

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, 1ST DEPUTY CONTROLLER, COUNTY SHERIFF, PLANNING & DEVELOPMENT PROJECT COORDINATOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MARCH 17, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

OPENING OF BIDS:

#16-102 CDBG PROJECT:

THE FOLLOWING BIDS WERE RECEIVED FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT - EAST SIDE BOROUGH, STREET IMPROVEMENTS – WASHINGTON STREET, CONSTRUCTION OF SWALE (FY2013):

BARLETTA MATERIALS & CONSTRUCTION, INC.	BID: \$60,732.00
P.O. BOX 550	BOND: 10%
TAMAQUA, PA	

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 121643 THROUGH 123750 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 303,564.14
RENTAL PROPERTY FUND	\$ 2,461.98
COUNTY PARKING FUND	\$ 627.44
AREA AGENCY ON AGING FUND	\$ 1,013.14
CHILDREN & YOUTH FUND	\$ 33,314.86
DOMESTIC RELATIONS 4D FUND	\$ 398.27
PARKS & RECREATION FUND	\$ 1,348.63
9-1-1 FUND	\$ 2,036.50
HAZ-MAT RESPONSE FUND	\$ 54.06
HOTEL ROOM EXCISE TAX FUND	\$ 98,803.93
CDBG FUND	\$ 543.87
CAPITAL PROJECTS FUND	\$ 12,100.00
PAYROLL FUND	\$ 80,443.55
TAX CLAIM FUND	\$ <u>3,224.06</u>
TOTAL:	\$ 539,934.43

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PENTELEDATA, THE TIMES NEWS, AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED MARCH 18, 2016 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF MARCH 18, 2016:

GENERAL FUND CHECKING ACCOUNT	\$ 285.53
PAYROLL CHECKING ACCOUNT	\$ 127,349.67
GENERAL FUND SP NOW	\$ 7,742,380.81
OPERATING RESERVE	\$ 932,466.48
RENTAL PROPERTY	\$ 216,194.33
PARKING FUND	\$ 1,160,645.99
LIQUID FUELS	\$ 443,807.74
AREA AGENCY ON AGING	\$ 453,720.66
CHILDREN & YOUTH	\$ 481,804.06
HUMAN SERVICES AGENCY	\$ 22,965.12
DOMESTIC RELATIONS	\$ 4,993.81
WORKFORCE INVESTMENT ACT	\$ 14,905.10
PARKS & RECREATION FUND	\$ 96,862.09
CARBON TRANSPORTATION	\$ 6.47
911 FUND	\$ 1,234,750.48
HAZMAT FUND	\$ 112,728.38

OFFENDER SUPERVISION	\$	645,712.60
ADULT ELECTRONIC MONITORING	\$	176,719.18
FARMLAND PRESERVATION	\$	96,612.35
HUMAN SERVICES DEVELOPMENT	\$	12,371.39
HOMELESS GRANT	\$	274.42
CENTRALIZED BOOKING	\$	70,974.99
VICTIM WITNESS	\$	15,608.32
RECORDER OF DEEDS	\$	31,867.97
RECORDS IMPROVEMENTS	\$	28,914.72
JUVENILE SUPERVISION FEE	\$	18,200.40
COMMUNITY SERVICE FEE	\$	12,290.03
PROTHONOTARY AUTOMATION	\$	28,120.23
AFFORDABLE HOUSING	\$	325,315.32
CLERK OF COURTS	\$	4,888.86
REGISTER OF WILLS	\$	9,562.55
JUVENILE ELECTRONIC MONITORING	\$	4,617.31
VITAL STATISTICS	\$	43,674.51
SUBSTANCE ABUSE EDUCATION FUND	\$	87,210.28
LIQUID FUELS/ACT 44 FUND	\$	179,559.62
ACT 13 BRIDGE IMPROVEMENT FUND	\$	253,307.76
VICTIMS SERVICE FUND	\$	41,959.88
HOTEL EXCISE TAX FUND	\$	110,640.52
CDBG FUND	\$	556.70
DEBT SERVICE	\$	1,734,313.70
CAPITAL PROJECTS	\$	238,574.89
FRINGE BENEFITS	\$	581,747.47
TAX CLAIM	\$	433,906.98

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATION:

JAMES C. HAUSER SR., LEHIGHTON, PA – DEPUTY CORONER, CORONER'S OFFICE – EFFECTIVE MARCH 31, 2016.

CHANGE OF STATUS:

KELSEY K. MCELVAR, LEHIGHTON, PA

FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES
TO: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES
EFFECTIVE: MARCH 30, 2016

COURT APPOINTMENT:

BRIANA L. FOSTER, KUNKLETOWN, PA – ADULT PROBATION OFFICER I, ADULT PROBATION – EFFECTIVE MARCH 30, 2016.

PRISON BOARD APPOINTMENTS:

COLBY S. CHEW, LANSFORD, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE APRIL 4, 2016.

ALEC S. DELONG, NEW TRIPOLI, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE APRIL 4, 2016.

JOSE L. ORTIZ, LEHIGHTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE APRIL 4, 2016.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

DEENA FITAL

DONNA SHELLY

LEGAL AND FINANCIAL UPDATE: WHAT YOU SHOULD KNOW

CAMP HILL, PA

COST: CONFERENCE FEE \$75 PER PERSON

COMMUNICATIONS CENTER & EMERGENCY MANAGEMENT AGENCY

GARY WILLIAMS

MARK NALESNIK

PPL ELECTRIC UTILITIES WITH PRESIDENT GREG DUDKIN

LEHIGHTON, PA

TAX ASSESSMENT

KIM STEIGERWALT

KATHY MCGUIRE

JOLAINE HERMAN

ASSESSOR ASSOCIATION CHAPTER MEETING: UNDERSTANDING MANUFACTURED HOUSING,

LAND LEASE COMMUNITIES AND ABANDONED MANUFACTURE HOMES

FREELAND, PA

COST: CONFERENCE FEE \$25 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED MARCH 24, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

A COMMUNICATION WAS RECEIVED FROM ATTORNEY MICHAEL S. GREEK ENCLOSING THE MEMORANDUM ENTERED BY THE NESQUEHONING ZONING HEARING BOARD IN REGARDS TO THE MATTER OF BET LEHIGH REAL ESTATE LLC APPLICATION FOR SPECIAL EXCEPTION (FILE #9000-51) TO ERECT THREE (3) SEPARATE WIRELESS COMMUNICATION TOWERS ON 1,000-ACRE PARCEL IN NESQUEHONING, PA.

CHILDREN & YOUTH:

#16-103 AGREEMENT/FY 2015/16:

A FY 2015/2016 PURCHASE OF SERVICE AGREEMENT/HIPAA BUSINESS ASSOCIATE ADDENDUM, ADDENDUM A REGARDING EXTRAORDINARY EXPENSES (TRANSPORTATION BEYOND 50 MILES), ALONG WITH THE ADDENDUM RELATIVE TO THE COUNTY RESERVING THE RIGHT TO AMEND THE AGREEMENT TO MATCH RATES RETROACTIVELY, IF SAID RATES EXCEED THE MAXIMUM ALLOWABLE RATES OF STATE AND FEDERAL PARTICIPATION WHEN FINALIZED BY THE DEPARTMENT OF HUMAN SERVICES, WERE SUBMITTED FOR THE FOLLOWING PROVIDER:

PROVIDER: KIDSPEACE NATIONAL CENTERS, INC.

FY 15-16

FOSTER CARE AND FAMILY SERVICES

REGULAR FAMILY CARE

\$53.58/PER DIEM

INTAKE (60 DAY MAXIMUM)

\$86.15/PER DIEM

SPECIALIZED	\$91.40/PER DIEM
INTENSIVE	\$101.91/PER DIEM
MOM & BABY PROGRAM	\$111.31/PER DIEM
CRR HOST HOME-MA	\$103.93/PER DIEM

RESIDENTIAL TREATMENT

FY 15-16

THERAPEUTIC RESIDENTIAL TREATMENT-207280	\$314.23/PER DIEM
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DIAGNOSTIC CARE

FY 15-16

DIAGNOSTIC SHELTER CARE	\$314.23/PER DIEM
PERSONAL CARE COST	\$3.00/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE AGREEMENT AS LISTED ABOVE, ALONG WITH ADDENDA.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMUNICATIONS/911:

#16-104 MISSION CRITICAL PARTNERS:

A PROPOSAL WAS SUBMITTED BY MISSION CRITICAL PARTNERS, PORT MATILDA, PENNSYLVANIA, FOR PROFESSIONAL SERVICES TO AID THE COUNTY IN PREPARING/WRITING AN INVITATION TO BID FOR A RADIO MAINTENANCE CONTRACT*. MISSION CRITICAL PARTNERS SUBMITTED THE LOWER OF TWO (2) QUOTES RECEIVED - \$9,380.

*CURRENT CONTRACT WITH TUWAY COMMUNICATIONS EXPIRES MAY 31, 2016.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT AND EXECUTE THE PROPOSAL AS SUBMITTED BY MISSION CRITICAL PARTNERS.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COURTS:

#16-105 COOP/LEHIGHTON BOROUGH:

A CONTINUITY OF OPERATIONS PLAN (COOP) LETTER OF UNDERSTANDING BETWEEN THE COUNTY OF CARBON AND LEHIGHTON BOROUGH FOR THE PURPOSE OF IDENTIFYING THE LEHIGHTON RECREATION CENTER AS AN ALTERNATE SITE FOR COURT OPERATIONS ON A SHORT-TERM EMERGENCY BASIS, WAS SUBMITTED BY THE COURTS FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACKNOWLEDGE AND APPROVE THE COOP LETTER OF UNDERSTANDING WITH LEHIGHTON BOROUGH.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CRIMINAL JUSTICE ADVISORY BOARD:

#16-106 RE-ENTRY STRATEGIC PLAN:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK TO ACKNOWLEDGE RECEIPT OF THE “CARBON COUNTY RE-ENTRY STRATEGIC PLAN” FROM THE CARBON COUNTY STRATEGIC RE-ENTRY PLANNING

COALITION AS PER PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY (PCCD) GRANT APPLICATION REQUIREMENTS.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

FISCAL DATA

#16-107 SIRIUS/SOW AUTHORIZATION:

A COMMUNICATION WAS RECEIVED FROM THE FISCAL DATA DEPARTMENT REQUESTING AN EXTENSION OF THE 2015 STATEMENT OF WORK (SOW)/WORK AUTHORIZATION AGREEMENT WITH SIRIUS COMPUTER SOLUTION, INCORPORATED, FOR ONE ADDITIONAL YEAR (APRIL 2016 TO APRIL 2017) TO BE USED ONLY FOR SUPPORT AND/OR SYSTEM/SOFTWARE ADMINISTRATION PURPOSES, BILLABLE ONLY IF SERVICES ARE REQUIRED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE SOW EXTENSION WITH SIRIUS COMPUTER SOLUTION.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

ECONOMIC DEVELOPMENT:

#16-108 AGREEMENT/CCEDC:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AN AGREEMENT BETWEEN THE COUNTY OF CARBON AND THE CARBON CHAMBER AND ECONOMIC DEVELOPMENT CORPORATION (CCEDC) FOR THE CCEDC TO PROVIDE ECONOMIC DEVELOPMENT ASSISTANCE SERVICES TO THE COUNTY, FOR THE TERM APRIL 1, 2016 THROUGH DECEMBER 31, 2019.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

ELECTIONS:

#16-109 AGREEMENTS/ROVERS:

AGREEMENTS WERE SUBMITTED BETWEEN THE COUNTY AND THE FOLLOWING INDIVIDUALS TO SERVE AS "ROVING TROUBLESHOOTERS" FOR THE APRIL 26 AND NOVEMBER 8, 2016 ELECTIONS:

KRISTIAN KOEHLER, JIM THORPE, PA
SUZETTE KURTZ, LEHIGHTON, PA
ROBERT MILLER, NESQUEHONING, PA

COMPENSATION WILL BE \$200 PER DIEM PLUS MILEAGE AT THE RATE OF .45 CENTS/MILE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS WITH THE INDIVIDUALS AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PARKS/RECREATION:

#16-110 ACTIVITIES AGREEMENTS:

SPECIAL ACTIVITIES AGREEMENTS FOR USE OF MAUCH CHUNK LAKE PARK WERE SUBMITTED FOR THE FOLLOWING:

BOY SCOUT TROOP #777 (C/O KEVIN A. STEIGERWALT, TAMAQUA, PA)
CAMP APPLE TREE - MONDAY NIGHT TROOP MEETINGS 7-8:30 P.M.
(OCCASIONAL WEEKEND CAMPOUTS WITH PRE-APPROVAL)
*PENDING RECEIPT OF UPDATED CERTIFICATE OF INSURANCE

HAZLETON YMCA/YWCA
15TH ANNUAL ANTHRACITE TRIATHLON & YOUTH SPLASH & DASH
JULY 16 & 17, 2016

PA SENATOR JOHN T. YUDICHAK
CARBON COUNTY FIRST RESPONDERS
COMMUNITY SAFETY DAY, MAY 7, 2016

ST. JOHN'S LUTHERAN CHURCH, JIM THORPE, PA
46TH ANNUAL SWITCHBACK SCAMPER, OCTOBER 16, 2016
*PENDING RECEIPT OF UPDATED CERTIFICATE OF INSURANCE

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

TRAINING FACILITY PROJECT:

#16-111 DELTA DEVELOPMENT/AMENDMENT #2:

THE SOLICITOR PRESENTED THE SECOND AMENDMENT TO THE ORIGINAL AGREEMENT WITH DELTA DEVELOPMENT GROUP, INCORPORATED OF MECHANICSBURG, PENNSYLVANIA, DATED FEBRUARY 19, 2015, EXTENDING SAID AGREEMENT AND PRIOR AMENDMENT FOR SIX (6) MONTHS, MARCH 2, 2016 THROUGH SEPTEMBER 2, 2016, FOR PROFESSIONAL SERVICES RELATIVE TO THE FIRE AND EMERGENCY SERVICES TRAINING FACILITY PROJECT.

THE RATE SHALL REMAIN AT \$5,000/MONTH AND ALL OTHER TERMS SHALL REMAIN THE SAME.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF AMENDMENT #2 TO THE AGREEMENT WITH DELTA DEVELOPMENT GROUP.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

VENDING SERVICES:

#16-112 AGREEMENT/CANTEEN VENDING:

A COMMUNICATION WAS RECEIVED FROM THE PURCHASING DEPARTMENT ENCLOSING AN AGREEMENT WITH CANTEEN VENDING TO PROVIDE VENDING SERVICES AT THE COURTHOUSE, ANNEX, SUSQUEHANNA STREET OFFICE BUILDING, COMMUNICATIONS CENTER AND THE COUNTY PRISON.

THE TERM WILL COMMENCE ON DATE OF INSTALLATION AND CONTINUE FOR THREE (3) YEARS. COMMISSION WILL BE CALCULATED AT 15% OF NET SALES.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH CANTEEN VENDING.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

COMMISSIONER NOTHSTEIN COMMENTED ON THE FOLLOWING:

- ACKNOWLEDGED RECEIPT OF THE "CARBON COUNTY RE-ENTRY STRATEGIC PLAN" AND PRESENTED A SUMMARY FOR THE NEWS MEDIA
- ANNOUNCED THAT THE 7TH ANNUAL INTERAGENCY BREAKFAST WILL BE HELD APRIL 15, 2016
- ELECTION REMINDERS: LAST DAY TO REGISTER – MARCH 28; LAST DAY TO RECEIVE ABSENTEE BALLOT APPLICATIONS – APRIL 19; LAST DAY TO RETURN ABSENTEE BALLOTS – APRIL 22
- REPORTED THAT CARBON COUNTY ECONOMIC DEVELOPMENT RECEIVED PEDA CERTIFICATION AND IS FIRST COUNTY TO DO A PEDA LOAN; THANKED ECONOMIC DEVELOPMENT STAFF FOR THEIR GOOD WORK

COMMISSIONER GERHARD SHARED EMAIL FROM KIM STEIGERWALT, CHIEF TAX ASSESSOR, THANKING THE BOARD FOR PAINTING AND SECURITY IMPROVEMENT WORK WHICH WAS DONE IN THE ASSESSMENT AND GIS/MAPPING OFFICE. MR. GERHARD THANKED ALL EMPLOYEES INVOLVED IN THE IMPROVEMENT PROJECT.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:54 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN