

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 14, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	ABSTAIN*

\*DUE TO ABSENCE AT JULY 14<sup>TH</sup> MEETING.

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JULY 21, 2016.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS AS LISTED ON TRANSMITTALS DATED JULY 21, 2016.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 123394 THROUGH 123523 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 131,105.27
RENTAL PROPERTY FUND	\$ 3,634.42
COUNTY PARKING FUND	\$ 1,270.67
LIQUID FUELS TAX FUND	\$ 725.59
AREA AGENCY ON AGING FUND	\$ 40,202.42
CHILDREN & YOUTH FUND	\$ 57,001.58
HUMAN SERVICE AGENCY FUND	\$ 81.25
DOMESTIC RELATIONS 4D FUND	\$ 571.48
WORKFORCE INVESTMENT ACT FUND	\$ 110.85
PARKS & RECREATION FUND	\$ 3,052.21
CARBON TRANSPORTATION SYSTEM FUND	\$ 134,497.20
9-1-1 FUND	\$ 205,988.33
HAZ-MAT RESPONSE FUND	\$ 105.00
VICTIM/WITNESS FUND	\$ 126.00
CDBG FUND	\$ 823.68
CAPITAL PROJECTS FUND	\$ 357.40
FRINGE BENEFIT PAYMENT FUND	\$ 677.86
TAX CLAIM FUND	\$ <u>127.32</u>
TOTAL:	\$ 580,458.53

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES\*  
 GERHARD YES  
 NOTHSTEIN YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS AND TIMES NEWS PRINTING, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JULY 15, 2016 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF JULY 15, 2016:**

GENERAL FUND CHECKING ACCOUNT	\$	1,004.30
PAYROLL CHECKING ACCOUNT	\$	7,128.62
GENERAL FUND SP NOW	\$	16,338,916.73
OPERATING RESERVE	\$	933,554.84
RENTAL PROPERTY	\$	201,997.97
PARKING FUND	\$	636,783.13
LIQUID FUELS	\$	466,403.30
AREA AGENCY ON AGING	\$	459,507.91
CHILDREN & YOUTH	\$	559,601.31
HUMAN SERVICES AGENCY	\$	15,906.81
DOMESTIC RELATIONS	\$	178,401.36
WORKFORCE INVESTMENT ACT	\$	8,601.52
PARKS & RECREATION FUND	\$	223,365.31
CARBON TRANSPORTATION	\$	134,553.59
9-1-1 FUND	\$	1,331,288.15
HAZMAT FUND	\$	117,647.39
OFFENDER SUPERVISION	\$	369,703.97
ADULT ELECTRONIC MONITORING	\$	178,059.64
FARMLAND PRESERVATION	\$	97,574.39
HUMAN SERVICES DEVELOPMENT	\$	12,226.34
HOMELESS GRANT	\$	6,490.81
CENTRALIZED BOOKING	\$	76,237.80
VICTIM WITNESS	\$	1,586.70
RECORDER OF DEEDS	\$	28,134.03
RECORDS IMPROVEMENTS	\$	8,294.49
JUVENILE SUPERVISION FEE	\$	24,034.50
COMMUNITY SERVICE FEE	\$	12,517.48
PROTHONOTARY AUTOMATION	\$	32,910.12
AFFORDABLE HOUSING	\$	303,721.82
CLERK OF COURTS	\$	1,789.05
REGISTER OF WILLS	\$	10,999.29
JUVENILE ELECTRONIC MONITORING	\$	4,668.45
VITAL STATISTICS	\$	41,369.20
SUBSTANCE ABUSE EDUCATION FUND	\$	96,900.92
LIQUID FUELS/ACT 44 FUND	\$	206,055.06
ACT 13 BRIDGE IMPROVEMENT FUND	\$	253,603.41
VICTIMS SERVICE FUND	\$	46,628.03
HOTEL EXCISE TAX FUND	\$	50,177.09
CDBG FUND	\$	987.99
DEBT SERVICE	\$	1,997,543.89
CAPITAL PROJECTS	\$	936,132.44
FRINGE BENEFITS	\$	589,437.72
TAX CLAIM	\$	241,575.33

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**PERSONNEL REPORT:**

**EMPLOYMENT SEPARATION:**

CARL W. PRIDGEN, MCADOO, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JULY 20, 2016.

**RESIGNATION:**

**RYAN A. GERMAN**, WALNUTPORT, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JULY 6, 2016.

**HIRE:**

**JACKLYN M. BLEW**, WEATHERLY, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – EFFECTIVE AUGUST 1, 2016.

**SHERIFF APPOINTMENT:**

**SAMANTHA C. SNYDER**, TRESCKOW, PA – SPECIAL DEPUTY SHERIFF TRAINEE – EFFECTIVE JULY 25, 2016.

**CHANGE OF STATUS – DATE CORRECTION:**

**CHRISTOPHER R. UHLMAN**, LANSFORD, PA

FROM: JULY 18, 2016

TO: JULY 21, 2016

**CHANGES OF STATUS:**

**CHRISTIAN J. ARCHER**, LEHIGHTON, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

TO: CORRECTIONS OFFICER, CORRECTIONS

EFFECTIVE: AUGUST 1, 2016

**ALBARO A. CASTRO**, HAZLETON, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS

TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

EFFECTIVE: AUGUST 1, 2016

**ALEC S. DELONG**, NEW TRIPOLI, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS

TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

EFFECTIVE: AUGUST 1, 2016

**CODY S. SILFIES**, KUNKLETOWN, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

TO: CORRECTIONS OFFICER, CORRECTIONS

EFFECTIVE: AUGUST 1, 2016

**SEMINAR/TRAINING REQUESTS:**

**HUMAN RESOURCES**

**DAWN M. BOWMAN**

2016 SCHRPP ANNUAL CONFERENCE

KING OF PRUSSIA, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SHERIFF**

**KAREN S. FLEXER**

MASS GATHERINGS; LARGE-SCALE EVENTS SECURITY SYMPOSIUM

VALLEY FORGE, PA

**WORKFORCE INVESTMENT ACT**

**JULIE WALKER**

WELFARE TECHNICAL WORKGROUP MEETING

STATE COLLEGE, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COURT SEMINAR/TRAINING REQUESTS ACKNOWLEDGEMENTS:**

**ADULT PROBATION**

**RICHMOND PARSONS**

**BRIANA FOSTER**

BASIC FIREARMS TRAINING ACADEMY: CLASSROOM INSTRUCTION

HARRISBURG, PA

COST: LODGING, MEALS:

BASIC FIREARMS TRAINING ACADEMY: RANGE INSTRUCTION

PALMYRA, PA

COST: LODGING, MEALS

**BRIANA FOSTER**

BASIC TRAINING ACADEMY

ELIZABETHTOWN, PA

COST: MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED JULY 21, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: JUNE 21, 2016 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

BRIDGE CREW REPORTS FOR THE WEEKS ENDING JULY 10 AND 17, 2016 WERE RECEIVED FROM LIQUID FUELS COORDINATOR, EMILY KATTNER.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION REGARDING ITS ONGOING REVIEW OF WATER QUALITY STANDARDS THAT MAY RESULT IN A REGULATORY CHANGE TO THE DESIGNATED USES OF STREAM SEGMENTS AND STREAM BASINS, WHICH INCLUDED THE LIST AND BACKGROUND INFORMATION ABOUT RE-DESIGNATIONS.

CHILDREN, YOUTH AND FAMILIES BULLETIN #00-16-01, ADVISING COUNTIES OF INTERIM PER DIEM RATES FOR THE DEPARTMENT'S YOUTH DEVELOPMENT CENTERS AND YOUTH FORESTRY CAMPS (YDCS/YFCS) FOR FISCAL YEARS 2016-1017 AND 2017-2018, WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE ADVISING THAT THEY HAVE REVIEWED THE CIVIL RIGHTS COMPLIANCE INFORMATION RECEIVED JUNE 17, 2016 FROM THE CARBON COUNTY CHILDREN AND YOUTH AGENCY AND DETERMINED THAT THEY ARE CURRENTLY IN COMPLIANCE.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION INFORMING THAT KRIGER CONSTRUCTION, INCORPORATED HAS BEEN AWARDED CONTRACT NO. 104353, CARBON, MONROE & SCHUYLKILL COUNTIES, NEPA BRIDGE PRESERVE & REPAIR 4; PRECONSTRUCTION CONFERENCE – AUGUST 5, 2016

**ADULT PROBATION:**

**#16-254 GRANT IN AID:**

A REQUEST WAS RECEIVED FROM THE CHIEF ADULT PROBATION OFFICER FOR APPROVAL AND EXECUTION OF THE FY 2016/2017 GRANT-IN-AID APPLICATION/AGREEMENT WITH THE PENNSYLVANIA BOARD OF PROBATION AND PAROLE REQUESTING \$443,773 FOR THE IMPROVEMENT OF ADULT PROBATION SERVICES THROUGH THE REIMBURSEMENT OF ELIGIBLE SALARIES OF PROFESSIONAL STAFF. ESTIMATED REVENUE - \$65,000.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE APPLICATION/AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**JUVENILE COURT:**

**#16-255 AGREEMENT/BEHAVIORAL HEALTH:**

A LETTER OF AGREEMENT WITH BEHAVIORAL HEALTH ASSOCIATES, LEHIGHTON, PENNSYLVANIA, TO ALLOW FOR APPROPRIATE LEVELS OF COLLABORATION BETWEEN AGENCIES WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE LETTER OF AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SOLICITOR'S REPORT:**

**AGENCY ON AGING:**

**#16-256 AGREEMENT/ARN INC:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AN AGREEMENT WITH ARN INCORPORATED, HAZLETON, PENNSYLVANIA, TO CONTINUE TO PROVIDE PERSONAL CARE AND HOME SUPPORT SERVICES FOR THE TERM JULY 1, 2016 THROUGH JUNE 30, 2018 AT THE RATE OF \$18.69/HOUR (INCREASE FROM PREVIOUS RATE OF \$18.32/HOUR).

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#16-257 AGREEMENT/IN-HOME REFERRAL:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AN AGREEMENT WITH IN-HOME REFERRAL INCORPORATED, LEHIGHTON, PENNSYLVANIA, TO CONTINUE TO PROVIDE PERSONAL CARE AND HOME SUPPORT SERVICES FOR THE TERM JULY 1, 2016 THROUGH JUNE 30, 2018 AT THE RATE OF \$18.69/HOUR (INCREASE FROM PREVIOUS RATE OF \$18.32/HOUR).

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PARKS/JOSIAH WHITE:**

**#16-258 ACTIVITIES AGREEMENT/GAZEBO:**

A SPECIAL ACTIVITIES AGREEMENT FOR THE USE OF THE JOSIAH WHITE PARK, ALONG WITH REQUEST FOR GAZEBO, WAS SUBMITTED FOR THE FOLLOWING:

FIRST SHOT PRODUCTIONS, LOS ANGELES, CALIFORNIA  
PHOTO SHOOT FOR MACY'S COLD WEATHER CATALOG, JULY 21, 2016

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AND GAZEBO REQUEST.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**POCONO COUNTIES WIA:**

**#16-259 FINANCIAL AGREEMENT:**

THE PROGRAM YEAR 2016 WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FINANCIAL AGREEMENT, COMMENCING JULY 1, 2016 AND TERMINATING JUNE 30, 2017, FOR EMPLOYMENT AND TRAINING AND RELATED ADMINISTRATIVE SERVICES BETWEEN CARBON COUNTY (ADMINISTRATIVE ENTITY) AND WAYNE COUNTY WAS SUBMITTED FOR BOARD ACTION. MAXIMUM PAYMENT SHALL NOT EXCEED \$417,811.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH WAYNE COUNTY.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER O'GUREK COMMENTED ON THE SPECIAL ACTIVITIES AGREEMENT WITH FIRST SHOT PRODUCTIONS, LOS ANGELES, CALIFORNIA, AND THE SELECTION OF JIM THORPE BY MACY'S FOR THEIR COLD WEATHER CATALOG SHOOT.

COMMISSIONER NOTHSTEIN NOTED THAT THE VIETNAM MEMORIAL MOVING WALL ARRIVED IN PALMERTON THIS MORNING AND WILL REMAIN AT THE PALMERTON PARK FOR THE NEXT FOUR (4) DAYS.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:40 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN