

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENE
THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE,
PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY
ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND SECRETARY III IDA STEELE.

THE COUNTY CONTROLLER, FIRST DEPUTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF,
CHIEF ADULT PROBATION OFFICER, COUNTY FINANCIAL CONSULTANT, AND THE COURT ADMINISTRATOR
WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS
MEETING HELD DECEMBER 8, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

GERRY STRUBINGER, JIM THORPE, PA

RE: SNOW REMOVAL; NEW OFFICE BUILDING ON
SUSQUEHANNA STREET; PARKING DECK

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

FINAL ADOPTION:

#16-472 2017 BUDGETS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE 2017 BUDGETS INCLUSIVE OF
THE FOLLOWING:

OPERATING FUNDS BUDGETS		
EXPENDITURES TOTALING	\$	42,715,262
CAPITAL PROJECTS FUNDS BUDGETS		
EXPENDITURES TOTALING	\$	14,144,274
SPECIAL FUNDS BUDGETS		
EXPENDITURES TOTALING	\$	2,797,717

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#16-473 BUDGET RESOLUTION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING BUDGET RESOLUTION:

RESOLUTION #16-035
ON THE ADOPTION OF THE YEAR 2015 OPERATING BUDGET
FOR THE
COUNTY OF CARBON

BE IT RESOLVED AND ENACTED:

THAT IN ORDER TO MEET THE NECESSARY AND LAWFUL EXPENDITURES OF THE GOVERNMENT OF CARBON COUNTY, THIS BOARD OF COUNTY COMMISSIONERS, HEREBY ADOPTS THE ATTACHED FUND APPROPRIATIONS FOR THE 2015 FISCAL YEAR.

THAT ONLY THE CARBON COUNTY BOARD OF COMMISSIONERS – HAVE THE POWER TO AUTHORIZE THE TRANSFER WITHIN THE SAME FUND OF ANY UNENCUMBERED BALANCE, OR ANY PORTION THEREOF, OR FROM ONE SPENDING AGENCY TO ANOTHER.

THAT NO WORK SHALL BE DONE, NO MATERIAL PURCHASED, NO CONTRACT MADE AND NO ORDERS ISSUED FOR THE PAYMENT OF ANY MONIES BY THE COUNTY COMMISSIONERS WHICH SHALL CAUSE THE APPROPRIATIONS TO BE EXCEEDED.

THAT ALL AGENCIES RECEIVING FUNDS BY APPROPRIATIONS FROM THE COUNTY CERTIFY THAT THEIR BOOKS SHALL BE OPENED AT A REASONABLE TIME TO THE VISITATION, INSPECTION, AND EXAMINATION OF DULY AUTHORIZED OFFICERS, INSPECTORS, AND ACCOUNTANTS OF THE BOARD OF COMMISSIONERS AND COUNTY CONTROLLER.

THAT THE COUNTY ADMINISTRATOR/CHIEF CLERK IS HEREBY AUTHORIZED AND DIRECTED TO NOTIFY THE COUNTY CONTROLLER AND COUNTY TREASURER OF THE APPROPRIATIONS ADOPTED AND MILLAGE SET, TO PROVIDE THE CONTROLLER WITH A LINE ITEM DETAIL OF THE APPROPRIATION ADOPTED AND TO PROVIDE PROPER PUBLIC NOTICE OF THE BUDGET ADOPTION.

THAT THE COUNTY ADMINISTRATOR/CHIEF CLERK IS HEREBY AUTHORIZED AND DIRECTED TO PREPARE THE NECESSARY REPORT FORMS FOR THE FILING WITH THE STATE DEPARTMENT OF COMMUNITY AFFAIRS, OTHER SANCTIONED FEDERAL AND STATE AGENCIES AND TRANSMIT THE BUDGET DETAIL TO THE COUNTY CONTROLLER.

RESOLVED THIS 17TH DAY OF DECEMBER, 2015

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN
/S/ TOM J. GERHARD, VICE-CHAIRMAN
/S/ WILLIAM J. O'GUREK, MEMBER

ATTEST:

/S/ ELOISE K. AHNER, COUNTY ADMINISTRATOR/CHIEF CLERK

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#16-474 **TAX LEVY RESOLUTION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING TAX LEVY RESOLUTION:

RESOLUTION #16-036

ANNUAL BUDGET FOR THE COUNTY OF CARBON

FOR THE YEAR 2017

TAX LEVY AND APPROPRIATION RESOLUTION NO. 16-036

A RESOLUTION OF THE COUNTY OF CARBON, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE FISCAL YEAR 2017 AND APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSES OF THE COUNTY GOVERNMENT, HEREINAFTER SET FORTH, DURING THE FISCAL YEAR.

BE IT RESOLVED AND ENACTED, AND IT IS HEREBY RESOLVED AND ENACTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CARBON, COMMONWEALTH OF PENNSYLVANIA:

SECTION 1. THAT A TAX BE AND THE SAME IS HEREBY LEVIED ON ALL **REAL PROPERTY** WITHIN THE SAID COUNTY SUBJECT TO TAXATION FOR COUNTY PURPOSES FOR THE FISCAL YEAR 2017, AS FOLLOWS:

TAX RATE FOR GENERAL COUNTY PURPOSES

SUM OF TEN POINT ZERO (10.000) MILLS ON EACH DOLLAR OF ASSESSED VALUATION

OR

(THE SUM OF ONE DOLLAR (\$1.0000) ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION)

FOR DEBT PURPOSES

THE SUM OF POINT TWO FIVE (.250) MILLS ON EACH DOLLAR OF ASSESSED VALUATION

OR

(THE SUM OF TWO POINT FIVE CENTS (\$.0250) ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION)

SECTION 2. THAT A TAX BE AND THE SAME IS HEREBY LEVIED ON ALL OCCUPATIONS WITHIN THE SAID COUNTY SUBJECT TO TAXATION FOR COUNTY PURPOSES FOR THE FISCAL YEAR 2017, AS FOLLOWS:

TAX RATE FOR GENERAL COUNTY PURPOSES

THE SUM OF ZERO (0) MILLS ON EACH DOLLAR OF ASSESSED VALUATION

OR

(THE SUM OF ZERO DOLLAR AND ZERO CENTS (0) ON EACH ONE HUNDRED DOLLARS OF ASSESSED VALUATION)

SECTION 3. THAT FOR THE EXPENSES OF THE COUNTY FOR THE FISCAL YEAR 2017, THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED FROM THE REVENUES AVAILABLE FOR THE FISCAL YEAR FOR THE SPECIFIC PURPOSES SET FORTH BELOW, WHICH AMOUNTS ARE MORE FULLY ITEMIZED IN THE COUNTY BUDGET FORM ON FILE IN THE OFFICE OF THE COUNTY COMMISSIONERS.

SECTION 4. THAT ANY RESOLUTION, OR PART OF RESOLUTION, CONFLICTING WITH THIS RESOLUTION BE AND THE SAME IS HEREBY REPEALED INSOFAR AS THE SAME AFFECTS THIS RESOLUTION. PASSED FINALLY BY THE BOARD OF CARBON COUNTY COMMISSIONERS THIS 15TH DAY OF DECEMBER, 2016.

SIGNED:

/S/ WAYNE E. NOTHSTEIN,
CHAIRMAN OF THE BOARD

CERTIFICATION

TO THE SECRETARY OF COMMUNITY AFFAIRS:

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION IS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF CARBON ON DECEMBER 15, 2016.

DATE: DECEMBER 15, 2016

SIGNED:

/S/ ELOISE K. AHNER,
COUNTY ADMINISTRATOR/
CHIEF CLERK

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED DECEMBER 15, 2016.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 67332 THROUGH 67364 AND DIRECT DEPOSIT CHECK NUMBERS 5101788 THROUGH 5102143 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$340,669.17 (PAYROLL DATED DECEMBER 9, 2016).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 127402 THROUGH 127623 FOR EXPENDITURES THROUGH THE GENERAL

FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 53,681.61
RENTAL PROPERTY FUND	\$ 1,575.14
COUNTY PARKING FUND	\$ 35,332.28
LIQUID FUELS TAX FUND	\$ 1,587.34
AREA AGENCY ON AGING FUND	\$ 58,081.41
CHILDREN & YOUTH FUND	\$ 64,466.65
DOMESTIC RELATIONS 4D FUND	\$ 5,312.21
WORKFORCE INVESTMENT ACT FUND	\$ 167.72
PARKS & RECREATION FUND	\$ 6,887.76
CARBON TRANSPORTATION SYSTEM FUND	\$ 290,111.00
9-1-1 FUND	\$ 54,775.15
VICTIM/WITNESS FUND	\$ 68.70
AFFORDABLE HOUSING FUND	\$.90
CAPITAL PROJECTS FUND	\$ 17,680.50
PAYROLL FUND	\$ 47,033.00
TAX CLAIM FUND	<u>\$ 122,859.71</u>
TOTAL:	\$ 712,588.08

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, PENTELEDATA, AND PALMERTON TELEPHONE, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED DECEMBER 9, 2016 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF DECEMBER 2, 2016:

GENERAL FUND CHECKING ACCOUNT	\$ 1,953.82
PAYROLL CHECKING ACCOUNT	\$ 171,864.64
GENERAL FUND SP NOW	\$ 9,374,024.33
OPERATING RESERVE	\$ 934,921.55
RENTAL PROPERTY	\$ 223,325.06
PARKING FUND	\$ 684,557.72
LIQUID FUELS	\$ 467,504.93
AREA AGENCY ON AGING	\$ 469,101.52
CHILDREN & YOUTH	\$ 1,010,584.50
HUMAN SERVICES AGENCY FUND	\$ 23,873.16
DOMESTIC RELATIONS	\$ 77,621.85
WORKFORCE INVESTMENT ACT	\$ 15,098.07
PARKS & RECREATION FUND	\$ 120,027.38
CARBON TRANSPORTATION	\$ 290,261.12
9-1-1 FUND	\$ 1,460,192.78
HAZMAT RESPONSE FUND	\$ 113,932.22
OFFENDER SUPERVISION	\$ 492,478.47

ADULT ELECTRONIC MONITORING	\$	180,182.90
FARMLAND PRESERVATION	\$	98,687.30
HUMAN SERVICES DEVELOPMENT	\$	18,612.17
HOMELESS GRANT	\$	194.82
CENTRALIZED BOOKING	\$	84,586.79
VICTIM WITNESS	\$	8,458.28
RECORDER OF DEEDS IMPROVEMENT	\$	37,198.65
COUNTY RECORDS IMPROVEMENTS	\$	14,322.25
JUVENILE SUPERVISION	\$	28,185.34
COMMUNITY SERVICE FEE FUND	\$	12,758.56
PROTHONOTARY AUTOMATION FUND	\$	42,598.58
AFFORDABLE HOUSING FEE	\$	329,775.26
CLERK OF COURTS AUTOMATION FUND	\$	3,254.50
REGISTER OF WILLS	\$	12,661.44
JUVENILE ELECTRONIC MONITORING FUND	\$	5,835.85
VITAL STATISTICS FUND	\$	47,538.06
SUBSTANCE ABUSE EDUCATION FUND	\$	98,199.58
LIQUID FUELS/ACT 44 FUND	\$	262,518.46
ACT 13 BRIDGE IMPROVEMENT FUND	\$	338,019.49
VICTIMS SERVICE FUND	\$	52,731.90
HOTEL EXCISE TAX FUND	\$	251,908.75
CDBG FUND	\$	63.08
DEBT SERVICE FUND	\$	1,635,342.85
CAPITAL PROJECTS FUND	\$	2,995,997.93
FRINGE BENEFITS PAYMENT FUND	\$	592,061.30
TAX CLAIM FUND	\$	422,801.26

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATIONS:

GERARD P. HEALY, ALBRIGHTSVILLE, PA – SEASONAL PARK RANGER I, PARKS – EFFECTIVE DECEMBER 5, 2016.

ALEXANDER W. BONNER, ALLENTOWN, PA – PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS – EFFECTIVE DECEMBER 14, 2016.

AMBERLY M. KOSCHAK, COALDALE, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 14, 2016.

SEMINAR/TRAINING REQUESTS:

CHILDREN & YOUTH SERVICES

SALLIANNE NEWTON

ANISSA NUNEMACHER

PCYA QUARTERLY MEETING

STATE COLLEGE, PA

COST: CONFERENCE FEE \$150 PER PERSON, LODGING, MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED DECEMBER 15, 2016.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

A COPY OF ADMINISTRATIVE ORDER 18-2016 IN REGARDS TO ADOPTION OF NEW LOCAL RULES OF JUDICIAL ADMINISTRATION GOVERNING COURT REPORTING AND TRANSCRIPTS WAS RECEIVED FROM THE CARBON COUNTY COURT OF COMMON PLEAS.

BID AWARDS:**#16-475 CDBG PROJECTS:**

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF PLANNING AND DEVELOPMENT RECOMMENDING THE CONTRACTS FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS BID OPENING HELD DECEMBER 8, 2016, BE AWARDED AS FOLLOWS:

BANKS TOWNSHIP**WATER/SEWER IMPROVEMENTS – CHERRY STREET, SANITARY SEWER RECONSTRUCTION (FY 2016)**

M&J EXCAVATION INC.
BLOOMSBURG, PA BID: \$53,571.88

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AWARD THE CONTRACT TO M&J EXCAVATION INCORPORATED AS RECOMMENDED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

LANSFORD BOROUGH**CLEARANCE & DEMOLITION – OLD ELKS BUILDING (FY 2015)**

NORTHEAST INDUSTRIAL SERVICES CORPORATION
SHAMOKIN, PA BID: \$118,748.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AWARD THE CONTRACT TO NORTHEAST INDUSTRIAL SERVICES CORPORATION AS RECOMMENDED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PALMERTON BOROUGH**CLEARANCE & DEMOLITION - 3 & 4 HILLSIDE AVENUE (FY 2015)**

TODD GREEN
PALMERTON, PA BID: \$23,800.00

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AWARD THE CONTRACT TO TODD GREEN AS RECOMMENDED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS:**#16-476 POSTAGE EQUIPMENT:****PITNEY BOWES/LEASE PURCHASE:**

A LEASE PURCHASE AGREEMENT WITH PITNEY BOWES FOR A SENDPRO P 1500 POSTAGE MACHINE WHICH INCLUDES METER RENTAL, A LASER PRINTER AND SYSTEM MAINTENANCE, WAS SUBMITTED FOR BOARD ACTION.

THE TERM WILL COMMENCE ON DATE OF INSTALLATION IN JANUARY, 2017 AND CONTINUE FOR SIXTY (60) MONTHS AT A FIXED COST OF \$367.25 PER MONTH AND BILLED QUARTERLY. THE PROPOSAL IS IN ACCORDANCE WITH PA STATE CONTRACT #4400015964, MAILROOM EQUIPMENT, 20% DISCOUNT FROM LIST PRICE.

THE LEASE ON THE EXISTING CONNECT + POSTAGE SYSTEM EXPIRES ON 12/31/16. THIS EQUIPMENT WILL REMAIN UNDER MAINTENANCE CONTRACT AT THE CURRENT RATE OF \$354.00/MONTH UNTIL THE NEW UNIT IS INSTALLED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE NEW LEASE PURCHASE AGREEMENT WITH PITNEY BOWES FOR A SENDPRO P 1500 POSTAGE MACHINE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COMMUNICATIONS/911:

#16-477 PENTELEDATA:

A COMMUNICATION WAS RECEIVED FROM THE INFORMATION TECHNOLOGY DIRECTOR REQUESTING APPROVAL OF A CONTRACT WITH PENTELEDATA FOR CABLE MODEM SERVICE FOR THE CARBON COUNTY 9-1-1 COMMUNICATIONS FOR THE PURPOSE OF MONITORING AND SUPPORT OF RADIO AND VOICE EQUIPMENT.

THE TERM OF THE AGREEMENT IS THREE (3) YEARS. FEES ARE AS FOLLOWS: \$59.95/MONTH (\$249.95 SET-UP FEE WAIVED).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH PENTELEDATA.

BOARD POLLED: O'GUREK ABSTAIN*
GERHARD YES
NOTHSTEIN YES

CORRECTIONAL FACILITY:

#16-478 D&A AGREEMENT:

THE AGREEMENT WITH THE CARBON-MONROE-PIKE DRUG & ALCOHOL COMMISSION TO PROVIDE DRUG AND ALCOHOL TREATMENT SERVICES AT THE CARBON COUNTY CORRECTIONAL FACILITY (CCCF) FOR THE TERM 1/01/2017 THROUGH 12/31/2017 AT A COST OF \$54,000.00 WAS PRESENTED FOR APPROVAL.

THE AGREEMENT PROVIDES FOR 40 HOURS PER WEEK OF SERVICES FROM THE COMMISSION WHICH EMPHASIZES REHABILITATION BY PROVIDING DRUG AND ALCOHOL TREATMENT SERVICES TO INCARCERATED INDIVIDUALS AS WELL AS INTERACTION WITH THE PA BOARD OF PROBATION & PAROLE, CARBON COUNTY PROBATION DEPARTMENT, PUBLIC DEFENDER'S OFFICE AND PRIVATE ATTORNEYS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE CARBON-MONROE-PIKE DRUG & ALCOHOL COMMISSION.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#16-479 FY 2016 CDBG APPLICATION DOCUMENTS:

THE FOLLOWING DOCUMENTS, WHICH ARE TO BE FILED WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION, WERE SUBMITTED FOR APPROVAL:

GENERAL APPLICATIONS FOR ENTITLEMENT COMMUNITIES
 GENERAL APPLICATIONS FOR NON-ENTITLEMENT COMMUNITIES
 CITIZEN PARTICIPATION REPORT

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DOCUMENTS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SERVICE AGREEMENTS:

#16-480 REYNOLDS BUSINESS/ARCHIVES:

THE SERVICE AGREEMENT WITH REYNOLDS BUSINESS SYSTEMS, ALLENTOWN, PENNSYLVANIA, COVERING MICROFILM EQUIPMENT LOCATED IN THE ARCHIVES DEPARTMENT FOR CALENDAR YEAR 2017 AT A TOTAL COST OF \$8,772.00 (INCREASE OF \$254.00) WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION AND PAYMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#16-481 EDWARDS BUSINESS/CHILDREN & YOUTH:

THE MAINTENANCE CONTRACT WITH EDWARDS BUSINESS SYSTEMS, WYOMISSING, PENNSYLVANIA, FOR A NEW KONICA BIZHUB MODEL 364E COPIER LOCATED IN THE CHILDREN & YOUTH DEPARTMENT FOR THE OF DECEMBER 9, 2016 TO DECEMBER 9, 2019, WAS SUBMITTED FOR BOARD ACTION.

THE COST OF 0.009/COPY WILL REMAIN FIXED FOR THREE (3) YEARS AND INCLUDE TONER, PARTS, AND LABOR.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

TAX ASSESSMENT:

#16-482 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAX COLLECTOR IS DUE A REFUND OF 2016 COUNTY REAL ESTATE TAXES:

MUNICIPALITY: JIM THORPE BOROUGH
 TERRY MCELMOYLE, TAX COLLECTOR
 427 SOUTH STREET
 JIM THORPE, PA

CODE: 7-18-10461

PROPERTY RECORD CARD #: 83A2-18-H13 (300 SOUTH AVENUE)

REASON: 2016 COUNTY TAXES WERE PAID BY TAXPAYER SYLVIA REDLINE BY CHECK; TAXPAYER PASSED AWAY AND CHECK WAS RETURNED FOR INSUFFICIENT FUNDS. THEREFORE, A REFUND IS DUE TO THE TAX COLLECTOR.

TOTAL REFUND DUE: \$332.05

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND LISTED.

COMMISSIONER O'GUREK QUESTIONED THE ADDRESS FOR THE REFUND.
THE SOLICITOR CLARIFIED THE MATTER.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

TAX CLAIM BUREAU:

#16-483 AGREEMENT/INFOCON:

A REQUEST WAS RECEIVED FROM THE TAX CLAIM BUREAU DIRECTOR FOR APPROVAL OF THE 2017 PRINTING SERVICE OPTIONS AND FEE SCHEDULE WITH INFOCON CORPORATION, EBENSBURG, PENNSYLVANIA, AS PER AGREEMENT APPROVED NOVEMBER 13, 2014, FOR TAX CLAIM PRINTING SERVICES OF ANNUAL NOTICES AS REQUIRED BY PA REAL ESTATE TAX SALE LAW.

THE TOTAL ESTIMATED COST: \$5,000 (2016 COSTS: \$4,527).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE 2017 PRINTING SERVICE OPTIONS AND FEE SCHEDULE WITH INFOCON.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

FURTHER BUSINESS:

CCCF/INTERGOVERNMENTAL AGREEMENT:

#16-484 PA DEPARTMENT OF CORRECTIONS:

THE SOLICITOR REQUESTED, BASED ON THE RECOMMENDATION OF THE PRISON BOARD, APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT WITH THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF CORRECTIONS, TO PERFORM A STAFFING ASSESSMENT AT THE CARBON COUNTY CORRECTIONAL FACILITY (CCCF) AT NO COST TO THE COUNTY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE COMMONWEALTH OF PENNSYLVANIA.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:46 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN