

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 14, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

GEORGE SABLE, NESQUEHONING, PA

RE: PROPOSED SALE OF RAILROAD; REQUEST STRIP OF PROPERTY ON MILL STREET BE DONATED TO NESQUEHONING BOROUGH IF OWNED BY COUNTY

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

APRIL 19, 2016 3:30 P.M. PERSONNEL MATTERS

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS

LISTED ON TRANSMITTALS DATED APRIL 21, 2016.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 66179 THROUGH 66220 AND DIRECT DEPOSIT CHECK NUMBERS 5097673 THROUGH 5098004 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$301,797.17 (PAYROLL DATED APRIL 15, 2016).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 124138 THROUGH 124269 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 69,023.61
RENTAL PROPERTY FUND	\$ 1,788.38
COUNTY PARKING FUND	\$ 566.21
LIQUID FUELS TAX FUND	\$ 1,613.73
AREA AGENCY ON AGING FUND	\$ 30,215.78
CHILDREN & YOUTH FUND	\$ 31,421.97
HUMAN SERVICE AGENCY FUND	\$ 33.97
DOMESTIC RELATIONS 4D FUND	\$ 1,775.10
PARKS & RECREATION FUND	\$ 2,671.00
9-1-1 FUND	\$ 2,310.37
HAZ-MAT RESPONSE FUND	\$ 23.37
CENTRALIZED BOOKING FUND	\$ 124.75
AFFORDABLE HOUSING FUND	\$ 26.23
CDBG FUND	\$ 209.35
FRINGE BENEFIT PAYMENT FUND	\$ 2,036.83
PAYROLL FUND	\$ 47,483.71
TAX CLAIM FUND	\$ <u>235.71</u>
TOTAL:	\$ 191,560.07

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES*
 GERHARD YES
 NOTHSTEIN YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATION AND TN PRINTING, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT
DATED APRIL 15, 2016 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF APRIL 15, 2016:

GENERAL FUND CHECKING ACCOUNT	\$	487.47
PAYROLL CHECKING ACCOUNT	\$	137,846.56
GENERAL FUND SP NOW	\$	6,885,122.36
OPERATING RESERVE	\$	932,742.91
RENTAL PROPERTY	\$	212,177.45
PARKING FUND	\$	1,160,874.68
LIQUID FUELS	\$	443,939.32
AREA AGENCY ON AGING	\$	569,424.35
CHILDREN & YOUTH	\$	917,693.16
HUMAN SERVICES AGENCY	\$	12,159.62
DOMESTIC RELATIONS	\$	66,181.48
WORKFORCE INVESTMENT ACT	\$	13,987.37
PARKS & RECREATION FUND	\$	180,000.53
CARBON TRANSPORTATION	\$	22.28
911 FUND	\$	1,166,040.89
HAZMAT FUND	\$	112,667.71
OFFENDER SUPERVISION	\$	661,208.36
ADULT ELECTRONIC MONITORING	\$	178,263.57
FARMLAND PRESERVATION	\$	96,640.99
HUMAN SERVICES DEVELOPMENT	\$	12,375.06
HOMELESS GRANT	\$	7,113.50
CENTRALIZED BOOKING	\$	74,464.70
VICTIM WITNESS	\$	14,392.32
RECORDER OF DEEDS	\$	34,076.21
RECORDS IMPROVEMENTS	\$	30,389.15
JUVENILE SUPERVISION FEE	\$	21,195.38
COMMUNITY SERVICE FEE	\$	12,343.73
PROTHONOTARY AUTOMATION	\$	29,033.55
AFFORDABLE HOUSING	\$	318,814.14
CLERK OF COURTS	\$	5,247.80
REGISTER OF WILLS	\$	9,870.38
JUVENILE ELECTRONIC MONITORING	\$	4,646.36
VITAL STATISTICS	\$	43,687.46
SUBSTANCE ABUSE EDUCATION FUND	\$	90,544.62
LIQUID FUELS/ACT 44 FUND	\$	179,612.85
ACT 13 BRIDGE IMPROVEMENT FUND	\$	253,382.85
VICTIMS SERVICE FUND	\$	43,469.06
HOTEL EXCISE TAX FUND	\$	23,821.23
CDBG FUND	\$	222.26
DEBT SERVICE	\$	1,742,915.92
CAPITAL PROJECTS	\$	213,002.09
FRINGE BENEFITS	\$	584,602.99
TAX CLAIM	\$	289,621.49

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

ALEX F. DOBAY, LEHIGHTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE APRIL 20, 2016.

CLERK OF COURTS APPOINTMENT:

JENNIFER S. FRITZ, LEHIGHTON, PA – CLERICAL SPECIALIST – EFFECTIVE APRIL 25, 2016.

HIRES:

FRANCIS L. DEMATTO, SUMMIT HILL, PA – SEASONAL PARK RANGER I, PARKS – EFFECTIVE APRIL 25, 2016.

SAMANTHA M. JONES, SUMMIT HILL, PA – PARK ATTENDANT, PARKS – MAY 1, 2016.

CHANGE OF STATUS:

RAY H. BOSSARD, JR., PALMERTON, PA

FROM: SENIOR DISPATCHER, COMMUNICATIONS CENTER & DEPUTY CORONER, CORONER

TO: SENIOR DISPATCHER, COMMUNICATIONS CENTER

EFFECTIVE: APRIL 7, 2016

SEMINAR/TRAINING REQUEST:

AREA AGENCY ON AGING

ANNE HORRIGAN

FRANCINE CRAIGIE

2016 PDA NUTRITION CONFERENCE

GETTYSBURG, PA

COST: CONFERENCE FEE \$87 PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

DEENA FITAL

KATHERYN LABOSKY

CONNIE LYNN

MARYANN MARZEN

PAMELA SCHLEICHER

DONNA SHELLY

ETHEL WHITE

NATIONAL VOTER REGISTRATION ACT (NVRA) PROCEDURES WEBINAR

PALMERTON, PA

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:

ADULT PROBATION

JOSEPH BERKE

JOSEPH BETTINE

TAMMY WALL

ADVANCED DE-ESCALATION TECHNIQUES

ALLENTOWN, PA

COST: CONFERENCE FEE \$57 PER PERSON, MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED APRIL 21, 2016.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE ADVISING THAT THEY ARE DISTRIBUTING TITLE IV-B FUNDING THROUGH THE CHILD AND FAMILY SERVICES IMPROVEMENT AND INNOVATION ACT. CARBON COUNTY'S ALLOCATION IS \$2,064, WITH NO MATCH REQUIREMENT, AND MUST BE SPENT BY MIDNIGHT SEPTEMBER 30, 2016.

ADVERTISING REQUESTS:

#16-138 BIDS/CDBG:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT FOR INVITATION TO BID FOR THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS:

BOWMANSTOWN BOROUGH: STREET IMPROVEMENTS

WHITE STREET – GUIDE RAIL REPLACEMENT (FY2013)

LOWER TOWAMENSING TOWNSHIP: STREET IMPROVEMENTS

RECONSTRUCTION OF PINE, LOWER, AND LESHER STREETS (FY2014)

SUMMIT HILL BOROUGH: STREET IMPROVEMENTS

RECONSTRUCTION OF WHITE STREET {MARKET-WALNUT & OAK-PINE} (FY2014)

PACKER TOWNSHIP: NEIGHBORHOOD FACILITIES

WEATHERLY AREA COMMUNITY LIBRARY - SIDING ONLY (FY2013)

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

AGENCY ON AGING:

#16-139 AGREEMENT/ENTERTAINMENT:

A COMMUNICATION WAS RECEIVED FROM THE AREA AGENCY ON AGING DIRECTOR ENCLOSING AN AGREEMENT WITH THE ENTERTAINMENT CONNECTION, SUMMIT HILL, PENNSYLVANIA TO PROVIDE ENTERTAINMENT FOR THE 2016 SENIOR GAMES BANQUET AT THE COST OF \$350.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH THE ENTERTAINMENT CONNECTION.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#16-140 COOPERATIVE BLOCK GRANT:

THE COOPERATIVE BLOCK GRANT AGREEMENT BETWEEN THE PENNSYLVANIA DEPARTMENT OF AGING AND THE CARBON COUNTY AREA AGENCY ON AGING FOR PROVISION OF AGING SERVICES FOR FIVE (5) YEARS, JULY 1, 2016 THROUGH JUNE 30, 2021, WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE GRANT AGREEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

BOARDS & AUTHORITIES:

**#16-141 AGRICULTURAL PRESERVATION:
REAPPOINTMENT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REAPPOINTMENT OF JOHN STROCKOZ, LEHIGHTON, PENNSYLVANIA, TO THE AGRICULTURAL LAND PRESERVATION BOARD FOR AN ADDITIONAL 3-YEAR TERM TO EXPIRE APRIL 10, 2019.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COURTS COMPUTER INFO:

#16-142 AGREEMENT/VISTACOM:

A COMMUNICATION WAS RECEIVED FROM THE COURTS COMPUTER INFORMATION DIRECTOR ENCLOSING AN EXTENDED SUPPORT/MAINTENANCE AGREEMENT WITH VISTACOM FOR FIVE (5) POLYCOM VIDEO CONFERENCING UNITS. WARRANTY COVERAGE INCLUDES REPLACEMENT OF FAULTY EQUIPMENT. COSTS ARE AS FOLLOWS:

487000380156 COVERING 2 UNITS:
(SERIAL #88132011E313PG & #8212470F8534PG)
TERM: 8/02/2016 - 8/01/2017 \$ 1,227.30/EACH

487000370156 COVERING 3 UNITS: (SERIAL #8209080AF35DCH;
#8209080AF349CH; #8209080AF366CH)
TERM: 6/26/2016 - 6/25/2017 \$ 711.20/EACH
TOTAL COST: \$ 4,588.20

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE EXTENDED SUPPORT/MAINTENANCE AGREEMENT WITH VISTACOM.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

EMERGENCY MANAGEMENT:

#16-143 EMERGENCY OPERATIONS PLAN:

THE UPDATED CARBON COUNTY EMERGENCY OPERATIONS PLAN WAS SUBMITTED BY THE DIRECTOR OF EMERGENCY MANAGEMENT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE EXECUTION OF THE PROMULGATION STATEMENT FOR THE UPDATED CARBON COUNTY EMERGENCY OPERATIONS PLAN.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

#16-144 STATE FOOD/REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE FY 2015/2016 STATE FOOD PURCHASE PROGRAM THIRD QUARTER EXPENSE AND DATA REPORT SUBMITTED TO THE PENNSYLVANIA

DEPARTMENT OF AGRICULTURE BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

D&L TRAIL CONNECTIVITY:

#16-145 MINI-GRANT APPLICATION:

A REQUEST WAS RECEIVED FROM THE PLANNING & DEVELOPMENT DIRECTOR FOR APPROVAL OF POCONO FOREST AND WATERS CONSERVATION LANDSCAPE MINI-GRANT APPLICATION AND LETTER OF COMMITMENT OF \$10,000 TO SECURE MATCHING FUNDS FOR D&L TRAIL CONNECTION AND TRAILHEAD THROUGH THE CARBON COUNTY PARKING LOT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUBMISSION OF THE APPLICATION AND LETTER OF COMMITMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SAINT LUKES:

#16-146 FACILITIES USE:

A REQUEST WAS RECEIVED FROM ST. LUKE'S MINERS MEMORIAL HOSPITAL FOR USE OF THE COURTHOUSE ANNEX PARKING LOT, ANNEX ELEVATOR AND RESTROOMS ON JUNE 4, 2016, FOR ITS ANNUAL BLACK DIAMOND AFFAIR.

ST. LUKE'S WILL REIMBURSE THE COUNTY AT THE RATE OF \$20.00 PER HOUR/GUARD FOR BUILDING SECURITY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REQUEST AS SUBMITTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SERVICE AGREEMENT:

#16-147 ADVANCED BUSINESS/DOMESTIC RELATIONS:

A MAINTENANCE AGREEMENT WITH ADVANCED BUSINESS EQUIPMENT, ALLENTOWN, PENNSYLVANIA, FOR A NEW TOSHIBA E-STUDIO 457 COPIER IN THE DOMESTIC RELATIONS OFFICE WAS SUBMITTED FOR BOARD ACTION.

SERVICE INCLUDES TONER, PARTS, LABOR AND REPAIRS BILLED AT 1 CENT/COPY. PRICE WILL REMAIN FIXED FOR THREE (3) YEARS, 4/01/16 TO 4/01/19.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

#16-148 TRAINING FACILITY:

INFILTRATION TESTING:

A PROPOSAL WAS RECEIVED FROM BRAND ENVIRONMENTAL CONSULTING SERVICES OF WHITEHALL, PENNSYLVANIA, FOR STORMWATER INFILTRATION TESTING ASSOCIATED WITH THE CONSTRUCTION OF THE FIRE AND EMERGENCY SERVICES TRAINING FACILITY IN NESQUEHONING BOROUGH.

THE COST OF TESTING IS \$3,297.80 AND IS REQUIRED UNDER THE PERMITTING PROCESS THROUGH THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL FROM BRAND ENVIRONMENTAL CONSULTING AND AUTHORIZE EXECUTION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

COMMISSIONER O'GUREK COMMENTED ON THE FOLLOWING:

- ELECTIONS DEPARTMENT HAS BEEN RECEIVING NUMEROUS CALLS REGARDING DEADLINES. REGISTRATION CLOSED MARCH 28TH AND ABSENTEE APPLICATIONS DEADLINE WAS APRIL 19TH.
- DECISION OF COMMONWEALTH COURT YESTERDAY TO NOT COUNT THE REFERENDUM QUESTION REGARDING THE MANDATORY RETIREMENT AGE OF JUDGES. HE NOTED THAT THE STATE SPENT \$1.5 MILLION ADVERTISING THE REFERENDUM WITH FULL-PAGE ADS AND THEN ADOPTED A RESOLUTION LAST WEEK CALLING FOR THE QUESTION TO BE HELD OFF UNTIL THE NOVEMBER ELECTION WHICH IS ANOTHER EXAMPLE OF HARRISBURG WASTING MONEY.
- D&L TRAIL CONNECTIVITY MINI-GRANT APPLICATION, INDICATING THAT THE COUNTY ENVISIONS OPENING A WALKWAY ALONG THE LEHIGH RIVER BY THE COUNTY PARKING LOT, SO PEOPLE CAN FOLLOW THE TRAIL WITHOUT WALKING THROUGH THE PARKING LOT.

COMMISSIONER GERHARD COMMENTED ON THE FOLLOWING:

- ROUTE 93 TRUCK RUN-OFF RAMP MEETING AND HIS CONCERNS OF PLAN TO PUT 87 SIGNS GOING ON THE BROAD MOUNTAIN. FEELS IT IS A WASTE OF TAXPAYER MONEY AND THE DESIGN OF THE RAMP NEEDS TO BE ADDRESSED.
- REPORT FROM TOM CONNORS OF \$1,000 DONATION FOR THE ANIMAL SHELTER FROM THE ORIOLES; \$560 FOR MARCH CLOTHING DRIVE AND \$620 FOR APRIL CLOTHING DRIVE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:52 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN