

AUGUST 4, 2016

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:38 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, JUDGE ROGER NANOVIC, CLERK OF COURTS WILLIAM MCGINLEY, DISTRICT ATTORNEY JEAN ENGLER, COURT ADMINISTRATOR ROBERTA BREWSTER, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

COMMISSIONER WAYNE E. NOTHSTEIN AND SOLICITOR DANIEL A. MISCAVIGE WERE ABSENT.

MINUTES:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 7, 2016.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

JULY 21, 2016	12:00 P.M.
AUGUST 1, 2016	10:30 A.M.

COURTS:

COURT ADMINISTRATION:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO CHANGE THE SALARY OF ONE (1) LAW CLERK FROM \$34,034.00 PER ANNUM (**GRADE 14 – STEP E**) TO \$32, 086.60 PER ANNUM (**GRADE 14 – STEP C**) EFFECTIVE SEPTEMBER 1, 2016.

BOARD POLLED: NANOVIC YES
CRAMPSIE YES

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O'GUREK YES

GERHARD YES

DISTRICT JUSTICES:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) DISTRICT JUSTICE SECRETARY I FROM \$11.26 PER HOUR (**GRADE 6 – STEP A**) TO \$11.59 PER HOUR (**GRADE 6 – STEP B**) EFFECTIVE AUGUST 17, 2016.

BOARD POLLED: NANOVIC YES

CRAMPSIE YES

O'GUREK YES

GERHARD YES

MOTION BY JUDGE NANOVIC, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE POSITION OF ONE (1) *PART-TIME DISTRICT JUSTICE SECRETARY I AT \$11.26 PER HOUR (**GRADE 6 – STEP A**) EFFECTIVE AUGUST 4, 2016 THROUGH AUGUST 31, 2016.

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: NANOVIC YES

CRAMPSIE YES

O'GUREK YES

GERHARD YES

ADULT PROBATION:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) PROBATION OFFICER I (AFSCME COURT APPOINTED PROFESSIONAL UNION) AT \$15.00 PER HOUR EFFECTIVE AUGUST 4, 2016. (CONTINGENT UPON RECEIVING VETERANS COURT GRANT FUNDS)

BOARD POLLED: NANOVIC YES

CRAMPSIE YES

O'GUREK YES

GERHARD YES

MOTION BY JUDGE NANOVIC, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE POSITION OF ONE (1) *PART-TIME ADULT PROBATION DEPARTMENT CLERK I AT \$10.00 PER HOUR EFFECTIVE AUGUST 4, 2016. (CONTINGENT UPON RECEIVING VETERANS COURT GRANT FUNDS)

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: NANOVIC YES

CRAMPSIE YES

O'GUREK YES

GERHARD YES

DOMESTIC RELATIONS:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO CHANGE THE SALARY OF ONE (1) DOMESTIC RELATIONS DIRECTOR FROM \$43,370.60 PER ANNUM (**GRADE S 14 – STEP A**) TO \$47,374.60 PER ANNUM (**GRADE S 14 – STEP D**) EFFECTIVE AUGUST 8, 2016.

S – INDICATES SUPERVISORY

BOARD POLLED: NANOVIC YES
CRAMPSIE YES
O’GUREK YES
GERHARD YES

MOTION BY JUDGE NANOVIC, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) DOMESTIC RELATIONS ASSISTANT DIRECTOR FROM \$23.17 PER HOUR (**GRADE S 11 – STEP E**) TO \$21.21 PER HOUR (**GRADE S 11 – STEP B**) EFFECTIVE AUGUST 8, 2016.

S – INDICATES SUPERVISORY

BOARD POLLED: NANOVIC YES
CRAMPSIE YES
O’GUREK YES
GERHARD YES

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO ABOLISH THE POSITION OF ONE (1) ACTING DOMESTIC RELATIONS DIRECTOR AT \$25.32 PER HOUR (**GRADE S 11 – STEP H**) EFFECTIVE AUGUST 8, 2016.

S – INDICATES SUPERVISORY

BOARD POLLED: NANOVIC YES
CRAMPSIE YES
O’GUREK YES
GERHARD YES

EXHIBIT 1:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. O’GUREK, TO ESTABLISH THE POSITION OF ONE (1) DOMESTIC RELATIONS OFFICER I (AFSCME COURT APPOINTED PROFESSIONAL UNION) AT \$14.75 PER HOUR EFFECTIVE AUGUST 8, 2016.

BOARD POLLED: NANOVIC YES
CRAMPSIE YES
O’GUREK YES
GERHARD YES

MOTION BY JUDGE NANOVIC, SECONDED BY MR. CRAMPSIE, TO ABOLISH THE POSITION OF ONE (1) DOMESTIC RELATIONS OFFICER II (AFSCME COURT APPOINTED PROFESSIONAL UNION) AT \$18.90 PER HOUR EFFECTIVE AUGUST 8, 2016.

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BOARD POLLED: NANOVIC YES
CRAMPSIE YES
O'GUREK YES
GERHARD YES

JUDGE NANOVIC LEFT THE MEETING.

CLERK OF COURTS:

MOTION BY MR. MCGINLEY TO CHANGE THE SALARY OF ONE (1) FIRST DEPUTY FROM \$27,955.20 PER ANNUM (**GRADE S 5 – STEP A**) TO \$31,449.60 PER ANNUM (**GRADE S 5 – STEP E**) EFFECTIVE AUGUST 4, 2016.

S – INDICATES SUPERVISORY

THE MOTION DIED FOR LACK OF A SECOND.

MOTION BY MR. MCGINLEY TO ESTABLISH THE POSITION OF ONE (1) CLERICAL SPECIALIST AT \$10.21 PER HOUR (**GRADE 4 – STEP A**) EFFECTIVE AUGUST 4, 2016.

THE MOTION DIED FOR LACK OF A SECOND.

MOTION BY MR. MCGINLEY TO ESTABLISH THE POSITION OF ONE (1) *PART-TIME ADMINISTRATIVE ASSISTANT AT \$13.81 PER HOUR (**GRADE 9 – STEP C**) EFFECTIVE AUGUST 4, 2016.

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

THE MOTION DIED FOR LACK OF A SECOND.

THE CLERK OF COURTS LEFT THE MEETING.

DISTRICT ATTORNEY:

MOTION BY DISTRICT ATTORNEY ENGLER, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) SECRETARY II/DISTRICT ATTORNEY FROM \$11.26 PER HOUR (**GRADE 6 – STEP A**) TO \$11.94 PER HOUR (**GRADE 6 – STEP C**) EFFECTIVE AUGUST 4, 2016.

BOARD POLLED: ENGLER YES
CRAMPSIE YES
O'GUREK YES
GERHARD YES

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MOTION BY DISTRICT ATTORNEY ENGLER, SECONDED BY MR. O'GUREK, TO CHANGE THE SALARY OF ONE (1) FULL-TIME ASSISTANT DISTRICT ATTORNEY FROM \$53,076 PER ANNUM TO \$54,668 PER ANNUM EFFECTIVE AUGUST 10, 2016.

BOARD POLLED: ENGLER YES
CRAMPSIE YES
O'GUREK YES
GERHARD YES

CHILDREN & YOUTH SERVICES:

MOTION BY MR. O'GUREK, SECONDED BY MR. CRAMPSIE, TO ESTABLISH THE POSITION OF ONE (1) COUNTY CASEWORK SUPERVISOR I AT \$36,075 PER ANNUM (**GRADE S 7 – STEP D**) EFFECTIVE AUGUST 4, 2016.

S – INDICATES SUPERVISORY

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITIONS OF TWO (2) COUNTY CASEWORKER I AT \$13.67 PER HOUR (**GRADE 10 – STEP A**) EFFECTIVE AUGUST 4, 2016.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES

MOTION BY MR. O'GUREK, SECONDED BY MR. CRAMPSIE, TO ABOLISH THE POSITION OF ONE (1) COUNTY CASEWORKER II AT \$15.52 PER HOUR (**GRADE 12 – STEP B**) EFFECTIVE AUGUST 4, 2016.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES

COMMUNICATIONS CENTER:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) PART-TIME DISPATCHER FROM \$11.37 PER HOUR (**GRADE 5 – STEP C**) TO \$11.71 PER HOUR (**GRADE 5 – STEP D**) EFFECTIVE AUGUST 17, 2016.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

AUGUST 4, 2016

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 10:45 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

TOM J. GERHARD, VICE CHAIRMAN