRAMPSIE YES
 O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SHERIFF:

MOTION BY SHERIFF HARVILLA, SECONDED BY MR. O’GUREK, TO ESTABLISH THE POSITION OF ONE (1) *SPECIAL DEPUTY SHERIFF AT \$14.35 PER HOUR (**GRADE 11 – STEP A**) RETROACTIVE TO DECEMBER 16, 2016.

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: HARVILLA YES
 CRAMPSIE YES
 O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

MOTION BY SHERIFF HARVILLA, SECONDED BY MR. O’GUREK, TO ABOLISH THE POSITION OF ONE (1) SPECIAL DEPUTY SHERIFF TRAINEE AT \$13.67 PER HOUR (GRADE 10 – STEP A) RETROACTIVE TO DECEMBER 16, 2016.

BOARD POLLED: HARVILLA YES
 CRAMPSIE YES
 O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

MOTION BY SHERIFF HARVILLA, SECONDED BY MR. CRAMPSIE, TO SET THE

POSITIONS AND SALARIES OF THE SHERIFF’S OFFICE EFFECTIVE JANUARY 1, 2017,
AS LISTED ON EXHIBIT R9:

SHERIFF

1	CHIEF DEPUTY	\$50,450.40	S	5	T
1	CHIEF REAL ESTATE CLERK	\$12.18/HR		7	A
1	CIVIL PROCESS CLERK	\$11.72/HR		5	C
5	*SPECIAL DEPUTY SHERIFF	\$14.81/HR		11	A
5	*SPECIAL DEPUTY SHERIFF TRAINEE	\$14.10/HR		10	A
2	*PART-TIME SECURITY OFFICERS	\$12.80/HR		5	F
1	*PART-TIME SECURITY OFFICERS	\$12.07/HR		5	D
2	*PART-TIME SECURITY OFFICERS	\$11.72/HR		5	C
3	*PART-TIME SECURITY OFFICERS	\$11.05/HR		5	A
1	SOLICITOR	\$1,850.		N/A	

ON-CALL PAY:

PRIMARY \$35.00 PER DAY

SUPERVISORY \$30.00 PER DAY

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: HARVILLA	YES
CRAMPSIE	YES
O’GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

BARGAINING UNIT:

MOTION BY SHERIFF HARVILLA, SECONDED BY MR. O’GUREK, TO SET THE
POSITIONS AND SALARIES COVERED BY BARGAINING UNIT (CARBON COUNTY
SHERIFF’S ASSOCIATION UNION) AS PER EXHIBIT D EFFECTIVE JANUARY 1, 2017:

1	LIEUTENANT	\$20.60/HR	N/A
2	SERGEANT	\$17.51/HR	N/A
5	DEPUTY SHERIFF	\$17.00/HR	N/A
1	DEPUTY SHERIFF	\$15.97/HR	N/A
1	DEPUTY SHERIFF	\$14.94/HR	N/A

BOARD POLLED: HARVILLA	YES
CRAMPSIE	YES
O’GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

SET POSITIONS & SALARIES:

COURT HOUSE COMPLEX:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO SET POSITIONS AND SALARIES UNDER THE JURISDICTION OF THE BOARD OF COMMISSIONERS AT THE CARBON COUNTY COURT HOUSE COMPLEX AS PER **EXHIBIT A** EFFECTIVE JANUARY 1, 2017:

ANIMAL SHELTER

1	COUNTY ANIMAL WARDEN	\$12.52/HR		7	C
1	*PART-TIME K-9 OFFICER	\$9.83/HR		2	B
2	*PART-TIME K-9 OFFICER	\$9.54/HR		2	A

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

ARCHIVES DEPARTMENT

1	ARCHIVIST/RECORDS MANAGER	\$16.98/HR	S	1	J
2	*TEMPORARY CLERK**	\$8.00/HR		N/A	

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

****ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

AREA AGENCY ON AGING

1	ADMINISTRATOR	\$54,405.	S	13	G
1	AGING CARE MANAGER SUPERVISOR II	\$40,969.50	S	9	D
1	AGING CARE MANAGER SUPERVISOR II	\$37,498.50	S	9	A
1	SENIOR CENTER SERVICES DIRECTOR	\$39,877.50	S	3	M
1	AGING CARE MANAGER III	\$16.33/HR		13	A
1	AGING CARE MANAGER II	\$18.77/HR		11	I
1	AGING CARE MANAGER II	\$17.69/HR		11	G
4	AGING CARE MANAGER II	\$14.81/HR		11	A
1	AGING CARE MANGER I	\$14.26/HR		9	C
1	CLERK/TYPIST III	\$15.89/HR		7	J
1	AGING CASE AIDE II	\$11.95/HR		6	B
1	AGING CASE AIDE II	\$11.60/HR		6	A

S – INDICATES SUPERVISORY

AREA AGENCY ON AGING (CONTINUED)

1	*PART-TIME COMMUNITY HEALTH NURSE I	\$22.11/HR		18	C
1	PART-TIME SENIOR CENTER OPERATOR I	\$12.80/HR		5	F
2	*PART-TIME SENIOR CENTER OPERATOR I	\$11.72/HR		5	C

JANUARY 3, 2017

1	*PART-TIME SENIOR CENTER OPERATOR I	\$11.38/HR		5	B
1	*PART-TIME SENIOR CENTER OPERATOR I	\$11.05/HR		5	A

ON-CALL PAY

SUPERVISOR: \$25 PER MONDAY – SUNDAY & HOLIDAYS

CASEWORKER: \$40 PER MONDAY – SUNDAY & HOLIDAYS

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BUILDINGS/GROUNDS

1	OPERATIONS/MAINTENANCE DIRECTOR	\$58,718.40	S	9	N
2	*PART-TIME CLEANING PERSON	\$10.32/HR		3	B
2	*PART-TIME CLEANING PERSON	\$10.02/HR		3	A
1	*PART-TIME MAINTENANCE	\$9.83/HR		2	B
2	*SUMMER LABORER**	\$8.25/HR		N/A	

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

****ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

CHILDREN & YOUTH SERVICES

1	ADMINISTRATOR II	\$64,993.50	S	13	M
1	COUNTY CASEWORK SUPERVISOR I	\$44,362.50	S	7	J
1	COUNTY CASEWORK SUPERVISOR I	\$40,599.	S	7	G
1	COUNTY CASEWORK SUPERVISOR I	\$37,167.	S	7	D
1	ACCOUNTANT II	\$21.45/HR	S	7	H
1	COUNTY CASEWORKER II	\$19.13/HR		12	H
2	COUNTY CASEWORKER II	\$18.57/HR		12	G
2	COUNTY CASEWORKER II	\$16.99/HR		12	D
1	COUNTY CASEWORKER II	\$16.49/HR		12	C
1	COUNTY CASEWORKER II	\$15.55/HR		12	A
4	COUNTY CASEWORKER I	\$14.10/HR		10	A
1	FISCAL ASSISTANT	\$14.84/HR		8	F
1	SECRETARY III	\$12.93/HR		7	C

ON-CALL PAY

BACK-UP SUPERVISOR: \$25.00 /DAY

CASEWORKER: \$50.00 /DAY

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

COMMISSIONERS' OFFICE

1	COUNTY SOLICITOR	\$53,893.19		N/A	
1	COUNTY ADMINISTRATOR/CHIEF CLERK	\$72,854.60	S	21	F
1	ASSISTANT CHIEF CLERK/OFFICE MANAGER	\$42,907.20	S	12	C
1	ADMINISTRATIVE ASSISTANT/PARKING COORD.	\$21.06/HR	S	3	N
1	EXECUTIVE SECRETARY/OPEN RECORDS OFFICER	\$43,607.20		10	S
1	FISCAL ASSISTANT/PARA LEGAL	\$17.87/HR		10	I
1	**SECRETARY III	\$12.93/HR		7	C

PARKING FUND

1	PART-TIME PARKING SUPERVISOR	\$19.48/HR	S	2	M
1	PARKING/METER ATTENDANT	\$12.68/HR		3	I
1	*PART-TIME PARKING ATTENDANT	\$11.61/HR		3	F
1	*PART-TIME PARKING ATTENDANT	\$10.94/HR		3	D
3	*PART-TIME PARKING/METER ATTENDANT	\$10.02/HR		3	A
2	*TEMPORARY PARKING ATTENDANTS	\$11.27/HR		3	E
4	*TEMPORARY PARKING ATTENDANTS	\$10.02/HR		3	A

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**** ADDITIONAL \$3000 PER ANNUM FOR CLEANING SERVICES AT LANSFORD MDJ OFFICE.**

COMMUNICATIONS

1	911 MANAGER	\$55,265.60	S	12	G
1	911 ADDRESSING COORDINATOR	\$19.71/HR		12	I
2	*PART-TIME DISPATCHER	\$14.41/HR		5	J
1	*PART-TIME DISPATCHER	\$12.07/HR		5	D
6	*PART-TIME DISPATCHER	\$11.72/HR		5	C
5	*PART-TIME DISPATCHER/TRAINEE	\$11.27/HR		3	E

SHIFT DIFFERENTIAL – PART-TIME DISPATCHER:

\$.50 CENTS PER HOUR/SECOND & THIRD SHIFTS

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

COOPERATIVE EXTENSION SERVICE

1	4-H ASSISTANT	\$14.84/HR		2	P
---	---------------	------------	--	---	---

JANUARY 3, 2017

CORRECTIONS

1	WARDEN	\$55,764.80	S	14	D
1	DEPUTY WARDEN	\$23.65/HR	S	9	H
1	WORK RELEASE/TREATMENT DIRECTOR	\$23.68/HR	S	6	M
1	SERGEANT	\$21.67/HR	S	6	J
3	SERGEANT	\$20.43/HR	S	6	H
1	SERGEANT	\$19.25/HR	S	6	F
1	**SITE COORDINATOR/PRISON	\$19.66/HR	S	4	J
1	ADMINISTRATIVE ASSISTANT	\$19.13/HR		9	M
1	LIVE SCAN OPERATOR/CORRECTIONS CLERK	\$11.72/HR		5	C
1	*PART-TIME CORRECTIONS OFFICER	\$13.06/HR		6	E
2	*PART-TIME CORRECTIONS OFFICER	\$11.95/HR		6	B
18	*PART-TIME CORRECTIONS OFFICER	\$11.60/HR		6	A
1	*PART-TIME LPN	\$21.86/HR		N/A	

SHIFT DIFFERENTIAL - DEPUTY WARDEN & SERGEANTS (2ND & 3RD SHIFTS) \$1.00/HR

S – INDICATES SUPERVISORY

****TWO-HOUR MINIMUM CALL-OUT PAY.**

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

ECONOMIC DEVELOPMENT

1	SECRETARY III	\$17.87/HR		7	N
---	---------------	------------	--	---	---

S – INDICATES SUPERVISORY

ELECTION DEPARTMENT

1	DIRECTOR	\$37,510.20	S	8	E
1	DEPARTMENT CLERK III	\$14.69/HR		6	I

S – INDICATES SUPERVISORY

EMERGENCY MANAGEMENT AGENCY

1	EMA COORDINATOR	\$45,947.20	S	7	I
1	ADMINISTRATIVE ASSISTANT I	\$16.52/HR		9	H
1	*TEMPORARY EMERGENCY PLANNER/TRAINER	\$13.72 /HR		7	E

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

GEOGRAPHIC INFORMATION SYSTEMS

1	G.I.S. DIRECTOR	\$34,359.	S	6	C
---	-----------------	-----------	---	---	---

S – INDICATES SUPERVISOR

JANUARY 3, 2017

HUMAN RESOURCES DEPARTMENT

1	DIRECTOR	\$57,115.50	S	14	G
1	ASSISTANT DIRECTOR	\$20.64/HR	S	5	J

S – INDICATES SUPERVISORY

HUMAN SERVICES

1	ACCOUNTANT II	\$27.17/HR	S	7	P
1	ADMINISTRATIVE SECRETARY	\$18.77/HR		8	N

S – INDICATES SUPERVISORY

INFORMATION TECHNOLOGY

1	DIRECTOR	\$63,502.40	S	10	O
1	*IT SYSTEM ANALYST	\$23.05/HR		11	P
1	IT SPECIALIST	\$14.97/HR		10	C

S – INDICATES SUPERVISORY

*** ADDITIONAL \$1000 PER PRIMARY AND GENERAL ELECTION.**

PARKS

1	DIRECTOR	\$55,575.	S	11	K
---	----------	-----------	---	----	---

GYPSY MOTH PROGRAM

1	GYPSY MOTH COORDINATOR	\$28.50/HR		N/A	
---	------------------------	------------	--	-----	--

SEASONAL POSITIONS*

1	LEAD SEASONAL PARK RANGER I	\$14.35/HR	S	3	A
1	SEASONAL PARK RANGER I	\$13.44/HR		6	G
8	SEASONAL PARK RANGER I	\$11.60/HR		6	A
4	SEASONAL PARK RANGER II	\$12.31/HR		3	H
1	SEASONAL PARK RANGER II	\$10.32/HR		3	B
5	SEASONAL PARK RANGER II	\$10.02/HR		3	A

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

PARKS

SEASONAL POSITIONS*

2	SEASONAL PARK MAINTENANCE	\$11.05/HR		2	F
---	---------------------------	------------	--	---	---

JANUARY 3, 2017

1	SEASONAL PARK MAINTENANCE	\$10.12/HR		2	C
1	**PART-TIME SEASONAL PARK MAINTENANCE	\$8.25/HR		N/A	
12	**LIFEGUARD	\$10.00/HR		N/A	
1	**PARK ATTENDANT	\$8.00/HR		N/A	

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**** ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

PLANNING & DEVELOPMENT

1	DIRECTOR	\$47,374.60	S	14	C
1	PROJECT COORDINATOR	\$35,362.60	S	8	C
1	PROGRAMS COORDINATOR	\$19.10/HR		15	C
1	ADMINISTRATIVE ASSISTANT	\$20.30/HR		9	O
1	SOLICITOR	\$1,300.		N/A	

S – INDICATES SUPERVISORY

PURCHASING DEPARTMENT

1	PURCHASING MANAGER	\$22.78/HR	S	4	O
1	ASSISTANT PURCHASING MANAGER	\$15.28/HR		8	G

S – INDICATES SUPERVISORY

TAX ASSESSMENT

1	CHIEF ASSESSOR	\$46,064.20	S	11	G
1	ASSISTANT CHIEF ASSESSOR	\$19.33/HR		11	J
2	ASSISTANT CHIEF ASSESSOR	\$17.69/HR		11	G
1	ADMINISTRATIVE SECRETARY	\$17.69/HR		8	L

BOARD OF ASSESSMENT APPEALS

3	*BOARD MEMBERS	\$178./DIEM		N/A	
---	----------------	-------------	--	-----	--

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

TAX CLAIM BUREAU

1	DIRECTOR	\$44,335.20	S	9	I
1	ASSISTANT DIRECTOR	\$19.46/HR	S	5	H
1	ADMINISTRATIVE SECRETARY	\$16.20/HR		8	I

S – INDICATES SUPERVISORY

JANUARY 3, 2017

VETERANS AFFAIRS

1	DIRECTOR	\$33,378.80	S	5	F
1	VETERANS SPECIALIST	\$12.55/HR		4	G

S – INDICATES SUPERVISORY

WORKFORCE INVESTMENT ACT

1	EXECUTIVE DIRECTOR	\$73,866.	S	12	S
1	WIA FISCAL MANAGER/ CAREER LINK FISCAL AGENT	\$27.95/HR	S	10	L
1	ADMINISTRATIVE SECRETARY	\$19.90/HR		8	P

S – INDICATES SUPERVISORY

WORKFORCE TRAINING

1	ADMINISTRATOR	\$58,929.	S	11	M
1	INTAKE OFFICER	\$19.71/HR		9	N
1	SPOC COORDINATOR	\$15.58/HR		6	K

S – INDICATES SUPERVISORY

LIQUID FUELS SUMMER PROGRAM

3	*SUMMER SUPERVISOR	\$11.75/HR		N/A	
21	*SUMMER LABORER	\$8.00/HR		N/A	
1	*SUMMER COORDINATOR	\$8.00/HR		N/A	

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

ANIMAL SHELTER:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) COUNTY ANIMAL WARDEN FROM \$12.52 PER HOUR (GRADE 7 – STEP C) TO \$13.81 PER HOUR (GRADE S 1 – STEP C) EFFECTIVE JANUARY 1, 2017.

S – INDICATES SUPERVISORY

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN RESOURCES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ESTABLISH THE POSITION OF ONE (1) HUMAN RESOURCES ASSISTANT AT \$13.58 PER HOUR (**GRADE 8 – STEP C**) EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ABOLISH THE POSITION OF ONE (1) HUMAN RESOURCES GENERALIST AT \$12.52 PER HOUR (**GRADE 7 – STEP C**) EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

PARKS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) SEASONAL PARK RANGER I FROM \$13.44 PER HOUR (**GRADE 6 – STEP G**) TO \$11.60 PER HOUR (**GRADE 6 – STEP A**) EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

TAX CLAIM:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO ABOLISH THE POSITION OF ONE (1) SOLICITOR AT \$12,422 PER ANNUM EFFECTIVE JANUARY 1, 2017.

BOARD POLLED: CRAMPSIE YES
O’GUREK YES
GERHARD YES
NOTHSTEIN YES

BARGAINING UNITS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ESTABLISH POSITIONS COVERED BY BARGAINING UNITS (AFSCME AND TEAMSTERS) AS PER **EXHIBIT B** EFFECTIVE JANUARY 1, 2017:

AFSCME UNION POSITIONS & RATES

COMMISSIONERS' OFFICE

SALARY

1 MAIL/POSTAGE COORDINATOR \$16.46/HR

TAX ASSESSMENT OFFICE

1 ASSESSOR \$19.37/HR

1 CLERK \$16.95/HR

TAX CLAIM OFFICE

1 CLERK \$15.07/HR

GEOGRAPHIC INFORMATION SYSTEMS

1 G.I.S. TECHNICIAN \$18.43/HR

AFSCME UNION POSITIONS & RATES

MAINTENANCE DEPARTMENT

SALARY

1 LEAD CARPENTER \$20.67/HR

3 MAINTENANCE II \$17.96/HR

3 CLEANING PERSON \$15.50/HR

ARCHIVES

1 CLERICAL AIDE \$12.70/HR

1 PARKING METER ATTENDANT/ARCHIVES ASST. \$12.89/HR

CORRECTIONS

2 LPN \$21.90/HR

COOPERATIVE EXTENSION

1 CLERK – STENOGRAPHER – RECEPTIONIST \$18.10/HR

AFSCME UNION POSITIONS & RATES

COMMUNICATIONS CENTER

SALARY

4 SENIOR DISPATCHER \$19.03/HR

2 911 OPERATOR \$16.64/HR

4 911 OPERATOR \$16.10/HR

1 911 OPERATOR \$15.53/HR

1 911 CENTER/EMA AIDE \$16.45/HR

(ALSO EMA OFFICE)

AREA AGENCY ON AGING

1 CLERICAL AIDE \$12.89/HR

PARKS

1 MAINTENANCE II/LEAD WORKER \$18.96/HR

1 MAINTENANCE II \$17.96/HR

1 PARKS AIDE \$16.45/HR

TEAMSTERS POSITIONS & RATES

11 CORRECTIONS OFFICER \$20.33/HR

3 CORRECTIONS OFFICER \$19.34/HR

3 CORRECTIONS OFFICER \$18.33/HR

13 CORRECTIONS OFFICER \$17.38/HR

9 CORRECTIONS OFFICER \$16.40/HR

4 *PART-TIME CORRECTIONS OFFICER \$16.40/HR

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: CRAMPSIE YES

O'GUREK YES

GERHARD YES

NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 1:48 P.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN