

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER’S MEETING ROOM, CARBON COUNTY ADMINISTRATION BUILDING, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, SECRETARY III JEN BOGER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, TAX CLAIM DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O’GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 21, 2019.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

EDITH LUKASEVICH, JIM THORPE	RE: SUSQUEHANNA STREET PROJECT LOCATION
ROBERT JACOBS, TOWAMENSING TOWNSHIP	RE: HOMELESSNESS ISSUE - LACK OF RESOURCES FOR HOMELESS WOMEN - CREATION OF TASK FORCE OR COMMITTEE
MATTHEW WEIDMAN, TEAMSTERS UNION	RE: REQUEST TO INCREASE PRISON GUARD COMPLIMENT; EXCESSIVE OVERTIME ISSUES
CHRIS LUKASEVICH, JIM THORPE	RE: DEFINITION OF “COUNTY BUSINESS”; QUESTIONED SIGNING OF PETITIONS
MARY SHORTEN, JIM THORPE	RE: COMMENT MADE REFERENCING THEIR CONCERNS ABOUT THE SUSQUEHANNA STREET PROJECT
LISA GAUGLER, JIM THORPE	RE: SUSQUEHANNA STREET PROJECT LOCATION

**OPENING OF BIDS:**

**#19-106 ELECTION FORMS & BALLOTS:**

**FEBRUARY 28, 2019**

THE COUNTY CONTROLLER ADVISED THAT THERE WERE NO BIDS RECEIVED FOR THE PRINTING OF 2019 ELECTION FORMS & BALLOTS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

FEBRUARY 22, 2019      9:30 A.M.      PERSONNEL REASONS

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2018 AND 2019 AS LISTED ON TRANSMITTALS DATED FEBRUARY 28, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 204191 THROUGH 204323 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 482,186.33
GEN. FUND – C&Y LOAN #2	\$ 250,000.00
RENTAL PROPERTY FUND	\$ 302.50
COUNTY PARKING FUND	\$ 1,145.55
AREA AGENCY ON AGING FUND	\$ 76,671.61
CHILDREN & YOUTH FUND	\$ 174,864.79
HUMAN SERVICE AGENCY FUND	\$ 27.85
DOMESTIC RELATIONS FUND	\$ 18,388.68
WORKFORCE INVESTMENT ACT FUND	\$ 8,817.88
PARKS & RECREATION FUND	\$ 8,733.90
CARBON TRANSPORTATION FUND	\$ 27,888.00
9-1-1 FUND	\$ 18,675.65
CENTRALIZED BOOKING FUND	\$ 13.93
VICTIM/WITNESS FUND	\$ 122.60
JUVENILE SUPERVISION FEE FUND	\$ 8,434.74
COMMUNITY SERVICE FEE FUND	\$ 2,632.37
CDBG FUND	\$ 190.92
CAPITAL PROJECTS FUND	\$ 68,579.50
FRINGE BENEFIT PAYMENT FUND	\$ 1,161.08
TOTAL:	\$ 1,148,837.88

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK

NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK STATED, "YES, WITH THE EXCEPTION OF THE BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, AND PENTELEDATA TO WHICH I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS A SISTER COMPANY OF BLUE RIDGE COMMUNICATIONS."

**ETHICS COMMISSION COMPLIANCE:**

COMMISSIONER O'GUREK PRESENTED THE FOLLOWING MEMORANDUM STATING HIS POTENTIAL CONFLICT OF INTEREST WITH PENCOR RELATED COMPANIES AS PER THE ADVICE OF THE STATE ETHICS COMMISSION:

**MEMORANDUM**

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT-WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORDINANCE, THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.

ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATIONS, PENTELEDATA, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

02/28/2019

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED FEBRUARY 18, 2019 TO FEBRUARY 22, 2019 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF FEBRUARY 22, 2019:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,299.10
GENERAL FUND SP NOW	\$ 5,882,486.54
OPERATING RESERVE FUND	\$ 960,666.41
RENTAL PROPERTY FUND	\$ 194,837.09
COUNTY PARKING FUND	\$ 977,048.14
LIQUID FUELS TAX FUND	\$ 525,478.60
AREA AGENCY ON AGING FUND	\$ 292,575.92
CHILDREN & YOUTH FUND	\$ 56,852.18
HUMAN SERVICES AGENCY FUND	\$ 4,666.63
DOMESTIC RELATIONS IV-D FUND	\$ 76,717.57
WORKFORCE INVESTMENT ACT	\$ 16,332.86
PARKS & RECREATION FUND	\$ 117,976.96
CARBON TRANSPORTATION SYSTEM FUND	\$ 28,458.99
9-1-1 FUND	\$ 1,467,288.93
HAZMAT RESPONSE FUND	\$ 132,024.73
OFFENDER SUPERVISION FUND	\$ 464,448.39
ADULT ELECTRONIC MONITORING FUND	\$ 188,146.03
FARMLAND PRESERVATION FUND	\$ 48,642.15
HUMAN SERVICES DEVELOPMENT FUND	\$ 27,059.21
HOMELESS GRANT FUND	\$ 14,088.58
CENTRALIZED BOOKING FUND	\$ 115,772.33
VICTIM/WITNESS FUND	\$ 5,406.46
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 36,309.55
COUNTY RECORDS IMPROVEMENTS FUND	\$ 18,353.15
JUVENILE SUPERVISION FEE FUND	\$ 39,899.47
COMMUNITY SERVICE FEE FUND	\$ 11,297.97
PROTHONOTARY AUTOMATION FUND	\$ 78,792.36
AFFORDABLE HOUSING FUND	\$ 283,984.13
CLERK OF COURTS AUTOMATION FUND	\$ 2,786.80
REGISTER OF WILLS AUTOMATION FUND	\$ 10,131.53
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,141.29
VITAL STATS IMPROVEMENT FUND	\$ 44,433.01
SUBSTANCE ABUSE EDUCATION	\$ 134,722.89
LIQUID FUELS/ACT 44	\$ 449,599.25
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 520,849.62
VICTIMS SERVICES FUND	\$ 44,592.55
HOTEL ROOM EXCISE TAX FUND	\$ 3,644.22
CDBG FUND	\$ 197.31
DEBT SERVICE FUND	\$ 1,013,042.36
CAPITAL PROJECTS FUND	\$ 7,857,559.26
FRINGE BENEFITS PAYMENT FUND	\$ 508,070.01
PAYROLL FUND	\$ 26,215.06
TAX CLAIM FUND	\$ 947,443.46

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PERSONNEL REPORT:**

**EMPLOYMENT SEPARATION:**

**BRYANT CORLEY, SUMMIT HILL, PA - CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE FEBRUARY 25, 2019.**

**RESIGNATIONS:**

**JOHN MARINKOVITS**, LEHIGHTON, PA - PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS - EFFECTIVE JANUARY 17, 2019.

**KELSEY L. RICHIE**, HAZLETON, PA - CORRECTIONS OFFICER, CORRECTIONS - EFFECTIVE FEBRUARY 20, 2019.

**CAROLYN H. MALIK**, LANSFORD, PA - AUTOMATION CLERK, PROTHONOTARY - EFFECTIVE FEBRUARY 20, 2019.

**CHANGES OF STATUS:**

**ANGELA S. MAZZEI**, NESQUEHONING, PA  
FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS  
TO: CORRECTIONS OFFICER, CORRECTIONS  
EFFECTIVE: FEBRUARY 25, 2019

**KEYLA L. SAEZ**, ANDREAS, PA  
FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS  
TO: CORRECTIONS OFFICER, CORRECTIONS  
EFFECTIVE: FEBRUARY 25, 2019

**LAUREN F. BROWN**, LEHIGHTON, PA  
FROM: PART-TIME DISPATCHER, COMMUNICATIONS CENTER  
TO: 911 OPERATOR, COMMUNICATIONS CENTER  
EFFECTIVE: MARCH 11, 2019

**COURT APPOINTMENT:**

**JENNIFER L. WERTMAN**, BOWMANSTOWN, PA - DOMESTIC RELATIONS SPECIALIST I - EFFECTIVE MARCH 18, 2019.

**CLERK OF COURTS APPOINTMENTS:**

**MICHELLE ANTIGA**, JIM THORPE, PA - CLERICAL SPECIALIST - EFFECTIVE MARCH 4, 2019.

**CARLY J. MARZEN**, JIM THORPE, PA - PART-TIME AUTOMATION CLERK/BUREAU OF COLLECTIONS - EFFECTIVE MARCH 4, 2019.

**SEMINAR/TRAINING REQUEST:**

**TREASURER**

**KAREN M. YAICH**  
COUNTY TREASURERS' ASSOCIATION SPRING CONFERENCE  
STATE COLLEGE, PA  
COST: LODGING, MEALS, MILEAGE ((F COUNTY VEHICLE IS UNAVAILABLE)

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:**

**ADULT PROBATION**

**RICHMOND S. PARSONS**  
DCAS TRAINING  
BELLEFONTE, PA

**COURT ADMINISTRATION**

**JOLENE N. REMUS**  
**SHERRI R. KLEINTOP**  
**PATRICIA A. LAWLESS**

**FEBRUARY 28, 2019**

2019 PCRA ANNUAL CONVENTION

HARRISBURG, PA

COST: CONFERENCE FEE \$255 PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**DOMESTIC RELATIONS**

**CRYSTEL L. CARR**

**STACY L. KATTNER**

**BRIDGET M. JOHNSTON**

**RACHEL L. MOYER**

**EMMA J. KELSALL**

**SUSAN S. BOLTON**

**KAREN M. GASKER**

**LAUREN HOLLAND**

**RASHUNDA L. YUHAS**

**VERA E. KOIN**

**PIERRE J. GUICHARDAN**

HUMAN TRAFFICKING PRESENTATION

JIM THORPE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED FEBRUARY 28, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

AUDIT REPORTS RECEIVED: CARBON-MONROE-PIKE MENTAL HEALTH AND DEVELOPMENTAL SERVICES FINANCIAL STATEMENTS AS OF JUNE 30, 2018.

A COMMUNICATION WAS RECEIVED FROM THE FOLLOWING INDIVIDUAL REGARDING THE SUSQUEHANNA STREET BUILDING PROJECT:

WILLIAM FINCHAM, FORMER COUNTY RESIDENT

**ADULT PROBATION:**

**#19-107 LEXISNEXIS/ACCURINT:**

A COMMUNICATION WAS RECEIVED FROM THE CHIEF ADULT PROBATION OFFICER REQUESTING TO ENTER INTO A CONTRACT WITH LEXISNEXIS-ACCURINT FOR USE OF ACCURINT FOR LAW ENFORCEMENT EDITION AT A COST OF \$155/MONTH.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**ADVERTISING REQUESTS:**

**#19-108 ORDINANCE/BOND ISSUE:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT OF A LEGAL NOTICE REGARDING THE COUNTY’S INTENT TO ENACT AN ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATIONS BONDS, SUCH NOTICE TO BE PUBLISHED IN COMPLIANCE WITH THE LOCAL GOVERNMENT UNIT DEBT ACT.

BOARD POLLED:	O’GUREK	ABSTAIN*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O’GUREK STATED, “I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHERE THE ADVERTISEMENT WILL BE PLACED.”

**#19-109 CDBG/FLOODPLAIN ACTIVITIES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE THE ADVERTISEMENT OF FINDING OF NO SIGNIFICANT IMPACT/REQUEST FOR RELEASE OF FUNDS AND FINAL NOTICE FOR ACTIVITIES IN A FLOODPLAIN FOR THE FOLLOWING CDBG PROJECTS:

FRANKLIN TOWNSHIP:

- RED HILL ROAD PHASE 1 - WATER/SEWER IMPROVEMENTS (FY2015)
- RED HILL ROAD - CULVERT RECONSTRUCTION (FY2016)
- RED HILL ROAD PHASE 1 - STREET IMPROVEMENT (FY2017)

PALMERTON BOROUGH:

- STREET IMPROVEMENTS - 4<sup>TH</sup> STREET (FY 2018)

WEISSPORT BOROUGH:

- BRIDGE STREET STORMWATER IMPROVEMENTS - WATER/SEWER IMPROVEMENTS (FY2017)

BOARD POLLED:	O’GUREK	ABSTAIN*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O’GUREK STATED, “I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHERE THE ADVERTISEMENT WILL BE PLACED.”

**BOARDS/AUTHORITIES:**

**HOSPITAL AUTHORITY:**

**#19-110 REAPPOINTMENTS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE REAPPOINTMENTS OF THE FOLLOWING TO THE CARBON COUNTY HOSPITAL AUTHORITY:

- SCOTT REHRIG, LEHIGHTON, PA (TERM TO EXPIRE 12/31/21)
- EDITH LUKASEVICH, JIM THORPE, PA (TERM TO EXPIRE 12/31/23)

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PLANNING COMMISSION:**

**#19-111 APPOINTMENT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPOINT DWIGHT EISENHOWER OF LEHIGHTON, PENNSYLVANIA TO THE CARBON COUNTY PLANNING COMMISSION TO SERVE AN UNEXPIRED TERM TO DECEMBER 31, 2021.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COURTS:**

**#19-112 CONTRACT CANCELLATION:**

A NOTICE WAS RECEIVED FROM THE COURT ADMINISTRATOR REGARDING CANCELLATION OF THE CONTRACT WITH LANGUAGE SERVICES ASSOCIATES OF HORSHAM, PENNSYLVANIA, FOR INTERPRETING SERVICES, EFFECTIVE FEBRUARY 15, 2019 (AGENDA #11-437).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE CANCELLATION OF THE CONTRACT WITH LANGUAGE SERVICES ASSOCIATES.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PUBLIC DEFENDER**

**#19-113 CONTRACT/BTM SOLUTIONS:**

A STATEMENT OF WORK PREPARED BY BTM SOFTWARE SOLUTIONS LLC (BTM) AND CORRECTIONS DEVELOPMENT INCORPORATED (CDI) FOR THE PUBLIC DEFENDER MANAGEMENT SYSTEM (PDMS) WAS SUBMITTED FOR BOARD APPROVAL.

THE AGREEMENT WILL RENEW AUTOMATICALLY EACH YEAR BEGINNING ON JANUARY 1<sup>ST</sup>, UNLESS TERMINATED WITH THIRTY (30) DAYS WRITTEN NOTICE TO THE PROVIDER. THE COST SHALL BE \$7,500.00 ANNUALLY (PRO-RATED THE FIRST YEAR).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT WITH BTM SOFTWARE SOLUTIONS.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**ELECTIONS:**

**#19-114 AGREEMENT TERMINATION/L&A TESTING:**

A COMMUNICATION WAS RECEIVED FROM THE DIRECTOR OF ELECTIONS ENCLOSING RESIGNATION LETTERS AND REQUESTING TERMINATION OF THE AGREEMENTS BETWEEN THE COUNTY AND THE FOLLOWING INDIVIDUALS FOR LOGISTICS AND ACCURACY (L&A) TESTING OF VOTING MACHINES:

RICH ARIETA, LEHIGHTON PA  
ADAM SEMMEL, LEHIGHTON, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE TERMINATION OF THE AGREEMENTS WITH RICH ARIETA AND ADAM SEMMEL.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES



**#19-115 AGREEMENT/L&A TESTING:**

AGREEMENT BETWEEN THE COUNTY AND SUZETTE KURTZ, LEHIGHTON, PENNSYLVANIA, TO PROVIDE LOGISTICS AND ACCURACY (L&A) TESTING OF VOTING MACHINES FOR THE 2019 MUNICIPAL PRIMARY ELECTION WAS SUBMITTED FOR APPROVAL.

COMPENSATION WILL BE \$20/HOUR NOT TO EXCEED NINETY (90) HOURS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH MS. KURTZ.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#19-116 AGREEMENTS/ROVERS:**

AGREEMENTS WERE SUBMITTED BETWEEN THE COUNTY AND THE FOLLOWING INDIVIDUALS TO SERVE AS "ROVING TROUBLESHOOTERS" FOR THE MAY 21, 2019 MUNICIPAL PRIMARY:

- THOMAS BITSKO, JIM THORPE, PA
- SUZETTE KURTZ, LEHIGHTON, PA
- ROBERT MILLER, NESQUEHONING, PA

COMPENSATION WILL BE \$200 PER DIEM PLUS MILEAGE AT THE RATE OF .45 CENTS/MILE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**EMERGENCY OPERATIONS & TRAINING CENTER:**

**#19-117 DELTA DEVELOPMENT/AMENDMENT #6:**

THE SIXTH AMENDMENT TO THE ORIGINAL AGREEMENT DATED FEBRUARY 19, 2015, WITH DELTA DEVELOPMENT GROUP, INCORPORATED OF MECHANICSBURG, PENNSYLVANIA, FOR PROFESSIONAL SERVICES RELATIVE TO THE FIRE AND EMERGENCY SERVICES TRAINING FACILITY PROJECT WAS SUBMITTED FOR APPROVAL.

THE AMENDMENT EXTENDS SAID AGREEMENT AND PRIOR AMENDMENTS FOR ONE (1) ADDITIONAL YEAR, MARCH 3, 2019 THROUGH MARCH 3, 2020. THE RATE SHALL CHANGE FROM \$2,250/MONTH TO \$2,100/MONTH; ALL OTHER TERMS REMAIN UNCHANGED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AMENDMENT #6 TO THE AGREEMENT WITH DELTA DEVELOPMENT GROUP.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#19-118 LSA GRANT/AMENDMENT #1:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE FIRST AMENDMENT TO LOCAL SHARE ACCOUNT (LSA) GRANT #C000064320 WITH THE COMMONWEALTH FINANCING AGENCY IN THE AMOUNT OF \$200,000.00 FOR THE EMERGENCY OPERATIONS & FIRE TRAINING CENTER, ACCESS ROAD EXTENDING THE GRANT AGREEMENT TO JUNE 30, 2020.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PARKS/JOSIAH WHITE:**

**#19-119 ACTIVITIES AGREEMENT/BANNER:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE JOSIAH WHITE PARK, ALONG WITH A BANNER REQUEST, WERE SUBMITTED FOR THE FOLLOWING:

IRISHFEST, JIM THORPE TOURISM AGENCY  
MARCH 9, 10, 16, 17, 2019  
(BANNER REQUEST: 2/28/19 TO 3/20/19)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AND BANNER REQUEST.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PARKS/RECREATION:**

**#19-120 BOAT RENTAL CONCESSION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE RENEWAL AGREEMENT WITH LORI KNOX, JIM THORPE, PENNSYLVANIA, FOR OPERATION OF THE BOAT RENTAL CONCESSION AT THE MAUCH CHUNK LAKE PARK.

THE TERM OF THE AGREEMENT SHALL BE APRIL 1, 2019 TO MARCH 31, 2020 WITH AUTOMATIC RENEWAL OPTIONS FOR TWO (2) SUCCESSIVE ANNUAL TERMS, WITH FINAL TERMINATION OF MARCH 31, 2022. ANNUAL RENTAL: \$4,628.00; 1 -YEAR ELECTRICITY CHARGE: \$400.00/YEAR (\$80/MONTH FOR FIVE MONTHS)

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**FURTHER BUSINESS:**

**TAX CLAIM:**

**REPOSITORY INFORMATION:**

THE TAX CLAIM DIRECTOR PROVIDED INFORMATION REGARDING THE REPOSITORY PROPERTY LIST NOTING THAT THERE ARE OVER 900 PROPERTIES, 96% OF WHICH IS VACANT LAND, 600 PROPERTIES ARE IN PENN FOREST TOWNSHIP.

**MANSION HOUSE:**

**ROCK REMOVAL:**

THE CHAIRMAN ACKNOWLEDGED RECEIPT OF AN EMAIL RECEIVED FEBRUARY 27<sup>TH</sup> FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ENCLOSING A LETTER DATED FEBRUARY 14<sup>TH</sup> ADVISING THAT ROAD-CON, INCORPORATED HAS BEEN AWARDED THE CONTRACT FOR SR 209 SECTION RSM (MANSION HOUSE HILL), CONTRACT #107079 TO CONSTRUCT ROCK SLIDE MITIGATION, ROADWAY DRAINAGE IMPROVEMENTS, AND OTHER MISCELLANEOUS CONSTRUCTION, WITH THE PRE-CONSTRUCTION MEETING TO BE HELD MARCH 1, 2019 AT 8:30 A.M. IN ALLENTOWN. THE PROJECT IS

SCHEDULED TO START IN APRIL.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:16 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN