

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN WAS ABSENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MARCH 24, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE VICE-CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED MARCH 31, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 123751 THROUGH 123835 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 55,070.46
RENTAL PROPERTY FUND	\$ 189.54
COUNTY PARKING FUND	\$ 379.00
AREA AGENCY ON AGING FUND	\$ 12,063.73
CHILDREN & YOUTH FUND	\$ 21,022.20
HUMAN SERVICE AGENCY FUND	\$ 1,098.17
DOMESTIC RELATIONS 4D FUND	\$ 3,284.32
WORKFORCE INVESTMENT ACT FUND	\$ 800.00
PARKS & RECREATION FUND	\$ 2,169.13
9-1-1 FUND	\$ 1,012.47
AFFORDABLE HOUSING FUND	<u>\$ 12,000.00</u>
TOTAL:	\$ 109,089.02

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

TREASURER'S REPORT:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE TREASURER'S REPORT DATED MARCH 25, 2016 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF MARCH 25, 2016:

GENERAL FUND CHECKING ACCOUNT	\$ 285.53
PAYROLL CHECKING ACCOUNT	\$ 2,793.56
GENERAL FUND SP NOW	\$ 7,763,788.85
OPERATING RESERVE	\$ 932,466.48
RENTAL PROPERTY	\$ 213,732.35
PARKING FUND	\$ 1,162,138.10
LIQUID FUELS	\$ 443,807.74
AREA AGENCY ON AGING	\$ 513,817.52
CHILDREN & YOUTH	\$ 448,489.20
HUMAN SERVICES AGENCY	\$ 22,965.12
DOMESTIC RELATIONS	\$ 35,218.54
WORKFORCE INVESTMENT ACT	\$ 14,905.10
PARKS & RECREATION FUND	\$ 196,281.94
CARBON TRANSPORTATION	\$ 6.47
911 FUND	\$ 1,234,458.47
HAZMAT FUND	\$ 112,674.32
OFFENDER SUPERVISION	\$ 645,712.60
ADULT ELECTRONIC MONITORING	\$ 176,719.18

FARMLAND PRESERVATION	\$	96,612.35
HUMAN SERVICES DEVELOPMENT	\$	12,371.39
HOMELESS GRANT	\$	274.42
CENTRALIZED BOOKING	\$	70,974.99
VICTIM WITNESS	\$	15,608.32
RECORDER OF DEEDS	\$	31,867.97
RECORDS IMPROVEMENTS	\$	28,914.72
JUVENILE SUPERVISION FEE	\$	18,200.40
COMMUNITY SERVICE FEE	\$	12,290.03
PROTHONOTARY AUTOMATION	\$	28,120.23
AFFORDABLE HOUSING	\$	325,315.32
CLERK OF COURTS	\$	4,888.86
REGISTER OF WILLS	\$	9,562.55
JUVENILE ELECTRONIC MONITORING	\$	4,617.31
VITAL STATISTICS	\$	43,674.51
SUBSTANCE ABUSE EDUCATION FUND	\$	87,210.28
LIQUID FUELS/ACT 44 FUND	\$	179,559.62
ACT 13 BRIDGE IMPROVEMENT FUND	\$	253,307.76
VICTIMS SERVICE FUND	\$	41,959.88
HOTEL EXCISE TAX FUND	\$	11,836.59
CDBG FUND	\$	12.83
DEBT SERVICE	\$	1,738,800.93
CAPITAL PROJECTS	\$	226,474.89
FRINGE BENEFITS	\$	581,770.97
TAX CLAIM	\$	546,321.00

BOARD POLLED: O'GUREK YES
GERHARD YES

PERSONNEL REPORT:

HIRE:

MICHAEL D. CUTLER, COALDALE, PA – PART-TIME SENIOR CENTER OPERATOR I, AREA AGENCY ON AGING – EFFECTIVE APRIL 11, 2016.

CHANGE OF STATUS:

MICHELLE L. MILLER, LEHIGHTON, PA

FROM: CLERICAL SPECIALIST, CLERK OF COURTS
TO: CHIEF REAL ESTATE CLERK, SHERIFF'S OFFICE
EFFECTIVE: APRIL 11, 2016

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

MARY ANN MARZEN

CONNIE LYNN

OMBUDSMAN DRAFT APD WEBINAR
PALMERTON, PA

CARBON COUNTY WORKFORCE TRAINING

GARRY WENTZ

PENNSYLVANIA WORKFORCE DEVELOPMENT ASSOCIATION'S ANNUAL EMPLOYMENT, TRAINING, AND EDUCATION CONFERENCE
HERSHEY, PA

COST: CONFERENCE FEE \$405, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

ADULT PROBATION

JOSEPH BERKE

JOSEPH BETTINE

TAMMY WALL

ADDICTION, ANXIETY & ATTENTION DISORDERS

ALLENTOWN, PA

COST: CONFERENCE FEE \$57 PER PERSON, MEALS

JILLIAN MCGINLEY

DEREK GEORGE

PREPARED AND QUALIFIED

WILKES-BARRE, PA

COST: MEALS

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED MARCH 31, 2016.

BOARD POLLED: O'GUREK YES
GERHARD YES

CORRESPONDENCE:

MINUTES RECEIVED: FEBRUARY 16, 2016 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

AGENCY ON AGING:

#16-113 INTERNSHIP AGREEMENT:

A REQUEST WAS RECEIVED FROM THE AREA AGENCY ON AGING FOR APPROVAL OF AN INTERNSHIP AGREEMENT BETWEEN THE COUNTY OF CARBON AND KUTZTOWN UNIVERSITY OF PENNSYLVANIA.

THE TERM OF THE AGREEMENT SHALL BE FIVE (5) YEARS FROM THE DATE OF FINAL SIGNATURE.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES

BOARDS & AUTHORITIES:

#16-114 ACTION COMMITTEE:

APPOINTMENT:

A COMMUNICATION WAS RECEIVED FROM THE CARBON COUNTY ACTION COMMITTEE REGARDING A VACANCY ON THE BOARD OF DIRECTORS.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPOINT HELEN TOROK, LEHIGHTON BOROUGH COUNCIL, AS ELECTED OFFICIAL REPRESENTATIVE TO THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES BOARD OF DIRECTORS.

BOARD POLLED: O'GUREK YES
GERHARD YES

CHILDREN & YOUTH:**#16-115 AGREEMENTS/FY 2015/16:**

A FY 2015/2016 PURCHASE OF SERVICE AGREEMENT/HIPAA BUSINESS ASSOCIATE ADDENDA, ALONG WITH ADDENDA RELATIVE TO THE COUNTY RESERVING THE RIGHT TO AMEND THE AGREEMENTS TO MATCH RATES RETROACTIVELY, IF SAID RATES EXCEED THE MAXIMUM ALLOWABLE RATES OF STATE AND FEDERAL PARTICIPATION WHEN FINALIZED BY THE DEPARTMENT OF HUMAN SERVICES, WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

PROVIDER: CATHOLIC SOCIAL SERVICES

	<u>FY 15-16</u>
FOSTER CARE (UP TO 24 MONTHS)	\$48.57/PER MONTH
FOSTER CARE (24 MONTHS & ABOVE)	\$55.57/PER DIEM
RESPITE CARE (BIRTH TO 24 MONTHS)	\$46.73/PER DIEM
RESPITE CARE (24 MONTHS & UP)	\$52.83/PER DIEM
FOSTER CARE-MOTHER & CHILD	\$79.33/PER DIEM
TRANSITIONAL INDEPENDENCE-AGE 24 MOS & UP	\$84.33/PER DIEM
SPECIALIZED CARE-FOSTER	\$80.00/PER DIEM

PROVIDER: CONCERN

	<u>FY 15-16</u>
TREATMENT FOSTER CARE (AGES 0-11)	\$83.05/PER DIEM
TREATMENT FOSTER CARE (AGES 12+)	\$91.45/PER DIEM
INTERMEDIATE TREATMENT FOSTER CARE (AGES 0-11)	\$65.89/PER DIEM
INTERMEDIATE TREATMENT FOSTER CARE (AGES 12+)	\$74.34/PER DIEM
TRADITIONAL FOSTER CARE	\$39.68/PER DIEM
MEDICAL LEVEL I FOSTER CARE	\$83.04/PER DIEM
MEDICAL LEVEL II FOSTER CARE	\$72.42/PER DIEM
MEDICAL LEVEL III FOSTER CARE	\$52.19/PER DIEM
MEDICAL LEVEL IV FOSTER CARE	\$34.79/PER DIEM
MOTHER/BABY FOSTER CARE	\$124.99/PER DIEM
COMMUNITY LIFE SKILLS-RESIDENTIAL REHAB BOARD RATE	\$23.96/PER DIEM
TREATMENT UNIT FOR BOYS	\$197.33/PER DIEM

PROVIDER: NATIONAL MENTOR HEALTHCARE, LLC DBA-PENNSYLVANIA MENTOR

	<u>FY 15-16</u>
FOSTER FAMILY CARE	\$98.94/PER DIEM
EMERGENCY RESPITE	\$99.00/PER DIEM
RESPITE CARE	\$80.00/PER DIEM
TREATMENT FOSTER CARE—TRANSITION/STEP DOWN	\$118.04/PER DIEM
PRE PLACEMENT RESPITE	\$85.00/PER DIEM

COMMUNITY RESIDENTIAL REHABILITATION

COMMUNITY RESIDENTIAL REHAB (TREATMENT ONLY)	\$145.60/PER DIEM
ROOM AND BOARD	\$14.69/PER DIEM

PROVIDER: SECOND HAVEN SERVICES FOR YOUTH

	<u>FY 15-16</u>
RESIDENTIAL	\$175.00/PER DIEM
RESIDENTIAL-SPECIAL	\$205.00/PER DIEM

PROVIDER: UNITED CHILDREN'S HOMES, INC.

	<u>FY 15-16</u>
GROUP HOME/COMMUNITY RESIDENTIAL	\$138.13/PER DIEM

PROVIDER: VALLEY YOUTH HOUSE & VALLEY YOUTH HOUSE (AAIP PROGRAM)

	<u>FY 15-16</u>
LEHIGH VALLEY SHELTER	\$168.53/PER DIEM
BASE RATE WITHOUT ILS (THERAPY)	\$146.09/PER DIEM
PREGNANT TEEN/HIGH STRUCTURE RATE (24 HR/7DAY)	\$187.08/PER DIEM
BASE RATE FOR MOTHER	\$178.38/PER DIEM
BASE RATE FOR BABY (ADDITIONAL PER CHILD AFTER 1 ST)	\$50.99/PER DIEM
BASE RATE FOR MOM W/1 BABY	\$229.37/PER DIEM
SIL SINGLE RATE	\$116.93/PER DIEM
SIL MOTHER W/CHILD RATE	\$163.34/PER DIEM
SIL MOTHER W/2 CHILDREN RATE	\$200.14/PER DIEM
BASE THERAPY ILS	\$19.00/PER DIEM
TEEN MOTHER W/CHILD RATE (REAL)	\$229.37/PER DIEM
BASE ILS ACT 148	\$19.00/PER DIEM
INTENSIVE ILS ACT 148	\$42.00/PER DIEM
BABY DAYCARE UNTIL TITLE XX IS EFFECTIVE	\$33.00/PER DIEM

VALLEY YOUTH HOUSE-(AAIP PROGRAM)

INDEPENDENT LIVING	\$81,183.00
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PROVIDER: VISION QUEST

	<u>FY 15-16</u>
MALE SERVICES:	
LEE PREP ACADEMY	\$214.58/PER DIEM
STANDING TIMBERS	\$215.75/PER DIEM
BLUE RIDGE ACADEMY	\$313.04/PER DIEM

PROVIDER: YOUTH SERVICES AGENCY

	<u>FY 15-16</u>
ACT/RESIDENTIAL TREATMENT	\$153.50/PER DIEM
ACT/WEEKEND	\$155.50/PER DIEM
PENNDDEL	\$153.50/PER DIEM
AIP	\$175.00/PER DIEM

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED,

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

LEGAL SERVICES:

#16-116 EMPLOYMENT LAW:

A PROPOSAL WAS RECEIVED FROM SUSANIN, WIDMAN & BRENNAN PC ADVISING OF AN INCREASE IN THE HOURLY RATES FOR PROFESSIONAL SERVICES PROVIDED RELATIVE TO EMPLOYMENT LAW, EFFECTIVE APRIL 1, 2016. NEW FEES PROPOSED ARE AS FOLLOWS: \$255.00/HOUR – ATTORNEY BRENNAN; \$240.00/HOUR – PARTNERS; \$225.00/HOUR - ASSOCIATE LAWYERS

FEES WERE LAST INCREASED IN 2010 (\$225.00/HOUR – PARTNERS; \$195.00/HOUR – ASSOCIATES).

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE NEW RATES.

BOARD POLLED: O'GUREK YES
GERHARD YES

PARKS/RECREATION:

#16-117 2016 GYPSY MOTH PROGRAM:

A COMMUNICATION WAS RECEIVED FROM THE PARKS/RECREATION DIRECTOR REQUESTING APPROVAL AND EXECUTION OF A LOCAL GOVERNMENT ACKNOWLEDGMENT/APPROVAL FOR HELICOPTER APPLICATORS, INCORPORATED OF GETTYSBURG, PENNSYLVANIA FOR AERIAL SPRAY OPERATIONS FOR 2016 GYPSY MOTH CONTROL, AS REQUIRED BY THE FAA.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE ACKNOWLEDGEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES

RAILROAD STATION:

#16-118 LSA PROJECT:

KEYSTONE/ADDENDUM:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF AN ADDENDUM TO THE AGREEMENT WITH KEYSTONE ENGINEERING GROUP OF MALVERN, PENNSYLVANIA, FOR ADDITIONAL DESIGN AND CONSTRUCTION MANAGEMENT, RELATIVE TO THE RAILROAD STATION PROJECT, CONSISTING OF THE UPGRADE OF ELECTRICAL AND FIRE ALARM SYSTEMS AT THE RAILROAD STATION.

THE ADDENDUM INCREASES THE CONTRACT AMOUNT \$2,000.00 FOR A NEW TOTAL OF \$27,500.00.

BOARD POLLED: O'GUREK YES
GERHARD YES

COMMISSIONERS' REPORTS:

MR. GERHARD REFERENCED A LETTER RECEIVED FROM JIM NELSON, SUNRISE RIDGE PROPERTY ASSOCIATION, THANKING THE COUNTY FOR PROVIDING ACCESS TO NUMEROUS RESOURCES AND EMPLOYEES, AND ESPECIALLY THANKING JASON SHELLHAMMER, GIS/MAPPING COORDINATOR, FOR HIS HELP.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:38 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

TOM J GERHARD, VICE CHAIRMAN