

DECEMBER 21, 2017

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 14, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED DECEMBER 21, 2017.

BOARD POLLED:	O'GUREK	YES
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GERHARD YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 135322 THROUGH 135490 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 141,961.59
RENTAL PROPERTY FUND	\$ 2,102.53
COUNTY PARKING FUND	\$ 1,149.43
LIQUID FUELS TAX FUND	\$ 5.99
AREA AGENCY ON AGING FUND	\$ 6,493.72
CHILDREN & YOUTH FUND	\$ 74,017.34
HUMAN SERVICE AGENCY FUND	\$ 3.12
DOMESTIC RELATIONS 4D FUND	\$ 1,068.50
WORKFORCE INVESTMENT ACT FUND	\$ 800.00
PARKS & RECREATION FUND	\$ 1,896.70
9-1-1 FUND	\$ 2,544.05
HAZ-MAT RESPONSE FUND	\$ 11.66
CAPITAL PROJECTS FUND	\$ 72,325.20
FRINGE BENEFIT PAYMENT FUND	\$ 842.38
TAX CLAIM FUND	\$ <u>540.32</u>
TOTAL:	\$ 305,762.53

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES*
GERHARD YES
NOTHSTEIN YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED DECEMBER 15, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF DECEMBER 15, 2017:

GENERAL FUND CHECKING ACCOUNT	\$ 4,993.50
PAYROLL CHECKING ACCOUNT	\$ 31,685.31
GENERAL FUND SP NOW	\$ 10,092,910.55
OPERATING RESERVE	\$ 942,224.88
RENTAL PROPERTY	\$ 215,211.19

PARKING FUND	\$ 739,545.85
LIQUID FUELS	\$ 485,860.46
AREA AGENCY ON AGING	\$ 436,342.55
CHILDREN & YOUTH	\$ 877,347.77
HUMAN SERVICES AGENCY FUND	\$ 23,638.81
DOMESTIC RELATIONS	\$ 98,109.23
WORKFORCE INVESTMENT ACT	\$ 17,373.52
PARKS & RECREATION FUND	\$ 80,345.36
CARBON TRANSPORTATION	\$ 631.88
9-1-1 FUND	\$ 1,576,573.68
HAZMAT RESPONSE FUND	\$ 124,225.39
OFFENDER SUPERVISION	\$ 528,130.67
ADULT ELECTRONIC MONITORING	\$ 176,423.82
FARMLAND PRESERVATION	\$ 86,713.88
HUMAN SERVICES DEVELOPMENT	\$ 246.96
HOMELESS GRANT	\$ 72.12
CENTRALIZED BOOKING	\$ 114,899.47
VICTIM WITNESS	\$ 10,987.96
RECORDER OF DEEDS IMPROVEMENT	\$ 30,104.56
COUNTY RECORDS IMPROVEMENTS	\$ 16,918.40
JUVENILE SUPERVISION	\$ 33,011.51
COMMUNITY SERVICE FEE FUND	\$ 11,979.46
PROTHONOTARY AUTOMATION FUND	\$ 57,383.76
AFFORDABLE HOUSING FEE	\$ 355,161.79
CLERK OF COURTS AUTOMATION FUND	\$ 4,043.58
REGISTER OF WILLS	\$ 7,364.14
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,931.22
VITAL STATISTICS FUND	\$ 45,370.85
SUBSTANCE ABUSE EDUCATION FUND	\$ 126,112.72
LIQUID FUELS/ACT 44 FUND	\$ 351,261.71
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 417,149.55
VICTIMS SERVICE FUND	\$ 44,560.22
HOTEL EXCISE TAX FUND	\$ 601,481.97
CDBG FUND	\$ 153.56
DEBT SERVICE FUND	\$ 1,313,298.13
CAPITAL PROJECTS FUND	\$ 8,399,628.47
FRINGE BENEFITS PAYMENT FUND	\$ 485,458.54
TAX CLAIM FUND	\$ 523,649.69

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATION:

ELADIO I. GONZALEZ, ALLENTOWN, PA – PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS –
 EFFECTIVE NOVEMBER 25, 2017

CHANGES OF STATUS:

THERESA C. ROSSMAN, WEATHERLY, PA
 FROM: PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER
 TO: PART-TIME DISPATCHER, COMMUNICATIONS CENTER
 EFFECTIVE: DECEMBER 25, 2017

DECEMBER 21, 2017

ALLEN B. STROHL, LEHIGHTON, PA
FROM: SPECIAL DEPUTY SHERIFF, SHERIFF'S OFFICE
TO: DEPUTY SHERIFF, SHERIFF'S OFFICE
EFFECTIVE: DECEMBER 26, 2017

RICK D. MONTERO, ALBRIGHTSVILLE, PA
FROM: PART-TIME SECURITY OFFICER, SHERIFF'S OFFICE
TO: SPECIAL DEPUTY SHERIFF TRAINEE, SHERIFF'S OFFICE
EFFECTIVE: DECEMBER 26, 2017

KAISY K. VALDEZ, NESQUEHONING, PA
FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
EFFECTIVE: JANUARY 1, 2018

HIRES:

ERIC J. FILER, COALDALE, PA – ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER'S OFFICE – EFFECTIVE JANUARY 2, 2018.

ERIC T. WILTROUT, JOHNSTOWN, PA – FULL-TIME ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER'S OFFICE – EFFECTIVE JANUARY 2, 2018.

LEAVE OF ABSENCE EXTENSIONS:

BUILDINGS & GROUNDS

RAYMOND G. DONNELLY, JIM THORPE, PA
LEAD CARPENTER
FROM: JANUARY 2, 2018
TO: FEBRUARY 1, 2018

PARKING FUND

CHRISTIANNE E. ARCHER, SUMMIT HILL, PA
PART-TIME PARKING/METER ATTENDANT
FROM: DECEMBER 13, 2017
TO: JANUARY 17, 2018

COURT SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:

DOMESTIC RELATIONS

PIERRE J. GUICHARDAN
BRIDGET M. JOHNSTON
FEDERAL PERFORMANCE MEASURES (FPM) WORKSHOP
NANTICOKE, PA
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED DECEMBER 21, 2017.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

MINUTES RECEIVED: OCTOBER 11, 2017 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE;
OCTOBER 13, 2017 MEETING OF THE CARBON COUNTY PARKS AND RECREATION COMMISSION; NOVEMBER
21, 2017 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

A COPY OF A LETTER FROM THE MAUCH CHUNK TRUST COMPANY TO THE COUNTY TREASURER
INFORMING THAT BASED ON THE INCREASE IN THE FEDERAL FUNDS RATE, THE COUNTY'S VARIABLE
INTEREST RATE WILL INCREASE FROM 1.00%/1.01% APY TO 1.25%/1.26% APY, EFFECTIVE DECEMBER 14, 2017.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF
ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

RETTEW ASSOCIATES, INCORPORATED, WILLIAMSPORT, PA
WATER QUALITY MANAGEMENT PERMIT
KLINE BANKS MCADOO (KBM) REGIONAL AUTHORITY – VOLUTE DEWATERING
PRESS INSTALLATION, BANKS TOWNSHIP

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES
INFORMING THAT DUE TO THE PASSAGE OF THE 2017-2018 STATE BUDGET, CARBON COUNTY'S HOMELESS
ASSISTANCE PROGRAM (HAP) ALLOCATION FOR FISCAL YEAR 2017-2018 IS \$27,359.

A COPY OF CORRESPONDENCE SENT TO ENVIRONMENTAL PRODUCTS & SERVICES OF VERMONT,
INCORPORATED ADVISING THEM THAT THEIR CERTIFICATION AS A HAZARDOUS MATERIALS RESPONSE
TEAM (HMRT) HAS EXPIRED AS OF NOVEMBER 30, 2017 WAS RECEIVED FROM THE PENNSYLVANIA
EMERGENCY MANAGEMENT AGENCY. THEY ARE NO LONGER A STATE CERTIFIED HAZARDOUS
MATERIALS RESPONSE TEAM, AS OF DECEMBER 1, 2017.

COMMUNICATIONS WERE RECEIVED FROM THE PENNSYLVANIA PUBLIC UTILITY COMMISSION
REGARDING THE FOLLOWING:

- APPLICATION OF THE PENNSYLVANIA TURNPIKE COMMISSION FOR APPROVAL OF THE
CONSTRUCTION OF THE CROSSING, ABOVE GRADE, WHERE THE NORTHEAST EXTENSION OF THE
PENNSYLVANIA TURNPIKE (INTERSTATE 476) CROSSES OVER THE TRACK OF NORFOLK SOUTHERN
RAILWAY COMPANY IN PARRYVILLE BOROUGH, CARBON COUNTY(FINAL INSPECTION/CLOSED)
- APPLICATION OF READING, BLUE MOUNTAIN NORTHERN RAILROAD FOR APPROVAL OF
INSTALLATION OF WARNING DEVICES AT THE PUBLIC CROSSING DOT 926 902 P WHERE
INDUSTRIAL DRIVE WEST CROSSES, AT GRADE, THE TRACK OF READING, BLUE MOUNTAIN
NORTHERN RAILROAD, LOCATED IN NESQUEHONING BOROUGH, CARBON COUNTY (FINAL
INSPECTION/CLOSED)

ADULT PROBATION:

LEHIGHTON AMBULANCE:

#17-519 AGREEMENT:

A REQUEST WAS RECEIVED FROM THE CHIEF ADULT PROBATION OFFICER FOR APPROVAL OF AN
AGREEMENT BETWEEN THE COUNTY OF CARBON AND THE LEHIGHTON AMBULANCE ASSOCIATION TO
PROVIDE NALOXONE TO THE ADULT PROBATION, JUVENILE PROBATION AND SHERIFF'S DEPARTMENTS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE
AGREEMENT WITH LEHIGHTON AMBULANCE ASSOCIATION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#17-520 SUPERVISION FEE GRANT:

THE FY 2017-2018 RENEWAL OF THE STATE OFFENDER SUPERVISION FEE FIVE-YEAR AGREEMENT WHICH COMMENCED JULY 1, 2017 AND ENDS JUNE 30, 2022 WAS SUBMITTED FOR APPROVAL.

THE PENNSYLVANIA BOARD OF PROBATION AND PAROLE WILL RETURN TO THE COUNTY THE OFFENDER SUPERVISION FEES RECEIVED BY THE DEPARTMENT OF REVENUE FROM THE COUNTY FOR THE PERIOD MAY 1, 2017 THROUGH APRIL 30, 2018.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE FY 2017-2018 STATE OFFENDER SUPERVISION FEE AGREEMENT RENEWAL.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COUNTY BUILDINGS:

STORAGE FACILITY/PROPOSAL:

#17-521 UNITED INSPECTION SERVICES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT AND AUTHORIZE EXECUTION OF A PROPOSAL RECEIVED FROM UNITED INSPECTION SERVICES FOR A GEO TECHNICAL STUDY CONSISTING OF CORE BORINGS FOR THE STORAGE FACILITY PROJECT. ESTIMATED COST: \$6,250.00.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COUNTY ENGINEER:

#17-522 CARBON ENGINEERING /REAPPOINTMENT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REAPPOINTMENT OF CARBON ENGINEERING, INCORPORATED AS COUNTY ENGINEER AND ACCEPTANCE OF THE 2018 PROFESSIONAL FEE SCHEDULE (\$43.00 TO \$180.00/HOUR).

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

INFORMATION TECHNOLOGY:

#17-523 CONSULTING AGREEMENT/SCHWENK:

A REQUEST WAS RECEIVED FROM THE INFORMATION TECHNOLOGY (IT) DIRECTOR FOR APPROVAL OF AN AGREEMENT BETWEEN THE COUNTY AND ANTHONY RYAN SCHWENK, BECHTELSVILLE, PENNSYLVANIA, FOR CONSULTANT SERVICES FOR THE IT DEPARTMENT.

SERVICES WILL BE BILLED AT THE RATE OF \$85.00/HOUR, NOT TO EXCEED 300 HOURS UNLESS PRIOR APPROVAL IS OBTAINED.

THE INITIAL TERM OF THE AGREEMENT SHALL BE DECEMBER 15, 2017 THROUGH DECEMBER 31, 2017. THE AGREEMENT SHALL RENEW ON AN ANNUAL BASIS WITH EACH SUCCESSIVE TERMS COMMENCING JANUARY 1ST AND EXPIRING DECEMBER 31ST, UNLESS TERMINATED BY EITHER PARTY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH ANTHONY RYAN SCHWENK.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

INSURANCE:

#17-524 WORKERS COMPENSATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL FROM THE HOUSING AND REDEVELOPMENT INSURANCE EXCHANGE (HARIE) FOR WORKERS COMPENSATION INSURANCE FOR CALENDAR YEAR 2018 IN THE AMOUNT OF \$408,517 (INCREASE OF \$9,933).

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

TAX ASSESSMENT:

#17-525 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF 2016 AND 2017 COUNTY REAL ESTATE TAXES:

MUNICIPALITY: PENN FOREST TOWNSHIP
COMMUNITY OPTIONS INC.
16 FARBER RD
PRINCETON, NJ 08540

CODE: 19-51-16005

PROPERTY RECORD CARD #: 3B-51-B6

REASON: AS PER COURT ORDER. PROPERTY TO EXEMPT STATUS EFFECTIVE JANUARY 2016.
THE ASSESSED VALUE WAS 77,000 FOR 2016 AND 77,000 FOR 2017.

TOTAL REFUND DUE: \$1,562.71

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

TAX CLAIM BUREAU:

#17-526 INFOCON CHANGE:

NOTIFICATION WAS RECEIVED FROM INFOCON CORPORATION ANNOUNCING A CHANGE OF OWNERSHIP. INFOCON HAS BECOME PART OF HARRIS COMPUTER SYSTEMS AS OF JULY 17, 2017.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACKNOWLEDGE THE CHANGE OF OWNERSHIP REGARDING INFOCON CORPORATION.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#17-527 AGREEMENT/INFOCON:

THE 2018 PRINTING SERVICE OPTIONS AND FEE SCHEDULE, AS PER AGREEMENT APPROVED NOVEMBER 13, 2014 WITH INFOCON CORPORATION, EBENSBURG, PENNSYLVANIA FOR TAX CLAIM

DECEMBER 21, 2017

PRINTING SERVICES OF ANNUAL NOTICES AS REQUIRED BY PA REAL ESTATE TAX SALE LAW, WAS SUBMITTED FOR BOARD ACTION. THE TOTAL ESTIMATED COST IS \$5,000 (2017 COSTS: \$4,287).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE 2018 PRINTING SERVICE OPTIONS AND FEE SCHEDULE, AS PER AGREEMENT APPROVED NOVEMBER 13, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

COMMISSIONER O'GUREK COMMENTED ON THE \$9,933 INCREASE IN WORKER'S COMPENSATION INSURANCE, NOTING IT WAS BASED ON 13.2 MILLION DOLLARS FOR SALARIES IN 2018, AND STATING THAT HE IS THANKFUL FOR THE GOOD JOB BEING DONE BY THE HUMAN RESOURCES DEPARTMENT, WILDONER INSURANCE AGENCY, EXCALIBER, AND HARIE IN REGARDS TO CLAIMS.

COMMISSIONER NOTHSTEIN ALSO THANKED THE SAFETY COMMITTEE, HEADED BY COMMISSIONER GERHARD, AND THE MAINTENANCE DEPARTMENT FOR THEIR PART IN KEEPING COUNTY PROPERTY SAFELY MAINTAINED.

THE COMMISSIONERS WISHED EVERYONE A MERRY CHRISTMAS.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:44 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN