

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O'GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE MEETING HELD NOVEMBER 17, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE SPECIAL MEETING HELD NOVEMBER 23, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED DECEMBER 1, 2016.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 67295 THROUGH 67331 AND DIRECT DEPOSIT CHECK NUMBERS 5101448 THROUGH 5101787 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$320,973.01 (PAYROLL DATED NOVEMBER 23, 2016).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 127041 THROUGH 127284 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 2,779,705.81
RENTAL PROPERTY FUND	\$ 2,902.71
COUNTY PARKING FUND	\$ 4,336.49
LIQUID FUELS TAX FUND	\$ 16,749.00
AREA AGENCY ON AGING FUND	\$ 58,717.78
CHILDREN & YOUTH FUND	\$ 101,653.08
HUMAN SERVICE AGENCY FUND	\$ 33.97
DOMESTIC RELATIONS 4D FUND	\$ 8,230.00
WORKFORCE INVESTMENT ACT FUND	\$ 800.00
PARKS & RECREATION FUND	\$ 1,443.31
CARBON TRANSPORTATION SYSTEM FUND	\$ 155,922.55
9-1-1 FUND	\$ 12,066.11
HAZ-MAT RESPONSE FUND	\$ 37.96
CENTRALIZED BOOKING FUND	\$ 18.85
VICTIM/WITNESS FUND	\$ 234.92
CDBG FUND	\$ 413.12
CAPITAL PROJECTS FUND	\$ 366,390.05
PAYROLL FUND	\$ 50,606.36
TAX CLAIM FUND	\$ 11,769.94
TOTAL:	\$ 3,572,032.01

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, AND PENTELEDATA, HE ABSTAINED.

**TREASURER'S REPORTS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORTS DATED NOVEMBER 18 AND NOVEMBER 25, 2016 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF NOVEMBER 18, 2016:**

GENERAL FUND CHECKING ACCOUNT	\$	1,731.16
PAYROLL CHECKING ACCOUNT	\$	18,268.29
GENERAL FUND SP NOW	\$	12,867,218.69
OPERATING RESERVE	\$	934,653.41
RENTAL PROPERTY	\$	208,913.65
PARKING FUND	\$	683,655.17
LIQUID FUELS	\$	401,001.40
AREA AGENCY ON AGING	\$	444,079.82
CHILDREN & YOUTH	\$	1,187,580.90
HUMAN SERVICES AGENCY FUND	\$	35,202.18
DOMESTIC RELATIONS	\$	93,742.79
WORKFORCE INVESTMENT ACT	\$	17,726.36
PARKS & RECREATION FUND	\$	141,665.53
CARBON TRANSPORTATION	\$	129.71
9-1-1 FUND	\$	1,532,078.76
HAZMAT RESPONSE FUND	\$	114,112.47
OFFENDER SUPERVISION	\$	469,726.26
ADULT ELECTRONIC MONITORING	\$	179,160.01
FARMLAND PRESERVATION	\$	98,659.00
HUMAN SERVICES DEVELOPMENT	\$	18,606.83
HOMELESS GRANT	\$	194.76
CENTRALIZED BOOKING	\$	78,447.23
VICTIM WITNESS	\$	9,828.92
RECORDER OF DEEDS IMPROVEMENT	\$	37,188.11
COUNTY RECORDS IMPROVEMENTS	\$	14,318.23
JUVENILE SUPERVISION	\$	27,452.65
COMMUNITY SERVICE FEE FUND	\$	12,640.96
PROTHONOTARY AUTOMATION FUND	\$	39,697.19
AFFORDABLE HOUSING FEE	\$	329,681.07
CLERK OF COURTS AUTOMATION FUND	\$	2,487.46
REGISTER OF WILLS	\$	12,402.88
JUVENILE ELECTRONIC MONITORING FUND	\$	4,736.53
VITAL STATISTICS FUND	\$	47,524.43
SUBSTANCE ABUSE EDUCATION FUND	\$	91,338.38
LIQUID FUELS/ACT 44 FUND	\$	206,297.53
ACT 13 BRIDGE IMPROVEMENT FUND	\$	337,922.55
VICTIMS SERVICE FUND	\$	49,487.88

HOTEL EXCISE TAX FUND	\$	243,670.86
CDBG FUND	\$	472.96
DEBT SERVICE FUND	\$	1,634,281.17
CAPITAL PROJECTS FUND	\$	861,949.86
FRINGE BENEFITS PAYMENT FUND	\$	589,772.67
TAX CLAIM FUND	\$	377,289.04

**BALANCES AS OF NOVEMBER 25, 2016:**

GENERAL FUND CHECKING ACCOUNT	\$	1,731.16
PAYROLL CHECKING ACCOUNT	\$	38,284.65
GENERAL FUND SP NOW	\$	9,812,813.73
OPERATING RESERVE	\$	934,653.41
RENTAL PROPERTY	\$	205,932.14
PARKING FUND	\$	680,225.22
LIQUID FUELS	\$	384,252.40
AREA AGENCY ON AGING	\$	419,100.29
CHILDREN & YOUTH	\$	1,086,142.81
HUMAN SERVICES AGENCY FUND	\$	31,607.60
DOMESTIC RELATIONS	\$	123,436.59
WORKFORCE INVESTMENT ACT	\$	20,155.37
PARKS & RECREATION FUND	\$	133,077.50
CARBON TRANSPORTATION	\$	156,052.26
9-1-1 FUND	\$	1,499,990.49
HAZMAT RESPONSE FUND	\$	114,112.47
OFFENDER SUPERVISION	\$	469,726.26
ADULT ELECTRONIC MONITORING	\$	179,160.01
FARMLAND PRESERVATION	\$	98,659.00
HUMAN SERVICES DEVELOPMENT	\$	18,606.83
HOMELESS GRANT	\$	194.76
CENTRALIZED BOOKING	\$	77,840.88
VICTIM WITNESS	\$	9,001.07
RECORDER OF DEEDS IMPROVEMENT	\$	37,188.11
COUNTY RECORDS IMPROVEMENTS	\$	14,318.23
JUVENILE SUPERVISION	\$	27,452.65
COMMUNITY SERVICE FEE FUND	\$	12,640.96
PROTHONOTARY AUTOMATION FUND	\$	39,697.19
AFFORDABLE HOUSING FEE	\$	329,681.07
CLERK OF COURTS AUTOMATION FUND	\$	2,487.46
REGISTER OF WILLS	\$	12,402.88
JUVENILE ELECTRONIC MONITORING FUND	\$	4,736.53
VITAL STATISTICS FUND	\$	47,524.43
SUBSTANCE ABUSE EDUCATION FUND	\$	91,338.38
LIQUID FUELS/ACT 44 FUND	\$	206,297.53
ACT 13 BRIDGE IMPROVEMENT FUND	\$	337,922.55
VICTIMS SERVICE FUND	\$	49,487.88
HOTEL EXCISE TAX FUND	\$	244,170.10
CDBG FUND	\$	59.84
DEBT SERVICE FUND	\$	1,634,281.17
CAPITAL PROJECTS FUND	\$	3,348,291.61
FRINGE BENEFITS PAYMENT FUND	\$	591,769.91
TAX CLAIM FUND	\$	392,628.70

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:34 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:37 A.M.

**PERSONNEL REPORT:**

**EMPLOYMENT SEPARATIONS:**

**MATTHEW G. DERKOSH**, JIM THORPE, PA – PART-TIME DISPATCHER, COMMUNICATIONS CENTER – EFFECTIVE NOVEMBER 17, 2016.

**STEPHANIE I. MILLARD**, JIM THORPE, PA – PART-TIME K-9 OFFICER, ANIMAL SHELTER – EFFECTIVE NOVEMBER 17, 2016.

**HIRE:**

**DANYELLE M. NEIFERT**, FREDERICKTOWN, PA – AGING CARE MANAGER II, AREA AGENCY ON AGING – EFFECTIVE DECEMBER 12, 2016.

**PRISON BOARD APPOINTMENTS:**

**SPENCER P. ANDREWS**, KUNKLETOWN, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 5, 2016.

**WALTER M. HESS**, WEATHERLY, PA - PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 5, 2016.

**NATHANIEL W. KOTZMOYER**, TAMAQUA, PA - PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 5, 2016.

**BRITTANY T. STEPP**, PALMERTON, PA - PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 5, 2016.

**CHANGE OF STATUS:**

**JOSEPH J. DUNNER**, HAZLETON, PA

FROM: SPECIAL DEPUTY SHERIFF TRAINEE, SHERIFF

TO: SPECIAL DEPUTY SHERIFF, SHERIFF

EFFECTIVE: NOVEMBER 21, 2016

**INTERNSHIP:**

**ADULT PROBATION OFFICE**

**DAISY CABRAL**, HAZLETON, PA

PENN STATE, CRIMINAL JUSTICE MAJOR

FROM: DECEMBER 5, 2016

TO: MARCH 31, 2017

**LEAVE OF ABSENCE:**

**ANIMAL SHELTER**

**TINA DITTMAN**, COALDALE, PA

FROM: DECEMBER 22, 2016

TO: MARCH 20, 2017

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**RENEE SCHOCH**

OMBUDSMAN PEER TRAIN-THE-TRAINER TRAINING  
MANHEIM, PA  
COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SEMINAR/TRAINING REQUESTS (CONTINUED):**

**CHILDREN & YOUTH SERVICES**

**BANDON LUX**

NORTHEAST REGION CHARTING THE COURSE TOWARDS PERMANENCY FOR CHILDREN IN PENNSYLVANIA  
MODULES:

INTRODUCTION TO PENNSYLVANIA'S CHILD WELFARE SYSTEM  
IDENTIFYING CHILD ABUSE AND NEGLECT  
USING INTERACTIONAL HELPING SKILLS TO ACHIEVE LASTING CHANGE  
IN HOME SAFETY ASSESSMENT AND MANAGEMENT  
RISK ASSESSMENT  
CASE PLANNING WITH FAMILIES  
THE COURT PROCESS  
ASSESSING SAFETY IN OUT OF HOME CARE  
OUT OF HOME PLACEMENT AND PERMANENCY PLANNING  
MAKING PERMANENT CONNECTIONS-OUTCOMES FOR PROFESSIONAL DEVELOPMENT

PITTSTON, PA  
COST: MEALS

**DISTRICT ATTORNEY**

**TIMOTHY NOTHSTEIN**

2017 MANDATORY IN-SERVICE TRAINING  
ALLENTOWN, PA  
COST: CONFERENCE FEE \$60

**SHERIFF**

**KELSY BOWMAN**

ACT 2 BASIC DEPUTY SHERIFF TRAINING  
UNIVERSITY PARK, PA

**COURT SEMINAR/TRAINING REQUEST ACKNOWLEDGMENT:**

**JUVENILE COURT**

**MAE CROUTHAMEL**

NEW USER JUVENILE TRAINING  
MECHANICSBURG, PA  
COSTS: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
DECEMBER 1, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: OCTOBER 14, 2016 MEETING OF THE PARKS & RECREATION COMMISSION; OCTOBER  
18, 2016 MEETING OF THE CARBON COUNTY PLANNING COMMISSION; OCTOBER 27, 2016 MEETING OF THE  
CARBON CONSERVATION DISTRICT.

AUDIT REPORTS RECEIVED: CARBON COUNTY RECORDER OF DEEDS, FOR THE PERIOD JANUARY 1, 2011 TO DECEMBER 31, 2015 WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL.

NOTICE WAS RECEIVED FROM THE DELAWARE RIVER BASIN COMMISSION LISTING MOST RECENTLY RECEIVED PROJECT APPLICATIONS, INCLUDING BLUE RIDGE COUNTRY CLUB, LOWER TOWAMENSING TOWNSHIP.

A COMMUNICATION WAS RECEIVED FROM THE LEHIGHTON BOROUGH MANAGER INFORMING THAT THE BOROUGH IS APPLYING TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR A MULTIMODAL TRANSPORTATION FUND (MTF) GRANT TO UNDERGO PEDESTRIAN SAFETY AND ACCESSIBILITY IMPROVEMENTS ASSOCIATED WITH THE DOWNTOWN'S UPPER PARK.

A COMMUNICATION WAS RECEIVED FROM THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT REGARDING REVIEW OF THE SINGLE AUDIT REPORT FOR YEAR ENDED DECEMBER 31, 2015.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

BUCKEYE PIPE LINE COMPANY, CLINT GEBERT, PROJECT MANAGER  
(J. F. KIELY SERVICE COMPANY), BREINIGSVILLE, PA

PROJECT: HICKORY RUN STATE PARK, KIDDER TOWNSHIP

MAINTENANCE/REPAIRING OF (1) 16 INCH HIGH PRESSURE PETROLEUM PIPELINE CROSSING MUD RUN STREAM WITHIN EXISTING BUCKEYE PIPE LINE COMPANY RIGHT-OF-WAY

\*COUNTY LAND USE LETTER REQUEST

PA DEPARTMENT OF ENVIRONMENTAL PROTECTION, BUREAU OF ABANDONED MINE RECLAMATION  
RECLAMATION OF STRIP MINES AND WASTE PILES  
TRESCKOW SOUTH – BEAVER BROOK SOUTHEAST, BANKS TOWNSHIP, PA

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES ANNOUNCING THE FY 2016-2017 PRIMARY ALLOCATIONS FOR INTELLECTUAL DISABILITIES – COMMUNITY BASE PROGRAM.

**ADVERTISING REQUESTS:**

**#16-442 2017 ANNUAL SALARY BOARD:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF THE CARBON COUNTY ANNUAL SALARY BOARD MEETING TO BE HELD JANUARY 3, 2017 AT 1:30 P.M. IMMEDIATELY FOLLOWED BY A MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#16-443 2017 MEETING SCHEDULE:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT SETTING THE 2017 MEETING SCHEDULE AS FOLLOWS:

REGULAR MEETINGS OF THE CARBON COUNTY BOARD OF COMMISSIONERS FOR THE YEAR 2017 WILL BE HELD EVERY THURSDAY AT 10:30 AM, PREVAILING TIME, IN THE COMMISSIONERS' CONFERENCE ROOM #1, THIRD FLOOR, COURT HOUSE ANNEX, JIM THORPE, PA, COMMENCING THURSDAY, JANUARY 12, 2017, WITH THE FOLLOWING EXCEPTION: NOVEMBER 23, 2017 – THANKSGIVING

MEETINGS OF THE CARBON COUNTY SALARY BOARD FOR THE YEAR 2017 WILL BE HELD ON THE FIRST THURSDAY OF EACH MONTH UPON RECESS OF THE COMMISSIONERS' REGULAR MEETING, COMMENCING FEBRUARY 2, 2017.

MEETINGS OF THE CARBON COUNTY ELECTION BOARD FOR THE YEAR 2017 WILL BE HELD ON THE SECOND THURSDAY OF EACH MONTH FOLLOWING THE COMMISSIONERS' REGULAR MEETING, COMMENCING JANUARY 12, 2017.

MEETINGS OF THE CARBON COUNTY RETIREMENT BOARD FOR THE YEAR 2017 WILL BE HELD ON THE THIRD THURSDAY OF EACH MONTH FOLLOWING THE COMMISSIONERS' REGULAR MEETING, COMMENCING JANUARY 19, 2017.

MEETINGS OF THE CARBON COUNTY PRISON BOARD FOR THE YEAR 2017 WILL BE HELD ON THE THIRD WEDNESDAY OF EACH MONTH BEGINNING AT 1:00 PM AT THE CARBON COUNTY CORRECTIONAL FACILITY, 331 BROAD STREET, NESQUEHONING, PA, COMMENCING ON JANUARY 18, 2017.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#16-444 2017 HOLIDAYS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF THE 2017 HOLIDAYS AS FOLLOWS:

JANUARY 2	NEW YEAR'S DAY (OBSVD)
FEBRUARY 20	PRESIDENT'S DAY
APRIL 14	GOOD FRIDAY
MAY 29	MEMORIAL DAY
JULY 4	INDEPENDENCE DAY
SEPTEMBER 4	LABOR DAY
OCTOBER 9	COLUMBUS DAY
NOVEMBER 10	VETERANS DAY (OBSVD)
NOVEMBER 23	THANKSGIVING HOLIDAY
NOVEMBER 24	THANKSGIVING HOLIDAY
DECEMBER 25	CHRISTMAS

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**AGENCY ON AGING:**

**#16-445 AGREEMENT/C3:**

A COMMUNICATION WAS RECEIVED FROM THE DIRECTOR OF THE OFFICE ON AGING ENCLOSING AN AGREEMENT WITH COMPREHENSIVE CARE CONNECTIONS, INCORPORATED (C3) WHICH SHALL ENTITLE THE CARBON COUNTY AREA AGENCY ON AGING TO PARTICIPATE IN C3 CONTRACTS, PROGRAMS AND OPPORTUNITIES.

CARBON COUNTY AREA AGENCY ON AGING SHALL CONTRIBUTE A NONREFUNDABLE AMOUNT OF \$5,000 BASED UPON ENROLLMENT OF ELIGIBLE CONSUMERS IN EXCHANGE FOR SAID PARTICIPATION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH C3.



BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**LINK PROGRAM:**

**#16-446 AGREEMENT/GENETTI'S:**

AN AGREEMENT WITH GENETTI HOTEL & CONFERENCE CENTER, WILKES-BARRE, PENNSYLVANIA, TO RESERVE THE BALLROOM FROM 7:30 A.M. TO 4:00 P.M. ON JUNE 9, 2017 TO HOLD A SPECIAL EVENT HOSTED BY LINK (ADRC, NEPA AGING AND ID CONFERENCE) WAS SUBMITTED FOR BOARD ACTION.

THE TOTAL RENTAL IS \$200.00; \$100.00 DEPOSIT IS REQUIRED TO HOLD THE BALL ROOM. BUFFET LUNCH FOR PARTICIPANTS WILL BE PROVIDED AT AN ADDITIONAL COST.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**#16-447 PERS SERVICES/RFP:**

A COMMUNICATION WAS RECEIVED FROM THE OFFICE ON AGING REQUESTING ACCEPTANCE OF RFPS TO CONTRACT WITH CONNECT AMERICA.COM, LLC, VALUED RELATIONSHIPS, INCORPORATED AND MEDSCOPE AMERICA CORPORATION TO PROVIDE PERSONAL EMERGENCY RESPONSE SYSTEM (PERS) SERVICES FOR CARBON COUNTY AREA AGENCY ON AGING CONSUMERS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE RFP'S AS RECOMMENDED.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**BOARDS & AUTHORITIES:**

**CONSERVATION DISTRICT:**

**#16-448 REAPPOINTMENTS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE FOLLOWING REAPPOINTMENT TO THE CARBON CONSERVATION DISTRICT:

PUBLIC DIRECTOR (4-YEAR TERM): JOSIAH BEHRENS  
 JIM THORPE, PA

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REAPPOINTMENT OF WAYNE E. NOTHSTEIN TO SERVE AS COMMISSIONER REPRESENTATIVE (1-YEAR TERM) ON THE CARBON CONSERVATION DISTRICT.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**HOUSING AUTHORITY:**

**#16-449 RESIGNATION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE RESIGNATION OF JOAN CHAMBERS, WEATHERLY, PENNSYLVANIA, AS TENANT REPRESENTATIVE OF THE CARBON COUNTY HOUSING AUTHORITY, EFFECTIVE DECEMBER 31, 2016.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**ELECTIONS:**

**#16-450 LEXISNEXIS/ACCURINT:**

A CONTRACT WITH LEXISNEXIS-ACCURINT FOR GOVERNMENT SERVICES (INTERNET LOCATING TOOL THAT ENHANCES EFFORTS TO LOCATE VOTERS WHICH WILL MINIMIZE UNDELIVERABLE MAIL, DUPLICATE REGISTRATIONS IN OTHER STATES AND ACCESS TO DEATH RECORDS) WAS SUBMITTED FOR BOARD ACTION.

THE COST WILL BE A MINIMUM OF \$50.00/MONTH, OR ACTUAL TRANSACTIONAL CHARGES, WHICHEVER IS GREATER; THE TERM SHALL BE TWELVE (12) MONTHS BEGINNING DECEMBER 1, 2016 WHICH SHALL AUTOMATICALLY RENEW FOR ADDITIONAL TWELVE (12) MONTH PERIODS, UNLESS SIXTY (60) DAYS WRITTEN NOTICE IS PROVIDED BY EITHER PARTY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**INFORMATION TECHNOLOGY:**

**#16-451 CONSULTING AGREEMENT/INTEGRA ONE:**

A CONSULTING SERVICES AGREEMENT BETWEEN THE COUNTY AND INTEGRAONE, ALLENTOWN, PENNSYLVANIA, TO ASSIST THE INFORMATION TECHNOLOGY (IT) DEPARTMENT IN THE DESIGN, CONSULTATION AND IMPLEMENTATION OF SELECT COMPLEX NETWORKING AND SECURITY ISSUES ON AN "AS-NEEDED" BASIS WAS SUBMITTED FOR APPROVAL.

THE TERM OF THE AGREEMENT IS JANUARY 1, 2017 THROUGH DECEMBER 31, 2017, AT THE RATE OF \$175.00/HOUR, NOT TO EXCEED 150 HOURS UNLESS PRIOR APPROVAL IS OBTAINED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH INTEGRAONE.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**JUVENILE COURT:**

**#16-452 GRANT IN AID:**

THE JUVENILE GRANT-IN-AID AWARD NOTIFICATION/INVOICE UNDER THE 2012-2017 AGREEMENT WITH THE JUVENILE COURT JUDGES COMMISSION FOR JUVENILE PROBATION SERVICES SALARY REIMBURSEMENT IN THE AMOUNT OF \$69,300 FOR THE TERM OF JULY 1, 2016 TO JUNE 30, 2017 WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE DOCUMENT.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**LIQUID FUELS PROGRAM:**

**#16-453 BRIDGE #4/ENCUMBRANCE:**

**REVISION/RESOLUTION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AN APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION REQUESTING REVISION #3 FOR PROJECT #94-13-000-02, BRIDGE #4 (GRIST MILL DRIVE T-459 OVER QUAKAKE CREEK) PACKER TOWNSHIP (COMPLETE STRUCTURE REPLACEMENT INCLUDING ENGINEERING, DESIGN, RIGHT OF WAY ACQUISITION AND CONSTRUCTION), INCREASING THE ENCUMBRANCE AMOUNT OF \$170,000 TO \$340,000 AND ADOPT THE NECESSARY RESOLUTION AS FOLLOWS:

**RESOLUTION #16-034**  
**BRIDGE #4/ENCUMBRANCE**  
**PROJECT NUMBER 94-13-000-02**  
**REV. #3**

**WHEREAS, THE** UNDERSIGNED COUNTY DESIRES TO TAKE ADVANTAGE OF THE ACT APPROVED JUNE 1, 1945, P.L. 1242 AS APPROVED IN THE ACT APPROVED MAY 18, 1945, P.L. 803, PERMITTING COUNTIES OF THE COMMONWEALTH OF PENNSYLVANIA TO APPROPRIATE AND EXPEND MONIES FOR THE IMPROVEMENT AND MAINTENANCE OF STATE HIGHWAYS, STATE-AID HIGHWAYS OR ANY PUBLIC HIGHWAY OR BRIDGE IN ANY COUNTY OF THE COMMONWEALTH.

**THEREFORE BE IT RESOLVED,** THAT WE, THE OFFICIALS OF CARBON COUNTY, PENNSYLVANIA, IN REGULAR SESSION ASSEMBLED ON THIS DAY, 12/01/2016 DO HEREBY MAKE APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR AN ENCUMBRANCE OF LIQUID FUELS TAX FUNDS FOR THE FOLLOWING:

**PROJECT DESCRIPTION:**

BRIDGE NO. 4 T-459 GRIST MILL DRIVE OVER QUAKAKE CREEK IN PACKER TWP.: COMPLETE STRUCTURE REPLACEMENT INCLUDING ENGINEERING, DESIGN, RIGHT OF WAY ACQUISITION AND CONSTRUCTION.

		<b><u>PROJECT PHASE</u></b>
<b>TOTAL ESTIMATED PROJECT COST:</b>	\$340,000.00	ENGINEERING X
<b>ENCUMBRANCE THIS YEAR:</b>	\$170,000.00	CONSTRUCTION X
<b>FUNDS AVAILABLE TO ENCUMBER:</b>	\$170,000.00	MAINTENANCE
		OTHER X

IT IS CERTIFIED BY THE COUNTY AND THE OFFICERS WHO EXECUTE THIS APPLICATION THAT ALL MATERIALS USED AND WORK DONE HEREUNDER SHALL CONFORM TO THE CURRENT PENNSYLVANIA DEPARTMENT OF TRANSPORTATION SPECIFICATIONS AND THAT ALL WORK WILL BE DONE WITHIN THE LEGAL RIGHT OF WAY OR WITH PERMISSION OF THE PROPERTY OWNERS.

**DULY ADOPTED ON (DATE):** 12/01/2016

**APPROVING COUNTY OFFICIALS:**

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN  
 /S/ TOM J. GERHARD, VICE CHAIRMAN  
 /S/ WILLIAM J. O'GUREK, MEMBER

**ATTEST:**

/S/ ELOISE K. AHNER, CHIEF CLERK/COUNTY ADMINISTRATOR

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**PARKS/RECREATION:**

**#16-454 MCLP RATE CHANGES:**

RECOMMENDATIONS FOR RATE ADJUSTMENTS FOR THE MAUCH CHUNK LAKE PARK WERE SUBMITTED AS FOLLOWS:

NON-COUNTY FAMILY MEMBERSHIPS (UP TO 4 MEMBERS) INCREASED FROM \$75.00 (IF PURCHASED BY MAY 23<sup>RD</sup>) AND \$85.00 (BEGINNING MAY 23<sup>RD</sup>) TO \$100.00.  
ADDITIONAL PASSES INCREASED FROM \$4.00 TO \$5.00 FOR NON-COUNTY RESIDENCY.

NON-COUNTY INDIVIDUAL MEMBERS INCREASED FROM \$40.00 (IF PURCHASED BY MAY 23<sup>RD</sup>) AND \$45.00 (BEGINNING MAY 23<sup>RD</sup>) TO \$50.00.

DAILY ADMISSION FEE INCREASED FROM \$5.00 TO \$7.00/ADULT AND \$3.00 TO \$5.00/CHILDREN AGES 4 – 12 YEARS FOR NON-COUNTY RESIDENCY.

DAILY PAVILION RENTALS INCREASED FROM \$175.00 TO \$200.00 FOR NON-COUNTY RESIDENCY.

CAMPING COTTAGES/CABINS INCREASED FROM \$47.00/NIGHT TO \$50.00 FOR COUNTY RESIDENCY AND \$68.00 TO \$80.00 FOR NON-COUNTY.

CAMPING COTTAGES (5-NIGHTS, SUN – THURSDAY) INCREASED FROM \$165.00 TO \$175.00 FOR COUNTY AND \$230.00 TO \$250.00 FOR NON-COUNTY.

TENT CAMPING INCREASED FROM \$17.00/NIGHT TO \$18.00 IN-SEASON FOR COUNTY RESIDENCY AND \$32.00 TO \$35.00 FOR NON-COUNTY RESIDENCY.

TENT CAMPING INCREASED FROM \$15.00/NIGHT TO \$16.00 OUT-OF-SEASON FOR COUNTY RESIDENCY AND \$25.00 TO \$27.00 FOR NON-COUNTY.

TENT CAMPING (SEPT 15<sup>TH</sup> AND SEPT 16<sup>TH</sup>) INCREASED FROM \$35.00/NIGHT TO \$40.00/NIGHT FOR NON-COUNTY RESIDENCY.

BOAT MOORING INCREASED FROM \$45.00 TO \$50.00 FOR COUNTY RESIDENCY AND \$55.00 TO \$60.00 FOR NON-COUNTY RESIDENCY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE PARKS & RECREATION COMMISSION RECOMMENDATIONS FOR RATE ADJUSTMENTS FOR THE MAUCH CHUNK LAKE PARK

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PLANNING & DEVELOPMENT:**

**#16-455 FY 2016 CDBG APPLICATION DOCUMENTS:**

A COMMUNICATION WAS RECEIVED FROM THE DIRECTOR OF PLANNING AND DEVELOPMENT ENCLOSING THE FOLLOWING DOCUMENTS TO BE FILED WITH THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT FOR THE FY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION:

- FY2016 CDBG STATEMENT OF ASSURANCES
- FY2016 CDBG DISCLOSURE REPORT
- GRANTEE'S STATEMENT OF GOALS/NATIONAL PROGRAM FOR MINORITY BUSINESS ENTERPRISE
- FY2016 COOPERATION AGREEMENTS BETWEEN THE COUNTY AND THE FOLLOWING TOWNSHIPS/BOROUGHES:

BANKS TOWNSHIP; FRANKLIN TOWNSHIP; JIM THORPE BOROUGH;

LANSFORD BOROUGH; LEHIGHTON BOROUGH; LOWER TOWAMENSING TOWNSHIP;  
MAHONING TOWNSHIP; PALMERTON BOROUGH; SUMMIT HILL BOROUGH

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE DOCUMENTS AS LISTED.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**ORDINANCE:**

**#16-456 HOTEL ROOM RENTAL EXCISE TAX:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT AND EXECUTE COUNTY ORDINANCE #2016-04 AMENDING AND RESTATING ORDINANCE #2006-02 (ADOPTED 12/28/06), IMPOSING THE CARBON COUNTY HOTEL ROOM RENTAL EXCISE TAX.

**\*ORDINANCE #2016-04 TO BE TYPED IN ORDINANCE BOOK**

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PARKS/RECREATION:**

**#16-457 BANNER REQUESTS:**

BANNER PERMIT REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

ST. JOSEPH'S REGIONAL ACADEMY, JIM THORPE, PA  
SAVE THE DATE 4TH ANNUAL POLAR PLUNGE, JANUARY 28, 2017  
(12/13/16 TO 12/27/16)

ST. JOSEPH'S REGIONAL ACADEMY, JIM THORPE, PA  
4TH ANNUAL POLAR PLUNGE, JANUARY 28, 2017  
(01/13/17 TO 1/28/17)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER PERMITS AS LISTED.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#16-458 MCLP/ACTIVITIES AGREEMENT:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE MAUCH CHUNK LAKE PARK WAS SUBMITTED FOR THE FOLLOWING:

ST. JOSEPH'S REGIONAL ACADEMY  
POLAR BEAR PLUNGE, JANUARY 28, 2017  
\* PENDING APPROVAL OF THE PARKS & RECREATIONS COMMISSION  
AND PFBC (SPECIAL USE PERMIT).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE SPECIAL ACTIVITIES AGREEMENT.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**TAX ASSESSMENT:**

**#16-459 TAX REFUND:**

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS DUE A REFUND OF 2016 COUNTY REAL ESTATE TAXES:

**MUNICIPALITY:** BEAVER MEADOWS BOROUGH

ALBERT G. AUGUSTINE

105 BROAD STREET

P.O. BOX 471

BEAVER MEADOWS, PA

**CODE:** 2-5-10163

**PROPERTY RECORD CARD #:** 125A-5-L12

**REASON:** 2016 TAXES WERE PAID TWO (2) TIMES, ONCE BY THE MORTGAGE COMPANY AND THEN BY THE TAXPAYER.

**TOTAL REFUND DUE:** \$387.74

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD REPORTED ON THE CCAP (COUNTY COMMISSIONERS ASSOCIATION OF PENNSYLVANIA) CONFERENCE HELD NOVEMBER 20<sup>TH</sup> TO THE 22<sup>ND</sup> IN HERSHEY WHICH HE AND COMMISSIONER NOTHSTEIN ATTENDED. HE NOTED THAT EVERY YEAR PCORP PRESENTS A LOSS EXPERIENCE AWARD TO ONE OF THE 49 COUNTIES WHO PARTICIPATE IN PCORP. FULTON COUNTY WON WITH A .241 AVERAGE; CARBON COUNTY FINISHED 4<sup>TH</sup> WITH A .341 AVERAGE (GOAL IS TO HAVE 1.00 OR LESS).

HE THANKED THE MEMBERS OF THE SAFETY COMMITTEE AND THE COUNTY EMPLOYEES FOR MAKING SAFETY A PRIORITY.

HE NOTED THAT CARBON COUNTY HAS BEEN A MEMBER SINCE 1987, AND THANKED COUNTY ADMINISTRATOR, ELOISE AHNER, FOR TEN (10) YEARS OF SERVICE AS A BOARD MEMBER TO PCORP (2005 – 2015).

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:48 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN