

NOVEMBER 5, 2015

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 11:24 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, COURT ADMINISTRATOR ROBERTA BREWSTER, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

**MINUTES:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 1, 2015.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

OCTOBER 27, 2015 10:00 A.M.

**COURTS:**

**COURT ADMINISTRATION:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO CHANGE THE SALARY OF ONE (1) LAW CLERK FROM \$32,086.60 PER ANNUM (**GRADE 14 – STEP C**) TO \$33,051.20 PER ANNUM (**GRADE 14 – STEP D**) EFFECTIVE NOVEMBER 6, 2015.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

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MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) CERTIFIED COURT REPORTER FROM \$22.13 PER HOUR (**GRADE 12 – STEP N**) TO \$22.80 PER HOUR (**GRADE 12 – STEP O**) EFFECTIVE NOVEMBER 10, 2015.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CLERK OF COURTS:**

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO CHANGE THE SALARY OF ONE (1) FIRST DEPUTY FROM \$27,955.20 PER ANNUM (**GRADE S 5 – STEP A**) TO \$34,361.60 PER ANNUM (**GRADE S 5 – STEP H**) EFFECTIVE NOVEMBER 5, 2015.  
**S – INDICATES SUPERVISORY**

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CONTROLLER:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) \*PART-TIME ADMINISTRATIVE ASSISTANT AT \$13.81 PER HOUR (**GRADE 9 – STEP C**) EFFECTIVE NOVEMBER 5, 2015.

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO ABOLISH THE POSITION OF ONE (1) PART-TIME ACCOUNTS CLERK II AT \$10.72 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE NOVEMBER 5, 2015.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

AREA AGENCY ON AGING:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE SALARY OF ONE (1) AGING CARE MANAGER SUPERVISOR II FROM \$37,518.00 PER ANNUM (**GRADE S 9 – STEP B**) TO \$38,629.50 PER ANNUM (**GRADE S 9 – STEP C**) EFFECTIVE NOVEMBER 10, 2015.

**S – INDICATES SUPERVISORY**

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) PART-TIME COMMUNITY HEALTH NURSE I FROM \$20.20 PER HOUR (**GRADE 18 – STEP A**) TO \$20.81 PER HOUR (**GRADE 18 – STEP B**) EFFECTIVE NOVEMBER 10, 2015.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) \*PART-TIME SENIOR CENTER OPERATOR I FROM \$12.79 PER HOUR (**GRADE 5 – STEP G**) TO \$10.72 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE NOVEMBER 5, 2015.

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRECTIONS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) DEPUTY WARDEN FROM \$23.19 PER HOUR (**GRADE S 8 – STEP J**) TO \$22.29 PER HOUR (**GRADE S 9 – STEP G**) EFFECTIVE NOVEMBER 5, 2015.

**S – INDICATES SUPERVISORY**

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

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MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) SERGEANT FROM \$19.84 PER HOUR (**GRADE S 6 – STEP H**) TO \$19.25 PER HOUR (**GRADE S 6 – STEP G**) EFFECTIVE NOVEMBER 9, 2015.

**S – INDICATES SUPERVISORY**

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CHILDREN & YOUTH SERVICES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) COUNTY CASEWORKER II FROM \$15.07 PER HOUR (**GRADE 12 – STEP A**) TO \$15.52 PER HOUR (**GRADE 12 – STEP B**) EFFECTIVE NOVEMBER 18, 2015.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**INFORMATION TECHNOLOGY:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) IT SPECIALIST FROM \$13.67 PER HOUR (**GRADE 10 – STEP A**) TO \$14.08 PER HOUR (**GRADE 10 – STEP B**) EFFECTIVE NOVEMBER 10, 2015.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**TAX ASSESSMENT:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) ASSISTANT CHIEF ASSESSOR FROM \$17.14 PER HOUR (**GRADE 11 – STEP G**) TO \$14.35 PER HOUR (**GRADE 11 – STEP A**) EFFECTIVE NOVEMBER 9, 2015.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT

11:31 A.M.

**NOVEMBER 5, 2015**

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN