

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND SECRETARY III IDA STEELE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD NOVEMBER 3, 2016.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

NICK ERBE, TRESCKOW, PA

MARIAN HIGH SCHOOL SENIOR STUDENT

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED NOVEMBER 10, 2016.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 126437 THROUGH 126591 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 568,944.17
RENTAL PROPERTY FUND	\$ 277.96
COUNTY PARKING FUND	\$ 68,792.67
AREA AGENCY ON AGING FUND	\$ 22,530.44
CHILDREN & YOUTH FUND	\$ 79,091.21
HUMAN SERVICE AGENCY FUND	\$ 2,539.15
DOMESTIC RELATIONS 4D FUND	\$ 20,861.30
WORKFORCE INVESTMENT ACT FUND	\$ 8,403.94
PARKS & RECREATION FUND	\$ 9,751.24
9-1-1 FUND	\$ 26,551.42
HAZ-MAT RESPONSE FUND	\$ 59.13
CENTRALIZED BOOKING FUND	\$ 14.15
VICTIM/WITNESS FUND	\$ 113.45
AFFORDABLE HOUSING FUND	\$ 9.80
SUBSTANCE ABUSE EDUCATION FUND	\$ 12,091.00
CDBG FUND	\$ 18.54
DEBT SERVICE FUND	\$ 413,837.51
CAPITAL PROJECTS FUND	\$ 3,519.20
FRINGE BENEFIT PAYMENT FUND	\$ <u>425,104.57</u>
TOTAL:	\$ 1,662,510.85

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, PENTELEDATA, AND PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED NOVEMBER 4, 2016 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF NOVEMBER 4, 2016:

GENERAL FUND CHECKING ACCOUNT	\$ 1,731.16
PAYROLL CHECKING ACCOUNT	\$ 12,554.91
GENERAL FUND SP NOW	\$ 13,621,152.59
OPERATING RESERVE	\$ 934,653.41
RENTAL PROPERTY	\$ 181,329.52

PARKING FUND	\$ 742,931.60
LIQUID FUELS	\$ 401,109.99
AREA AGENCY ON AGING	\$ 359,997.78
CHILDREN & YOUTH	\$ 1,306,136.54
HUMAN SERVICES AGENCY	\$ 23,107.75
DOMESTIC RELATIONS	\$ 129,858.28
WORKFORCE INVESTMENT ACT	\$ 15,999.28
PARKS & RECREATION FUND	\$ 161,463.50
CARBON TRANSPORTATION	\$ 129.71
9-1-1 FUND	\$ 1,216,836.29
HAZMAT FUND	\$ 114,175.33
OFFENDER SUPERVISION	\$ 469,726.26
ADULT ELECTRONIC MONITORING	\$ 179,160.01
FARMLAND PRESERVATION	\$ 98,659.00
HUMAN SERVICES DEVELOPMENT	\$ 18,606.83
HOMELESS GRANT	\$ 194.76
CENTRALIZED BOOKING	\$ 79,309.99
VICTIM WITNESS	\$ 4,594.17
RECORDER OF DEEDS	\$ 34,920.11
RECORDS IMPROVEMENTS	\$ 12,806.23
JUVENILE SUPERVISION FEE	\$ 27,452.65
COMMUNITY SERVICE FEE	\$ 12,640.96
PROTHONOTARY AUTOMATION	\$ 39,697.19
AFFORDABLE HOUSING	\$ 322,873.87
CLERK OF COURTS	\$ 2,487.46
REGISTER OF WILLS	\$ 12,402.88
JUVENILE ELECTRONIC MONITORING	\$ 4,736.53
VITAL STATISTICS	\$ 47,524.43
SUBSTANCE ABUSE EDUCATION FUND	\$ 103,429.38
LIQUID FUELS/ACT 44 FUND	\$ 206,297.53
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 337,922.55
VICTIMS SERVICE FUND	\$ 49,487.88
HOTEL EXCISE TAX FUND	\$ 240,811.17
CDBG FUND	\$ 59.84
DEBT SERVICE	\$ 2,046,052.11
CAPITAL PROJECTS	\$ 865,469.06
FRINGE BENEFITS	\$ 591,918.15
TAX CLAIM	\$ 315,459.42

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

CONNIE LYNN

MARY ANN MARZEN

PCC EXPANSION UPDATE WEBINAR

PALMERTON, PA

SUSAN ZEIGLER

PDA QUARTERLY REVIEW & P4A MEMBERSHIP MEETING

STATE COLLEGE, PA

COST: CONFERENCE FEE \$50, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

PLANNING & DEVELOPMENT

DAVID J. BODNAR, JR.

JENNIFER HUNSICKER

RYAN RICHARDS

ANNUAL REPORTING WEBINAR

JIM THORPE, PA

TAX ASSESSMENT

JOLAINE HERMAN

CHAPTER MEETING - REASSESSMENT OF REAL PROPERTY

SCOTRUN, PA

COST: CONFERENCE FEE \$25

KATHY MCGUIRE

JOLAINE HERMAN

UNDERSTANDING PENNSYLVANIA'S RIGHT-TO-KNOW LAW

TELFORD, PA

COST: CONFERENCE FEE \$35

COURT SEMINAR/TRAINING REQUEST ACKNOWLEDGMENT:

ADULT PROBATION

ERIC YUKNEK

SENTENCING GUIDELINES AND SENTENCING IN PENNSYLVANIA

STATE COLLEGE, PA

COST: MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED NOVEMBER 10, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

THE OCTOBER 2016 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

AUDIT REPORT RECEIVED: CARBON COUNTY CONSERVATION DISTRICT FOR YEAR ENDED DECEMBER 31, 2015.

A COPY OF THE FY16-17 1ST QUARTER REPORT FOR THE MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP) WAS RECEIVED FROM CARBON COUNTY COMMUNITY TRANSIT (CCCT)/LANTA.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

ALPHA BIO-MED SERVICES, LLC

FORM 37 CONSTRUCTION CERTIFICATION, AUTOCLAVE FOR REGULATED MEDICAL WASTE TREATMENT NESQUEHONING, PA, FACILITY ID # 400696, APS #925356 AUTH ID #1155543

DELAWARE & LEHIGH NATIONAL HERITAGE CORRIDOR, INC. (SSM GROUP, INC.)

LEHIGH CANAL TOW PATH EMBANKMENT STABILIZATION AND OVERFLOW CROSSING

LEHIGH CANAL, LONG RUN CREEK CONFLUENCE, FRANKLIN TOWNSHIP

PA ACTS 67, 68 & 127 NOTIFICATION

***COUNTY LAND USE LETTER REQUEST**

HORSEHEAD CORPORATION, PALMERTON, PA

AIR QUALITY TITLE V PERMIT MODIFICATION, CURRENT TITLE V PERMIT #13-00001

KOVATCH MOBILE EQUIPMENT CORPORATION (KME), NESQUEHONING, PA
NOTIFICATION OF SIGNIFICANT OPERATING PERMIT MODIFICATION APPLICATION
(PROPOSED REVISIONS TO TITLE V PERMIT #13-00008 - 30-DAY COMMENT PERIOD)
LESHER, FRED, PALMERTON, PA (SSM GROUP, INC.)
DEP GENERAL PERMIT 5 APPLICATION
POHOPOCO CREEK WATER MAIN CROSSING
SR 209 BRIDGE & POHOPOCO CREEK, FRANKLIN TOWNSHIP
NORTHEASTERN POWER COMPANY, MCADOO, PA
APPROVAL NOTICE - GP12 NO.54-305-026GP12 ON SMP #54960201
HONEYBROOK REFUSE BANK, KLINE, HAZLE & BANKS TOWNSHIPS

A RELEASE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION ADVISING OF A DROUGHT WARNING FOR (4) COUNTIES (CARBON, LEHIGH, MONROE, AND NORTHAMPTON) AND INCREASING THE DROUGHT WATCH TO (30) COUNTIES.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE INFORMING OF THE FY 2016-17 PRIMARY ALLOCATION FOR COMMUNITY MENTAL HEALTH SERVICES.

A COMMUNICATION WAS RECEIVED FROM THE COMMONWEALTH OF PENNSYLVANIA OFFICE OF THE BUDGET REGARDING REVIEW OF THE SINGLE AUDIT REPORT FOR YEAR ENDED DECEMBER 31, 2015.

ADVERTISING REQUESTS:

#16-419 2017 BUDGET:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE NECESSARY ADVERTISEMENTS RELATIVE TO THE 2017 CARBON COUNTY BUDGET.

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

#16-420 BIDS/CDBG:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT FOR INVITATION TO BID FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS:

LANSFORD BOROUGH - CLEARANCE & DEMOLITION (FY2015)
PALMERTON BOROUGH - CLEARANCE & DEMOLITION (FY2015)
BANKS TOWNSHIP - WATER/SEWER IMPROVEMENTS (FY2016)

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

#16-421 CDBG/MODIFICATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY AUTHORIZATION TO ADVERTISE A PUBLIC HEARING TO BE HELD NOVEMBER 14, 2016 REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM PROPOSED MODIFICATION FOR BEAVER MEADOWS BOROUGH (FY2016) AS FOLLOWS:

\$33,472.00

FROM: WATER/SEWER IMPROVEMENTS - DEAN STREET & MARTYN STREET DRAINAGE IMPROVEMENTS
TO: WATER/SEWER IMPROVEMENTS - GOOSE ALLEY & CHESTNUT STREET DRAINAGE IMPROVEMENTS

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

HOMELESS ASSISTANCE PROGRAM:

#16-422 AGREEMENT/ACTION COMMITTEE:

A LETTER OF AGREEMENT BETWEEN THE COUNTY AND THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES FOR ADMINISTRATION OF THE HOMELESS ASSISTANCE PROGRAM (HAP) FOR THE TWO-YEAR TERM OF JULY 1, 2015 THROUGH JUNE 30, 2017, IN THE AMOUNT OF \$27,359/YEAR, WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE ACTION COMMITTEE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#16-423 HSDF AGREEMENT/ACTION COMMITTEE:

A LETTER OF AGREEMENT BETWEEN THE COUNTY AND THE CARBON COUNTY ACTION COMMITTEE REGARDING ADMINISTRATION OF THE HUMAN SERVICES DEVELOPMENT FUND (HSDF) PROGRAM FOR THE TERM JULY 1, 2016 THROUGH JUNE 30, 2017, IN THE AMOUNT OF \$ 49,000, WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE ACTION COMMITTEE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

JUVENILE COURT:

#16-424 GRANT IN AID:

THE FY 2016-17 JUVENILE PROBATION SERVICES GRANT-IN-AID AWARD NOTIFICATION/INVOICE UNDER THE 2012-2017 AGREEMENT FOR JUVENILE PROBATION/SPECIALIZED PROBATION SERVICES FOR REIMBURSEMENT IN THE AMOUNT OF \$69,300, WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE GRANT-IN-AID.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PARKS/RECREATION:

#16-425 AGREEMENT/PMVB:

A CONTRACT WITH THE POCONO MOUNTAINS VISITORS BUREAU TO ADVERTISE A LISTING IN THE 2017 POCONO MOUNTAINS CAMPGROUNDS BROCHURE WAS SUBMITTED BY THE DIRECTOR OF PARKS AND RECREATION. THE COST SHALL BE \$950.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT WITH THE POCONO MOUNTAINS VISITORS BUREAU.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

#16-426 BANNER REQUESTS:

BANNER REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

BACH & HANDEL CHORALE
CHRISTMAS CONCERT/ST. MARK'S CHURCH, DECEMBER 3, 2016
BANNER REQUEST: 11/19/16 TO 12/04/16

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUESTS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CARBON COUNTY CHAMBER AND ECONOMIC DEVELOPMENT CORPORATION
SMALL BUSINESS SATURDAY
BANNER REQUEST: 11/11/16 TO 11/28/16

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUESTS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

ST. JOSEPH'S CHURCH, JIM THORPE, PA
CHRISTKINDLMARKT, DECEMBER 10, 2016
BANNER REQUEST: 11/27/16 TO 12/11/16

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUESTS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PARKS/JOSIAH WHITE:

#16-427 AGREEMENT/BANNER/GAZEBO:

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE JOSIAH WHITE PARK, ALONG WITH BANNER AND GAZEBO USE REQUESTS, WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURISM AGENCY
OLDE TIME CHRISTMAS, DECEMBER 2, 3, 4, 10, 11, 17, 18, 2016
BANNER REQUEST: 11/18/16 TO 12/21/16

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AND RELATED DOCUMENTS FOR OLDE TIME CHRISTMAS.

NOVEMBER 10, 2016

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

COMMISSIONER O'GUREK COMMENTED ON THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVERTISEMENT FOR BIDS REGARDING THE DEMOLITION OF THE FORMER LANSFORD ELKS BUILDING.

COMMISSIONER GERHARD THANKED EVERYONE AND ALL DEPARTMENTS INVOLVED WITH THE ELECTION.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:40 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN