

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER GERHARD AND SOLICITOR MISCAVIGE WERE ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JUNE 9, 2016.

BOARD POLLED:	O'GUREK	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

OPENING OF BIDS:

FOOD SERVICE/CCCF:

THE FOLLOWING BIDS WERE RECEIVED FOR FOOD SERVICE (BASED ON ESTIMATED 228,000 ANNUAL COUNT) AT THE CARBON COUNTY CORRECTIONAL FACILITY (CCCF):

TRINITY SERVICES GROUP, INC.	3-YEAR BID: \$909,264.00
477 COMMERCE BLVD.	YEAR 1 - \$1.29/MEAL (\$294,120)
OLDSMAR, FL	YEAR 2 - \$1.329/MEAL (\$303,012)
	YEAR 3 - \$1.369/MEAL (\$312,132)

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO TABLE THE BIDS AND REFER THEM TO THE PURCHASING DIRECTOR FOR REVIEW AND DETERMINATION AS TO AWARD OR REJECT IN TWO (2) WEEKS.

BOARD POLLED: O'GUREK YES
 NOTHSTEIN YES

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JUNE 16, 2016.

BOARD POLLED: O'GUREK YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 66372 THROUGH 66442 AND DIRECT DEPOSIT CHECK NUMBERS 5099012 THROUGH 5099357 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$327,086.41 (PAYROLL DATED JUNE 10, 2016).

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
 NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 122714 THROUGH 122831 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 529,722.04
RENTAL PROPERTY FUND	\$ 2,483.01
COUNTY PARKING FUND	\$ 300,723.35
LIQUID FUELS TAX FUND	\$ 403.11
AREA AGENCY ON AGING FUND	\$ 9,087.38
CHILDREN & YOUTH FUND	\$ 1,262.55
HUMAN SERVICE AGENCY FUND	\$ 33.97
DOMESTIC RELATIONS 4D FUND	\$ 5,829.81
WORKFORCE INVESTMENT ACT FUND	\$ 284.89
PARKS & RECREATION FUND	\$ 690.84
9-1-1 FUND	\$ 687.60
HAZ-MAT RESPONSE FUND	\$ 23.24
OFFENDER SUPERVISION FUND	\$ 1,598.00
FARMLAND PRESERVATION FUND	\$ 148.70
VICTIM/WITNESS FUND	\$ 98.54
AFFORDABLE HOUSING FUND	\$ 11.00

CDBG FUND	\$	463.11
FRINGE BENEFIT PAYMENT FUND	\$	700.36
PAYROLL FUND	\$	43,557.49
TAX CLAIM FUND	\$	<u>114.10</u>
TOTAL:	\$	897,923.09

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
 NOTHSTEIN YES

TREASURER'S REPORT:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN TO ACCEPT THE TREASURER'S REPORT DATED JUNE 10, 2016 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JUNE 10, 2016:

GENERAL FUND CHECKING ACCOUNT	\$	843.30
PAYROLL CHECKING ACCOUNT	\$	169,092.61
GENERAL FUND SP NOW	\$	10,781,673.77
OPERATING RESERVE	\$	933,287.09
RENTAL PROPERTY	\$	212,290.35
PARKING FUND	\$	933,157.41
LIQUID FUELS	\$	513,204.95
AREA AGENCY ON AGING	\$	550,140.21
CHILDREN & YOUTH	\$	645,610.00
HUMAN SERVICES AGENCY	\$	27,092.33
DOMESTIC RELATIONS	\$	131,297.00
WORKFORCE INVESTMENT ACT	\$	11,179.47
PARKS & RECREATION FUND	\$	173,150.13
CARBON TRANSPORTATION	\$	47.53
9-1-1 FUND	\$	1,400,819.85
HAZMAT FUND	\$	114,689.79
OFFENDER SUPERVISION	\$	353,649.58
ADULT ELECTRONIC MONITORING	\$	176,792.37
FARMLAND PRESERVATION	\$	96,697.37
HUMAN SERVICES DEVELOPMENT	\$	12,222.71
HOMELESS GRANT	\$	6,488.95
CENTRALIZED BOOKING	\$	75,907.36
VICTIM WITNESS	\$	3,255.52
RECORDER OF DEEDS	\$	23,512.90
RECORDS IMPROVEMENTS	\$	5,216.74
JUVENILE SUPERVISION FEE	\$	21,560.86
COMMUNITY SERVICE FEE	\$	12,400.58
PROTHONOTARY AUTOMATION	\$	30,975.73
AFFORDABLE HOUSING	\$	302,159.28
CLERK OF COURTS	\$	1,315.82
REGISTER OF WILLS	\$	10,641.24
JUVENILE ELECTRONIC MONITORING	\$	4,649.07
VITAL STATISTICS	\$	41,357.34
SUBSTANCE ABUSE EDUCATION FUND	\$	92,847.21
LIQUID FUELS/ACT 44 FUND	\$	205,997.22
ACT 13 BRIDGE IMPROVEMENT FUND	\$	253,530.68

VICTIMS SERVICE FUND	\$	44,678.03
HOTEL EXCISE TAX FUND	\$	31,965.84
CDBG FUND	\$	558.28
DEBT SERVICE	\$	1,828,686.70
CAPITAL PROJECTS	\$	653,927.59
FRINGE BENEFITS	\$	587,020.44
TAX CLAIM	\$	262,456.83

BOARD POLLED: O'GUREK YES
 NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

STEPHEN P. VLOSSAK SR., PALMERTON, PA – TEMPORARY ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER'S OFFICE – EFFECTIVE JUNE 19, 2016.

RESIGNATIONS:

JEFFREY P. ASTER, WALNUTPORT, PA – COUNTY DETECTIVE, DISTRICT ATTORNEY – EFFECTIVE JUNE 24, 2016.

ROBERT J. BEVICH, SUMMIT HILL, PA – SUMMER SUPERVISOR, LIQUID FUELS SUMMER PROGRAM – EFFECTIVE JUNE 10, 2016.

LINDA C. CURRY, LANSFORD, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JUNE 26, 2016.

CHARLES J. PUZZETTI III, WEATHERLY, PA – PART-TIME DISPATCHER TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE JUNE 10, 2016.

SHELBY A. ZERAVSKY, BATH, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JUNE 24, 2016.

CHANGE OF STATUS:

PATRICK E. CROWLEY, JIM THORPE, PA

FROM: SUMMER LABORER, BUILDINGS & GROUNDS
 TO: SUMMER SUPERVISOR, LIQUID FUELS SUMMER PROGRAM
 EFFECTIVE: JUNE 20, 2016

JARRYD C. RUCH, PALMERTON, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
 TO: CORRECTIONS OFFICER, CORRECTIONS
 EFFECTIVE: JULY 4, 2016

HIRES:

JACQUELINE NALESNIK, LANSFORD, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE JUNE 20, 2016.

RYAN M. TARAS, NESQUEHONING, PA – SUMMER LABORER, LIQUID FUELS – EFFECTIVE JUNE 20, 2016.

KELSEY A. VAN HORN, NESQUEHONING, PA – LIFEGUARD, PARKS – EFFECTIVE JUNE 26, 2016.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

- CINDY BIZARRE**
- DEENA FITAL**
- GAYLE GERSBACH**
- CONNIE LYNN**
- MARY ANN MARZEN**
- PAMELA SCHLEICHER**

DONNA SHELLY
ETHEL WHITE
SUSAN ZEIGLER
MOBILE ASSESSMENT WEBINAR
PALMERTON, PA

CHILDREN & YOUTH SERVICES

ANISSA NUNEMACHER
MARIE RUSNAK
CAPS REGIONAL TRAINING
TUNKHANNOCK, PA
COST: MEALS

COURT SEMINAR/TRAINING REQUESTS ACKNOWLEDGEMENT:

ADULT PROBATION

RICK PARSONS
COUNTY CHIEF ADULT PROBATION AND PAROLE OFFICERS ASSOCIATION QUARTERLY MEETING
STATE COLLEGE, PA
COST: LODGING

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PERSONNEL REPORT DATED
JUNE 16, 2016.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

CORRESPONDENCE:

THE MAY 2016 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

BID AWARD:

#16-213 CDBG/PACKER TOWNSHIP:

A RECOMMENDATION WAS RECEIVED FROM THE PLANNING & DEVELOPMENT DEPARTMENT TO
AWARD THE CONTRACT FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PROJECT:

PACKER TOWNSHIP – NEIGHBORHOOD FACILITIES
WEATHERLY AREA COMMUNITY LIBRARY – SIDING ONLY
(FY2013)

REILLY MECHANICAL & CONSTRUCTION
MINERSVILLE, PA BID: \$33,440.00

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO AWARD THE CONTRACT FOR THE PACKER
TOWNSHIP PROJECT TO REILLY MECHANICAL & CONSTRUCTION AT \$33,440.00.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

ESG GRANT APPLICATION/2016:

#16-214 RESOLUTION:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO ADOPT THE FOLLOWING RESOLUTION
AUTHORIZING THE SUBMISSION OF THE 2016 EMERGENCY SOLUTIONS GRANT (ESG) APPLICATION;

STATEMENT OF ASSURANCES AND LIMITED ENGLISH PROFICIENCY CERTIFICATION. GRANT TOTALS \$140,030 (CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES: \$40,000; FAMILY PROMISE: \$100,030):

RESOLUTION #16-021
ESG GRANT APPLICATION/2016

RESOLUTION OF THE COUNTY OF CARBON
AUTHORIZING THE FILING OF A PROPOSAL FOR FUNDS WITH THE
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT,
COMMONWEALTH OF PENNSYLVANIA

WHEREAS, THE HOMELESS EMERGENCY ASSISTANCE AND RAPID TRANSITION TO HOUSING ACT OF 2009 (HEARTH) ENACTED INTO LAW ON MAY 20, 2009, AUTHORIZED THE EMERGENCY SOLUTION GRANT (ESG) PROGRAM; AND

WHEREAS, THE COMMONWEALTH OF PENNSYLVANIA THROUGH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED) HAS RECEIVED ESG PROGRAM FUNDS AND IS MAKING THESE FUNDS AVAILABLE TO UNITS OF LOCAL GOVERNMENTS FOR ELIGIBLE EMERGENCY SHELTER ACTIVITIES; AND

WHEREAS, THE **COUNTY OF CARBON** DESIRES TO SUBMIT AN APPLICATION TO DCED FOR ESG PROGRAM FUNDS ON BEHALF OF HOMELESS SHELTERHOUSING AND SERVICE PROVIDERS.

NOW, THEREFORE BE IT RESOLVED AND IT IS HEREBY RESOLVED BY THE COUNTY OF CARBON THAT:

1. THE PROPOSED PROJECTS **RAPID RE-HOUSING AND HOMELESS PREVENTION SERVICES** TO BE FUNDED BY A GRANT FROM THE PENNSYLVANIA ESG PROGRAM ARE HEREBY ELIGIBLE AND APPROVED.
2. THE **CARBON COUNTY ACTION COMMITTEE** ON BEHALF OF **COUNTY OF CARBON** IS AUTHORIZED AND DIRECTED TO EXECUTE AN ESG PROGRAM APPLICATION IN THE AMOUNT OF **\$140,030** TO THE PA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT.
3. THE **COUNTY OF CARBON** WILL ASSUME THE RESPONSIBILITY FOR SECURING THE REQUIRED MATCHING AMOUNT OF PROJECT FUNDS.
4. THE **COUNTY OF CARBON** WILL REIMBURSE THE COMMONWEALTH FOR ANY EXPENDITURE FOUND TO BE INELIGIBLE.
5. THE **COUNTY OF CARBON** IS AUTHORIZED TO PROVIDE SUCH ASSURANCES, CERTIFICATES, AND SUPPLEMENTAL DATA OR REVISED DATA THAT DCED MAY REQUEST IN CONNECTION WITH THE APPLICATION.

ADOPTED THIS 16TH DAY OF JUNE, 2016.

/S/ MARIANNE P. BUTRIE/SECRETARY

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

JAG GRANT APPLICATION:

#16-215 WAIVER/PINEBROOK:

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO RATIFY SUBMISSION OF THE JUSTICE ASSISTANCE GRANT (JAG) LOCAL JURISDICTION WAIVER IN CONJUNCTION WITH THE GRANT APPLICATION BEING PREPARED BY PINEBROOK FAMILY ANSWERS FOR FUNDING TO SUPPORT A JAIL BASED PROJECT THAT WILL PROMOTE THE IMPLEMENTATION OF EFFECTIVE REENTRY PROGRAMS AND PRACTICES.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

JAG FUNDS ARE SET ASIDE FOR LOCAL GOVERNMENT USE AND THE COUNTY BELIEVES THIS PROJECT WILL PROVIDE A DIRECT BENEFIT TO THE COUNTY.

SOLICITOR'S REPORT:

CONFLICT COUNSEL:

#16-216 ADDENDA:

ADDENDA TO THE AGREEMENTS FOR PROFESSIONAL SERVICES AS CONFLICT COUNSEL IN CRIMINAL AND JUVENILE MATTERS PENDING BEFORE THE CARBON COUNTY COURT OF COMMON PLEAS WERE PRESENTED FOR APPROVAL AND EXECUTION.

THE ADDENDA REVISE THE AGREEMENTS WITH ATTORNEY ROBERT S. FRYCKLUND, ATTORNEY ADAM WEAVER, AND STRUBINGER LAW PC FOR THE REMAINING TERM EXPIRING AUGUST 31, 2016 ANY ADDITIONAL ASSIGNMENTS IN EXCESS OF THE ORIGINAL 40 CASES SHALL BE COMPENSATED AT THE RATE OF \$625.00 PER ASSIGNMENT.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE ADDENDA TO THE CONTRACTS WITH ATTORNEY FRYCKLUND, ATTORNEY WEAVER, AND STRUBINGER LAW PC.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

PARKS/JOSIAH WHITE:

#16-217 ACTIVITIES AGREEMENT/BANNER:

A SPECIAL ACTIVITIES AGREEMENT FOR THE USE OF THE JOSIAH WHITE PARK, ALONG WITH BANNER REQUEST, WAS SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURISM AGENCY
10TH ANNUAL MERCHANTS & NEIGHBORS SIDEWALK SALE, JULY 9 & 10, 2016
(BANNER REQUEST: 6/25/16 TO 7/13/16)

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AND BANNER REQUEST AS LISTED.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

TRAINING FACILITY PROJECT:

#16-218 HABITAT ASSESSMENT:

TIMBER RATTLESNAKE:

A PROPOSAL WAS RECEIVED FROM ECOLOGICAL ASSOCIATES OF OLEY, PENNSYLVANIA, TO PROVIDE A TIMBER RATTLESNAKE ASSESSMENT AS REQUIRED THROUGH THE NPDES PERMITTING PROCESS FOR THE FIRE AND EMERGENCY SERVICES TRAINING FACILITY IN NESQUEHONING BOROUGH. TIMBER RATTLESNAKES ARE AN ENDANGERED SPECIES AND HAVE BEEN LOCATED IN THIS AREA. THE COST OF ASSESSMENT IS \$1,900.00.

MOTION BY MR. O'GUREK, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE PROPOSAL AS SUBMITTED BY ECOLOGICAL ASSOCIATES.

BOARD POLLED: O'GUREK YES
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:40 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN