

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND SECRETARY III IDA STEELE.

THE COUNTY CONTROLLER AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MARCH 16, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

BARB FRANZOSA, PINE POINT PLAZA, KIDDER TWP.
ANGELO DUBRAVSKI, KERRY CLEAN SERVICES LLC
ELLYN MCGINNIS, BLUESTONE REAL ESTATE
GREG PETRILLO, POCONO MOUNTAIN RENTALS

RE:SUPPORT COUNTY IN NEGOTIATIONS
WITH POCONO MOUNTAINS VISITORS
BUREAU IN REGARDS TO HOTEL TAX
ISSUE

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

OPENING OF BIDS:

#17-104 ARCHIVES RENOVATIONS:

THE FOLLOWING BIDS WERE RECEIVED FOR THE ARCHIVES BUILDING RENOVATIONS PROJECT:

CONTRACT #1: GENERAL

BOGNET, INCORPORATED

BID: \$615,836.00

P. O. BOX 206
HAZLETON, PA

BOND: 10%

L&K CONSTRUCTION, INC.
1 FIELD OF DREAMS DRIVE
POTTSVILLE, PA

BID: \$769,000.00
BOND: 10%

CMG OF EASTON, INC.
400 S. GREENWOOD AVENUE, SUITE 300
EASTON, PA

BID: \$629,000.00
BOND: 10%

GREENLAND CONSTRUCTION, INC.
8908 CLEARFIELD - CURWENSVILLE
CLEARFIELD, PA

BID: \$672,074.00
BOND: 10%

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BIDS FOR THE GENERAL CONSTRUCTION CONTRACT FOR REVIEW BY THE COUNTY ENGINEER WITH A RECOMMENDATION TO AWARD A CONTRACT OR REJECT THE BIDS IN ONE WEEK.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CONTRACT #2: PLUMBING

BOGNET, INCORPORATED
P.O. BOX 206
HAZLETON, PA

BID: \$52,345.00
BOND: 10%

SPOTTS BROTHERS, INC.
42 BERGER STREET
SCHUYLKILL HAVEN, PA

BID: \$31,460.00
BOND: 10%

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BIDS FOR THE PLUMBING CONTRACT FOR REVIEW BY THE COUNTY ENGINEER WITH A RECOMMENDATION TO AWARD A CONTRACT OR REJECT THE BIDS IN ONE WEEK.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CONTRACT NO. 3: HVAC

BOGNET, INC.
P.O. BOX 206
HAZLETON, PA

BID: \$153,216.00
BOND: 10%

LEIBOLD, INC.
2535 PANTHER VALLEY ROAD
POTTSVILLE, PA

BID: \$112,400.00
BOND: 10%

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BIDS FOR THE HVAC CONTRACT FOR REVIEW BY THE COUNTY ENGINEER WITH A RECOMMENDATION TO AWARD A CONTRACT OR REJECT THE BIDS IN ONE WEEK.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CONTRACT NO. 4: ELECTRICAL

GEORGE J. HAYDEN, INC.
235 EAST MAPLE STREET
HAZLETON, PA

BID: \$62,300.00
BOND: 10%

SPOTTS BROTHERS, INC.
42 BERGER STREET
SCHUYLKILL HAVEN, PA

BID: \$65,460.00
BOND: 10%

LARRY MCCULLION & SON, INC.
672 WEST WHITE BEAR DRIVE
SUMMIT HILL, PA

BID: \$33,500.00
BOND: 10%

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BIDS FOR THE ELECTRICAL CONTRACT FOR REVIEW BY THE COUNTY ENGINEER WITH A RECOMMENDATION TO AWARD A CONTRACT OR REJECT THE BIDS IN ONE WEEK.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2016 AND 2017 AS LISTED ON TRANSMITTALS DATED MARCH 23, 2017.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS AS LISTED ON TRANSMITTALS DATED MARCH 23, 2017.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 67595 THROUGH 67632 AND DIRECT DEPOSIT CHECK NUMBERS 5104182 THROUGH 5104521 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$324,803.92 (PAYROLL DATED MARCH 17, 2017).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 129373 THROUGH 129497 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 90,950.62
RENTAL PROPERTY FUND	\$ 2,137.59
COUNTY PARKING FUND	\$ 1,448.75
AREA AGENCY ON AGING FUND	\$ 22,329.33
CHILDREN & YOUTH FUND	\$ 67,983.83
PARKS & RECREATION FUND	\$ 273.50
9-1-1 FUND	\$ 1,358.52
ADULT ELECTRONIC MONITOR FUND	\$ 360.00
VICTIM WITNESS FUND	\$ 5,464.26
TAX CLAIM FUND	\$ 160.00
PAYROLL	\$ <u>54,741.72</u>
TOTAL:	\$ 247,208.12

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS AND PENTELEDATA, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED MARCH 17, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF MARCH 17, 2017:

GENERAL FUND CHECKING ACCOUNT	\$ 391.06
PAYROLL CHECKING ACCOUNT	\$ 173,757.31
GENERAL FUND SP NOW	\$ 6,024,127.28
OPERATING RESERVE	\$ 935,962.37
RENTAL PROPERTY	\$ 220,134.94
PARKING FUND	\$ 662,307.46
LIQUID FUELS	\$ 454,578.97
AREA AGENCY ON AGING	\$ 462,303.45
CHILDREN & YOUTH	\$ 577,972.46
HUMAN SERVICES AGENCY FUND	\$ 21,971.33
DOMESTIC RELATIONS	\$ 63,184.24
WORKFORCE INVESTMENT ACT	\$ 13,071.81
PARKS & RECREATION FUND	\$ 116,832.44
CARBON TRANSPORTATION	\$ 63.52
9-1-1 FUND	\$ 1,331,050.11
HAZMAT RESPONSE FUND	\$ 112,796.56
OFFENDER SUPERVISION	\$ 608,909.27
ADULT ELECTRONIC MONITORING	\$ 185,670.93
FARMLAND PRESERVATION	\$ 62,868.44

HUMAN SERVICES DEVELOPMENT	\$	12,515.34
HOMELESS GRANT	\$	183.35
CENTRALIZED BOOKING	\$	92,629.37
VICTIM WITNESS	\$	2,288.33
RECORDER OF DEEDS IMPROVEMENT	\$	40,957.82
COUNTY RECORDS IMPROVEMENTS	\$	25,152.20
JUVENILE SUPERVISION	\$	24,081.31
COMMUNITY SERVICE FEE FUND	\$	11,574.15
PROTHONOTARY AUTOMATION FUND	\$	44,631.61
AFFORDABLE HOUSING FEE	\$	306,755.66
CLERK OF COURTS AUTOMATION FUND	\$	4,657.10
REGISTER OF WILLS	\$	13,515.84
JUVENILE ELECTRONIC MONITORING FUND	\$	5,842.35
VITAL STATISTICS FUND	\$	47,590.98
SUBSTANCE ABUSE EDUCATION FUND	\$	110,239.22
LIQUID FUELS/ACT 44 FUND	\$	262,808.02
ACT 13 BRIDGE IMPROVEMENT FUND	\$	338,395.81
VICTIMS SERVICE FUND	\$	58,346.71
HOTEL EXCISE TAX FUND	\$	158,277.26
CDBG FUND	\$	220.36
DEBT SERVICE FUND	\$	1,653,914.07
CAPITAL PROJECTS FUND	\$	10,559,602.87
FRINGE BENEFITS PAYMENT FUND	\$	544,289.24
TAX CLAIM FUND	\$	455,516.71

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PERSONNEL REPORT:

HIRES:

DAVID J. HARRISON, NESQUEHONING, PA – TEMPORARY PARKING ATTENDANT, PARKING- EFFECTIVE MARCH 28, 2017.

SAMANTHA R. MCCARTHY, COALDALE, PA – LIFEGUARD, PARKS – EFFECTIVE MAY 27, 2017.

DISTRICT ATTORNEY APPOINTMENT:

ROBERT S. FRYCKLUND, LEHIGHTON, PA – 3RD ASSISTANT DISTRICT ATTORNEY, DISTRICT ATTORNEY – EFFECTIVE MARCH 27, 2017.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

MARK MISCZENSKI

2017 OMBUDSMAN CONFERENCE

GETTYSBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CHILDREN & YOUTH SERVICES

SALLIANNE NEWTON

PA CHILD WELFARE COUNCIL MEETING

MECHANICSBURG, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

SHERIFF

KAREN S. FLEXER

JAMES E. BONNER

KRISTY A. CUMMINS

INTRUDER/ACTIVE SHOOTER

HARRISBURG, PA

KAREN S. FLEXER

DANIEL M. LONG

HOW TO EFFECTIVELY MANAGE MY TIME

SCRANTON, PA

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

ADULT PROBATION

SCOTT GILLESPIE

PBPP BASIC TRAINING ACADEMY

ELIZABETHTOWN, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

ERIC YUKNEK

SCOTT GILLESPIE

BASIC FIREARMS TRAINING ACADEMY

HARRISBURG, PA

PALMYRA, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

DOMESTIC RELATIONS

PIERRE GUICHARDAN

BRIDGET JOHNSTON

SHAWN JONES

TEAH REICHARD

2017 WESTERN DRAP ANNUAL CONFERENCE

TOWANDA, PA

COST: CONFERENCE FEE \$50 PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED MARCH 23, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: OCTOBER 11, 2016 MEETING OF THE CARBON COUNTY AGRICULTURAL LAND PRESERVATION BOARD; FEBRUARY 21, 2017 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

BIO-HAZ SOLUTIONS, INC.

APPLICATION #400695 – MEDICAL WASTE PROCESSING AND TRANSFER FACILITY,

NESQUEHONING BOROUGH, CARBON COUNTY

APS#884262: AUTH #1096259
 BOROUGH OF BOWMANSTOWN SEWER TREATMENT PLANT
 BOROUGH OF BOWMANSTOWN, CARBON COUNTY
 NPDES PERMIT RENEWAL NO. PA0062910
 PROJECT NO. 60183.15

ADULT PROBATION:

#17-105 VETERANS TREATMENT COURT:

MEMORANDUM OF UNDERSTANDING:

A REQUEST WAS SUBMITTED BY THE CHIEF ADULT PROBATION OFFICER FOR THE BOARD TO APPROVE AND ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH PREMIER BIOTECH TO PURCHASE 52 BOXES OF INSTANT DRUG TESTING CUPS USING GRANT FUNDS THAT MUST BE EXPENDED PRIOR TO JUNE 30, 2017. THE TOTAL COST WILL BE \$9,069.47. DUE TO THE SHELF LIFE PREMIER BIOTECH WILL DELIVER 13 BOXES EVERY THREE (3) MONTHS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE EXECUTION OF THE MEMORANDUM OF UNDERSTANDING WITH PREMIER BIOTECH.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CHILDREN & YOUTH:

#17-106 AGREEMENTS/FY 2016/17:

FY 2016/2017 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

AFFINITY FORENSIC SERVICES
DBA PENNSYLVANIA FORENSIC ASSOCIATION
READING, PA

PROVIDER: AFFINITY FORENSIC SERVICES DBA-PA
DBA-PENNSYLVANIA FORENSIC ASSOCIATES

	<u>FY 16-17</u>
TIER A – DIAGNOSTIC	\$145.92/PER DIEM
TIER C – MAINTRNANCE	\$145.95/PER DIEM
TIER E – SUPPORTIVE INDEPENDENT LIVING	\$111.49/PER DIEM

NATIONAL MENTOR HEALTHCARE, LLC
DBA PENNSYLVANIA MENTOR
BROMALL, PA

PROVIDER: NATIONAL MENTOR HEALTHCARE, LLC DBA-PENNSYLVANIA MENTOR

	<u>FY 16-17</u>
FOSTER FAMILY CARE	\$98.94/PER DIEM
EMERGENCY RESPITE	\$99.00/PER DIEM
RESPITE CARE	\$80.00/PER DIEM
TREATMENT FOSTER CARE – TRANSITION/STEP DOWN	\$118.04/PER DIEM
PRE-PLACEMENT RESPITE	\$85.00/PER DIEM
<u>COMMUNITY RESIDENTIAL REHABILITATION</u>	
COMMUNITY RESIDENTIAL REHAB (TREATMENT ONLY)	\$145.60/PER DIEM
ROOM AND BOARD	\$14.69/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

EMERGENCY MANAGEMENT:

#17-107 LEPC – HMRF GRANT MONEY:

A REQUEST WAS RECEIVED FROM THE EMERGENCY MANAGEMENT COORDINATOR FOR AUTHORIZATION TO PURCHASE TWENTY-FIVE (25) 2ND EDITION JONES & BARTLETT HAZARDOUS MATERIALS BOOKS TO COMPLY WITH THE STATE FIRE ACADEMY FOR HAZMAT TRAINING. COST: \$2,062.50.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE PURCHASE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#17-108 LEPC/RESIGNATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACKNOWLEDGE THE RESIGNATION OF MATT BELASCO WHO WILL NO LONGER BE SERVING ON THE LOCAL EMERGENCY PLANNING COMMITTEE, SINCE HE IS NO LONGER EMPLOYED BY RAPID RESPONSE, INCORPORATED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN RESOURCES:

#17-109 PERSONNEL POLICIES:

REVISED/FMLA/ SICK DAYS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND ADOPT POLICY #2017-01 - REVISED FAMILY AND MEDICAL LEAVE OF ABSENCE (FMLA LEAVE).

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND ADOPT POLICY #2017-02 - SICK DAY POLICY.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

ELECTIONS:

#17-110 AGREEMENT/KURTZ:

THE AGREEMENT BETWEEN THE COUNTY AND SUZETTE KURTZ TO PROVIDE LOGISTICS AND ACCURACY TESTING OF VOTING MACHINES FOR THE 2017 GENERAL PRIMARY AND GENERAL ELECTIONS WAS SUBMITTED FOR APPROVAL.

COMPENSATION WILL BE \$20/HOUR NOT TO EXCEED 260 HOURS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH MS. KURTZ.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#17-111 AGREEMENTS/ROVERS:

AGREEMENTS WERE SUBMITTED BETWEEN THE COUNTY AND THE FOLLOWING INDIVIDUALS TO SERVE AS "ROVING TROUBLESHOOTERS" FOR THE MAY 16 AND NOVEMBER 7, 2017 ELECTIONS:

KRISTIAN KOEHLER, JIM THORPE, PA
SUZETTE KURTZ, LEHIGHTON, PA
ROBERT MILLER, NESQUEHONING, PA

COMPENSATION WILL BE \$200 PER DIEM PLUS MILEAGE AT THE RATE OF .45 CENTS/MILE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS WITH THE INDIVIDUALS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

EMERGENCY OPERATIONS & TRAINING CENTER:

#17-112 PHASE I ARCHAEOLOGICAL SURVEY:

THE SOLICITOR PRESENTED A PROPOSAL RECEIVED FROM RGA, INCORPORATED OF CRANBURY, NJ TO COMPLETE A PHASE I ARCHAEOLOGICAL SURVEY AS REQUIRED THROUGH THE NATIONAL HISTORIC PRESERVATION ACT AND RECOMMENDED BY THE PA HISTORICAL MUSEUM COMMISSION, STATE HISTORIC PRESERVATION OFFICE, FOR THE FIRE AND EMERGENCY SERVICES TRAINING FACILITY IN NESQUEHONING BOROUGH.

THE COST SHALL NOT EXCEED \$8,692.00 INCLUDING EXPENSES AND WILL TAKE APPROXIMATELY FOUR (4) TO FIVE (5) WEEKS TO COMPLETE UPON NOTICE TO PROCEED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL FROM RGA, INCORPORATED AS SUBMITTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

LEGAL SERVICES:

#17-113 TAX CLAIM & TAX ASSESSMENT BUREAUS:

FRYCKLUND/CANCELLATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE CANCELLATION OF THE AGREEMENT BETWEEN THE COUNTY OF CARBON AND ATTORNEY ROBERT FRYCKLUND FOR PROFESSIONAL LEGAL SERVICES TO CARBON COUNTY TAX CLAIM & TAX ASSESSMENT BUREAUS, EFFECTIVE MARCH 27, 2017.

MARCH 23, 2017

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:59 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN