

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER FIRST DEPUTY, COUNTY TREASURER, COUNTY SHERIFF, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JANUARY 26, 2017.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	ABSTAIN*

*DUE TO ABSENCE AT THE JANUARY 26TH MEETING

GUESTS (CONCERNING COUNTY BUSINESS):

MARLYN KISSNER, EXECUTIVE DIRECTOR, CARBON COUNTY CHAMBER & ECONOMIC DEVELOPMENT, INTRODUCED JENNIFER CHRISTMAN, NEWLY APPOINTED PRESIDENT OF THE JIM THORPE TOURISM AGENCY.

OPENING OF BIDS:

#17-046 ELECTION FORMS/BALLOTS:

THE FOLLOWING BID WAS RECEIVED FOR THE PRINTING OF 2017 ELECTION FORMS & BALLOTS:

RELIANCE GRAPHICS, INCORPORATED	BID: \$25,000.00
202 WEST VIRGINIA AVENUE	BOND: \$2,500.00 - CHECK
WEST CHESTER, PA	

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BID AND REFER IT TO THE ELECTIONS DIRECTOR FOR REVIEW AND RECOMMENDATION TO AWARD OR REJECT IN ONE (1) WEEK.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2016 AND 2017 AS LISTED ON TRANSMITTALS DATED FEBRUARY 2, 2017.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 128448 THROUGH 128545 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 544,087.81
COUNTY PARKING FUND	\$ 2,005.94
LIQUID FUELS TAX FUND	\$ 385.00
AREA AGENCY ON AGING FUND	\$ 32,822.84
CHILDREN & YOUTH FUND	\$ 32,239.95
HUMAN SERVICE AGENCY FUND	\$ 2,667.63
DOMESTIC RELATIONS 4D FUND	\$ 27,099.49
WORKFORCE INVESTMENT ACT FUND	\$ 7,766.49
PARKS & RECREATION FUND	\$ 5,211.31
CARBON TRANSPORTATION SYSTEM FUND	\$ 66,521.25
9-1-1 FUND	\$ 25,676.17
HAZ-MAT RESPONSE FUND	\$ 1,200.00
CENTRALIZED BOOKING FUND	\$ 14.15
VICTIM/WITNESS FUND	\$ 21.00
CDBG FUND	\$ 8,416.82
CAPITAL PROJECTS FUND	\$ 95,076.00
FRINGE BENEFIT PAYMENT FUND	\$ 479,476.59
TOTAL:	\$ 1,330,688.44

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES*
 GERHARD YES
 NOTHSTEIN YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS
FOR THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS,
HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT
DATED JANUARY 27, 2017 REPORTING BALANCES AS FOLLOWS, ALONG WITH THE END OF THE MONTH
TREASURER'S REPORT DATED JANUARY 31, 2017:

BALANCES AS OF JANUARY 27, 2017:

GENERAL FUND CHECKING ACCOUNT	\$	0.00
PAYROLL CHECKING ACCOUNT	\$	13,154.09
GENERAL FUND SP NOW	\$	7,886,707.93
OPERATING RESERVE	\$	935,206.37
RENTAL PROPERTY	\$	215,129.18
PARKING FUND	\$	657,113.41
LIQUID FUELS	\$	454,866.74
AREA AGENCY ON AGING	\$	477,150.66
CHILDREN & YOUTH	\$	883,342.75
HUMAN SERVICES AGENCY	\$	21,442.56
DOMESTIC RELATIONS	\$	143,614.30
WORKFORCE INVESTMENT ACT	\$	16,260.60
PARKS & RECREATION FUND	\$	125,267.40
CARBON TRANSPORTATION	\$	66,701.14
9-1-1 FUND	\$	1,275,809.44
HAZMAT FUND	\$	113,716.18
OFFENDER SUPERVISION	\$	517,037.70
ADULT ELECTRONIC MONITORING	\$	180,948.44
FARMLAND PRESERVATION	\$	98,737.91
HUMAN SERVICES DEVELOPMENT	\$	12,499.71
HOMELESS GRANT	\$	181.23
CENTRALIZED BOOKING	\$	83,750.02
VICTIM WITNESS	\$	6,056.35
RECORDER OF DEEDS	\$	41,617.41
RECORDS IMPROVEMENTS	\$	17,264.90
JUVENILE SUPERVISION FEE	\$	29,982.55
COMMUNITY SERVICE FEE	\$	12,832.91
PROTHONOTARY AUTOMATION	\$	42,876.56
AFFORDABLE HOUSING	\$	318,998.93
CLERK OF COURTS	\$	3,904.70
REGISTER OF WILLS	\$	12,900.30
JUVENILE ELECTRONIC MONITORING	\$	5,837.63
VITAL STATISTICS	\$	47,552.54
SUBSTANCE ABUSE EDUCATION FUND	\$	104,006.88
LIQUID FUELS/ACT 44 FUND	\$	262,595.75
ACT 13 BRIDGE IMPROVEMENT FUND	\$	338,122.47
VICTIMS SERVICE FUND	\$	55,318.79
HOTEL EXCISE TAX FUND	\$	219,009.41
CDBG FUND	\$	8,416.82
DEBT SERVICE	\$	1,649,108.19
CAPITAL PROJECTS	\$	10,707,553.08
FRINGE BENEFITS	\$	573,519.87

TAX CLAIM

\$ 324,511.17

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:37 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:39 A.M.

THE CONTROLLER FIRST DEPUTY LEFT THE MEETING.

PERSONNEL REPORT:

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

A DEEPER DIVE INTO THE REVISED FEDERAL NURSING HOMES REGULATIONS PART I WEBINAR
PALMERTON, PA

MARY ANN MARZEN

DONNA SHELLY

APPRISE MONTHLY WEBINAR
PALMERTON, PA

CORRECTIONS

TIMOTHY FRITZ

2017 TAC OFFICER TRAINING
JESSUP, PA
COST: MEALS

DISTRICT ATTORNEY

CINDY A. HATTON

SPRING PROSECUTORS CONFERENCE
KING OF PRUSSIA, PA
COST: CONFERENCE FEE \$350, LODGING, MEALS

SHERIFF

JOSEPH V. HAGER

2017 TAC OFFICER TRAINING
JESSUP, PA
COST: MEALS

JAMES BONNER

FIREARMS INSTRUCTOR RE-CERTIFICATION
PATROL RIFLE INSTRUCTOR COURSE
STATE COLLEGE PA

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

ADULT PROBATION

RICHMOND PARSONS

2017 TAC OFFICER TRAINING
JESSUP, PA
COST: MEALS

JUVENILE PROBATION

JIM DODSON

2017 TAC OFFICER TRAINING

JESSUP, PA

COST: MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED FEBRUARY 2, 2017.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

THE 2016 REPORT OF RECEIPTS AND DISBURSEMENTS WAS RECEIVED FROM CARBON COUNTY DISTRICT COURT 56-3-02, PALMERTON, PA.

THE JANUARY 2017 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF AGRICULTURE ENCLOSING PAYMENT FOR A ONE-TIME ADJUSTMENT IN THE PRICE PAID PER POUND FOR TEFAP (TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM) ENTITLEMENT COMMODITIES DURING THE OCTOBER 1, 2015 THROUGH SEPTEMBER 30, 2016 TIME PERIOD.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

CARBON COUNTY

ADMINISTRATIVE COMPLETENESS REVIEW FROM CARBON CONSERVATION DISTRICT
CARBON COUNTY EMERGENCY OPERATIONS & TRAINING CENTER LAND DEVELOPMENT
NPDES PERMIT APPLICATION #PAD130002

JIM THORPE BOROUGH (ENTECH ENGINEERING)

WATER ALLOCATION PERMIT RENEWAL

JIM THORPE WATER SYSTEM (WEST SIDE OF LEHIGH RIVER)

ADVERTISING REQUESTS:

#17-047 BIDS/REFUSE COLLECTION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF INVITATION TO BID FOR REFUSE AND RECYCLING COLLECTION AT VARIOUS COUNTY LOCATIONS.

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#17-048 FY 2016 CDBG APPLICATION DOCUMENT:

THE FOLLOWING DOCUMENT TO BE FILED WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION WAS SUBMITTED FOR BOARD ACTION:

FY2016 COOPERATION AGREEMENTS BETWEEN THE COUNTY AND BEAVER MEADOWS BOROUGH

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH BEAVER MEADOWS BOROUGH.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SOLICITOR'S REPORT:

CORRECTIONAL FACILITY:

#17-049 SAVIN PROGRAM:

THE ANNUAL MAINTENANCE/SERVICE AGREEMENT BETWEEN THE PENNSYLVANIA COMMISSION ON CRIME & DELINQUENCY, THE PENNSYLVANIA DISTRICT ATTORNEY'S INSTITUTE AND CARBON COUNTY RELATIVE TO PAYMENT AND RESPECTIVE RESPONSIBILITIES TO MAINTAIN AND SUPPORT THE SAVIN PROGRAM (STATEWIDE AUTOMATED VICTIM INFORMATION AND NOTIFICATION SYSTEM) IN CARBON COUNTY WAS SUBMITTED FOR APPROVAL.

THE TERM IS JANUARY 1, 2017 TO DECEMBER 31, 2017, AND REMAINS AT A COST OF \$2,451.03.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

D&L PEDESTRIAN BRIDGE:

#17-050 CONSTRUCTION CONTRACT/NTP:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY THE ISSUANCE OF THE NOTICE TO PROCEED FOR LATONA TRUCKING, INCORPORATED, OF PITTSTON, PENNSYLVANIA, REGARDING CONSTRUCTION OF THE PEDESTRIAN BRIDGE, JIM THORPE BOROUGH, EFFECTIVE JANUARY 30, 2017.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

#17-051 EMERGENCY OPERATION/TRAINING FACILITY:

RACP APPLICATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY EXECUTION AND SUBMISSION OF A REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP) FUNDING APPLICATION IN THE AMOUNT OF \$1,689,683 FOR THE EMERGENCY OPERATIONS & FIRE TRAINING FACILITY PROJECT.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PARKS/AGREEMENT/BANNER:

#17-052 JOSIAH WHITE PARK:

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE JOSIAH WHITE PARK, ALONG WITH BANNER AND GAZEBO REQUESTS, WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURISM AGENCY

JIM THORPE BIRTHDAY CELEBRATION, MAY 20 & 21, 2017

(BANNER REQUEST: 5/05/17 TO 5/22/17)

*PENDING RECEIPT OF INSURANCE CERTIFICATE

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AS LISTED PENDING RECEIPT OF INSURANCE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PURCHASING:

#17-053 ARCHIVES/STORAGE SOLUTIONS:

A PROPOSAL WAS SUBMITTED BY DIVERSIFIED STORAGE SOLUTIONS, INCORPORATED OF NORRISTOWN, PENNSYLVANIA FOR INSTALLATION OF A "SPACESAVER" HIGH DENSITY FILING SYSTEM AND RE-LOCATION OF THE EXISTING SYSTEM AT THE NEW ARCHIVES BUILDING. THE QUOTE IS IN COMPLIANCE WITH THE PA STATE CONTRACT FOR HIGH DENSITY FILING EQUIPMENT. ESTIMATED COST: \$117,544.98. ACTUAL COST MAY DIFFER FROM QUOTED PRICE SINCE LABOR COSTS ARE ESTIMATED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL FROM DIVERSIFIED STORAGE SOLUTIONS AS SUBMITTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SEITZ/PEST CONTROL:

#17-054 RENEWAL:

A RECOMMENDATION WAS SUBMITTED FROM THE PURCHASING DEPARTMENT TO RENEW THE AGREEMENT WITH SEITZ BROTHERS EXTERMINATING, INCORPORATED, TAMAQUA, PENNSYLVANIA, FOR PEST CONTROL SERVICES AT VARIOUS COUNTY LOCATIONS FOR THE TERM MARCH 1, 2017 TO FEBRUARY 28, 2018 WITH THE COST REMAINING AT \$3,719.00/YEAR.

*FIRST OF TWO (2) AVAILABLE RENEWAL TERMS ON ORIGINAL CONTRACT DATED 2/11/16.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RENEW THE AGREEMENT WITH SEITZ BROTHERS EXTERMINATING.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:43 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN