

SEPTEMBER 4, 2014

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:38 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, DISTRICT ATTORNEY JEAN A. ENGLER, CLERK OF COURTS WILLIAM MCGINLEY, ASSISTANT COURT ADMINISTRATOR CINDY WYNN, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

SOLICITOR MISCAVIGE WAS ABSENT.

**MINUTES:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD AUGUST 7, 2014.

BOARD POLLED:	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS:**

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

**EXECUTIVE SESSIONS:**

REPORT OF EXECUTIVE SESSIONS HELD:

SEPTEMBER 2, 2014      10:00 A.M.

**CLERK OF COURTS:**

MOTION BY MR. MCGINLEY, SECONDED BY MR. CRAMPSIE, TO CHANGE THE SALARY OF ONE (1) DIRECTOR – BUREAU OF COLLECTIONS FROM \$41,022.80 PER ANNUM (**GRADE S 5 – STEP N**) TO \$27,955.20 PER ANNUM (**GRADE S 5 – STEP A**) EFFECTIVE SEPTEMBER 13, 2014.

**S – INDICATES SUPERVISORY**

BOARD POLLED:	MCGINLEY	YES
	CRAMPSIE	YES
	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

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MOTION BY MR. MCGINLEY, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) COLLECTION CLERK II – BUREAU OF COLLECTIONS FROM \$12.79 PER HOUR (**GRADE 5 – STEP G**) TO \$10.72 PER HOUR (**GRADE 5 – STEP A**) EFFECTIVE OCTOBER 4, 2014.

BOARD POLLED: MCGINLEY YES  
CRAMPSIE YES  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**DISTRICT ATTORNEY:**

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) SPECIAL ASSISTANT DISTRICT ATTORNEY FROM \$0 PER ANNUM TO \$1.00 PER ANNUM RETROACTIVE TO SEPTEMBER 1, 2014.

BOARD POLLED: ENGLER YES  
CRAMPSIE YES  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. GERHARD, TO CHANGE THE SALARY OF ONE (1) FIRST ASSISTANT DISTRICT ATTORNEY FROM \$39,964.00 PER ANNUM TO \$40,000.00 PER ANNUM RETROACTIVE TO SEPTEMBER 1, 2014.

BOARD POLLED: ENGLER YES  
CRAMPSIE YES  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. CRAMPSIE, TO CHANGE THE SALARY OF ONE (1) SECOND ASSISTANT DISTRICT ATTORNEY FROM \$39,764.00 PER ANNUM TO \$38,717.00 PER ANNUM RETROACTIVE TO SEPTEMBER 1, 2014.

BOARD POLLED: ENGLER YES  
CRAMPSIE YES  
O’GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. GERHARD, TO CHANGE THE SALARY OF ONE (1) THIRD ASSISTANT DISTRICT ATTORNEY FROM \$36,989.00 PER ANNUM TO \$38,000.00 PER ANNUM RETROACTIVE TO SEPTEMBER 1, 2014.

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BOARD POLLED: ENGLER YES  
CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) LEGAL SECRETARY II FROM \$18.94 PER HOUR (**GRADE 7 – STEP Q**) TO \$12.52 PER HOUR (**GRADE 7 – STEP C**) EFFECTIVE SEPTEMBER 10, 2014.

BOARD POLLED: ENGLER YES  
CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. CRAMPSIE, TO ABOLISH THE POSITION OF ONE (1) FOURTH ASSISTANT DISTRICT ATTORNEY AT \$36,239.00 PER ANNUM EFFECTIVE SEPTEMBER 4, 2014.

BOARD POLLED: ENGLER YES  
CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY ATTORNEY ENGLER, SECONDED BY MR. GERHARD, TO ABOLISH THE POSITION OF ONE (1) LEGAL SECRETARY II TRAINEE AT \$11.81 PER HOUR (**GRADE 7 – STEP A**) EFFECTIVE SEPTEMBER 10, 2014.

BOARD POLLED: ENGLER YES  
CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PUBLIC DEFENDER:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) FULL-TIME ASSISTANT PUBLIC DEFENDER AT \$51,500.00 PER ANNUM EFFECTIVE SEPTEMBER 4, 2014.

COMMISSIONER O'GUREK QUESTIONED THE HUMAN RESOURCES DIRECTOR REGARDING A VACANT POSITION. THERE WAS A BRIEF DISCUSSION.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COURT ADMINISTRATION:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE SALARY OF ONE (1) LAW CLERK FROM \$32,086.60 PER ANNUM (**GRADE 14 – STEP C**) TO \$31,158.40 PER ANNUM (**GRADE 14 – STEP B**) EFFECTIVE SEPTEMBER 5, 2014.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COMMUNICATIONS CENTER:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) PART-TIME DISPATCHER FROM \$11.71 PER HOUR (**GRADE 5 – STEP D**) TO \$11.37 PER HOUR (**GRADE 5 – STEP C**) EFFECTIVE SEPTEMBER 4, 2014.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CORRECTIONS:**

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO ESTABLISH THE POSITION OF ONE (1) \*PART-TIME LPN AT \$20.00 PER HOUR EFFECTIVE SEPTEMBER 4, 2014.

**\*EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS**

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ABOLISH THE POSITION OF ONE (1) TEMPORARY FULL-TIME LPN AT \$20.85 PER HOUR EFFECTIVE SEPTEMBER 4, 2014.

BOARD POLLED: CRAMPSIE YES  
O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SEPTEMBER 4, 2014**

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT  
10:47 A.M.

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ELOISE K. AHNER,

CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN