

THE ANNUAL MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 1:32 P.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD, WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE P. BUTRIE, CONTROLLER ROBERT M. CRAMPSIE, CLERK OF COURTS FIRST DEPUTY THERESA MCGOWAN, DISTRICT ATTORNEY JEAN A. ENGLER, HUMAN RESOURCES DIRECTOR DAWN BOWMAN, HUMAN RESOURCES ASSISTANT DIRECTOR LISA MARKS, JUDGE ROGER NANOVIC, COURT ADMINISTRATOR ROBERTA BREWSTER, PROTHONOTARY JOANN BEHRENS, PUBLIC DEFENDER GREGORY MOUSSEAU, FULL-TIME ASSISTANT PUBLIC DEFENDER TOM JONES, RECORDER OF DEEDS EMMETT MCCALL, REGISTER OF WILLS/CLERK OF ORPHANS COURT JUDY MOON, SHERIFF DWIGHT NOTHSTEIN, AND TREASURER RONALD SHEEHAN.

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 4, 2014.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

NOVEMBER 12, 2014	11:00 A.M.
DECEMBER 16, 2014	10:00 A.M.

SET POSITIONS & SALARIES:

COURT OFFICES:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE COURT OFFICES, EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBITS J1 THROUGH J6:

COURT ADMINISTRATION

3	**LAW CLERK	\$32,086.60	14	C
1	**LAW CLERK (TEMPORARILY)	\$32,086.60	14	C
1	**LAW CLERK (TEMPORARILY)	\$31,158.40	14	B
1	CERTIFIED COURT REPORTER	\$25.65/HR	12	S
1	CERTIFIED COURT REPORTER	\$24.18/HR	12	Q
1	CERTIFIED COURT REPORTER	\$22.13/HR	12	N
1	LEAD JUDICIAL SECRETARY	\$20.69/HR	10	O
1	JUDICIAL SECRETARY	\$18.38/HR	10	K
1	JUDICIAL SECRETARY	\$16.32/HR	10	G
1	ADMINISTRATIVE ASSISTANT	\$14.22/HR	9	D
1	ADMINISTRATIVE ASSISTANT	\$13.41/HR	9	B
1	DEPARTMENT CLERK III	\$11.26/HR	6	A
	(ALSO JURY SELECTION COMMISSION)			
5	*TIPSTAFFS (825 DAYS TOTAL)	\$102.09/DIEM	N/A	
1	*TIPSTAFFS (825 DAYS TOTAL)	\$99.12/DIEM	N/A	

****ADDITIONAL \$1,200 PER ANNUM TO BE PAID FOR YEAR 01/01/2015– MONIES WILL BE REIMBURSED BY CARBON COUNTY BAR ASSOCIATION.**

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

COURT COMPUTER INFORMATION SYSTEMS

1	DIRECTOR/COMPUTER SYSTEMS	\$47,920.60	S 10	K
1	COMPUTER ASSISTANT	\$15.84/HR	10	F

S – INDICATES SUPERVISORY

DISTRICT JUSTICES

1	DISTRICT JUSTICE OFFICE SUPERVISOR I	\$21.28/HR	S 2	Q
1	DISTRICT JUSTICE OFFICE SUPERVISOR I	\$20.66/HR	S 2	P
1	DISTRICT JUSTICE OFFICE SUPERVISOR I	\$19.48/HR	S 2	N
1	DISTRICT JUSTICE OFFICE SUPERVISOR I	\$18.36/HR	S 2	L
1	DISTRICT JUSTICE SECRETARY II	\$17.85/HR	7	O
2	DISTRICT JUSTICE SECRETARY II	\$15.41/HR	7	J
1	DISTRICT JUSTICE SECRETARY I	\$14.25/HR	6	I
1	DISTRICT JUSTICE SECRETARY I	\$13.84/HR	6	H
1	DISTRICT JUSTICE SECRETARY I	\$13.05/HR	6	F
1	DISTRICT JUSTICE SECRETARY I	\$12.67/HR	6	E
1	DISTRICT JUSTICE SECRETARY I	\$12.30/HR	6	D
1	DISTRICT JUSTICE SECRETARY I	\$11.94/HR	6	C
1	DISTRICT JUSTICE SECRETARY I	\$11.26/HR	6	A

S – INDICATES SUPERVISORY

ADULT PROBATION

1	CHIEF ADULT PROBATION OFFICER	\$63,663.60	S 14	N
1	ADULT PROBATION TECHNICIAN I	\$15.71/HR	8	I
1	ADULT PROBATION SPECIALIST	\$11.04/HR	5	B

ON-CALL PAY

PRIMARY	\$ 45.00 /DAY
BACKUP ON CALL	\$ 25.00 /DAY

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

JUVENILE COURT

1	CHIEF JUVENILE PROBATION OFFICER	\$60,005.40	S 14	L
1	JUVENILE COURT SECRETARY II	\$14.10/HR	7	G
1	DEPARTMENT CLERK I	\$ 9.72/HR	3	A

ON-CALL PAY

PRIMARY	\$ 45.00 /DAY
BACKUP ON CALL	\$ 25.00 /DAY

S – INDICATES SUPERVISORY

DOMESTIC RELATIONS

1	DOMESTIC RELATIONS DIRECTOR	\$58,258.20	S 14	K
1	DOMESTIC RELATIONS ASSISTANT DIRECTOR	\$22.50/HR	S 11	D
1	INTAKE OFFICER II	\$19.66/HR	12	J
1	DOMESTIC RELATIONS SUPPORT REP.	\$14.81/HR	8	G
1	DOMESTIC RELATIONS SPECIALIST II	\$14.68/HR	6	J
1	DOMESTIC RELATIONS SPECIALIST II	\$13.05/HR	6	F
1	DEPARTMENT CLERK I	\$10.31/HR	3	C

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED:	NANOVIC	YES
	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COURT ADMINISTRATION:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) DEPARTMENT CLERK III FROM \$11.26 PER HOUR (**GRADE 6 – STEP A**) TO \$11.59 PER HOUR (**GRADE 6 – STEP B**) EFFECTIVE FEBRUARY 3, 2015.

BOARD POLLED:	NANOVIC	YES
	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

DOMESTIC RELATIONS:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) DEPARTMENT CLERK I FROM \$10.31 PER HOUR (**GRADE 3 – STEP C**) TO \$10.62 PER HOUR (**GRADE 3 – STEP D**) EFFECTIVE JANUARY 6, 2015.

BOARD POLLED:	NANOVIC	YES
	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

BARGAINING UNIT:

MOTION BY JUDGE NANOVIC, SECONDED BY MR. O’GUREK, TO ESTABLISH POSITIONS COVERED BY BARGAINING UNIT (AFSCME COURT APPOINTED PROFESSIONAL EMPLOYEES UNION) AS PER **EXHIBIT 1** EFFECTIVE JANUARY 1, 2015, AS LISTED ON PAGES E-1 AND E-2:

ADULT PROBATION

1	DEPUTY CHIEF ADULT PROBATION OFFICER	\$29.34/HR
1	PROBATION OFFICER II/GAGNON HEARING OFFCR	\$24.15/HR
2	PROBATION OFFICER II	\$21.67/HR
1	PROBATION OFFICER II	\$21.03/HR
1	PROBATION OFFICER II	\$19.84/HR
1	PROBATION OFFICER II	\$18.15/HR
2	PROBATION OFFICER I	\$14.75/HR

ON-CALL PAY

PRIMARY ON CALL	\$ 45.00/ DAY
BACKUP ON CALL	\$ 25.00/ DAY

JUVENILE COURT

1	DEPUTY CHIEF JUVENILE PROBATION OFFICER	\$24.57/HR
1	PROBATION OFFICER II	\$22.32/HR
1	PROBATION OFFICER II	\$21.67/HR
1	PROBATION OFFICER II	\$17.70/HR

ON-CALL PAY

PRIMARY ON CALL	\$ 45.00/ DAY
BACKUP ON CALL	\$ 25.00/ DAY

DOMESTIC RELATIONS

1	DOMESTIC RELATIONS OFFICER II	\$24.64/HR
1	DOMESTIC RELATIONS OFFICER II	\$17.30/HR
1	DOMESTIC RELATIONS OFFICER II	\$16.76/HR
1	DOMESTIC RELATIONS OFFICER I	\$14.00/HR

BOARD POLLED:	NANOVIC	YES
	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SET POSITIONS & SALARIES:

ROW OFFICES:

CLERK OF COURTS:

MOTION BY MS. MCGOWAN, SECONDED BY MR. O'GUREK, TO SET THE POSITIONS AND SALARIES OF THE **CLERK OF COURTS OFFICE AND BUREAU OF COLLECTIONS** EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R1:

CLERK OF COURTS

1	FIRST DEPUTY	\$44,826.60	S	5	Q
1	SECOND DEPUTY	\$17.33/HR		7	N
1	CLERICAL SPECIALIST	\$11.83/HR		4	F
1	CLERICAL SPECIALIST	\$10.51/HR		4	B
1	SOLICITOR	\$1,300.		N/A	

BUREAU OF COLLECTIONS

1	DIRECTOR	\$35,399.	S	5	I
1	COLLECTION CLERK II	\$11.04/HR		5	B
1	COLLECTION CLERK II	\$10.72/HR		5	A
1	*PART-TIME AUTOMATION CLERK	\$10.42/HR		2	E

S – INDICATES SUPERVISORY

*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.

BOARD POLLED: MCGOWAN YES*
 CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

* MS. MCGOWAN VOTED YES BUT ABSTAINED ON THE POSITION OF FIRST DEPUTY SINCE THAT IS A POSITION SHE HOLDS.

BUREAU OF COLLECTIONS:

MOTION BY MS. MCGOWAN, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) COLLECTION CLERK II FROM \$11.04 PER HOUR (**GRADE 5 – STEP B**) TO \$10.72 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE JANUARY 17, 2015.

BOARD POLLED: MCGOWAN YES
 CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

CONTROLLER:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO SET THE POSITIONS AND SALARIES OF THE **CONTROLLER'S OFFICE AND FISCAL/DATA PROCESSING OFFICE** EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R2:

CONTROLLER

1	ACCOUNTING MANAGER	\$70,834.40	S 18	K
1	FIRST DEPUTY	\$45,227.	S 7	N
1	SECOND DEPUTY	\$17.65/HR	11	H
1	*PART-TIME ACCOUNTS CLERK II	\$10.72/HR	5	A
1	SOLICITOR	\$3,200.	N/A	
1	RETIREMENT BOARD SECRETARY	\$5,000.	N/A	

FISCAL/DATA PROCESSING

1	FISCAL/DATA PROCESSING SUPERVISOR	\$52,852.80	S 12	K
1	FISCAL/DATA PROCESSING ASSISTANT	\$19.46/HR	13	H
1	*PART-TIME FISCAL/DATA PROCESSING TECH.	\$11.04/HR	5	B

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: CRAMPSIE YES*
 O'GUREK YES

GERHARD YES
 NOTHSTEIN YES

*MR. CRAMPSIE VOTED YES WITH THE EXCEPTION OF THE RETIREMENT BOARD SECRETARY SINCE THAT IS A POSITION HE HOLDS.

FISCAL/DATA PROCESSING:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) PART-TIME FISCAL/DATA PROCESSING TECHNICIAN FROM \$11.04 PER HOUR (GRADE 5 – STEP B) TO \$10.72 PER HOUR (GRADE 5 – STEP A) EFFECTIVE JANUARY 10, 2015.

BOARD POLLED: CRAMPSIE YES
 O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

CORONER:

MOTION BY MR. O’GUREK, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE CORONER’S OFFICE EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R3:

CORONER

1	*CHIEF DEPUTY CORONER	\$4,304.	N/A
20	*DEPUTY CORONER	\$71/INVESTIGATION	N/A
1	SOLICITOR	\$1,300.	N/A

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: CRAMPSIE YES
 O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

DISTRICT ATTORNEY:

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. CRAMPSIE, TO SET THE POSITIONS AND SALARIES OF THE DISTRICT ATTORNEY’S OFFICE EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R4:

DISTRICT ATTORNEY

1	OFFICE ADMINISTRATOR	\$31,449.60	S 5	E
1	COUNTY DETECTIVE	\$21.49/HR	12	M
1	LEGAL SECRETARY II	\$12.52/HR	7	C

1	SECRETARY II/DISTRICT ATTORNEY	\$11.26/HR	6	A
1	*PART-TIME COUNTY DETECTIVE	\$15.98/HR	12	C
1	*PART-TIME LEGAL SECRETARY	\$10.51/HR	4	B
1	FULL-TIME ASSISTANT DISTRICT ATTORNEY	\$56,000.		N/A
1	FULL-TIME ASSISTANT DISTRICT ATTORNEY	\$54,106.		N/A
1	FULL-TIME ASSISTANT DISTRICT ATTORNEY	\$53,076.		N/A
1	FIRST ASSISTANT DISTRICT ATTORNEY	\$40,300.		N/A
1	SECOND ASSISTANT DISTRICT ATTORNEY	\$39,500.		N/A
1	THIRD ASSISTANT DISTRICT ATTORNEY	\$38,000.		N/A
1	**SPECIAL ASSISTANT DISTRICT ATTORNEY	\$1.		N/A
1	*PART-TIME VICTIM/WITNESS COORDINATOR	\$18.03/HR	9	L

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

****EXCLUDED FROM RETIREMENT PLAN.**

BOARD POLLED:	ENGLER	YES
	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. GERHARD, TO ABOLISH THE POSITION OF ONE (1) THIRD ASSISTANT DISTRICT ATTORNEY AT \$38,000 PER ANNUM RETROACTIVE TO JANUARY 1, 2015.

BOARD POLLED:	ENGLER	YES
	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PROTHONOTARY:

MOTION BY MRS. BEHRENS, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE **PROTHONOTARY’S OFFICE** EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R5:

PROTHONOTARY

1	FIRST DEPUTY	\$37,564.80	S 5	K
1	SECOND DEPUTY	\$17.85/HR	7	O
1	CLERK/PFAD COORDINATOR	\$15.12/HR	6	K
1	AUTOMATION CLERK	\$10.21/HR	4	A
1	SOLICITOR	\$1,300.		N/A

S – INDICATES SUPERVISORY

BOARD POLLED: BEHRENS YES
 CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PUBLIC DEFENDER:

MOTION BY ATTORNEY MOUSSEAU, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE **PUBLIC DEFENDER'S OFFICE** EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R6:

PUBLIC DEFENDER

1	CHIEF PUBLIC DEFENDER	\$52,285.63		N/A
2	FULL-TIME ASSISTANT PUBLIC DEFENDER	\$51,500.		N/A
1	FIRST ASSISTANT PUBLIC DEFENDER	\$44,461.56		N/A
1	ASSISTANT PUBLIC DEFENDER	\$36,050.		N/A
1	LEGAL SECRETARY III	\$14.38/HR	8	F
1	LEGAL SECRETARY I	\$11.26/HR	6	A

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: MOUSSEAU YES*
 CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

*ATTORNEY MOUSSEAU VOTED YES WITH THE EXCEPTION OF HIS POSITION OF CHIEF PUBLIC DEFENDER.

MOTION BY ATTORNEY MOUSSEAU,, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) LEGAL SECRETARY I FROM \$11.26 PER HOUR (**GRADE 6 – STEP A**) TO \$11.59 PER HOUR (**GRADE 6 – STEP B**) EFFECTIVE JANUARY 6, 2015.

BOARD POLLED: MOUSSEAU YES
 CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

RECORDER OF DEEDS:

MOTION BY MR. MCCALL, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE **RECORDER OF DEEDS OFFICE** EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R7:

RECORDER OF DEEDS

1	FIRST DEPUTY	\$38,675.	S 5	L
1	SECOND DEPUTY	\$18.39/HR	7	P
1	COORDINATOR OF RECORDS/INDEXER	\$12.42/HR	5	F
1	*PART-TIME COORDINATOR OF RECORDS	\$10.51/HR	4	B
1	*TEMPORARY CLERK**	\$8.00/HR	N/A	
1	SOLICITOR	\$1,300.	N/A	

S – INDICATES SUPERVISORY

****ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED:	MCCALL	YES
	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

REGISTER OF WILLS/

CLERK OF ORPHANS COURT:

MOTION BY MS. MOON, SECONDED BY MR. CRAMPSIE, TO SET THE POSITIONS AND SALARIES OF THE REGISTER OF WILLS/CLERK OF ORPHANS COURT OFFICE EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R8:

REGISTER OF WILLS/

CLERK OF ORPHANS COURT

1	FIRST DEPUTY	\$30,539.60	S 5	D
1	SECOND DEPUTY	\$12.90/HR	7	D
1	COORDINATOR OF RECORDS/GENEALOGY/ ANCESTRY RESEARCHER	\$11.37/HR	5	C
1	SOLICITOR	\$1,300.	N/A	

S – INDICATES SUPERVISORY

BOARD POLLED:	MOON	YES
	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SHERIFF:

MOTION BY SHERIFF DWIGHT NOTHSTEIN, SECONDED BY MR. O'GUREK, TO SET THE POSITIONS AND SALARIES OF THE **SHERIFF'S OFFICE** EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBITS R9 AND R10:

SHERIFF

1	CHIEF DEPUTY	\$47,538.40	S 5	S
1	LIEUTENANT	\$18.18/HR	S 3	J
2	SERGEANT	\$14.65/HR	S 1	F
1	DEPUTY SHERIFF	\$14.81/HR	8	G
1	DEPUTY SHERIFF	\$14.38/HR	8	F
1	DEPUTY SHERIFF	\$13.15/HR	8	C
3	DEPUTY SHERIFF	\$12.77/HR	8	B
1	DEPUTY SHERIFF	\$12.40/HR	8	A

ON-CALL PAY:

PRIMARY \$35.00 PER DAY

SUPERVISORY \$30.00 PER DAY

(FULL-TIME HOURS WORKED ON A HOLIDAY DUE TO CALL-OUT WILL BE PAID AT ONE AND ONE HALF (1 ½) TIMES THE REGULAR HOURLY RATE OF PAY.)

S – INDICATES SUPERVISORY

SHERIFF - CONTINUED

1	CHIEF REAL ESTATE CLERK	\$13.69/HR	7	F
1	CIVIL PROCESS CLERK	\$11.04/HR	5	B
2	*PART-TIME SECURITY OFFICERS	\$12.06/HR	5	E
1	*PART-TIME SECURITY OFFICERS	\$11.37/HR	5	C
1	*PART-TIME SECURITY OFFICERS	\$11.04/HR	5	B
4	*PART-TIME SECURITY OFFICERS	\$10.72/HR	5	A
1	*SPECIAL DEPUTY SHERIFF	\$12.06/HR	5	E
9	*SPECIAL DEPUTY SHERIFF	\$10.72/HR	5	A
1	SOLICITOR	\$1,850.	N/A	

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: D.NOTHSTEIN YES
 CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 W. NOTHSTEIN YES

MOTION BY SHERIFF DWIGHT NOTHSTEIN, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) CHIEF REAL ESTATE CLERK TRAINEE AT \$11.81 PER HOUR (**GRADE 7 – STEP A**) EFFECTIVE JANUARY 5, 2015.

BOARD POLLED: D.NOTHSTEIN YES
 CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 W. NOTHSTEIN YES

TREASURER:

MOTION BY MR. SHEEHAN, SECONDED BY MR. GERHARD, TO SET THE POSITIONS AND SALARIES OF THE **TREASURER'S OFFICE** EFFECTIVE JANUARY 1, 2015, AS LISTED ON EXHIBIT R11:

TREASURER

1	FIRST DEPUTY	\$38,675.	S	5	L
1	SECOND DEPUTY	\$14.10/HR		7	G
1	*PART-TIME FISCAL ASSISTANT	\$10.51/HR		4	B
1	*PART-TIME LICENSING CLERK	\$10.51/HR		4	B
1	*PART-TIME LICENSING CLERK	\$10.21/HR		4	A
1	SOLICITOR	\$1,300.			N/A

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

S – INDICATES SUPERVISORY

BOARD POLLED: SHEEHAN YES
 CRAMPSIE YES
 O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SET POSITIONS & SALARIES:

COURT HOUSE COMPLEX:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO SET POSITIONS AND SALARIES UNDER THE JURISDICTION OF THE BOARD OF COMMISSIONERS AT THE CARBON COUNTY COURT HOUSE COMPLEX AS PER **EXHIBIT A** EFFECTIVE JANUARY 1, 2015, AS FOLLOWS:

ANIMAL SHELTER

1	COUNTY ANIMAL WARDEN	\$12.16/HR		7	B
3	*PART-TIME K-9 OFFICER	\$8.82/HR		1	A

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

ARCHIVES DEPARTMENT

1	ARCHIVIST/RECORDS MANAGER	\$16.01/HR	S 1	I
2	*TEMPORARY CLERK**	\$8.00/HR	N/A	

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

****ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

AREA AGENCY ON AGING

1	ADMINISTRATOR	\$51,285.	S 13	F
1	AGING CARE MANAGER SUPERVISOR II	\$46,117.50	S 9	I
1	AGING CARE MANAGER SUPERVISOR II	\$37,518.	S 9	B
1	SENIOR CENTER SERVICES DIRECTOR	\$37,596.	S 3	L
1	AGING CARE MANAGER III	\$17.81/HR	13	E
1	AGING CARE MANAGER II	\$17.65/HR	11	H
1	AGING CARE MANAGER II	\$16.63/HR	11	F
1	AGING CARE MANAGER II	\$15.68/HR	11	D
3	AGING CARE MANAGER II	\$14.35/HR	11	A
1	AGING CARE MANGER I	\$13.81/HR	9	C
1	CLERK/TYPIST III	\$14.96/HR	7	I
1	AGING CASE AIDE II	\$11.26/HR	6	A

S – INDICATES SUPERVISORY

AREA AGENCY ON AGING (CONTINUED)

1	*PART-TIME COMMUNITY HEALTH NURSE I	\$20.20/HR	18	A
1	PART-TIME SENIOR CENTER MANAGER I	\$12.79/HR	5	G
1	PART-TIME SENIOR CENTER MANAGER I	\$12.06/HR	5	E
1	*PART-TIME SENIOR CENTER MANAGER I	\$11.04/HR	5	B
2	*PART-TIME SENIOR CENTER MANAGER I	\$10.72/HR	5	A

ON-CALL PAY

SUPERVISOR: \$25 PER FRIDAY, SATURDAY, SUNDAY & HOLIDAYS

SUPERVISOR: \$35 PER MONDAY, TUESDAY, WEDNESDAY & THURSDAY

CASEWORKER: \$40 PER FRIDAY, SATURDAY, SUNDAY & HOLIDAYS

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BUILDINGS/GROUNDS

1	OPERATIONS/MAINTENANCE DIRECTOR	\$55,348.80	S 9	M
1	*PART-TIME CLEANING PERSON	\$10.01/HR	3	B
2	*PART-TIME CLEANING PERSON	\$ 9.72/HR	3	A
2	*SUMMER LABORER	\$8.25/HR	N/A	

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

CHILDREN & YOUTH SERVICES

1	ADMINISTRATOR II	\$61,230.	S 13	L
1	COUNTY CASEWORK SUPERVISOR I	\$41,827.50	S 7	I
1	COUNTY CASEWORK SUPERVISOR I	\$38,278.50	S 7	F
1	ACCOUNTANT II	\$20.22/HR	S 7	G
1	COUNTY CASEWORKER II	\$17.99/HR	12	G
1	COUNTY CASEWORKER II	\$17.47/HR	12	F
1	COUNTY CASEWORKER II	\$16.96/HR	12	E
1	COUNTY CASEWORKER II	\$15.98/HR	12	C
3	COUNTY CASEWORKER II	\$15.07/HR	12	A
3	COUNTY CASEWORKER I	\$13.67/HR	10	A
1	FISCAL ASSISTANT	\$13.95/HR	8	E
1	SECRETARY III	\$11.81/HR	7	A

ON-CALL PAY

BACK-UP SUPERVISOR: \$25.00 /DAY

CASEWORKER: \$50.00 /DAY

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

COMMISSIONERS' OFFICE

1	COUNTY SOLICITOR	\$50,799.50		N/A
1	COUNTY ADMINISTRATOR/CHIEF CLERK	\$68,668.60	S 21	E
1	ASSISTANT CHIEF CLERK/OFFICE MANAGER	\$40,531.40	S 12	B
1	ADMINISTRATIVE ASSISTANT/PARKING COORD.	\$19.86/HR	S 3	M
1	EXECUTIVE SECRETARY/OPEN RECORDS OFFICER	\$41,150.20	10	R
1	FISCAL ASSISTANT/PARA LEGAL	\$16.81/HR	10	H
1	SECRETARY III	\$12.16/HR	7	B
1	PART-TIME PARKING SUPERVISOR	\$18.36/HR	S 2	L
1	PARKING/METER ATTENDANT	\$11.95/HR	3	H
1	*PART-TIME PARKING/METER ATTENDANT	\$10.01/HR	3	B
1	*PART-TIME PARKING ATTENDANT	\$10.94/HR	3	E
1	*PART-TIME PARKING ATTENDANT	\$10.31/HR	3	C
4	*TEMPORARY PARKING ATTENDANTS	\$10.62/HR	3	D
2	*TEMPORARY PARKING ATTENDANTS	\$ 9.72/HR	3	A

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

COMMUNICATIONS

1	911 MANAGER	\$52,104.00	S 12	F
1	911 ADDRESSING COORDINATOR	\$18.53/HR	12	H
2	*PART-TIME DISPATCHER	\$13.57/HR	5	I
1	*PART-TIME DISPATCHER	\$11.71/HR	5	D
6	*PART-TIME DISPATCHER	\$11.37/HR	5	C
5	*PART-TIME DISPATCHER/TRAINEE	\$10.94/HR	3	E

SHIFT DIFFERENTIAL – PART-TIME DISPATCHER:

\$.50 CENTS PER HOUR/SECOND & THIRD SHIFTS

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

COOPERATIVE EXTENSION SERVICE

1	4-H ASSISTANT	\$4.00/HR	2	O
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CORRECTIONS

1	WARDEN	\$55,764.80	S 14	E
1	ACTING WARDEN	\$51,043.20	S 14	B
1	DEPUTY WARDEN	\$23.19/HR	S 8	J
1	WORK RELEASE/TREATMENT DIRECTOR	\$22.31/HR	S 6	L
1	SERGEANT	\$20.43/HR	S 6	I
1	SERGEANT	\$19.84/HR	S 6	H
3	SERGEANT	\$19.25/HR	S 6	G
1	**SITE COORDINATOR/PRISON	\$18.53/HR	S 4	I
1	ADMINISTRATIVE ASSISTAN	\$18.03/HR	9	L
1	LIVE SCAN OPERATOR/CORRECTIONS CLERK	\$11.04/HR	5	B

SHIFT DIFFERENTIAL - DEPUTY WARDEN & SERGEANTS (2ND & 3RD SHIFTS) \$ 1.00 /HR

S – INDICATES SUPERVISORY

****TWO-HOUR MINIMUM CALL-OUT PAY.**

CORRECTIONS (CONTINUED)

2	*TEMPORARY SERGEANT	\$19.25/HR	S 6	G
1	*PART-TIME CORRECTIONS OFFICER	\$12.30/HR	6	D
5	*PART-TIME CORRECTIONS OFFICER	\$11.59/HR	6	B
15	*PART-TIME CORRECTIONS OFFICER	\$11.26/HR	6	A
1	*PART-TIME LPN	\$20.00/HR	N/A	

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

ECONOMIC DEVELOPMENT

1	SECRETARY III	\$16.83/HR	7	M
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S – INDICATES SUPERVISORY

ELECTION DEPARTMENT

1	DIRECTOR	\$35,362.60	S 8	D
1	DEPARTMENT CLERK III	\$13.84/HR	6	H

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

EMERGENCY MANAGEMENT AGENCY

1	EMA COORDINATOR	\$43,326.40	S 7	H
1	ADMINISTRATIVE ASSISTANT I	\$15.54/HR	9	G
1	*TEMPORARY EMERGENCY PLANNER/TRAINER	\$12.90/HR	7	D

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

GEOGRAPHIC INFORMATION SYSTEMS

1	G.I.S. DIRECTOR	\$31,453.50	S 6	A
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S – INDICATES SUPERVISORY

HUMAN RESOURCES DEPARTMENT

1	DIRECTOR	\$50,250.20	S 14	F
1	ASSISTANT DIRECTOR	\$19.45/HR	S 5	I
1	HUMAN RESOURCES GENERALIST	\$12.16/HR	7	B

S – INDICATES SUPERVISORY

HUMAN SERVICES

1	ACCOUNTANT II	\$25.60/HR	S 7	O
1	ADMINISTRATIVE SECRETARY	\$17.67/HR	8	M

S – INDICATES SUPERVISORY

INFORMATION TECHNOLOGY

1	DIRECTOR	\$59,862.40	S 10	N
1	IT SYSTEM ANALYST	\$21.71/HR	11	O

1	IT SPECIALIST	\$13.67/HR	10	A
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S – INDICATES SUPERVISORY

PARKS

1	DIRECTOR	\$52,357.50	S 11	J
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GYPSY MOTH PROGRAM

1	GYPSY MOTH COORDINATOR	\$26.85/HR	N/A	
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SEASONAL POSITIONS*

1	LEAD SEASONAL PARK RANGER I	\$15.22/HR	S 3	D
1	SEASONAL PARK RANGER I	\$13.05/HR	6	F
8	SEASONAL PARK RANGER I	\$12.67/HR	6	E
4	SEASONAL PARK RANGER II	\$11.60/HR	3	G
7	SEASONAL PARK RANGER II	\$11.27/HR	3	F
1	SEASONAL PARK MAINTENANCE	\$10.42/HR	2	E
2	SEASONAL PARK MAINTENANCE	\$9.26/HR	2	A
1	PART-TIME SEASONAL PARK MAINTENANCE	\$8.25/HR	N/A	
12	**LIFEGUARD	\$9.00/HR	N/A	
1	**PARK ATTENDANT	\$8.00/HR	N/A	

S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

**** ADDITIONAL TWENTY-FIVE CENTS PER HOUR (\$.25) FOR EACH YEAR OF SERVICE IF APPLICABLE.**

PLANNING & DEVELOPMENT

1	DIRECTOR	\$44,662.80	S 14	B
1	PROJECT COORDINATOR	\$32,377.80	S 8	A
1	PROGRAMS COORDINATOR	\$17.46/HR	15	A
1	ADMINISTRATIVE ASSISTANT	\$18.57/HR	9	M
1	SOLICITOR	\$1,300.	N/A	

S – INDICATES SUPERVISORY

PURCHASING DEPARTMENT

1	PURCHASING MANAGER	\$20.45/HR	S 3	N
1	ASSISTANT PURCHASING MANAGER	\$14.38/HR	8	F

S – INDICATES SUPERVISORY

TAX ASSESSMENT

1	CHIEF ASSESSOR	\$43,425.20	S 11	F
1	ASSISTANT CHIEF ASSESSOR	\$18.19/HR	11	I
1	ASSISTANT CHIEF ASSESSOR	\$17.14/HR	11	G
1	ASSISTANT CHIEF ASSESSOR	\$16.63/HR	11	F
1	ADMINISTRATIVE SECRETARY	\$16.66/HR	8	K

BOARD OF ASSESSMENT APPEALS

3	*BOARD MEMBERS	\$168./DIEM	N/A	
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S – INDICATES SUPERVISORY

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

TAX CLAIM BUREAU

1	DIRECTOR	\$39,803.40	S 8	H
1	ASSISTANT DIRECTOR	\$18.33/HR	S 5	G
1	ADMINISTRATIVE SECRETARY	\$17.16/HR	8	L
1	SOLICITOR	\$12,060.	N/A	

S – INDICATES SUPERVISORY

VETERANS AFFAIRS

1	DIRECTOR	\$31,449.60	S 5	E
1	CONFIDENTIAL SECRETARY	\$11.27/HR	3	F

S – INDICATES SUPERVISORY

WORKFORCE INVESTMENT ACT

1	EXECUTIVE DIRECTOR	\$69,615.	S 12	R
1	WIA FISCAL MANAGER/ CAREER LINK FISCAL AGENT	\$26.33/HR	S 10	K
1	ADMINISTRATIVE SECRETARY	\$18.75/HR	8	O

S – INDICATES SUPERVISORY

WORKFORCE TRAINING

1	ADMINISTRATOR	\$55,555.50	S 11	L
1	INTAKE OFFICER	\$18.57/HR	9	M
1	SPOC COORDINATOR	\$14.68/HR	6	J

S – INDICATES SUPERVISORY

LIQUID FUELS SUMMER PROGRAM

3	*SUMMER SUPERVISOR	\$11.75/HR	N/A
21	*SUMMER LABORER	\$8.00/HR	N/A
1	*SUMMER COORDINATOR	\$8.00/HR	N/A

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

ANIMAL SHELTER:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF THREE (3) PART-TIME K-9 OFFICERS FROM \$8.82 PER HOUR (**GRADE 1 – STEP A**) TO \$9.26 PER HOUR (**GRADE 2 – STEP A**) RETROACTIVE TO JANUARY 1, 2015.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

AREA AGENCY ON AGING:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ESTABLISH THE POSITION OF ONE (1) LIMITED TERM AGING CARE MANAGER II AT \$14.35 PER HOUR (**GRADE 11 – STEP A**) EFFECTIVE JANUARY 5, 2015. DURATION OF POSITION FROM JANUARY 5, 2015 TO JUNE 30, 2015.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ESTABLISH THE POSITION OF ONE (1) LIMITED TERM AGING CASE AIDE II AT \$11.26 PER HOUR (**GRADE 6 – STEP A**) EFFECTIVE JANUARY 5, 2015. DURATION OF POSITION FROM JANUARY 5, 2015 TO JUNE 30, 2015.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PARKS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF SEVEN (7) SEASONAL PARK RANGER I FROM \$12.67 PER HOUR (**GRADE 6 – STEP E**) TO \$11.26 PER HOUR (**GRADE 6 – STEP A**) RETROACTIVE TO JANUARY 1, 2015.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF THREE (3) SEASONAL PARK RANGER II FROM \$11.27 PER HOUR (**GRADE 3 – STEP F**) TO \$9.72 PER HOUR (**GRADE 3 – STEP A**) RETROACTIVE TO JANUARY 1, 2015.

BOARD POLLED	:CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PLANNING & DEVELOPMENT:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO CHANGE THE SALARY OF ONE (1) PROJECT COORDINATOR FROM \$32,377.80 PER ANNUM (**GRADE S 8 – STEP A**) TO \$33,342.40 PER ANNUM (**GRADE S 8 – STEP B**) EFFECTIVE JANUARY 6, 2015.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O’GUREK, TO CHANGE THE RATE OF ONE (1) ADMINISTRATIVE ASSISTANT FROM \$18.57 PER HOUR (**GRADE 9 – STEP M**) TO \$19.13 PER HOUR (**GRADE 9 – STEP N**) EFFECTIVE JANUARY 6, 2015.

BOARD POLLED:	CRAMPSIE	YES
	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

BARGAINING UNITS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ESTABLISH POSITIONS COVERED BY BARGAINING UNITS (AFSCME AND TEAMSTERS) AS PER EXHIBIT C EFFECTIVE JANUARY 1, 2015:

AFSCME UNION POSITIONS & RATES

COMMISSIONERS' OFFICE

SALARY

1 MAIL/POSTAGE COORDINATOR \$16.06/HR

TAX ASSESSMENT OFFICE

1 ASSESSOR \$18.90/HR

1 CLERK \$16.54/HR

TAX CLAIM OFFICE

1 CLERK \$16.54/HR

GEOGRAPHIC INFORMATION SYSTEMS

1 G.I.S. TECHNICIAN \$17.98/HR

AFSCME UNION POSITIONS & RATES

MAINTENANCE DEPARTMENT

SALARY

1 LEAD CARPENTER \$20.17/HR

3 MAINTENANCE II \$17.52/HR

2 CLEANING PERSON \$15.12/HR

1 CLEANING PERSON PREVAILING RATE

ARCHIVES

1 CLERICAL AIDE PREVAILING RATE

1 PARKING METER ATTENDANT/ARCHIVES ASST. \$12.58/HR

CORRECTIONS

2 LPN \$21.37/HR

COOPERATIVE EXTENSION

1 CLERK – STENOGRAPHER – RECEPTIONIST \$17.66/HR

AFSCME UNION POSITIONS & RATES

COMMUNICATIONS CENTER

SALARY

4 SENIOR DISPATCHER \$18.57/HR

2 911 OPERATOR \$17.27/HR

5 911 OPERATOR PREVAILING RATE

1 911 CENTER/EMA AIDE \$16.05/HR

(ALSO EMA OFFICE)

AREA AGENCY ON AGING

1 CLERICAL AIDE \$12.58/HR

PARKS

1 MAINTENANCE II/LEAD WORKER \$18.52/HR

1 MAINTENANCE II \$17.52/HR

1 PARKS AIDE \$16.05/HR

TEAMSTERS POSITIONS & RATES

10 CORRECTIONS OFFICER \$19.16/HR

4 CORRECTIONS OFFICER \$18.23/HR

5 CORRECTIONS OFFICER \$17.28/HR

7 CORRECTIONS OFFICER \$16.38/HR

13 CORRECTIONS OFFICER \$15.46/HR

4 *PART-TIME CORRECTIONS OFFICER \$12.64/HR

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT 1:48 P.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN