

MARCH 6, 2014

THE REGULAR MONTHLY MEETING OF THE CARBON COUNTY SALARY BOARD WAS HELD THIS DATE CONVENING AT 10:39 A.M. IN THE COMMISSIONERS MEETING ROOM, COURT HOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS WAYNE E. NOTHSTEIN, TOM J. GERHARD AND WILLIAM J. O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR ELOISE K. AHNER, SOLICITOR DANIEL A. MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, CONTROLLER ROBERT CRAMPSIE, TREASURER RONALD SHEEHAN, JUDGE ROGER NANOVIC, DISTRICT ATTORNEY GARY DOBIAS, COURT ADMINISTRATOR ROBERTA BREWSTER, AND HUMAN RESOURCES DIRECTOR DAWN BOWMAN.

MINUTES:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 6, 2014.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

GUESTS:

THERE WERE NO GUESTS CONCERNING SALARY BOARD BUSINESS.

EXECUTIVE SESSIONS:

REPORT OF EXECUTIVE SESSIONS HELD:

MARCH 3, 2014 10:30 A.M.

COURTS:

ADULT PROBATION:

JUDGE NANOVIC GAVE A BRIEF BACKGROUND REGARDING THE NEED FOR THE NEW POSITION IN THE ADULT PROBATION OFFICE, NOTING THAT CARBON COUNTY IS THE BUSIEST OF THE SIXTH CLASS COUNTIES, AND SEVENTH BUSIEST AMONG ALL 62 COUNTIES IN THE STATE. HE STATED THE NEW POSITION WILL FOCUS ON DRUG & ALCOHOL.

MOTION BY JUDGE NANOVIC, SECONDED BY MR. GERHARD, TO ESTABLISH THE POSITION OF ONE (1) *ADULT PROBATION OFFICER I (AFSCME COURT APPOINTED PROFESSIONAL EMPLOYEES UNION) AT \$14.75 PER HOUR EFFECTIVE MARCH 6, 2014.

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***PAID THROUGH OFFENDER SUPERVISION FEE FUND.**

BOARD POLLED: NANOVIC YES
CRAMPSIE YES
O'GUREK NO
GERHARD YES
NOTHSTEIN YES

MOTION BY JUDGE NANOVIC, SECONDED BY MR. CRAMPSIE, TO ABOLISH THE POSITION OF ONE (1) PART-TIME DRUG DETECTION SPECIALIST AT \$11.59 PER HOUR (**GRADE 6 – STEP B**) EFFECTIVE MAY 30, 2014.

BOARD POLLED : NANOVIC YES
CRAMPSIE YES
O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

DISTRICT ATTORNEY:

ATTORNEY DOBIAS GAVE A BRIEF BACKGROUND REGARDING THE CHANGES NEEDED IN HIS OFFICE, NOTING THAT HIS CURRENT OFFICE ADMINISTRATOR, WHO HAS BEEN EMPLOYED FOR THIRTY (30) YEARS, WILL BE RETIRING, BUT WILL ASSUME A PART-TIME POSITION.

MOTION BY ATTORNEY DOBIAS, SECONDED BY MR. CRAMPSIE, TO CHANGE THE SALARY OF ONE (1) OFFICE ADMINISTRATOR FROM \$43,516.20 PER ANNUM (**GRADE S5 – STEP P**) TO \$31,449.60 PER ANNUM (**GRADE S5 – STEP E**) EFFECTIVE MARCH 10, 2014.

S – INDICATES SUPERVISORY

BOARD POLLED: DOBIAS YES
CRAMPSIE YES
O'GUREK NO
GERHARD YES
NOTHSTEIN YES

MOTION BY ATTORNEY DOBIAS, SECONDED BY MR. GERHARD, TO CHANGE THE RATE OF ONE (1) SECRETARY II/DISTRICT ATTORNEY FROM \$14.25 PER HOUR (**GRADE 6 – STEP I**) TO \$11.26 PER HOUR (**GRADE 6 – STEP A**) EFFECTIVE MARCH 10, 2014.

BOARD POLLED: DOBIAS YES
CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

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MOTION BY ATTORNEY DOBIAS, SECONDED BY MR. CRAMPSIE, TO CHANGE THE RATE OF ONE (1) PART-TIME LEGAL SECRETARY FROM \$10.21 PER HOUR (GRADE 4 – STEP A) TO \$12.55 PER HOUR (GRADE 4 – STEP H) EFFECTIVE MARCH 10, 2014.

BOARD POLLED: DOBIAS YES
CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

ARCHIVES:

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO ESTABLISH THE POSITIONS OF TWO (2) *TEMPORARY CLERKS AT \$8.00 PER HOUR EFFECTIVE MARCH 6, 2014.

***EXCLUDED FROM RETIREMENT PLAN – NOT ANTICIPATED TO WORK 1000 HOURS.**

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. CRAMPSIE, SECONDED BY MR. GERHARD, TO ABOLISH THE POSITION OF ONE (1) PART-TIME CLERK AT \$8.00 PER HOUR EFFECTIVE MARCH 6, 2014.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ABOLISH THE POSITION OF ONE (1) SUMMER CLERK AT \$8.00 PER HOUR EFFECTIVE MARCH 6, 2014.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COMMISSIONERS' OFFICE:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF TWO (2) TEMPORARY PARKING ATTENDANTS FROM \$10.31 PER HOUR (GRADE 3 – STEP C) TO \$9.72 PER HOUR (GRADE 3 – STEP A) EFFECTIVE MARCH 6, 2014.

BOARD POLLED: CRAMPSIE YES
O'GUREK YES
GERHARD YES
NOTHSTEIN YES

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PLANNING & DEVELOPMENT:

MOTION BY MR. CRAMPSIE, SECONDED BY MR. O'GUREK, TO CHANGE THE RATE OF ONE (1) PROGRAMS COORDINATOR FROM \$19.07 PER HOUR (GRADE 15 – STEP D) TO \$17.46 PER HOUR (GRADE 15 – STEP A) EFFECTIVE MARCH 6, 2014.

BOARD POLLED: CRAMPSIE	YES
O'GUREK	YES
GERHARD	YES
NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE CARBON COUNTY SALARY BOARD ADJOURNED AT
10:48 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E NOTHSTEIN, CHAIRMAN