

JUNE 28, 2018

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

JUNE 28, 2018

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JUNE 21, 2018.

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| BOARD POLLED: | O'GUREK | YES |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

GUESTS (CONCERNING COUNTY BUSINESS):

CHRIS LUKASEVICH, JIM THORPE, PA

RE: PROCLAMATION HE REQUESTED BE CONSIDERED AT THE JUNE 7TH MEETING IN SUPPORT OF CONCERNED CITIZENS OF PENN FOREST TOWNSHIP REGARDING WIND TURBINES

THE CHAIRMAN INDICATED THAT NO ACTION HAS BEEN TAKEN REGARDING THE PROPOSED PROCLAMATION, ADDING THAT IT IS A LOCAL ISSUE AND IS IN LITIGATION.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THE FOLLOWING EXECUTIVE SESSIONS WERE HELD:

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| JUNE 26, 2018 | 10:30 A.M. | PERSONNEL MATTERS |
| JUNE 26, 2018 | 3:30 P.M. | PERSONNEL MATTERS |

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JUNE 28, 2018.

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| BOARD POLLED: | O'GUREK | YES |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 69036 THROUGH 69088 AND DIRECT DEPOSIT CHECK NUMBERS 5116035 THROUGH 5116393 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$368,067.60 (PAYROLL DATED JUNE 22, 2018).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

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| BOARD POLLED: | O'GUREK | YES |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 139396 THROUGH 139509 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

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| GENERAL FUND | \$ 243,386.81 |
| RENTAL PROPERTY FUND | \$ 36.00 |
| COUNTY PARKING FUND | \$ 2,180.54 |
| AREA AGENCY ON AGING FUND | \$ 14,234.16 |
| CHILDREN & YOUTH FUND | \$ 28,654.77 |
| HUMAN SERVICE AGENCY FUND | \$ 28.30 |
| DOMESTIC RELATIONS 4D FUND | \$ 12,373.90 |
| WORKFORCE INVESTMENT ACT FUND | \$ 3,952.51 |
| PARKS & RECREATION FUND | \$ 11,286.06 |
| 9-1-1 FUND | \$ 166,214.55 |
| HAZ-MAT RESPONSE FUND | \$ 29.97 |
| CENTRALIZED BOOKING FUND | \$ 14.15 |
| CDBG FUND | \$ 84,402.90 |
| CAPITAL PROJECTS FUND | \$ 31,473.84 |
| PAYROLL FUND | \$ <u>91,970.06</u> |
| TOTAL: | \$ 690,238.52 |

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

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| BOARD POLLED: | O'GUREK | YES* |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PENTELEDATA, THE TIMES NEWS, AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JUNE 22, 2018 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JUNE 22, 2018:

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| GENERAL FUND CHECKING ACCOUNT | \$ 3,992.73 |
| PAYROLL CHECKING ACCOUNT | \$ 143,878.03 |
| GENERAL FUND SP NOW | \$ 13,894,987.09 |
| OPERATING RESERVE | \$ 948,489.19 |
| RENTAL PROPERTY | \$ 210,350.38 |
| PARKING FUND | \$ 792,585.96 |
| LIQUID FUELS | \$ 530,995.35 |
| AREA AGENCY ON AGING | \$ 440,686.32 |

JUNE 28, 2018

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| CHILDREN & YOUTH | \$ 441,144.62 |
| HUMAN SERVICES AGENCY FUND | \$ 19,513.27 |
| DOMESTIC RELATIONS | \$ 82,588.86 |
| WORKFORCE INVESTMENT ACT | \$ 29,277.77 |
| PARKS & RECREATION FUND | \$ 206,262.65 |
| CARBON TRANSPORTATION | \$ 159.10 |
| 9-1-1 FUND | \$ 1,658,164.56 |
| HAZMAT RESPONSE FUND | \$ 133,838.09 |
| OFFENDER SUPERVISION | \$ 338,541.31 |
| ADULT ELECTRONIC MONITORING | \$ 188,028.07 |
| FARMLAND PRESERVATION | \$ 21,732.50 |
| HUMAN SERVICES DEVELOPMENT | \$ 9,126.22 |
| HOMELESS GRANT | \$ 2,940.86 |
| CENTRALIZED BOOKING | \$ 111,246.16 |
| VICTIM WITNESS | \$ 9,333.02 |
| RECORDER OF DEEDS IMPROVEMENT | \$ 23,419.81 |
| COUNTY RECORDS IMPROVEMENTS | \$ 6,743.66 |
| JUVENILE SUPERVISION | \$ 30,790.95 |
| COMMUNITY SERVICE FEE FUND | \$ 10,698.09 |
| PROTHONOTARY AUTOMATION FUND | \$ 65,785.98 |
| AFFORDABLE HOUSING FEE | \$ 332,195.66 |
| CLERK OF COURTS AUTOMATION FUND | \$ 716.33 |
| REGISTER OF WILLS | \$ 7,260.11 |
| JUVENILE ELECTRONIC MONITORING FUND | \$ 6,063.45 |
| VITAL STATISTICS FUND | \$ 37,602.01 |
| SUBSTANCE ABUSE EDUCATION FUND | \$ 133,859.61 |
| LIQUID FUELS/ACT 44 FUND | \$ 383,971.86 |
| ACT 13 BRIDGE IMPROVEMENT FUND | \$ 419,923.35 |
| VICTIMS SERVICE FUND | \$ 42,990.82 |
| HOTEL EXCISE TAX FUND | \$ 3,582.28 |
| CDBG FUND | \$ 84,443.50 |
| DEBT SERVICE FUND | \$ 1,435,663.14 |
| CAPITAL PROJECTS FUND | \$ 8,839,213.95 |
| FRINGE BENEFITS PAYMENT FUND | \$ 726,750.01 |
| TAX CLAIM FUND | \$ 561,716.90 |

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| BOARD POLLED: | O'GUREK | YES |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

PERSONNEL REPORT:

RESIGNATIONS:

NOAH F. DEMATTO, SUMMIT HILL, PA – LIFEGUARD, PARKS – EFFECTIVE JUNE 25, 2018.

PAMELA S. HUGHES, SUMMIT HILL, PA – PART-TIME COMMUNITY HEALTH NURSE I, AREA AGENCY ON AGING – EFFECTIVE JUNE 29, 2018.

DATE OF RESIGNATION CORRECTION:

ERIC J. FILER, COALDALE, PA – PART-TIME ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER – EFFECTIVE JUNE 29, 2018.

CHANGE OF STATUS:

BRENDAN J. CARROLL, JIM THORPE, PA

FROM: SUMMER LABORER, LIQUID FUELS SUMMER PROGRAM

TO: SUMMER LABORER, LIQUID FUELS SUMMER PROGRAM &
LIFEGUARD, PARKS
EFFECTIVE: JUNE 29, 2018

JASON M. SKRIMCOVSKY, JIM THORPE, PA
FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES
TO: PROJECT COORDINATOR, PLANNING & DEVELOPMENT
EFFECTIVE: JULY 16, 2018

HIRE:

SARAH E. BONNER, NESQUEHONING, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS –
EFFECTIVE JUNE 29, 2018.

PRISON BOARD APPOINTMENT:

LISA E. CALABRESE, HAZLE TOWNSHIP, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS –
EFFECTIVE JULY 16, 2018.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

MARY ANN MARZEN

DONNA L. SHELLY

APPRISE SPECIAL PHARMACEUTICAL BENEFIT PROGRAM WEBINAR
PALMERTON, PA

CHILDREN & YOUTH SERVICES

KRISTY L. HAHN

NORTHEAST REGION SEXUAL ABUSE SERIES:

OVERVIEW OF CHILD SEXUAL ABUSE

INVESTIGATIVE INTERVIEWING IN CHILD SEXUAL ABUSE CASES

WORKING WITH JUVENILES WHO SEXUALLY OFFEND

FAMILY REUNIFICATION AND CASE CLOSURE IN CHILD SEXUAL ABUSE CASES

PITTSTON, PA

COST: MEALS

HUMAN RESOURCES

DAWN M. BOWMAN

2018 SCHRPP ANNUAL CONFERENCE

FAIRFIELD, PA

COST: LODGING, MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED
JUNE 28, 2018.

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| BOARD POLLED: | O'GUREK | YES |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

CORRESPONDENCE:

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF

JUNE 28, 2018

ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

BLUE MOUNTAIN HOSPITAL, LEHIGHTON, PA

AIR QUALITY OPERATING PERMIT #GP1-13-001 FIVE-YEAR AUTHORIZATION

SMALL GAS & NO. 2 OIL FIRED COMBUSTION UNIT

ADVERTISING REQUEST:

#18-286 RFP/REFUSE REMOVAL:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF A PUBLIC NOTICE REGARDING CARBON COUNTY REQUEST FOR PROPOSALS (RFP) FOR MUNICIPAL WASTE DISPOSAL/PROCESSING CAPACITY.

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

CHILDREN & YOUTH:

#18-287 2018/19 AGREEMENT:

A PURCHASE OF SERVICE AGREEMENT FOR FISCAL YEAR 2018-2019 WAS SUBMITTED FOR THE FOLLOWING PROVIDER (RATES ATTACHED):

AVANCO INTERNATIONAL INCORPORATED, FAIRFAX, VA

PROVIDER: AVANCO INTERNATIONAL, INC.

| | <u>FY18-19</u> |
|---------------------------|-----------------------|
| CAPS QUATERLY FEE | \$ 5,962.54 |
| RESEARCH ANALYST | \$ 54.50 |
| JUNIOR PROGRAMMER | \$ 65.40 |
| JUNIOR PROGRAMMER ANALYST | \$ 73.00 |
| PROGRAMMER ANALYST | \$ 76.20 |
| SENIOR PROGRAMMER ANAYLST | \$ 78.70 |
| DEVELOPER | \$ 92.50 |
| SENIOR DEVELOPER | \$ 111.20 |
| PROJECT DEVELOPER | \$ 125.00 |

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH AVANCO.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#18-288 CDBG/MODIFICATION:

MODIFICATION REQUEST #3 FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM CONTRACT #C000066603 FOR LANSFORD BOROUGH WAS SUBMITTED FOR APPROVAL:

DELETE ADA HANDI-CAP DOORS AT LANSFORD BOROUGH BUILDING AND MOVE \$20,000 TO THE CLEARANCE & DEMOLITION FORMER ELKS BUILDING. THE FUNDS WILL BE USED TO REIMBURSE THE LANSFORD BOROUGH FOR FINAL PAYMENT (\$13,629.80) TO CONTRACTOR AND FENCING & SEEDING (\$6,370.20) AT FORMER ELKS BUILDING PROPERTY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE MODIFICATION REQUEST #3 TO CDBG CONTRACT #C000066603.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

AGENCY ON AGING:

#18-289 AGREEMENTS:

RENEWAL AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING TO CONTINUE TO PROVIDE PERSONAL CARE AND HOME SUPPORT SERVICES FOR THE TERM JULY 1, 2018 THROUGH JUNE 30, 2021 AT THE RATE OF \$19.28/HOUR (INCREASE FROM PREVIOUS RATE OF \$18.69/HOUR):

- CARE LINK HOME CARE, LLC, WEATHERLY, PA
- MAXIMUM CARE INCORPORATED, WHITEHALL, PA
- * PROFESSIONAL CARE PARTNERSHIP, LLC, LEHIGHTON, PA
- D/B/A SENIOR HELPERS CARING GRACE HOME CARE AGENCY

*NEW PROVIDER

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

D&L PEDESTRIAN BRIDGE PROJECT:

#18-290 CONSTRUCTION/TIME EXTENSION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY ACTION TAKEN TO APPROVE A TIME EXTENSION REQUEST FROM LATONA TRUCKING, PITTSTON, PENNSYLVANIA, THROUGH THE ECMS (ELECTRONIC CONSTRUCTION MANAGEMENT SYSTEM) OF THIRTY-FIVE (35) CALENDAR DAYS WHICH CHANGES THE COMPLETION DATE FROM JUNE 22, 2018 TO JULY 27, 2018.

* TIME EXTENSION WAS REQUESTED BY THE CONTRACTOR TO ADDRESS A SEMI-FINAL INSPECTION ISSUE, THE FABRICATION AND PLACEMENT OF STEEL TRUSS PLATES.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#18-291 TAP GRANT AMENDMENT #2:

THE SECOND AMENDMENT TO TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT (#057435) BETWEEN THE COUNTY AND THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF A STEEL TRUSS PEDESTRIAN BRIDGE CROSSING THE LEHIGH RIVER IN THE BOROUGH OF JIM THORPE ON BEHALF OF THE DELAWARE & LEHIGH (D&L) NATIONAL HERITAGE CORRIDOR WAS SUBMITTED FOR BOARD ACTION.

THE AMENDMENT PROVIDES ADDITIONAL FEDERAL FUNDS IN THE AMOUNT OF \$75,000 FOR COSTS ASSOCIATED WITH MITIGATION REQUIRED DUE TO THE REMOVAL OF TIMBER CRIBBING ASSOCIATED WITH THE LEHIGH CANAL AND UPDATES STANDARD AGREEMENT LANGUAGE. NEW CONTRACT TOTAL

JUNE 28, 2018

\$3,345,294.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE SECOND AMENDMENT TO TAP GRANT #057435.

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| BOARD POLLED: | O'GUREK | YES |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

PARKS/WITHDRAW AGREEMENT:

#18-292 JOSIAH WHITE PARK:

A REQUEST WAS RECEIVED FROM THE JIM THORPE TOURISM AGENCY TO WITHDRAW THE REQUEST FOR A SPECIAL ACTIVITIES AGREEMENT, APPROVED JUNE 14, 2018, FOR USE OF THE JOSIAH WHITE PARK FOR THE MERCHANTS & NEIGHBORS SIDEWALK SALE ON JULY 7 & 8, 2018, AND HAVE FEE OF \$15/DAY REFUNDED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REQUEST TO WITHDRAW THE EVENT AND AUTHORIZE THE REFUND.

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| BOARD POLLED: | O'GUREK | YES |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

TAX ASSESSMENT:

#18-293 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF REAL ESTATE TAXES:

MUNICIPALITY: FRANKLIN TOWNSHIP

LEVAN, JOANNE J
2 COURT STREET
LEHIGHTON, PA 18235

PROPERTY CODE: 6-11-10640

PROPERTY RECORD CARD #: 70E-11-70 LOT 2

REASON: ASSESSMENT REDUCED BY THE BOARD OF APPEAL FROM \$6,300 TO \$3,150.
REFUND BASED ON DIFFERENCE IN ASSESSMENT OF \$3,150

TOTAL REFUND DUE: \$32.29

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND AS LISTED.

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| BOARD POLLED: | O'GUREK | YES |
| | GERHARD | YES |
| | NOTHSTEIN | YES |

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD COMMENTED ON THE FOLLOWING IN REGARDS TO THE CARBON COUNTY ANIMAL SHELTER:

- JUNE 30 & JULY 1 – YARD SALE
- JULY 9 – TILE WORK AND OTHER IMPROVEMENTS WILL BEGIN
- CORRECTIONAL OFFICERS' (PAVELCO, VARGAS, CASTRO, ARCHER, AND FORMER CO DELONG) FUNDRAISERS GENERATING \$1,070 DONATION

JUNE 28, 2018

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:43 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYN E. NOTHSTEIN, CHAIRMAN