

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, CHIEF ADULT PROBATION OFFICER, AND ASSISTANT COURT ADMINISTRATOR WINN WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O’GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 9, 2017 AND RECONVENED FEBRUARY 10, 2017.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

JERRY STRUBINGER, JIM THORPE, PA	RE: SUSQUEHANNA STREET BUILDING PROJECT; SUGGESTION FOR PARKING GARAGE
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EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2016 AND 2017 AS LISTED ON TRANSMITTALS DATED FEBRUARY 16, 2017.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 128653 THROUGH 128836 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	63,786.71
RENTAL PROPERTY FUND	\$	2,955.42
COUNTY PARKING FUND	\$	1,499.65
AREA AGENCY ON AGING FUND	\$	6,381.88
CHILDREN & YOUTH FUND	\$	44,466.52
HUMAN SERVICE AGENCY FUND	\$	33.39
DOMESTIC RELATIONS 4D FUND	\$	2,429.52
WORKFORCE INVESTMENT ACT FUND	\$	45.66
PARKS & RECREATION FUND	\$	174.32
9-1-1 FUND	\$	648.15
FARMLAND PRESERVATION FUND	\$	35,942.89
CENTRALIZED BOOKING FUND	\$	105.98
VICTIM/WITNESS FUND	\$	134.87
AFFORDABLE HOUSING FUND	\$	11,970.73
CDBG FUND	\$	458.03
CAPITAL PROJECTS FUND	\$	11,669.00
FRINGE BENEFIT PAYMENT FUND	\$	538.90
TAX CLAIM FUND	\$	<u>73,753.84</u>
TOTAL:	\$	256,995.46

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PENTELEDATA AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED FEBRUARY 10, 2017 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF FEBRUARY 10, 2017:

GENERAL FUND CHECKING ACCOUNT	\$	201.88
PAYROLL CHECKING ACCOUNT	\$	18,853.72
GENERAL FUND SP NOW	\$	7,051,327.08
OPERATING RESERVE	\$	935,603.51
RENTAL PROPERTY	\$	217,835.58
PARKING FUND	\$	655,787.04

LIQUID FUELS	\$ 454,565.61
AREA AGENCY ON AGING	\$ 414,542.70
CHILDREN & YOUTH	\$ 790,189.90
HUMAN SERVICES AGENCY FUND	\$ 15,083.24
DOMESTIC RELATIONS	\$ 98,828.15
WORKFORCE INVESTMENT ACT	\$ 9,243.97
PARKS & RECREATION FUND	\$ 124,181.03
CARBON TRANSPORTATION	\$ 15.38
9-1-1 FUND	\$ 1,226,670.49
HAZMAT RESPONSE FUND	\$ 112,505.48
OFFENDER SUPERVISION	\$ 517,254.45
ADULT ELECTRONIC MONITORING	\$ 181,700.23
FARMLAND PRESERVATION	\$ 98,779.84
HUMAN SERVICES DEVELOPMENT	\$ 12,510.54
HOMELESS GRANT	\$ 183.28
CENTRALIZED BOOKING	\$ 83,387.21
VICTIM WITNESS	\$ 5,291.77
RECORDER OF DEEDS IMPROVEMENT	\$ 36,634.77
COUNTY RECORDS IMPROVEMENTS	\$ 22,272.02
JUVENILE SUPERVISION	\$ 29,995.10
COMMUNITY SERVICE FEE FUND	\$ 12,838.35
PROTHONOTARY AUTOMATION FUND	\$ 43,749.83
AFFORDABLE HOUSING FEE	\$ 319,133.44
CLERK OF COURTS AUTOMATION FUND	\$ 3,906.29
REGISTER OF WILLS	\$ 13,230.77
JUVENILE ELECTRONIC MONITORING FUND	\$ 5,840.11
VITAL STATISTICS FUND	\$ 47,572.73
SUBSTANCE ABUSE EDUCATION FUND	\$ 104,050.50
LIQUID FUELS/ACT 44 FUND	\$ 262,707.26
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 338,266.06
VICTIMS SERVICE FUND	\$ 55,342.03
HOTEL EXCISE TAX FUND	\$ 224,886.64
CDBG FUND	\$ 460.39
DEBT SERVICE FUND	\$ 1,650,230.03
CAPITAL PROJECTS FUND	\$ 10,577,755.77
FRINGE BENEFITS PAYMENT FUND	\$ 558,722.83
TAX CLAIM FUND	\$ 377,542.19

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATIONS:

CODY S. SILFIES, KUNKLETOWN, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE FEBRUARY 15, 2017.

JOSE A. TORRES-VEGA, JIM THORPE, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE FEBRUARY 6, 2017.

RESIGNATION:

CARL R. NOTHSTEIN, LEHIGHTON, PA – SEASONAL PARK MAINTENANCE, PARKS – EFFECTIVE MARCH 1, 2017.

CHANGE OF STATUS:

FERNANDO VARGAS, HAZLETON, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

TO: CORRECTIONS OFFICER, CORRECTIONS

EFFECTIVE: FEBRUARY 27, 2017

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

DEENA FITAL

PAMELA SCHLEICHER

ETHEL WHITE

SUSAN ZEIGLER

CONNIE LYNN

PA LINK COLLABORATIVE MEETING/TRAINING

PALMERTON, PA

COST: MILEAGE (IF COUNTY VEHICLE IS NOT AVAILABLE)

SUSAN ZEIGLER

C3 TRAINING

GETTYSBURG, PA

COST: CONFERENCE FEE \$15, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CHILDREN & YOUTH SERVICES

MARIANNE GRABARITS

JILL GEISSINGER

EMPLOYEE PERFORMANCE STANDARD

PITTSTON, PA

COST: MEALS

LORI ROTH

LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUESTIONING YOUTH IN THE CHILD WELFARE SYSTEM

MANAGING THE IMPACT OF TRAUMATIC STRESS ON THE CHILD WELFARE PROFESSIONAL

PITTSTON, PA

COST: MEALS

JILL GEISSINGER

TARA SKRIMCOVSKY

PAUL KATTNER

BRANDON LUX

TAWNYA AMER

WORKER SAFETY AND RESPONSIVENESS SIMULATION TRAINING

SCRANTON, PA

COST: MEALS

TAWNYA AMER

INTRODUCTION TO PENNSYLVANIA'S CHILD WELFARE SYSTEM

IDENTIFYING CHILD ABUSE AND NEGLECT

USING INTERACTIONAL HELPING SKILLS TO ACHIEVE LASTING CHANGE

IN HOME SAFETY ASSESSMENT AND MANAGEMENT

RISK ASSESSMENT

CASE PLANNING WITH FAMILIES

THE COURT PROCESS

ASSESSING SAFETY IN OUT OF HOME CARE

OUT OF HOME PLACEMENT AND PERMANENCY PLANNING
MAKING PERMANENT CONNECTIONS-OUTCOMES FOR PROFESSIONAL DEVELOPMENT
NORTHAMPTON, PA
COST: MEALS

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:

DOMESTIC RELATIONS

PIERRE GUICHARDAN

SPRING 2017 DRS DIRECTORS MEETING

STATE COLLEGE, PA

COST: CONFERENCE FEE \$270, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PERSONNEL REPORT DATED
FEBRUARY 16, 2017.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: JANUARY 13, 2017 MEETING OF THE CARBON COUNTY PARKS AND RECREATION
COMMISSION.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA BOARD OF PROBATION AND PAROLE
ANNOUNCING THAT CARBON COUNTY’S 2016-2017 GRANT-IN-AID CONTINUING PROGRAM APPLICATION
#13-16-CP FOR THE IMPROVEMENT OF ADULT PROBATION SERVICES HAS BEEN APPROVED IN THE
AMOUNT OF \$64,889.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF AGRICULTURE
REGARDING THEIR REVIEW OF THE SINGLE AUDIT REPORT FOR YEAR ENDED DECEMBER 31, 2015.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES
ADVISING THAT THEY ARE DISTRIBUTING TITLE IV-B FUNDING THROUGH THE CHILD AND FAMILY
SERVICES IMPROVEMENT AND INNOVATION ACT. CARBON COUNTY’S ALLOCATION IS \$2,000, WITH NO
MATCH REQUIREMENT, AND MUST BE SPENT BY MIDNIGHT SEPTEMBER 30, 2017.

ADULT PROBATION:

#17-070 AWARD LETTER:

SUBGRANT #2016-JC-ST-27554 AWARD NOTIFICATION FOR CARBON COUNTY’S “IMPLEMENTATION OF
A RISK AND NEEDS ASSESSMENT” PROJECT TO SUPPORT TRAINING OF ADULT PROBATION AND
CORRECTIONAL STAFF AND THE IMPLEMENTATION OF THE OHIO RISK ASSESSMENT SYSTEM (ORAS) WAS
RECEIVED FROM THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD).

TOTAL AWARD: \$41,450.00; PROJECT TERM: 12/01/16 TO 6/30/17.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AUTHORIZE EXECUTION OF THE AWARD.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CHILDREN & YOUTH:

#17-071 AGREEMENT:

A FY 2016-17 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

CHILDREN'S SERVICE CENTER OF WYOMING VALLEY, WILKES-BARRE, PA

CHILDREN'S SERVICE CENTER OF WYOMING VALLEY

	<u>FY 16-17</u>
CRR GROUP HOME-NANTICOKE	\$295.00/PER DIEM
ROOM & BOARD BILLED TO COUNTY	\$65.52/PER DIEM
BENNET HOME CRR-GROUP HOME	\$295.00/PER DIEM
ROOM & BOARD BILLED TO COUNTY	\$65.52/PER DIEM
PRIVATE	\$300.00/PER DIEM
FOSTER	\$49.28/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMUNICATIONS/911:

#17-072 INTERCONNECTIVITY GRANT:

THE 9-1-1 STATEWIDE INTER CONNECTIVITY FUNDING GRANT AGREEMENT WITH THE PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY (PEMA) FOR FUNDS IN THE AMOUNT OF \$473,780.57 TO BE USED TOWARDS THE POCONO REGIONAL CAD PROJECT WAS SUBMITTED FOR APPROVAL AND EXECUTION.

THE TERM OF THE AGREEMENT AND PERFORMANCE PERIOD IS OCTOBER 1, 2016 TO AUGUST 31, 2018.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE GRANT AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COUNTY BUILDINGS:

#17-073 EEC HEATING SYSTEM:

KEYSTONE ENGINEERING GROUP:

FOR APPROVAL AND EXECUTION: PROPOSAL RECEIVED FROM KEYSTONE ENGINEERING GROUP, OF FRAZER, PA, FOR PROFESSIONAL SERVICES RELATING TO THE PREPARATION OF SPECIFICATIONS FOR REPLACEMENT OF THE HEATING SYSTEM AT THE ENVIRONMENTAL EDUCATION CENTER (EEC). SPECIFIC SERVICES ARE DESIGN SERVICES IN THE AMOUNT OF \$6,000 AND BIDDING ASSISTANCE IN THE AMOUNT OF \$1,800, FOR A TOTAL COST OF \$7,800.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH KEYSTONE ENGINEERING GROUP.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COURTS:

**#17-074 COURT INTERPRETER SERVICES GRANT:
REIMBURSEMENT APPLICATION:**

FOR APPROVAL AND EXECUTION: COURT INTERPRETER SERVICES GRANT APPLICATION FOR LANGUAGE ACCESS REIMBURSABLE COSTS INCURRED DURING CALENDAR YEAR 2016 TOTALING \$11,597.80.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE SUBMISSION OF THE GRANT APPLICATION.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COURTS COMPUTER INFO:

#17-075 AGREEMENT/VISTACOM:

FOR APPROVAL AND EXECUTION: EXTENDED SUPPORT AGREEMENT WITH VISTACOM (Q011647) FOR SIX (6) POLYCOM VIDEO CONFERENCING UNITS AS FOLLOWS:

1 UNIT: SERIAL #88115010F7C7CH	
TERM: 3/07/2017 – 8/01/2018	\$ 1,108.00
3 UNITS:SERIAL #8209080AF35DCH;	
SERIAL #8209080AF349CH;	
SERIAL #8209080AF366CH	
TERM: 6/26/2017 – 8/01/2018	\$ 913.00/EACH
2 UNITS:SERIAL #88132011E313PG	
SERIAL #8212470F8534PG	
TERM: 8/02/2017 - 8/01/2018	
	<u>\$ 1,348.00/EACH</u>
TOTAL COST:	\$6,543.00

*THE COVERAGE INCLUDES REPLACEMENT OF FAULTY EQUIPMENT.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH VISTACOM.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

AGENCY ON AGING:

#17-076 ADDENDUM/GUARDIAN:

FOR APPROVAL AND EXECUTION: ADDENDUM TO THE AGREEMENT WITH GUARDIAN HOME & COMMUNITY SERVICES, INCORPORATED D/B/A GUARDIAN HOME CARE SPECIALTIES, BROCKWAY, PENNSYLVANIA, PROVIDER OF PERSONAL CARE AND HOME SUPPORT SERVICES. THE ADDENDUM EXTENDS THE CONTRACT FROM JULY 1, 2016 TO SEPTEMBER 30, 2016 AT THE RATE OF \$18.69/HOUR.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE

AGREEMENT WITH GUARDIAN HOME & COMMUNITY SERVICES.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#17-077 BANNER REQUEST:

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

CARBON COUNTY CHAMBER & ECONOMIC DEVELOPMENT
 2017 "TASTE OF CARBON" RESTAURANT WEEK, APRIL 17TH - APRIL 23RD
 BANNER REQUEST: 4/08/17 TO 4/26/17

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUEST.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GENERAL OBLIGATION BONDS/SERIES 2017:

#17-078 RBC CAPITAL MARKETS LLC/ADDENDUM:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY EXECUTION OF AN ADDENDUM TO THE BOND PURCHASE AGREEMENT, DATED OCTOBER 27, 2016, BETWEEN RBC CAPITAL MARKETS LLC (THE "UNDERWRITER") AND THE COUNTY OF CARBON REGARDING AUTHORIZATION TO PREPARE THE NECESSARY DOCUMENTS AND TAKE ALL REQUIRED ACTION NECESSARY TO ISSUE THE SERIES 2017 BONDS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#17-079 SUSQUEHANNA GROUP:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AN AGREEMENT WITH SUSQUEHANNA GROUP ADVISORS, INCORPORATED, HARRISBURG, PENNSYLVANIA, RELATIVE TO CONSULTANT SERVICES TO ASSIST THE COUNTY WITH PLANNING AND EXECUTION IN REGARDS TO THE ISSUANCE OF GENERAL OBLIGATION BONDS (SERIES 2017) TO REFUND THE OUTSTANDING SERIES OF 2011 BONDS, COMPENSATION SET AT \$25,000.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

FURTHER BUSINESS:

SECURITY/ANNEX:

SHERIFF HARVILLA REPORTED EFFECTIVE FEBRUARY 27, 2017 THERE WILL BE A FULL TIME SECURITY GUARD ON THE FIRST FLOOR OF THE ANNEX BUILDING. ALL VISITORS MUST ENTER THROUGH THE FIRST FLOOR DOOR.

PASSPORT PHOTOS:

EFFECTIVE MAY 1, 2017 OR UNTIL SUPPLIES LAST THE SHERIFF'S OFFICE WILL BE DISCONTINUING PASSPORT PHOTO SERVICES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:45 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN