

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY 911 MANAGER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 18, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

CARBON CHAMBER/ECONOMIC DEVELOPMENT:

ANNUAL REPORT:

KATHY HENDERSON, DIRECTOR, CARBON COUNTY ECONOMIC DEVELOPMENT AND MARLYN KISSNER, EXECUTIVE DIRECTOR, CARBON COUNTY CHAMBER OF COMMERCE, WERE PRESENT TO GIVE THEIR ANNUAL REPORT. THEY PROVIDED THE BOARD WITH MEMBER PACKETS AND COPIES OF MAGAZINES AND VARIOUS PAMPHLETS THAT WILL BE MADE AVAILABLE TO THE PUBLIC.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2015 AND 2016 AS LISTED ON TRANSMITTALS DATED FEBRUARY 25, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 66022 THROUGH 66059 AND DIRECT DEPOSIT CHECK NUMBERS 5096369 THROUGH 5096691 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$290,195.10 (PAYROLL DATED FEBRUARY 19, 2016).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 121124 THROUGH 121253 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 80,384.69
RENTAL PROPERTY FUND	\$ 2,109.23
COUNTY PARKING FUND	\$ 3,851.01
AREA AGENCY ON AGING FUND	\$ 20,651.19
CHILDREN & YOUTH FUND	\$ 19,966.30
DOMESTIC RELATIONS 4D FUND	\$ 1,295.02
WORKFORCE INVESTMENT ACT FUND	\$ 800.00
PARKS & RECREATION FUND	\$ 1,039.26
9-1-1 FUND	\$ 2,586.62
HAZ-MAT RESPONSE FUND	\$ 76.77
CENTRALIZED BOOKING FUND	\$ 140.07
HOTEL ROOM EXCISE TAX FUND	\$ 113,833.16
CAPITAL PROJECTS FUND	\$ 1,370.00
PAYROLL FUND	\$ <u>46,764.33</u>
TOTAL:	\$ 294,867.65

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES*
 GERHARD YES
 NOTHSTEIN YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS
 FOR PENTELEDATA, THE TIMES NEWS AND BLUE RIDGE
 COMMUNICATIONS, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT
 DATED FEBRUARY 19, 2016 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF FEBRUARY 19, 2016:

GENERAL FUND CHECKING ACCOUNT	\$ 148.57
PAYROLL CHECKING ACCOUNT	\$ 143,443.94
GENERAL FUND SP NOW	\$ 8,497,881.46
OPERATING RESERVE	\$ 932,207.96
RENTAL PROPERTY	\$ 213,997.72
PARKING FUND	\$ 1,152,598.19
LIQUID FUELS	\$ 440,426.76
AREA AGENCY ON AGING	\$ 154,649.78
CHILDREN & YOUTH	\$ 849,506.42
HUMAN SERVICES AGENCY	\$ 32,711.71
DOMESTIC RELATIONS	\$ 57,607.61
WORKFORCE INVESTMENT ACT	\$ 17,777.33
PARKS & RECREATION FUND	\$ 103,682.90
CARBON TRANSPORTATION	\$ 4.33
911 FUND	\$ 1,287,173.95
HAZMAT FUND	\$ 112,545.71
OFFENDER SUPERVISION	\$ 555,040.81
ADULT ELECTRONIC MONITORING	\$ 175,859.12
FARMLAND PRESERVATION	\$ 96,585.56
HUMAN SERVICES DEVELOPMENT	\$ 12,367.83
HOMELESS GRANT	\$ 273.96
CENTRALIZED BOOKING	\$ 67,783.19
VICTIM WITNESS	\$ 10,306.15
RECORDER OF DEEDS	\$ 30,161.77
RECORDS IMPROVEMENTS	\$ 27,775.13
JUVENILE SUPERVISION FEE	\$ 25,953.86
COMMUNITY SERVICE FEE	\$ 14,960.76
PROTHONOTARY AUTOMATION	\$ 26,919.09
AFFORDABLE HOUSING	\$ 321,377.59
CLERK OF COURTS	\$ 4,534.69
REGISTER OF WILLS	\$ 9,309.97
JUVENILE ELECTRONIC MONITORING	\$ 4,616.03
VITAL STATISTICS	\$ 43,662.40
SUBSTANCE ABUSE EDUCATION FUND	\$ 83,759.61
LIQUID FUELS/ACT 44 FUND	\$ 179,509.84
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 253,237.53
VICTIMS SERVICE FUND	\$ 40,483.68
HOTEL EXCISE TAX FUND	\$ 190,210.69
CDBG FUND	\$ 2.01

DEBT SERVICE	\$ 1,733,832.94
CAPITAL PROJECTS	\$ 238,161.47
FRINGE BENEFITS	\$ 583,545.33
TAX CLAIM	\$ 387,131.85

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

LAWRENCE J. DAIELL, ALBRIGHTSVILLE, PA – COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES – EFFECTIVE FEBRUARY 19, 2016.

CHANGE OF STATUS:

TRACY J. NISTICO MARASHESKI, JIM THORPE, PA

FROM: CLERICAL SPECIALIST, JUVENILE COURT OFFICE
 TO: SECRETARY II/DISTRICT ATTORNEY, DISTRICT ATTORNEY'S OFFICE
 EFFECTIVE: MARCH 7, 2016

CLERK OF COURTS APPOINTMENT:

ANNE M. ZURN, LEHIGHTON, PA – CLERICAL SPECIALIST – EFFECTIVE FEBRUARY 29, 2016.

HIRES:

DAVID M. HIGHLAND, JIM THORPE, PA – PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS – EFFECTIVE FEBRUARY 29, 2016.

DONNA L. SHELLY, WEISSPORT, PA – AGING CASE AIDE II, AREA AGENCY ON AGING – EFFECTIVE FEBRUARY 29, 2016.

TERRENCE C. SMITH, SUMMIT HILL, PA – PART-TIME DISPATCHER, COMMUNICATIONS – EFFECTIVE MARCH 7, 2016.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

DEENA FITAL

APPRISE MONTHLY WEBINAR

PALMERTON, PA

CLERK OF COURTS/BUREAU OF COLLECTIONS

JAMIE MAHONEY

PAYMENT PLANS AND ENFORCEMENT TRAINING

HARRISBURG, PA

COST: LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CORRECTIONS

TIMOTHY FRITZ

PCCA SPRING 2016 CONFERENCE

MALVERN, PA

COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENTS:

DISTRICT JUSTICE

RENEE RUSSELL

MDJS BASIC CLASSES FOR NEW EMPLOYEES

MECHANICSBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

DOMESTIC RELATIONS

MARY KUNKEL

PIERRE GUICHARDAN

2016 SPRING DIRECTORS' MEETING

STATE COLLEGE, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MARY KUNKEL

BRIDGET JOHNSTON

QUARTERLY DRAP BOARD MEETING

HARRISBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MARY KUNKEL

PIERRE GUICHARDAN

BRIDGET JOHNSTON

RASHUNDA YUHAS

TEAH REICHARD

KAREN GASKER

SUSAN BOLTON

CRYSTAL STEIN

CHRISTINE LECLAIR

MICHELLE CLARK

VERA KOIN

STACY KATTNER

FEDERAL PERFORMANCE MEASURES WORKSHOP

JIM THORPE, PA

JUVENILE COURT

KIMMY MULIK

PAUL ZONA

JOSEPH GRECO

JANELLE BALLIET

JAMES DODSON

CRYSTAL SMITH

TRACY JEAN NISTICO MARASHESKI

NALOXONE TRAINING

JIM THORPE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED
FEBRUARY 25, 2016.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

CORRESPONDENCE:

MINUTES RECEIVED: JANUARY 19, 2016 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE

A COPY OF THE CARBON COUNTY COMMUNICATIONS CENTER ANNUAL REPORT FOR THE YEAR 2015 WAS RECEIVED FROM GARY WILLIAMS, 9-1-1 DIRECTOR.

CORRESPONDENCE WAS RECEIVED FROM THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF HUMAN SERVICES, REGARDING THE FOLLOWING:

- FY 2015-2016 TENTATIVE ALLOCATIONS FOR INTELLECTUAL DISABILITIES – COMMUNITY BASE PROGRAM

A COPY OF A COMMUNICATION SENT TO THE PENNSYLVANIA PUBLIC UTILITY COMMISSION REGARDING THE APPLICATION OF GANS COMMUNICATION L.P., D/B/A METROCAST COMMUNICATIONS FOR APPROVAL OF THE ALTERATION OF THE CROSSING AT MILEPOST NUMBER 143.83, WHERE TOWNSHIP ROAD 369 CROSSES AT GRADE, THE TRACKS OF READING BLUE MOUNTAIN AND NORTHERN RAILROAD IN KIDDER TOWNSHIP WAS RECEIVED FROM METROCAST.

BID AWARD:

#16-058 ELECTION FORMS/LABELS:

A COMMUNICATION WAS RECEIVED FROM THE DIRECTOR OF ELECTIONS RECOMMENDING THAT THE SOLE BIDDER, RELIANCE GRAPHICS INCORPORATED OF WEST CHESTER, PENNSYLVANIA, BE AWARDED THE CONTRACT FOR THE PRINTING OF 2016 ELECTION FORMS AND BALLOTS AT THEIR BID OF \$25,000.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO AWARD THE CONTRACT TO RELIANCE GRAPHICS.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CHILDREN & YOUTH:

#16-059 AGREEMENTS:

FY 2015-16 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

PROVIDER: BRIAN ALBOUCZ, L.L.C., DBA-HOMESTEAD FAMILY SERVICES

	<u>FY15-16</u>
COUNSELING -PER HOUR	\$65.00

PROVIDER: TIOGA COUNTY DEPARTMENT OF HUMAN SERVICES

	<u>FY15-16</u>
RESIDENTIAL TREATMENT	\$229.19/PER DIEM
PSYCHOLOGICAL EVALUATION/REPORTS	\$525.00/PER DIEM
PSYCHIATRIC EVALUATION/PSYCHIATRIC	\$300.00/PER DIEM
DRUG & ALCOHOL ASSESSMENT	\$200.00/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND EXECUTE THE AGREEMENTS AS LISTED.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

HUMAN SERVICES:

#16-060 STATE FOOD/REPORTS:

STATE FOOD PURCHASE PROGRAM DISTRIBUTION REPORTS FOR FUNDS RECEIVED FOR THE FIRST, SECOND AND THIRD QUARTERS OF FISCAL YEAR 2015-2016 WERE SUBMITTED BY SHEPHERD HOUSE, INCORPORATED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE REPORTS AS SUBMITTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

PARKS/AGREEMENT/BANNER:

#16-061 JOSIAH WHITE PARK:

CORRECTED AGREEMENT:

A CORRECTED SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE JOSIAH WHITE PARK, ALONG WITH BANNER AND GAZEBO REQUESTS, WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURISM AGENCY
JIM THORPE BIRTHDAY WEEKEND, MAY 21 & 22, 2016
(BANNER REQUEST: 5/06/16 TO 5/23/16)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CORRECTED DOCUMENTS AS SUBMITTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

FURTHER BUSINESS:

911 ANNUAL REPORT:

COMMISSIONER NOTHSTEIN REFERENCED THE CARBON COUNTY COMMUNICATIONS CENTER ANNUAL REPORT FOR THE YEAR 2015 LISTED UNDER CORRESPONDENCE, AND RECOGNIZED GARY WILLIAMS, 9-1-1 MANAGER, WHO GAVE A SUMMARY OF THE REPORT.

THE COMMISSIONERS THANKED MR. WILLIAMS, ALONG WITH THE DISPATCHERS AND STAFF FOR THE TREMENDOUS JOB THEY DO.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:06 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN