

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY TREASURER, COUNTY SHERIFF, FIRST DEPUTY CONTROLLER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN WAS ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 20, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

GUESTS (CONCERNING COUNTY BUSINESS):

CHRIS L. LUKASEVICH,
JIM THORPE, PA

RE: ANALYSIS OF COUNTY OFFICES/WORK SPACE

DEBORAH RANCK,
SUMMIT HILL HERITAGE CENTER
TERRY WHITEMAN & JOE MICKO,
CENTRAL LABOR CHAPTER, JIM THORPE

RE: PUBLIC THANK-YOU TO HIGHMARK FOR GRANTS
GIVEN THIS PAST YEAR

CCCT/LANTA:

#16-397 MATP PROGRAM/AGREEMENT:

THE AGREEMENT BETWEEN THE COUNTY AND LANTA (LEHIGH AND NORTHAMPTON TRANSPORTATION AUTHORITY), AS REQUIRED BY THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE FOR TRANSPORTATION SERVICES UNDER THE MEDICAL ASSISTANCE TRANSPORTATION PROGRAM (MATP) FOR THE PERIOD OF OCTOBER 1, 2016 THROUGH JUNE 30, 2017 AT THE PER TRIP RATE OF \$38.29, WAS SUBMITTED FOR APPROVAL.

OCTOBER 27, 2016

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH LANTA.

BOARD POLLED: O'GUREK YES
GERHARD YES

#16-398 TITLE VI PROGRAM:

TITLE VI PROGRAM GUIDELINES FOR PUBLIC TRANSPORTATION SERVICES IN CARBON COUNTY AS DEVELOPED BY LANTA (LEHIGH AND NORTHAMPTON TRANSPORTATION AUTHORITY) AND REQUIRED BY THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION AND IN COMPLIANCE WITH THE REQUIREMENTS OF THE FEDERAL TRANSIT ADMINISTRATION, WERE SUBMITTED FOR BOARD ACTION.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE TITLE VI PROGRAM GUIDELINES.

BOARD POLLED: O'GUREK YES
GERHARD YES

MR. OWEN O'NEIL, LANTA EXECUTIVE DIRECTOR, WAS PRESENT AND EXPLAINED THAT THESE NEW ITEMS ARE NOW REQUIRED UNDER THE NEW GUIDELINES.

THE COMMISSIONERS THANKED MR. O'NEIL AND HIS ORGANIZATION FOR THE JOB THEY DO FOR THE CARBON COUNTY TRANSPORTATION SYSTEM (CCCT).

EXECUTIVE SESSIONS:

THE VICE-CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 27, 2016.

BOARD POLLED: O'GUREK YES
GERHARD YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 126223 THROUGH 126330 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 149,432.82
RENTAL PROPERTY FUND	\$ 2,107.30
COUNTY PARKING FUND	\$ 804.10
LIQUID FUELS TAX FUND	\$ 1,979.25

AREA AGENCY ON AGING FUND	\$ 9,681.59
CHILDREN & YOUTH FUND	\$ 42,778.80
DOMESTIC RELATIONS 4D FUND	\$ 9,944.69
WORKFORCE INVESTMENT ACT FUND	\$ 800.00
PARKS & RECREATION FUND	\$ 827.28
9-1-1 FUND	\$ 3,579.13
HAZ-MAT RESPONSE FUND	\$ 29.97
HUMAN SERVICE DEVELOPMENT FUND	\$ 6,000.00
HOMELESS GRANT FUND	\$ 6,700.00
VICTIM/WITNESS FUND	\$ 63.85
CDBG FUND	\$ 110.00
DEBT SERVICE FUND	\$ 6,425.70
CAPITAL PROJECTS FUND	\$ 1,900.00
TAX CLAIM FUND	\$ <u>116.56</u>
TOTAL:	\$ 243,281.04

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

TREASURER'S REPORT:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE TREASURER'S REPORT DATED OCTOBER 21, 2016 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF OCTOBER 21, 2016:

GENERAL FUND CHECKING ACCOUNT	\$ 1,526.79
PAYROLL CHECKING ACCOUNT	\$ 6,829.82
GENERAL FUND SP NOW	\$ 13,995,879.83
OPERATING RESERVE	\$ 934,376.42
RENTAL PROPERTY	\$ 177,930.93
PARKING FUND	\$ 723,353.28
LIQUID FUELS	\$ 408,544.20
AREA AGENCY ON AGING	\$ 396,723.74
CHILDREN & YOUTH	\$ 1,403,761.72
HUMAN SERVICES AGENCY	\$ 10,628.83
DOMESTIC RELATIONS	\$ 102,968.38
WORKFORCE INVESTMENT ACT	\$ 12,424.90
PARKS & RECREATION FUND	\$ 180,393.57
CARBON TRANSPORTATION	\$ 120.18
9-1-1 FUND	\$ 1,252,075.53
HAZMAT FUND	\$ 114,171.45
OFFENDER SUPERVISION	\$ 469,587.05
ADULT ELECTRONIC MONITORING	\$ 179,106.96
FARMLAND PRESERVATION	\$ 98,629.23
HUMAN SERVICES DEVELOPMENT	\$ 24,600.94
HOMELESS GRANT	\$ 6,892.59
CENTRALIZED BOOKING	\$ 79,873.78
VICTIM WITNESS	\$ 158.56
RECORDER OF DEEDS	\$ 34,910.10
RECORDS IMPROVEMENTS	\$ 12,802.66
JUVENILE SUPERVISION FEE	\$ 27,444.64

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COMMUNITY SERVICE FEE	\$	12,637.21
PROTHONOTARY AUTOMATION	\$	36,946.25
AFFORDABLE HOUSING	\$	322,779.14
CLERK OF COURTS	\$	2,486.72
REGISTER OF WILLS	\$	12,164.28
JUVENILE ELECTRONIC MONITORING	\$	4,735.13
VITAL STATISTICS	\$	47,510.35
SUBSTANCE ABUSE EDUCATION FUND	\$	103,398.73
LIQUID FUELS/ACT 44 FUND	\$	206,236.39
ACT 13 BRIDGE IMPROVEMENT FUND	\$	337,822.40
VICTIMS SERVICE FUND	\$	49,473.21
HOTEL EXCISE TAX FUND	\$	100,931.77
CDBG FUND	\$	163.32
DEBT SERVICE	\$	2,051,774.54
CAPITAL PROJECTS	\$	884,180.82
FRINGE BENEFITS	\$	590,527.49
TAX CLAIM	\$	231,010.24

BOARD POLLED: O'GUREK YES
GERHARD YES

PERSONNEL REPORT:

COURT APPOINTMENT:

DANIEL P. JONES, PIPERSVILLE, PA – LAW CLERK, COURT ADMINISTRATION – EFFECTIVE OCTOBER 24, 2016.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

MARY ANN MARZEN

CONNIE LYNN

PAMELA SCHLEICHER

ETHEL WHITE

DEENA FITAL

RENEE SCHOCH

DONNA SHELLY

KATHERYN LABOSKY

FRANCINE CRAIGIE

JUDITH CUPPS

CAROL HEFFELFINGER

EVA LABANOSKI

MICHAEL CUTLER

ANNE HARRIGAN

OCTOBER 2016 VOTER REGISTRATION COURSE WEBINAR

PALMERTON, PA

MARY ANN MARZEN

DONNA SHELLY

KATHERYN LABOSKY

PERSON-CENTERED COUNSELING TRAINING

HERSHEY, PA

COST: CONFERENCE FEE \$50 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MARY ANN MARZEN

DEENA FITAL

2016 SUPPORTING INDIVIDUAL CHOICE CONFERENCE

HERSHEY, PA

COST: CONFERENCE FEE \$140 PER PERSON, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CHILDREN & YOUTH SERVICES

ANISSA NUNEMACHER

MARIE RUSNAK

MEDICAID AND TITLE IV-E ELIGIBILITY FORMS TRAINING

HARRISBURG, PA

COST: MEALS

COMMISSIONERS

COLLEEN KLEIN

RISK TRANSFER WORKSHOP

HARRISBURG, PA

HUMAN RESOURCES

DAWN BOWMAN

ACA EMPLOYER REPORTING: IRS FORMS 1094 & 1095 WEBINAR

JIM THORPE, PA

PURCHASING

LINDA DOPIRA

SAVING TIME AND MONEY WITH COSTARS WORKSHOP

SCHNECKSVILLE, PA

COST: CONFERENCE FEE \$35, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

SHERIFF

JOSEPH DUNNER

ACT 2 WAIVER TRAINING

UNIVERSITY PARK, PA

MITCHELL KRAMER

ACT 2 BASIC TRAINING

UNIVERSITY PARK, PA

COURT SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

ADULT PROBATION

KIMBERLY COOPER

DEREK GEORGE

MATTHEW KIMMEL

JILLIAN MCGINLEY

CRITICAL INCIDENT/REPORT WRITING

MILFORD, PA

COST: MEALS

DOMESTIC RELATIONS

TEAH REICHARD

RACHEL MOYER

SHAWN JONES

INTERGOVERNMENTAL 101 INSTRUCTOR-LED ONLINE TRAINING

JIM THORPE, PA

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KAREN GASKER

CHRISTINE LECLAIR

CASE INITIATION 101 INSTRUCTOR LED-ONLINE TRAINING

JIM THORPE, PA

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED OCTOBER 27, 2016.

BOARD POLLED: O'GUREK YES
GERHARD YES

CORRESPONDENCE:

MINUTES RECEIVED: MAY 10, 2016 MEETING OF THE CARBON COUNTY AGRICULTURAL LAND PRESERVATION BOARD; SEPTEMBER 20, 2016 MEETING OF THE CARBON COUNTY PLANNING COMMISSION; SEPTEMBER 20, 2016 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

HUNT ENGINEERING COMPANY (FOR PA DEPARTMENT OF GENERAL SERVICES)

INDIVIDUAL NPDES PERMIT FOR STORMWATER DISCHARGES ASSOCIATED WITH CONSTRUCTION OF A NEW VISITORS CENTER FOR HICKORY RUN STATE PARK

*COUNTY LAND USE LETTER REQUEST

KOVATCH MOBILE EQUIPMENT (KME) CORPORATION, NESQUEHONING, PA

ACCEPTANCE LETTER, PLAN APPROVAL APPLICATION #13-00008A; APS ID# 924849,

AUTH ID#1154632

LEHIGH ANTHRACITE L.P., TAMAQUA, PA

KAMC STRIP MINE OPERATION, NESQUEHONING, PA

SURFACE MINING PERMIT #13060101T & C4; GENERAL NPDES STORMWATER PERMIT

#PAM113055T; AUTHORIZATION TO MINE #30137-13060101-01

KAMC NO. 2 STRIP OPERATION, NESQUEHONING, PA

SURFACE MINING PERMIT #13070101T; GENERAL NPDES STORMWATER PERMIT

#PAM113007T; AUTHORIZATION TO MINE #30137-13070101-01

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF HUMAN SERVICES ANNOUNCING FY 2015-16 REVISED PRIMARY ALLOCATIONS FOR INTELLECTUAL DISABILITIES – COMMUNITY BASE PROGRAM AND STATING RESTRICTIONS AND REQUIREMENTS OF FEDERAL FUNDS.

BOARDS & AUTHORITIES:

PARKS & RECREATION:

#16-399 REAPPOINTMENT:

A COMMUNICATION WAS RECEIVED FROM THE PARKS & RECREATION DIRECTOR ADVISING THAT THE PARKS & RECREATION COMMISSION IS RECOMMENDING THE REAPPOINTMENT OF THOMAS WILDONER FOR ANOTHER 5-YEAR TERM TO THE PARKS AND RECREATION COMMISSION TO EXPIRE 12/31/2021.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE REAPPOINTMENT OF THOMAS WILDONER.

BOARD POLLED: O'GUREK YES
GERHARD YES

CORRECTIONAL FACILITY:

#16-400 PIMCC BYLAWS/AGREEMENT:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE REVISED BYLAWS AND INTERGOVERNMENTAL AGREEMENT FOR CARBON COUNTY'S PARTICIPATION IN THE PRISON INMATE MEDICAL COST CONTAINMENT PROGRAM (PIMCC), A PROGRAM OF THE COUNTY COMMISSIONERS ASSOCIATION OF PENNSYLVANIA.

BOARD POLLED: O'GUREK YES
 GERHARD YES

HUMAN SERVICES:

#16-401 STATE FOOD/DATA:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE FY 2016/2017 STATE FOOD PURCHASE PROGRAM'S 1ST QUARTER EXPENSE AND DATA REPORT AS SUBMITTED BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED: O'GUREK YES
 GERHARD YES

#16-402 STATE FOOD/DISTRIBUTION:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE STATE FOOD PURCHASE PROGRAM DISTRIBUTION REPORT FOR FUNDS RECEIVED FOR THE SECOND QUARTER OF FISCAL YEAR 2016-2017 AS SUBMITTED BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED: O'GUREK YES
 GERHARD YES

Z&A/FINANCIAL CONSULTANT:

#16-403 AMENDMENT:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF AN AMENDMENT TO THE AGREEMENT WITH ZELENKOFKSKE AXELROD LLC FOR FINANCIAL CONSULTING SERVICES FOR THE YEAR 2016 INCREASING THE NOT TO EXCEED FEE FROM \$78,750 TO \$90,000, DUE TO ADDITIONAL SERVICES IN RELATION TO VARIOUS PROJECTS.

BOARD POLLED: O'GUREK YES
 GERHARD YES

SOLICITOR'S REPORT:

GENERAL OBLIGATION BONDS/SERIES 2016:

#16-404 ORDINANCE:

THE SOLICITOR PRESENTED ORDINANCE #2016-03 AUTHORIZING AND DIRECTING INCURRING NONELECTORAL DEBT THROUGH THE ISSUANCE OF A SERIES OF GENERAL OBLIGATION BONDS OF THE COUNTY IN THE AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$14,000,000 PURSUANT TO THE ACT OF THE GENERAL ASSEMBLY OF THE COMMONWEALTH OF PENNSYLVANIA, KNOWN AS THE LOCAL GOVERNMENT UNIT DEBT ACT 53 PA.C.S., CHAPTERS 80-82, AS AMENDED (THE "ACT"), WHICH INCLUDE, AMONG OTHER THINGS: (A) THE REFINANCING OF THE COUNTY'S GENERAL OBLIGATION BONDS, SERIES A OF 2011; (B) FUNDING THE ACQUISITION, CONSTRUCTION, INSTALLATION AND EQUIPPING OF NEW BUILDINGS OF THE COUNTY; (C) FUNDING THE ACQUISITION, CONSTRUCTION, INSTALLATION AND EQUIPPING OF VARIOUS CAPITAL IMPROVEMENTS OF THE COUNTY'S EXISTING BUILDINGS AND SYSTEMS; AND (D) THE PAYMENT OF THE COSTS AND EXPENSES OF ISSUING THE BONDS; AND RELATED MATTERS.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ADOPT ORDINANCE #2016-03.
 (ORDINANCE #2016-03 TO BE TYPED IN ORDINANCE BOOK)

BOARD POLLED: O'GUREK YES
GERHARD YES

#16-405 RBC DAIN RAUCHER:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPOINT RBC DAIN RAUCHER INCORPORATED AS THE UNDERWRITER AND AUTHORIZE THEM TO PROCEED AND PREPARE THE NECESSARY DOCUMENTS AND TAKE ALL REQUIRED ACTION NECESSARY TO ISSUE THE BONDS.

BOARD POLLED: O'GUREK YES
GERHARD YES

#16-406 STEVENS & LEE:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ENGAGE THE SERVICES OF THE LAW FIRM OF STEVENS & LEE AS BOND COUNSEL TO REVIEW AND COORDINATE ON BEHALF OF THE COUNTY ALL LEGAL MATTERS PERTAINING TO THE GENERAL OBLIGATION FIXED RATE BONDS.

BOARD POLLED: O'GUREK YES
GERHARD YES

#16-407 SUSQUEHANNA GROUP:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ENGAGE THE SERVICES OF THE SUSQUEHANNA GROUP ADVISORS, INCORPORATED AS FINANCIAL ADVISORS FOR THE BOND ISSUE.

BOARD POLLED: O'GUREK YES
GERHARD YES

COMMISSIONERS' REPORTS:

MR. GERHARD REPORTED ON THE COUNCIL OF GOVERNMENTS (COG) AUCTION HELD OCTOBER 10, 2016 AT THE EAST PENN MUNICIPAL BUILDING, NOTING THAT IT GENERATED \$42,039.50, WITH \$6,300.00 (15%) GOING TO THE COUNCIL OF GOVERNMENTS (COG).

HE PUBLICLY THANKED BILL SCHWAB, THE MEMBERS AND OFFICERS OF COG AND COMMISSIONER NOTHSTEIN FOR ALL THE WORK THEY DID.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:48 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

TOM J. GERHARD, VICE-CHAIRMAN