

OCTOBER 11, 2018

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, EXECUTIVE SECRETARY MARIANNE BUTRIE, AND SECRETARY III JEN BOGER.

THE COUNTY CONTROLLER, COUNTY TREASURER, DIRECTOR OF ELECTIONS, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OCTOBER 11, 2018

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 4, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	NOT VOTING*

*DUE TO ABSENCE AT THE OCTOBER 4TH MEETING

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSIONS WAS HELD:

10/10/18 11:00 A.M. PERSONNEL MATTERS

ETHICS COMMISSION COMPLIANCE:

COMMISSIONER O'GUREK SUBMITTED A MEMORANDUM (ATTACHED) IN ORDER TO COMPLY WITH THE STATE ETHICS ACT THAT LISTS HIS CONFLICTS OF INTEREST WITH THE TIMES NEWS AND PENCOR RELATED COMPANIES WHICH THE ETHICS COMMISSION HAS REQUESTED HE FILE ON A REGULAR BASIS.

MEMORANDUM

SECTION 1103(J) OF THE ETHICS ACTS PROVIDES AS FOLLOWS:

VOTING CONFLICT-WHERE VOTING CONFLICTS ARE NOT OTHERWISE ADDRESSED BY THE CONSTITUTION OF PENNSYLVANIA OR BY ANY LAW RULE REGULATION ORDER OR ORIDANCE THE FOLLOWING PROCEDURE SHALL BE EMPLOYED. ANY PUBLIC OFFICIAL OR PUBLIC EMPLOYEE WHO IN THE DISCHARGE OF HIS OFFICIAL DUTIES WOULD BE REQUIRED TO VOTE ON A MATTER THAT WOULD RESULT IN A CONFLICT OF INTEREST SHALL ABSTAIN FROM VOTING AND PRIOR TO THE VOTE BEING TAKEN PUBLICLY ANNOUNCE AND DISCLOSE THE NATURE OF HIS INTEREST AS A PUBLIC RECORD IN A WRITTEN MEMORANDUM FILED WITH THE PERSON RESPONSIBLE FOR RECORDING THE MINUTES OF THE MEETING AT WHICH THE VOTE IS TAKEN PROVIDED THAT WHENEVER A GOVERNING BODY WOULD BE UNABLE TO TAKE ANY ACTION ON A MATTER BEFORE IT BECAUSE THE NUMBER OF MEMBERS OF THE BODY REQUIRED TO ABSTAIN FROM VOTING UNDER THE PROVISIONS OF THIS SECTION MAKES THE MAJORITY OR OTHER LEGALLY REQUIRED VOTE OF APPROVAL UNATTAINABLE THEN SUCH MEMBERS SHALL BE PROVIDED TO VOTE IF DISCLOSURES ARE MADE AS OTHERWISE PROVIDED HEREIN. IN THE CASE OF A THREE-MEMBER GOVERNING BODY OF A POLITICAL SUBDIVISION WHERE ONE MEMBER HAS ABSTAINED FROM VOTING AS A RESULT OF A CONFLICT OF INTEREST AND THE REMAINING TWO MEMBERS OF THE GOVERNING BODY HAVE CAST OPPOSING VOTES THE MEMBER WHO HAS ABSTAINED SHALL BE PERMITTED TO VOTE TO BREAK THE TIE VOTE IF DISCLOSURE IS MADE AS OTHERWISE PROVIDED HEREIN.

ACCORDINGLY, TO COMPLY WITH THIS SECTION OF THE ETHICS ACT, I AM SUBMITTING THIS MEMORANDUM AS A MEANS OF PROVIDING FULL DISCLOSURE OF A CONFLICT OF INTEREST, STATING THAT I AM ABSTAINING TODAY ON ANY ACTIONS RELATING TO PAYING BILLS TO, ADVERTISING WITH, ACCEPTING PROPOSALS FROM AND/OR ENTERING CONTRACTS WITH TIMES NEWS, LEHIGHTON, PA, BECAUSE I AM A PART-TIME EMPLOYEE

THERE, AS WELL AS ITS SISTER COMPANIES, INCLUDING BLUE RIDGE COMMUNICATIONS, PENTELEDATA, THE PALMERTON TELEPHONE COMPANY AND PENCOR HOSE AND FITTING, AND ANY OTHER PENCOR SERVICES' AFFILIATES.

/S/ WILLIAM J. O'GUREK, MEMBER

10/11/2018

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 11, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED OCTOBER 11, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 201322 THROUGH 201543 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	376,754.32
RENTAL PROPERTY FUND	\$	830.52
COUNTY PARKING FUND	\$	1,327.17
LIQUID FUELS FUND	\$	103.22
AREA AGENCY ON AGING FUND	\$	25,134.58
CHILDREN & YOUTH FUND	\$	41,532.40
HUMAN SERVICE AGENCY FUND	\$	170.00
DOMESTIC RELATIONS FUND	\$	2,717.19
WORKFORCE INVESTMENT ACT FUND	\$	172.92
PARKS & RECREATION FUND	\$	4,324.98
9-1-1 FUND	\$	18,363.27
HAZ-MAT RESPONSE FUND	\$	59.21
ADULT ELECTRONIC MONITORING FUND	\$	10,064.00
FARMLAND PRESERVATION FUND	\$	153.41
HOMELESS GRANT FUND	\$	215.32
VICTIM/WITNESS FUND	\$	93.41
PROTHONOTARY AUTOMATION FUND	\$	500.00
AFFORDABLE HOUSING FUND	\$	25.65
CDBG FUND	\$	223.54
CAPITAL PROJECTS FUND	\$	47,763.20
TAX CLAIM FUND	\$	<u>386,067.76</u>
TOTAL:	\$	916,596.07

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MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK STATED, "YES, WITH THE EXCEPTION OF THE BILLS FOR PALMERTON TELEPHONE COMPANY, PENTELEDATA, AND THE TIMES NEWS TO WHICH I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS WHICH IS A SISTER COMPANY OF PALMERTON TELEPHONE COMPANY AND PENTELEDATA."

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED OCTOBER 1, 2018 TO OCTOBER 5, 2018 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF OCTOBER 5, 2018:

GENERAL FUND CHECKING ACCOUNT	\$ 8,615.67
GENERAL FUND SP NOW	\$ 12,324,909.11
OPERATING RESERVE FUND	\$ 953,990.65
RENTAL PROPERTY FUND	\$ 205,942.98
COUNTY PARKING FUND	\$ 845,214.80
LIQUID FUELS TAX FUND	\$ 452,303.51
AREA AGENCY ON AGING FUND	\$ 152,428.45
CHILDREN & YOUTH FUND	\$ 359,466.12
HUMAN SERVICES AGENCY FUND	\$ 15,820.17
DOMESTIC RELATIONS IV-D FUND	\$ 57,379.84
WORKFORCE INVESTMENT ACT	\$ 17,032.01
PARKS & RECREATION FUND	\$ 182,329.23
CARBON TRANSPORTATION SYSTEM FUND	\$ 428.05
9-1-1 FUND	\$ 1,225,265.92
HAZMAT RESPONSE FUND	\$ 126,813.77
OFFENDER SUPERVISION FUND	\$ 436,011.13
ADULT ELECTRONIC MONITORING FUND	\$ 195,128.08
FARMLAND PRESERVATION FUND	\$ 47,835.27
HUMAN SERVICES DEVELOPMENT FUND	\$ 2,563.34
HOMELESS GRANT FUND	\$ 567.26
CENTRALIZED BOOKING FUND	\$ 117,334.14
VICTIM/WITNESS FUND	\$ 6,889.12
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 32,554.65
COUNTY RECORDS IMPROVEMENTS FUND	\$ 12,782.10
JUVENILE SUPERVISION FEE FUND	\$ 37,496.84
COMMUNITY SERVICE FEE FUND	\$ 11,058.90
PROTHONOTARY AUTOMATION FUND	\$ 72,057.33
AFFORDABLE HOUSING FUND	\$ 322,820.83
CLERK OF COURTS AUTOMATION FUND	\$ 2,029.02
REGISTER OF WILLS AUTOMATION FUND	\$ 8,930.61
JUVENILE ELECTRONIC MONITORING FUND	\$ 6,098.62
VITAL STATS IMPROVEMENT FUND	\$ 44,124.24
SUBSTANCE ABUSE EDUCATION	\$ 129,511.38
LIQUID FUELS/ACT 44	\$ 386,193.97
HIGHWAY BRIDGE IMPROVEMENT ACT 13	\$ 517,230.19

VICTIMS SERVICES FUND	\$	47,549.71
HOTEL ROOM EXCISE TAX FUND	\$	19,071.13
CDBG FUND	\$	387.58
DEBT SERVICE FUND	\$	1,510,114.90
CAPITAL PROJECTS FUND	\$	8,699,568.77
FRINGE BENEFITS PAYMENT FUND	\$	492,277.95
PAYROLL FUND	\$	2,178.39
TAX CLAIM FUND	\$	997,125.50

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

SHEILA M. FINNEY-REHRIG, NESQUEHONING, PA – LEGAL SECRETARY III, PUBLIC DEFENDER – EFFECTIVE OCTOBER 10, 2018.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN E. ZEIGLER

QUARTERLY C3 MEMBER MEETING

HERSHEY, PA

COST: CONFERENCE FEE \$50, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

GEOGRAPHIC INFORMATION SYSTEM

JASON P. SHELLHAMMER

2018 ESRI MID-ATLANTIC USER CONFERENCE

EAST RUTHERFORD, NJ

COST: CONFERENCE FEE \$225, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COOPERATIVE EXTENSION

GEORGIA A. FARROW

2018 PENNSYLVANIA 4-H FALL CONFERENCE

BOALSBURG, PA

SHERIFF

KAREN S. FLEXER

KRISTY A. CUMMINS

MITCHELL G. KRAMER

ALLEN B. STROHL

LAW ENFORCEMENT OFFICERS KILLED & ASSAULTED PROGRAM & OFFICER SAFETY AWARENESS TRAINING

HAZLETON, PA

COURTS SEMINAR/TRAINING REQUESTS ACKNOWLEDGEMENTS:

ADULT PROBATION

RICHMOND S. PARSONS

DAVID A. SLINGER

MALIK A. HAYES

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COMPEER CORPS CONFERENCE
HARRISBURG, PA
COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED OCTOBER 11, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: AUGUST 21, 2018 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE;
SEPTEMBER 18, 2018 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

THE SEPTEMBER 2018 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

A COPY OF A LETTER FROM THE MAUCH CHUNK TRUST COMPANY TO THE COUNTY TREASURER INFORMING THAT BASED ON THE INCREASE IN THE FEDERAL FUNDS RATE, THE COUNTY'S VARIABLE INTEREST RATE WILL INCREASE FROM 1.75%/1.76% APY TO 2.00%/2.02% APY, EFFECTIVE SEPTEMBER 27, 2018.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA MENTAL HEALTH & SUBSTANCE ABUSE SERVICES INFORMING OF THE MH/ID PROGRAM'S FISCAL YEAR 2018-2019 PRIMARY ALLOCATION FOR COMMUNITY MENTAL HEALTH SERVICES.

ADVERTISING REQUEST:

#18-449 MEETING CANCELLATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT REGARDING THE CANCELLATION OF THE OCTOBER 25, 2018 MEETING OF THE CARBON COUNTY COMMISSIONERS.

BOARD POLLED:	O'GUREK	ABSTAIN*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK STATED, "I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS IN WHICH THE ADVERTISEMENT WILL BE PLACED."

EMERGENCY MANAGEMENT:

#18-450 EMPG AGREEMENT:

THE 2018 EMPG (EMERGENCY MANAGEMENT PERFORMANCE GRANT) AGREEMENT, IN THE AMOUNT OF \$62,395.00, FOR THE PERFORMANCE PERIOD OF OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE GRANT APPLICATION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#18-451 LEPC/APPOINTMENT:

A COMMUNICATION WAS RECEIVED REGARDING APPOINTMENT OF CHRISTOPHER SEYFRIED, ST. LUKE’S HOSPITAL (MINERS CAMPUS) TO SERVE ON THE LOCAL EMERGENCY PLANNING COMMITTEE REPLACING JOSEPH GUARDIANI, REPRESENTATIVE OF BLUE MOUNTAIN HEALTH SYSTEM.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE APPOINTMENT OF CHRISTOPHER SEYFRIED.

BOARD POLLED: O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#18-452 CDBG 2018 SINGLE APPLICATION/RESOLUTION:

CORRESPONDENCE WAS RECEIVED FROM THE OFFICE OF PLANNING AND DEVELOPMENT REQUESTING APPROVAL OF THE FOLLOWING DOCUMENTS TO BE FILED WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE FY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION:

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SINGLE APPLICATION
 CITIZEN PARTICIPATION REPORT

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE SINGLE APPLICATION AND CITIZEN PARTICIPATION REPORT.

BOARD POLLED: O’GUREK YES
 GERHARD YES
 NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE FOLLOWING FY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS FOR ENTITLEMENT AND NON-ENTITLEMENT COMMUNITIES:

USE OF CDBG FUNDS – FY 2017

CARBON COUNTY ENTITLEMENT COMMUNITIES

Municipality	Project	Project Amount	Qualify
Franklin Township	Water/Sewer Improvements Red Hill Road-install inlets and pipes to Collect water run off. Phase 2		Survey completed
	Total Project Allocation	\$74,618.00	
	Administration	\$16,379.00	
	Grant Amount	\$90,997.00	
Jim Thorpe Borough	Street Improvements 3 rd & 8 th Streets and School Street Reconstruct/Repave		Census data Block Group 2
	Total Project Allocation	\$78,711.00	
	Administration	\$17,278.00	
	Grant Amount	\$95,989.00	
Lehighton Borough	Sidewalks ADA Handi-cap ramps. Keystone Alley/2 nd , 2 nd & Alum St, 3 rd & Coal St, East Alley & Iron St, and Center & Iron St.		Census data Block Groups 1,2,3
	Total Project Cost	\$84,383.00	
	Administration	\$18,523.00	
	Grant Amount	\$102,906.00	
Mahoning Borough	Street Improvements		

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	Pine & Douglas Street-Reconstruct And repave Multi Funding Year 2016, 2017, 2018 Total Project Allocation Administration Grant Amount	\$74,958.00 \$18,374.00 \$102,078.00	Survey Completed
Palmerton Borough	Street Improvements 4 th Street (Delaware Avenue to Reconstruct/Repave Total Project Allocation Administration Grant Amount	\$83,704.00 \$18,374.00 \$102,078.00	Census data Block grp 2 & 4 Flood Zone

TOTAL ENTITLEMENT PROJECT CDBG ALLOCATION - 2018 \$ 396,374.00
ADMINISTRATION \$ 87,007.00

CARBON COUNTY NON-ENTITLEMENTS COMMUNITIES: 2018

PROPOSED PROJECTS

Municipality	Project	Project Amount	Qualify
Banks Township	Street Improvements South Church Street, S Street and P Street Reconstruct/Pave	\$97,420	Survey Completed
East Side Borough	Street Improvements Bridge Street-Construct a swale with Rolled curb and regrade an existing Swale. And replace grate system at Bridge & Vine	\$108,672.00	Survey Completed

TOTAL COUNTY NON-ENTITLEMENTCDBG ALLOCATION - 2018 \$ 251,331.00
ADMINISTRATION \$45,239.00
COUNTY NON-ENTITLEMENT AVAILABLE FOR PROJECTS – 2018 \$206,092.00

TOTAL GRANT FY2018 \$ 734,712.00

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE, ADOPT AND EXECUTE THE FOLLOWING FY 2018 CDBG RESOLUTION:

RESOLUTION #18-035
CDBG RESOLUTION

WHEREAS, THE COMMONWEALTH OF PENNSYLVANIA HAS ELECTED TO ADMINISTER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM; AND

WHEREAS, THE LEGISLATURE OF THE COMMONWEALTH HAS ENACTED LEGISLATION (ACT 179) DIRECTING THAT VARIOUS COUNTIES MAY MAKE APPLICATION FOR FUNDS AVAILABLE THROUGH THE CDBG PROGRAM FOR CERTAIN LOCAL GOVERNMENTS; AND

WHEREAS, THE ACT 179 ALSO PROVIDES THAT THE COUNTY OF CARBON MAY MAKE APPLICATION FOR CDBG FUNDS DESIGNATED FOR THE COUNTY; AND

WHEREAS, THE COUNTY OF CARBON HAS PREPARED THESE APPLICATIONS FOR FEDERAL FISCAL YEAR 2015 FOR THE BOROUGHS OF JIM THORPE, LEHIGHTON, & PALMERTON, AND THE TOWNSHIPS OF FRANKLIN & MAHONING, AND THE COUNTY OF CARBON; AND

WHEREAS, THE ABOVE-NAMED MUNICIPALITIES HAVE PROVIDED TO THE COUNTY SATISFACTORY EVIDENCE OF THEIR APPROVAL OF THE COMMUNITY DEVELOPMENT PLAN IN THE RESPECTIVE APPLICATIONS;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON THAT THE FILING OF SAID APPLICATIONS FOR THE PENNSYLVANIA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM IS HEREBY AUTHORIZED; AND

BE IT FURTHER RESOLVED THAT WAYNE E NOTHSTEIN, CHAIRMAN, CARBON COUNTY BOARD OF COMMISSIONERS, IS HEREBY DESIGNATED AS THE CHIEF EXECUTIVE OFFICER FOR THE PURPOSE OF FILING SAID APPLICATIONS, AND IS HEREBY AUTHORIZED TO EXECUTE THE SAID APPLICATIONS INCLUDING ALL UNDERSTANDINGS AND ASSURANCES CONTAINED THEREIN. THE CHIEF EXECUTIVE OFFICER NAMED ABOVE IS ALSO AUTHORIZED TO PROVIDE SUCH ADDITIONAL INFORMATION TO THE COMMONWEALTH AS MAY BE REQUIRED TO COMPLETE THE SAID APPLICATION AND SECURE APPROVAL OF THE SAME.

BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON

- /S/ WAYNE E. NOTHSTEIN, CHAIRMAN
- /S/ TOM J. GERHARD, VICE-CHAIRMAN
- /S/ WILLIAM J. O'GUREK, MEMBER

ATTEST

/S/ ELOISE K. AHNER
COUNTY ADMINISTRATOR/CHIEF CLERK
OCTOBER 11, 2018

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF FINAL PUBLIC NOTICE REQUIRED FOR THE FY 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION.

BOARD POLLED:	O'GUREK	ABSTAIN*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK STATED, "I ABSTAIN BECAUSE I AM A PART-TIME EMPLOYEE OF THE TIMES NEWS IN WHICH THE ITEM WILL BE PLACED."

#18-453 CDBG/CHANGE ORDER/WEATHERLY:

CHANGE ORDER #1 TO THE CONTRACT WITH K. M. SENCY PLUMBING, HEATING, AND AIR CONDITIONING LLC, WEATHERLY, PENNSYLVANIA, FOR WEATHERLY FACILITIES/SENIOR CENTERS, HVAC PROJECT, WEATHERLY BOROUGH, FY 2014, WAS SUBMITTED FOR BOARD ACTION.

THE CHANGE ORDER INCREASES THE CONTRACT \$360.00, FOR A NEW TOTAL PRICE OF \$16,660.00. ORIGINAL CONTRACT: \$16,300.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE CHANGE ORDER #1 TO THE CONTRACT WITH K. M. SENCY.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#18-454 CDBG/REVISION/LOWER TOWAMENSING:

REVISION REQUEST #4 TO COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CONTRACT #C000061823, FFY 2014, WAS SUBMITTED FOR APPROVAL AND EXECUTION AS FOLLOWS:

MOVE \$3,210.26 FROM LOWER TOWAMENSING TOWNSHIP STREET IMPROVEMENTS TO WEATHERLY BOROUGH SENIOR CENTER PROJECT – ADDITIONAL HVAC UNITS AND ENTRY DOOR

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MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF REVISION #4 FOR CDBG CONTRACT #C000061823.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SERVICE AGREEMENT:

#18-455 EDWARDS BUSINESS/MAGISTRATES:

A MAINTENANCE AGREEMENT WITH EDWARDS BUSINESS SYSTEMS, WYOMISSING, PENNSYLVANIA, FOR TABLETOP LEXMARK MODEL #XM3150 COPIER LOCATED IN DISTRICT MAGISTRATES OFFICE (LANSFORD) WAS SUBMITTED FOR APPROVAL.

THE COST WILL BE BILLED QUARTERLY AT \$.015 PER COPY AND INCLUDES TONER, PARTS, & LABOR AND WILL REMAIN FIXED FOR TWO (2) YEARS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH EDWARDS BUSINESS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

UNION AGREEMENT:

#18-456 AFSCME/SIDE LETTER:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE SIDE LETTER TO THE RESIDUAL COLLECTIVE BARGAINING AGREEMENT BETWEEN THE COUNTY AND AFSCME, AFL-CIO, DISTRICT COUNCIL 87 AND LOCAL 2483 (EFFECTIVE JANUARY 1, 2017 THROUGH DECEMBER 31, 2020) TO INCLUDE THE NINETY (90) DAY PRESCRIPTION MAIL ORDER RATES. THESE AGREED UPON RATES WERE OMITTED FROM THE ORIGINAL CONTRACT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

AREA AGENCY ON AGING:

#18-457 SCHOCH/ADDENDUM #2:

A SECOND ADDENDUM TO THE AGREEMENT BETWEEN THE COUNTY OF CARBON AND GLENN SCHOCH, LEHIGHTON, PENNSYLVANIA WAS PRESENTED FOR BOARD ACTION.

THE ADDENDUM COVERS ACCOUNTING AND CONSULTATION SERVICES FOR THE AREA AGENCY ON AGING/HUMAN SERVICES/HSDF & HAP PROGRAMS, EXTENDING THE TERM TO OCTOBER 31, 2018, AND PROVIDING FOR A MAXIMUM OF ONE HUNDRED (100) HOURS AT A RATE OF \$40/HOUR FOR THIS EXTENSION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE SECOND ADDENDUM TO THE CONTRACT WITH GLENN SCHOCH.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PARKS/RECREATION:

#18-458 ACTIVITIES AGREEMENT/MCLP:

A SPECIAL ACTIVITIES AGREEMENT WAS SUBMITTED FOR THE MAUCH CHUNK LAKE PARK FOR THE FOLLOWING:

JENNIFER SKELLY & SCOTT REYNOLDS, NESQUEHONING, PA

BEACH WEDDING, OCTOBER 12, 2019

*SUBJECT TO UPDATED INSURANCE CERTIFICATE

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUSQUEHANNA STREET PROJECT:

#18-459 FORM SPACE DESIGN/ADDENDUM #2:

THE SOLICITOR PRESENTED ADDENDUM #2 TO THE AGREEMENT BETWEEN CARBON COUNTY AND FORM SPACE DESIGN OF BETHLEHEM, PENNSYLVANIA, INCREASING THE AGREEMENT \$46,850.00, ESTIMATED ON A TIME AND MATERIAL BASIS, FOR A NEW CONTRACT TOTAL OF \$486,850.00.

THE ADDENDUM ENCOMPASSES ADDITIONAL SERVICES RELATIVE TO THE HIGHWAY OCCUPANCY PERMIT PROCESS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF ADDENDUM #2 TO THE AGREEMENT WITH FORM SPACE DESIGN.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD REPORTED ON THE FOLLOWING:

- COUNTY IS STILL LOOKING FOR A PART-TIME EMPLOYEE FOR THE CARBON COUNTY ANIMAL SHELTER
- CANCELLATION OF OCTOBER 25TH MEETING IS DUE TO COUNTY BEING NAMED ONE OF THE RECIPIENTS OF THE POCONO MOUNTAINS VISITORS BUREAU (PMVB) VALUED PARTNERS AWARD WHICH WILL BE PRESENTED OCTOBER 25TH IN MONROE COUNTY.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:40 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN