

JANUARY 02, 2018

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 1:50 P.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, RECORDER OF DEEDS, REGISTER OF WILLS, PROTHONOTARY, PUBLIC DEFENDER, CHIEF ADULT PROBATION OFFICER, DIRECTOR OF HUMAN RESOURCES, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 28, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

THERE WERE NO BUDGET TRANSFERS.

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

THERE WERE NO EXPENDITURES.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED DECEMBER 31, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF DECEMBER 31, 2017:

GENERAL FUND CHECKING ACCOUNT	\$	5,438.39
PAYROLL CHECKING ACCOUNT	\$	1,502.14
GENERAL FUND SP NOW	\$	9,542,325.12
OPERATING RESERVE	\$	943,141.29
RENTAL PROPERTY	\$	214,174.90
PARKING FUND	\$	745,510.77
LIQUID FUELS	\$	486,326.96
AREA AGENCY ON AGING	\$	369,104.82
CHILDREN & YOUTH	\$	709,721.76
HUMAN SERVICES AGENCY FUND	\$	19,987.56
DOMESTIC RELATIONS	\$	120,710.69
WORKFORCE INVESTMENT ACT	\$	26,465.46
PARKS & RECREATION FUND	\$	61,897.33
CARBON TRANSPORTATION	\$	21,860.60
9-1-1 FUND	\$	1,556,326.14
HAZMAT RESPONSE FUND	\$	124,304.62
OFFENDER SUPERVISION	\$	528,641.59
ADULT ELECTRONIC MONITORING	\$	176,594.89
FARMLAND PRESERVATION	\$	86,798.22
HUMAN SERVICES DEVELOPMENT	\$	254.15
HOMELESS GRANT	\$	72.19
CENTRALIZED BOOKING	\$	114,359.89
VICTIM WITNESS	\$	9,816.57
RECORDER OF DEEDS IMPROVEMENT	\$	30,133.12
COUNTY RECORDS IMPROVEMENTS	\$	16,934.37
JUVENILE SUPERVISION	\$	34,138.59
COMMUNITY SERVICE FEE FUND	\$	11,991.10
PROTHONOTARY AUTOMATION FUND	\$	57,439.57
AFFORDABLE HOUSING FEE	\$	325,998.24
CLERK OF COURTS AUTOMATION FUND	\$	4,047.43
REGISTER OF WILLS	\$	7,371.30
JUVENILE ELECTRONIC MONITORING FUND	\$	5,936.99
VITAL STATISTICS FUND	\$	45,414.98
SUBSTANCE ABUSE EDUCATION FUND	\$	126,234.79
LIQUID FUELS/ACT 44 FUND	\$	351,596.73
ACT 13 BRIDGE IMPROVEMENT FUND	\$	417,555.67
VICTIMS SERVICE FUND	\$	44,603.22
HOTEL EXCISE TAX FUND	\$	614,973.29
CDBG FUND	\$	5,046.60
DEBT SERVICE FUND	\$	1,314,574.30

JANUARY 02, 2018

CAPITAL PROJECTS FUND	\$ 9,085,876.69
FRINGE BENEFITS PAYMENT FUND	\$ 487,908.72
TAX CLAIM FUND	\$ 627,983.59

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATIONS:

KELLY R. JANNER, NESQUEHONING, PA – DEPUTY CORONER, CORONER – EFFECTIVE JANUARY 1, 2108.

PAUL LECH, WEATHERLY, PA – DEPUTY CORONER, CORONER – EFFECTIVE JANUARY 1, 2018.

EDWARD SMITH, TAMAQUA, PA - DEPUTY CORONER, CORONER – EFFECTIVE JANUARY 1, 2018.

THOMAS NEWMAN, LEHIGHTON, PA – TEMPORARY EMERGENCY PLANNER/TRAINER, EMA – EFFECTIVE DECEMBER 31, 2017.

REGISTER OF WILLS APPOINTMENT:

TYRA L. BONI, LEHIGHTON, PA – FIRST DEPUTY – EFFECTIVE JANUARY 3, 2018.

CHANGES OF STATUS:

CLAIR C. BREINER, LEHIGHTON, PA

FROM: TEMPORARY PARKING ATTENDANT, PARKING FUND &
SUMMER SUPERVISOR, LIQUID FUELS SUMMER PROGRAM
TO: PART-TIME PARKING ATTENDANT, PARKING FUND &
SUMMER SUPERVISOR, LIQUID FUELS SUMMER PROGRAM
EFFECTIVE: JANUARY 1, 2018

SERENA L. SMOLCZYNSKI, JIM THORPE, PA

FROM: TEMPORARY PARKING ATTENDANT, PARKING FUND
TO: PART-TIME PARKING ATTENDANT, PARKING FUND
EFFECTIVE: JANUARY 1, 2018

TOD WARNER, WEATHERLY, PA

FROM: TEMPORARY PARKING ATTENDANT, PARKING FUND
TO: PART-TIME PARKING ATTENDANT, PARKING FUND
EFFECTIVE: JANUARY 1, 2018

SAMANTHA D. BOWMAN, LEHIGHTON, PA

FROM: TEMPORARY CLERK, ARCHIVES
TO: PART-TIME CLERK, ARCHIVES
EFFECTIVE: JANUARY 1, 2018

DEBORAH C. FELLER, JIM THORPE, PA

FROM: TEMPORARY CLERK, ARCHIVES
TO: PART-TIME CLERK, ARCHIVES
EFFECTIVE: JANUARY 1, 2018

JENNIFER L. HUNSICKER, SLATINGTON, PA

FROM: PROJECT COORDINATOR, PLANNING & DEVELOPMENT
TO: PROGRAMS COORDINATOR, PLANNING & DEVELOPMENT
EFFECTIVE: JANUARY 1, 2018

RYAN A. RICHARDS, NESQUEHONING, PA

FROM: PROGRAMS COORDINATOR, PLANNING & DEVELOPMENT
TO: PROJECT COORDINATOR, PLANNING & DEVELOPMENT
EFFECTIVE: JANUARY 1, 2018

TEAH M. REICHARD, PALMERTON, PA

FROM: DOMESTIC RELATIONS OFFICER I, DOMESTIC RELATIONS
TO: DOMESTIC RELATIONS OFFICER II, DOMESTIC RELATIONS
EFFECTIVE: JANUARY 2, 2018

CAROLYN H. MALIK, LANSFORD, PA

FROM: CIVIL PROCESS CLERK, SHERIFF
TO: AUTOMATION CLERK, PROTHONOTARY
EFFECTIVE: JANUARY 2, 2018

JANE F. ENGLER, JIM THORPE, PA

FROM: SOLICITOR, REGISTER OF WILLS &
SOLICITOR, TREASURER
TO: SOLICITOR, TREASURER
EFFECTIVE: JANUARY 3, 2018

JENNY Y.C. CHENG-SERFASS, PALMERTON, PA

FROM: SOLICITOR, PLANNING & DEVELOPMENT
TO: SOLICITOR, PLANNING & DEVELOPMENT &
SOLICITOR, REGISTER OF WILLS
EFFECTIVE: JANUARY 3, 2018

DEBORAH J. GIGLIOTTI, SUMMIT HILL, PA

FROM: FIRST DEPUTY, REGISTER OF WILLS
TO: 911 CENTER/EMA AIDE, COMMUNICATIONS CENTER/EMA
EFFECTIVE: JANUARY 3, 2018.

TAWNIA C. AMER, WEATHERLY, PA

FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES
TO: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES
EFFECTIVE: JANUARY 30, 2018

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

MARY ANN MARZEN
DONNA L. SHELLY
APPRISE MONTHLY WEBINAR
PALMERTON, PA

DEENA L. FITAL
ETHEL WHITE
PAMELA I. SCHLEICHER
DANYELLE M. NEIFERT
DONNA L. SHELLY
MARK D. MISCZENSKI
CONNIE M. LYNN
MARY ANN MARZEN
PERSONAL SAFETY AWARENESS WEBINAR

JANUARY 02, 2018

PALMERTON, PA

SEMINAR/TRAINING REQUESTS CONTINUED

AREA AGENCY ON AGING

DEENA L. FITAL

DANYELLE M. NEIFERT

MARY ANN MARZEN

CREATING WELCOMING AND AFFIRMING SERVICES FOR PERSONS WHO ARE LGBTQ

WILKES-BARRE, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED JANUARY 2, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

DECEMBER 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

AUDIT REPORT RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL: CARBON COUNTY TREASURER, FOR THE FOLLOWING LICENSE PERIODS: HUNTING - JULY 1, 2013 TO JUNE 30, 2016; FISHING AND DOG - JANUARY 1, 2013 TO DECEMBER 31, 2016.

COMMUNICATIONS/911:

#18-001 AGREEMENT/PENTELEDATA/ESINET:

A SERVICE AGREEMENT WITH PENTELEDATA FOR THE FIBER CIRCUIT FOR REGIONAL ESINET/PHONE PROJECT WITH MONROE COUNTY WAS PRESENTED FOR BOARD ACTION. OTHER COUNTIES THAT ARE PART OF THE PROJECT INCLUDE LUZERNE, PIKE, SUSQUEHANNA, LACKAWANNA, AND SCHUYLKILL.

THE TERM OF THE AGREEMENT SHALL BE THREE (3) YEARS; MONTHLY COST - \$2,014.00. COST ASSOCIATED WITH THIS AGREEMENT IS COVERED UNDER THE 15% INTERCONNECTIVITY GRANT FOR THE ON-GOING ESINET/PHONE PROJECT WITH MONROE COUNTY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH PENTELEDATA.

BOARD POLLED:	O'GUREK	ABSTAIN
	GERHARD	YES
	NOTHSTEIN	YES

SHERIFF:

#18-002 AXON ENTERPRISE/TASERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY A CONTRACT WITH AXON ENTERPRISE, INCORPORATED, SCOTTSDALE, ARIZONA, FOR THE PURCHASE OF TASERS FOR THE SHERIFF'S DEPARTMENT AT A TOTAL COST OF \$9,775.65, WITH A TERM OF FIVE (5) YEARS, EFFECTIVE SEPTEMBER 7, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

SUSQUEHANNA STREET PROJECT:

#18-003 BOYLE CONSTRUCTION MANAGEMENT:

A RECOMMENDATION WAS RECEIVED FROM ARCHITECT, FORM SPACE DESIGN, TO ENGAGE THE SERVICES OF BOYLE CONSTRUCTION MANAGEMENT OF ALLENTOWN, PENNSYLVANIA, TO PROVIDE PROFESSIONAL SERVICES AS CONSTRUCTION MANAGER RELATIVE TO THE SUSQUEHANNA STREET PROJECT AS OUTLINED IN THEIR PROPOSAL AS FOLLOWS:

PRECONSTRUCTION SERVICES	\$ 56,000.	FIXED FEE
CONSTRUCTION ADMINISTRATION SERVICES	<u>\$ 262,000.</u>	FIXED FEE
TOTAL	\$ 318,000.	

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE CONTINGENT UPON EXECUTION OF AN AGREEMENT IN A FORM PROVIDED BY THE COUNTY

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

FURTHER BUSINESS:

THE CHAIRMAN NOTED THAT THERE IS NO SCHEDULED MEETING FOR THURSDAY, JANUARY 4TH.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 1:52 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN