

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, FIRST DEPUTY CONTROLLER, 9-1-1 DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JUNE 8, 2017.

BOARD POLLED: O'GUREK NOT VOTING*

GERHARD YES

NOTHSTEIN YES

*COMMISSIONER O'GUREK WAS NOT PRESENT AT THE JUNE 8TH MEETING.

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTAL DATED JUNE 15, 2017.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 67829 THROUGH 67891 AND DIRECT DEPOSIT CHECK NUMBERS 5106254 THROUGH 5106613 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$351,964.05 (PAYROLL DATED JUNE 9, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 131221 THROUGH 131454 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	302,597.14
RENTAL PROPERTY FUND	\$	676.67
COUNTY PARKING FUND	\$	1,343.42
LIQUID FUELS TAX FUND	\$	21,548.38
AREA AGENCY ON AGING FUND	\$	35,358.37
CHILDREN & YOUTH FUND	\$	55,691.81
HUMAN SERVICE AGENCY FUND	\$	1,980.00
DOMESTIC RELATIONS 4D FUND	\$	10,208.55
WORKFORCE INVESTMENT ACT FUND	\$	6,367.18
PARKS & RECREATION FUND	\$	3,626.12
CARBON TRANSPORTATION SYSTEM FUND	\$	46,623.35
9-1-1 FUND	\$	15,328.58
HAZ-MAT RESPONSE FUND	\$	3.05
CENTRALIZED BOOKING FUND	\$	656.74
CDBG FUND	\$	1,959.03
CAPITAL PROJECTS FUND	\$	83,922.00
FRINGE BENEFIT PAYMENT FUND	\$	573.85
PAYROLL FUND	\$	50,293.61
TAX CLAIM FUND	\$	<u>346,913.12</u>
TOTAL:	\$	985,670.97

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES*
 GERHARD YES
 NOTHSTEIN YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS
FOR THE TIMES NEWS AND PENTELEDATA, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT
DATED JUNE 9, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JUNE 9, 2017:

GENERAL FUND CHECKING ACCOUNT	\$ 1,568.18
PAYROLL CHECKING ACCOUNT	\$ 178,969.93
GENERAL FUND SP NOW	\$ 6,875,354.86
OPERATING RESERVE	\$ 937,636.55
RENTAL PROPERTY	\$ 219,868.58
PARKING FUND	\$ 676,842.20
LIQUID FUELS	\$ 537,341.22
AREA AGENCY ON AGING	\$ 675,054.05
CHILDREN & YOUTH	\$ 989,290.47
HUMAN SERVICES AGENCY FUND	\$ 25,172.61
DOMESTIC RELATIONS	\$ 134,795.37
WORKFORCE INVESTMENT ACT	\$ 17,655.11
PARKS & RECREATION FUND	\$ 195,314.21
CARBON TRANSPORTATION	\$ 46,786.48
9-1-1 FUND	\$ 1,724,220.98
HAZMAT RESPONSE FUND	\$ 113,476.28
OFFENDER SUPERVISION	\$ 349,150.48
ADULT ELECTRONIC MONITORING	\$ 163,141.51
FARMLAND PRESERVATION	\$ 63,981.74
HUMAN SERVICES DEVELOPMENT	\$ 24,961.34
HOMELESS GRANT	\$ 6,940.88
CENTRALIZED BOOKING	\$ 100,050.42
VICTIM WITNESS	\$ 3,648.26
RECORDER OF DEEDS IMPROVEMENT	\$ 34,316.04
COUNTY RECORDS IMPROVEMENTS	\$ 6,859.78
JUVENILE SUPERVISION	\$ 26,170.34
COMMUNITY SERVICE FEE FUND	\$ 11,650.34
PROTHONOTARY AUTOMATION FUND	\$ 48,274.11
AFFORDABLE HOUSING FEE	\$ 324,616.57
CLERK OF COURTS AUTOMATION FUND	\$ 1,716.27
REGISTER OF WILLS	\$ 14,495.53
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,902.34
VITAL STATISTICS FUND	\$ 39,939.99
SUBSTANCE ABUSE EDUCATION FUND	\$ 106,360.71
LIQUID FUELS/ACT 44 FUND	\$ 289,466.79
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 339,001.11
VICTIMS SERVICE FUND	\$ 62,435.23
HOTEL EXCISE TAX FUND	\$ 207,693.74
CDBG FUND	\$ 1,994.35
DEBT SERVICE FUND	\$ 1,607,727.81
CAPITAL PROJECTS FUND	\$ 10,411,712.70
FRINGE BENEFITS PAYMENT FUND	\$ 517,705.85
TAX CLAIM FUND	\$ 641,811.21

JUNE 15, 2017

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATIONS:

MICHAL C. BOEHME, SUMMIT HILL, PA – DEPUTY SHERIFF, SHERIFF'S OFFICE – EFFECTIVE JUNE 23, 2017.

NATHAN J. MILLER, SUMMIT HILL, PA – SUMMER LABORER, LIQUID FUELS SUMMER PROGRAM – EFFECTIVE JUNE 9, 2017.

HIRE:

KAREN BLACKWELL, JIM THORPE, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE JUNE 19, 2017.

CHANGE OF STATUS:

MITCHELL G. KRAMER, NEW RINGGOLD, PA

FROM: SPECIAL DEPUTY SHERIFF TRAINEE, SHERIFF'S OFFICE

TO: DEPUTY SHERIFF, SHERIFF'S OFFICE

EFFECTIVE: JUNE 26, 2017

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED JUNE 15, 2017.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

THE BRIDGE CREW REPORTS FOR THE WEEKS ENDING MAY 26 AND JUNE 2, 2017 WERE RECEIVED FROM LIQUID FUELS COORDINATOR, EMILY KATTNER.

THE MAY 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

A COMMUNICATION WAS RECEIVED FROM MAUREEN STERNER, JIM THORPE BOROUGH MANAGER, ENCLOSING A COPY OF THE LEGAL NOTICE REGARDING A PUBLIC HEARING TO BE HELD ON THE PROPOSED AMENDMENT TO JIM THORPE BOROUGH ZONING ORDINANCE, DOWNTOWN BROADWAY AREA, C-2 ZONING DISTRICT.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

BIO-HAZ SOLUTIONS, INCORPORATED, NESQUEHONING, PA (2)

APPLICATION #400695

MEDICAL WASTE PROCESSING AND TRANSFER FACILITY PERMIT APPLICATION

SUPPLEMENTAL INFORMATION

LEHIGH ANTHRACITE L.P., TAMAQUA, PA

KAMC STRIP MINE OPERATION, NESQUEHONING, PA

SURFACE MINING PERMIT #13060101R2; GENERAL NPDES STORMWATER PERMIT

#PAM113055R

NORTHSIDE HEIGHTS ESTATES, LEHIGHTON, PA

NPDES WASTEWATER DISCHARGE PERMIT RENEWAL

ADULT PROBATION:

#17-228 CJAB GRANT APPLICATION:

A GRANT APPLICATION TO THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, REQUESTING \$1,500, FOR A CONSULTANT TO AID IN UPDATING OF THE CURRENT STRATEGIC PLAN OF THE CRIMINAL JUSTICE ADVISORY COMMITTEE WAS SUBMITTED FOR APPROVAL AND EXECUTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE GRANT APPLICATION.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

ADVERTISING REQUESTS:

#17-229 AAA/FOOD SERVICE:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF INVITATION TO BID FOR FOOD SERVICE, AREA AGENCY ON AGING, WHICH PROVIDES PREPARED MEALS TO THE COUNTY SENIOR CENTERS AND ELIGIBLE HOMEBOUND CONSUMERS.

*CURRENT AGREEMENT WITH METZ CULINARY MANAGEMENT EXPIRES ON SEPTEMBER 1, 2017.

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

#17-230 FARMLAND PRESERVATION MEETING:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF A PUBLIC NOTICE REGARDING MONTHLY MEETINGS OF THE FARMLAND PRESERVATION BOARD FROM JULY 2017 TO MAY OF 2018.

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

BID REJECTION:

#17-231 CDBG/PACKER TOWNSHIP:

A COMMUNICATION WAS RECEIVED FROM THE PLANNING AND DEVELOPMENT OFFICE REQUESTING REJECTION OF THE BID SUBMITTED BY REILLY MECHANICAL, MINERSVILLE, PENNSYLVANIA, FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PACKER TOWNSHIP PROJECT - NEIGHBORHOOD FACILITIES, WEATHERLY AREA COMMUNITY LIBRARY KITCHEN AND HALLWAY RENOVATIONS (FY2013).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO REJECT THE BID AS SUBMITTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CHILDREN & YOUTH:

#17-232 AGREEMENT/2016-17:

A FY 2016-17 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

CHILDREN'S HOME OF EASTON, EASTON, PA

PROVIDER: CHILDREN'S HOME OF EASTON

	<u>FY 16-17</u>
FOSTER CARE-REGULAR-CHOE-	\$61.49
FOSTER CARE-INTENSIVE-	\$118.23
EMERGENCY SHELTER-ASSESSMENT	\$172.09
GROUP HOME	\$169.37
RESIDENTIAL CARE-INSTITUTIONAL	\$142.82
RESIDENTIAL CARE-ZIGMUND HALL	\$169.37
RESIDENTIAL CARE-ACOPIAN SUITES	\$72.11

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH CHILDREN'S HOME OF EASTON.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMUNICATIONS/911:

CAD UPGRADE PROJECT:

#17-233 NEW WORLD/TYLER TECH/ADDENDUM:

A COMMUNICATION WAS RECEIVED FROM THE 911 DIRECTOR ENCLOSING AN ADDENDUM TO THE COMMUTER AIDED DISPATCH (CAD) UPGRADE PROJECT (NEW WORLD/TYLER TECH), FOR AN ADDITIONAL CAD ENTERPRISE WORKSTATION LICENSE FOR TYLER SOFTWARE AND AN ADDITIONAL ARCGIS ENGINE RUNTIME LICENSE FOR 7TH CONSOLE - \$6,500 (ORIGINAL COST: \$327,310).

*100% FUNDED THROUGH PEMA - ACT 12 15% INTERCONNECTIVITY FUNDING.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM TO THE CAD UPGRADE PROJECT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

TUWAY COMMUNICATIONS:

#17-234 STATEMENT OF WORK:

A STATEMENT OF WORK WAS RECEIVED FROM TUWAY COMMUNICATIONS REGARDING THE OVERVIEW OF HARDWARE, SOFTWARE AND PROFESSIONAL SERVICES FOR THE REGIONAL DEPLOYMENT OF THE CPE (CUSTOMER PREMISE EQUIPMENT) AND ESINET (EMERGENCY SERVICE IP NETWORK) FOR THE NECORE FOR CARBON COUNTY (REGIONAL INTERCONNECTIVITY PROJECT).

THE ESTIMATED COST IS \$545,960 FOR THE PHONE SWITCH (CPE) AND \$74,043.25 FOR THE EMERGENCY SERVICES IP NETWORK (ESINET).

*100% FUNDED THROUGH PEMA GRANT - 15% INTERCONNECTIVITY FUNDING.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE STATEMENT OF WORK WITH TUWAY COMMUNICATIONS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

DISTRICT ATTORNEY:

#17-235 VICTIM/WITNESS PROGRAM:

THE AWARD NOTIFICATION FOR RASA 2017-2018 SUBGRANT #2017-VS-ST-27446 WITH THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY, FOR FUNDING IN THE AMOUNT OF \$91,526.00 FOR THE PERIOD JANUARY 1, 2017 TO DECEMBER 31, 2018, WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE EXECUTION OF THE AWARD NOTIFICATION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

EMERGENCY MANAGEMENT:

#17-236 HAZMAT REPORT:

THE ANNUAL HAZARDOUS MATERIALS EMERGENCY RESPONSE PROGRAM REPORT TO BE SUBMITTED TO THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY (PEMA) WAS PRESENTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE EXECUTION AND SUBMISSION OF THE REPORT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

HUMAN RESOURCES:

#17-237 PERSONNEL MANUAL:

POLICY REVISIONS:

REVISIONS OF THE "SMOKE-FREE WORKPLACE POLICY" AND "PERSONAL APPEARANCE POLICY" WITHIN THE "PERSONNEL POLICIES AND PROCEDURES FOR EMPLOYEE OF CARBON COUNTY" MANUAL WERE PRESENTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REVISIONS TO THE PERSONNEL POLICIES MANUAL AS PRESENTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

ACTIVITIES AGREEMENT:

#17-238 JOSIAH WHITE:

A JOSIAH WHITE PARK SPECIAL ACTIVITIES AGREEMENT WAS SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURISM AGENCY &
CARBON COUNTY CHAMBER & ECONOMIC DEVELOPMENT
CAR CRUISE MAIN PARKING LOT (5:30 – 8:30 P.M.)
JUNE 15, JULY 20, AUGUST 17, 2017

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#17-239 BANNER REQUEST:

A BANNER PERMIT REQUEST WAS SUBMITTED FOR THE FOLLOWING:

MAUCH CHUNK TRUST COMPANY
FIREWORKS DISPLAY, MEMORIAL PARK
(JUNE 20 TO JULY 5, 2017)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE REQUEST.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD REFERENCED A NEWSPAPER ARTICLE WHICH APPEARED IN THE JUNE 9TH EDITION OF THE TIMES NEWS REGARDING WEISSPORT'S 225TH ANNIVERSARY OF ITS FOUNDING AND 150TH ANNIVERSARY OF ITS INCORPORATION AS A BOROUGH. THE ARTICLE STATED INCORRECTLY THAT THE COMMISSIONERS FORGOT TO PASS A RESOLUTION. HE CLARIFIED THAT IT WAS NOT AN ERROR ON THE COUNTY'S PART. THE COUNTY WAS NOT INFORMED OF THE CELEBRATION.

COMMISSIONER GERHARD ADVISED THE MEDIA THAT THEY WILL BE GATHERING AT THE GATEWAY PROJECT AT THE FOOT OF THE MANSION HOUSE HILL TO GO OVER THE WORK THAT HAS BEEN DONE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:43 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN