

THE REORGANIZATIONAL MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 1:35 P.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND ASSISTANT CHIEF CLERK KLEIN

THE COUNTY CONTROLLER, COUNTY TREASURER, COURT ADMINISTRATOR, JUDGE NANOVIC AND OTHER ELECTED OFFICIALS WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN CONVENEED THE REORGANIZATIONAL MEETING AND WELCOMED EVERYONE PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER NOTHSTEIN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**NOMINATIONS:**

COMMISSIONER NOTHSTEIN RELINQUISHED THE CHAIR TO CHIEF CLERK/COUNTY ADMINISTRATOR, ELOISE AHNER, ACTING CHAIRPERSON, FOR THE SPECIFIC PURPOSE OF CONDUCTING THE ELECTION OF THE CHAIRMAN OF THE BOARD OF COMMISSIONERS.

**CHAIRMAN:**

THE ACTING CHAIRPERSON OPENED THE FLOOR FOR NOMINATIONS FOR THE POSITION OF CHAIRMAN OF THE CARBON COUNTY BOARD OF COMMISSIONERS.

COMMISSIONER GERHARD NOMINATED WAYNE E. NOTHSTEIN, AS CHAIRMAN OF THE BOARD OF COMMISSIONERS; COMMISSIONER O'GUREK SECONDED THE NOMINATION.

THE ACTING CHAIRPERSON CALLED FOR A VOICE COUNT (ALL IN FAVOR VOTING AYE – OPPOSED NAY). THE AYES CARRIED AND THE NOMINATIONS WERE CLOSED.

THE ACTING CHAIRPERSON CALLED THE BOARD ON THE NOMINATION OF WAYNE E. NOTHSTEIN TO THE POSITION OF CHAIRMAN OF THE BOARD OF COMMISSIONERS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONER NOTHSTEIN ASSUMED THE CHAIR AND PRESIDED.

CHAIRMAN NOTHSTEIN APPOINTED COLLEEN KLEIN AS ACTING CLERK TO THE BOARD FOR THE PURPOSE OF TAKING THE MINUTES OF THE MEETING HELD THIS DAY.

**VICE-CHAIRMAN:**

THE CHAIRMAN OPENED THE NOMINATIONS FOR THE POSITION OF VICE-CHAIRMAN TO THE BOARD OF COMMISSIONERS.

COMMISSIONER O'GUREK NOMINATED TOM J. GERHARD TO THE POSITION OF VICE-CHAIRMAN OF THE BOARD OF COMMISSIONERS; COMMISSIONER NOTHSTEIN SECONDED THE NOMINATION.

THE CHAIRMAN CALLED FOR A VOICE COUNT ON THE NOMINATION. THE AYES CARRIED. THE NOMINATION FOR VICE-CHAIRMAN WAS CLOSED.

THE CHAIRMAN CALLED THE BOARD ON THE NOMINATION OF TOM J. GERHARD TO THE POSITION OF VICE-CHAIRMAN TO THE BOARD OF COMMISSIONERS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COUNTY SOLICITOR:**

MOTION WAS MADE BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPOINT DANIEL J. MISCAVIGE TO THE POSITION OF COUNTY SOLICITOR.

THE CHAIRMAN CALLED THE BOARD ON THE APPOINTMENT OF DANIEL A. MISCAVIGE TO THE POSITION OF COUNTY SOLICITOR.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COUNTY ADMINISTRATOR/CHIEF CLERK:**

MOTION WAS MADE BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPOINT ELOISE AHNER AS COUNTY ADMINISTRATOR/CHIEF CLERK.

THE CHAIRMAN CALLED THE BOARD ON THE APPOINTMENT OF ELOISE AHNER TO THE POSITION OF COUNTY ADMINISTRATOR/CHIEF CLERK.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**ROBERTS RULES OF ORDER:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ADOPT ROBERTS RULES OF ORDER.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THE CHAIRMAN CALLED A RECESS AT 1:39 P.M. IN ORDER TO CONVENE THE ANNUAL SALARY BOARD MEETING.

THE BOARD RECONVENED THE BOARD OF COMMISSIONERS REORGANIZATIONAL MEETING AT 1:57 P.M.

**REGULAR BUSINESS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 31, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

THERE WERE NO BUDGET TRANSFERS.

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**PERSONNEL REPORT:**

**RESIGNATION:**

**WILLIAM B. MAURER**, JIM THORPE, PA – PART-TIME MAINTENANCE, BUILDINGS & GROUNDS – EFFECTIVE DECEMBER 29, 2015.

**HIRE:**

**CHRIS N. MCLAUGHLIN**, TAMAQUA, PA – COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES – EFFECTIVE JANUARY 5, 2016.

**PRISON BOARD APPOINTMENTS:**

**CHRISTIAN J. ARCHER**, LEHIGHTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JANUARY 11, 2016.

**CHRISTOPHER R. UHLMAN**, LANSFORD, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JANUARY 11, 2016.

**BEAU S. WENTZ**, LEHIGHTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JANUARY 11, 2016.

**CHANGES OF STATUS:**

**WENDY R. SMELAS, JIM THORPE, PA**

FROM: DISTRICT JUSTICE SECRETARY I, DISTRICT JUSTICES  
TO: DISTRICT JUSTICE OFFICE SUPERVISOR TRAINEE, DISTRICT JUSTICES  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

**DONNA L. PECK, LANSFORD, PA**

FROM: DISTRICT JUSTICE SECRETARY I, DISTRICT JUSTICES  
TO: DISTRICT JUSTICE SECRETARY II, DISTRICT JUSTICES  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

**TRACY J. NISTICO-MARASHESKI, JIM THORPE, PA**

FROM: DEPARTMENT CLERK I, JUVENILE COURT OFFICE  
TO: CLERICAL SPECIALIST, JUVENILE COURT OFFICE  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

**CRYSTEL L. STEIN, LEHIGHTON, PA**

FROM: DEPARTMENT CLERK I, DOMESTIC RELATIONS  
TO: DOMESTIC RELATIONS SPECIALIST I, DOMESTIC RELATIONS  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

**JEFFREY P. ASTER, WALNUTPORT, PA**

FROM: PART-TIME COUNTY DETECTIVE, DISTRICT ATTORNEY  
TO: FULL-TIME COUNTY DETECTIVE, DISTRICT ATTORNEY  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

**KATHERYN M. LABOSKY, LANSFORD, PA**

FROM : LIMITED TERM AGING CASE AIDE II, AREA AGENCY ON AGING  
TO: AGING CASE AIDE II, AREA AGENCY ON AGING  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

**BONNIE L. GAWLIK, SUMMIT HILL, PA**

FROM: CONFIDENTIAL SECRETARY, VETERANS AFFAIRS  
TO: VETERANS SPECIALIST, VETERANS AFFAIRS  
EFFECTIVE: RETROACTIVE TO JANUARY 1, 2016

**SEAN T. DOWD, EFFORT, PA**

FROM: SPECIAL DEPUTY SHERIFF, SHERIFF  
TO: DEPUTY SHERIFF, SHERIFF  
EFFECTIVE: JANUARY 5, 2016

**CHANGE OF HOURS:**

CHANGE THE HOURS OF THE DISTRICT JUSTICES OFFICES TO 37 ½ HOURS PER WEEK RETROACTIVE TO JANUARY 1, 2016.

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**SUSAN ZEIGLER**

**CONNIE LYNN**

SUPERVISOR ENRICHMENT – TEAMING - A LESSON IN LEADERSHIP

CENTER VALLEY, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**DISTRICT ATTORNEY**

**JOSEPH D. PERILLI**

JUVENILE PROSECUTORS CONFERENCE

GETTYSBURG, PA

COST: CONFERENCE FEE \$175, MEALS

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:**

**DOMESTIC RELATIONS**

**MARY KUNKEL**

**BRIDGET JOHNSTON**

DRAP QUARTERLY BOARD MEETING

HARRISBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED JANUARY 4, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

THERE WAS NO CORRESPONDENCE TO REPORT.

**ADVERTISING:**

**#16-001 LEGAL HOLIDAYS/2016:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF THE FOLLOWING 2016 HOLIDAYS:

FEBRUARY 15	PRESIDENT'S DAY
MARCH 25	GOOD FRIDAY
MAY 30	MEMORIAL DAY
JULY 4	INDEPENDENCE DAY
SEPTEMBER 5	LABOR DAY
OCTOBER 10	COLUMBUS DAY (OBSVD)
NOVEMBER 11	VETERANS DAY
NOVEMBER 24	THANKSGIVING HOLIDAY
NOVEMBER 25	THANKSGIVING HOLIDAY
DECEMBER 26	CHRISTMAS (OBSVD)

BOARD POLLED:	O'GUREK	ABSTAIN
	GERHARD	YES
	NOTHSTEIN	YES

**#16-002 MEETING DATES/2016:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MEETINGS DATES FOR 2016 AND ADVERTISE THE SAME AS FOLLOWS:

REGULAR MEETINGS OF THE CARBON COUNTY BOARD OF COMMISSIONERS FOR THE YEAR 2016 WILL BE HELD EVERY THURSDAY AT 10:30 AM, PREVAILING TIME, IN THE COMMISSIONERS' CONFERENCE ROOM #1, THIRD FLOOR, COURT HOUSE ANNEX, JIM THORPE, PA, COMMENCING THURSDAY, JANUARY 14, 2016, WITH THE FOLLOWING EXCEPTION:

NOVEMBER 24, 2016 - THANKSGIVING

MEETINGS OF THE CARBON COUNTY SALARY BOARD FOR THE YEAR 2016 WILL BE HELD ON THE FIRST THURSDAY OF EACH MONTH UPON RECESS OF THE COMMISSIONERS' REGULAR MEETING COMMENCING FEBRUARY 4, 2016.

MEETINGS OF THE CARBON COUNTY ELECTION BOARD FOR THE YEAR 2016 WILL BE HELD ON THE SECOND THURSDAY OF EACH MONTH FOLLOWING THE COMMISSIONERS' REGULAR MEETING COMMENCING JANUARY 14, 2016.

MEETINGS OF THE CARBON COUNTY RETIREMENT BOARD FOR THE YEAR 2016 WILL BE HELD ON THE THIRD THURSDAY OF EACH MONTH FOLLOWING THE COMMISSIONERS' REGULAR MEETING COMMENCING JANUARY 21, 2016.

MEETINGS OF THE CARBON COUNTY PRISON BOARD FOR THE YEAR 2016 WILL BE HELD ON THE THIRD WEDNESDAY OF EACH MONTH BEGINNING AT 1:00 PM AT THE CARBON COUNTY CORRECTIONAL FACILITY, 331 BROAD STREET, NESQUEHONING, PA, COMMENCING ON JANUARY 20, 2016, WITH THE EXCEPTION OF THE DECEMBER MEETING, WHICH WILL BE HELD ON DECEMBER 14, 2016.

BOARD POLLED: O'GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,  
THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 2:00 P.M.

---

ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

---

WAYNE E. NOTHSTEIN, CHAIRMAN