

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS GERHARD AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, DISTRICT ATTORNEY, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

COMMISSIONER NOTHSTEIN WAS ABSENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O'GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD NOVEMBER 19, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE VICE-CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED DECEMBER 3, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 65768 THROUGH 65807 AND DIRECT DEPOSIT CHECK NUMBERS 5094370 THROUGH 5094698 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$309,039.80 (PAYROLL DATED NOVEMBER 25, 2015).

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 119420 THROUGH 119555 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 162,604.44
SOLID WASTE MANAGEMENT FUND	\$ 63,396.12
9-1-1 FUND	\$ 1,993.13
LIQUID FUELS TAX FUND	\$ 5,080.00
AREA AGENCY ON AGING FUND	\$ 22,263.18
CHILDREN & YOUTH FUND	\$ 69,584.44
DOMESTIC RELATIONS 4D FUND	\$ 4,734.87
PARKS & RECREATION FUND	\$ 649.72
CARBON TRANSPORTATION SYSTEM FUND	\$ 290,119.00
HAZ-MAT RESPONSE FUND	\$ 18,106.57
VICTIM/WITNESS FUND	\$ 18.47
HOTEL ROOM EXCISE TAX FUND	\$ 162,411.22
CDBG FUND	\$ 1,725.84
CAPITAL PROJECTS FUND	\$ 4,754.75
FRINGE BENEFIT PAYMENT FUND	\$ 938.36
TOTAL:	\$ 808,380.11

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO RATIFY APPROVAL AND PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
GERHARD YES

APPROVAL OF CHECK NUMBERS 119556 THROUGH 119680 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 83,455.64
RENTAL PROPERTY FUND	\$ 2,157.97
9-1-1 FUND	\$ 2,615.18
COUNTY PARKING FUND	\$ 786.72
LIQUID FUELS TAX FUND	\$ 1,312.50
AREA AGENCY ON AGING FUND	\$ 26,362.44

CHILDREN & YOUTH FUND	\$ 18,987.96
DOMESTIC RELATIONS 4D FUND	\$ 675.00
WORKFORCE INVESTMENT ACT FUND	\$ 1,429.00
PARKS & RECREATION FUND	\$ 2,938.12
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 10,000.00
PAYROLL FUND	\$ 46,716.81
TAX CLAIM FUND	<u>\$ 21,088.86</u>
TOTAL:	\$ 218,526.20

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**TREASURER'S REPORTS:**

MOTION BY O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE TREASURER'S REPORTS DATED NOVEMBER 20 AND NOVEMBER 30, 2015, REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF NOVEMBER 20, 2015:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,785.18
PAYROLL CHECKING ACCOUNT	\$ 23,558.55
GENERAL FUND SP NOW	\$ 10,650,410.84
OPERATING RESERVE	\$ 931,386.82
RENTAL PROPERTY	\$ 222,461.52
SOLID WASTE FUND	\$ 63,396.12
9-1-1 FUND	\$ 413,658.32
PARKING FUND	\$ 1,144,276.99
ACT 78 FUND	\$ 72,118.09
ACT 56 FUND	\$ 753,096.58
LIQUID FUELS	\$ 368,285.65
AREA AGENCY ON AGING	\$ 268,360.04
CHILDREN & YOUTH	\$ 341,221.92
HUMAN SERVICES AGENCY	\$ 36,786.22
DOMESTIC RELATIONS	\$ 128,901.56
WORKFORCE INVESTMENT ACT	\$ 15,064.68
PARKS & RECREATION FUND	\$ 127,573.85
CARBON TRANSPORTATION	\$ 290,257.08
HAZMAT FUND	\$ 132,164.31
OFFENDER SUPERVISION	\$ 520,499.57
ADULT ELECTRONIC MONITORING	\$ 168,069.12
FARMLAND PRESERVATION	\$ 96,500.49
HUMAN SERVICES DEVELOPMENT	\$ 7.06
HOMELESS GRANT	\$ 1.35
CENTRALIZED BOOKING	\$ 83,552.69
VICTIM WITNESS	\$ 11,069.46
RECORDER OF DEEDS	\$ 33,866.53
RECORDS IMPROVEMENTS	\$ 13,576.76
JUVENILE SUPERVISION FEE	\$ 22,602.93
COMMUNITY SERVICE FEE	\$ 14,895.34
PROTHONOTARY AUTOMATION	\$ 24,675.99
AFFORDABLE HOUSING	\$ 304,630.98
CLERK OF COURTS	\$ 3,565.72
REGISTER OF WILLS	\$ 8,427.26

JUVENILE ELECTRONIC MONITORING	\$	4,611.96
VITAL STATISTICS	\$	43,623.94
SUBSTANCE ABUSE EDUCATION FUND	\$	74,041.57
LIQUID FUELS/ACT 44 FUND	\$	122,603.37
ACT 13 BRIDGE IMPROVEMENT FUND	\$	253,014.47
VICTIMS SERVICE FUND	\$	36,608.16
HOTEL EXCISE TAX FUND	\$	206,050.36
CDBG FUND	\$	1,756.76
DEBT SERVICE	\$	1,718,187.58
CAPITAL PROJECTS	\$	280,500.41
FRINGE BENEFITS	\$	493,538.22
TAX CLAIM	\$	320,817.94

**BALANCES AS OF NOVEMBER 30, 2015:**

GENERAL FUND CHECKING ACCOUNT	\$	1,968.34
PAYROLL CHECKING ACCOUNT	\$	42,429.60
GENERAL FUND SP NOW	\$	10,242,863.86
OPERATING RESERVE	\$	931,654.75
RENTAL PROPERTY	\$	225,631.18
SOLID WASTE FUND	\$	0.00
9-1-1 FUND	\$	388,208.00
PARKING FUND	\$	1,144,908.73
ACT 78 FUND	\$	72,138.84
ACT 56 FUND	\$	753,313.22
LIQUID FUELS	\$	363,314.00
AREA AGENCY ON AGING	\$	228,840.76
CHILDREN & YOUTH	\$	250,021.58
HUMAN SERVICES AGENCY	\$	33,373.26
DOMESTIC RELATIONS	\$	108,545.78
WORKFORCE INVESTMENT ACT	\$	18,516.99
PARKS & RECREATION FUND	\$	119,861.43
CARBON TRANSPORTATION	\$	163.80
HAZMAT FUND	\$	114,094.72
OFFENDER SUPERVISION	\$	520,648.10
ADULT ELECTRONIC MONITORING	\$	168,117.41
FARMLAND PRESERVATION	\$	96,528.25
HUMAN SERVICES DEVELOPMENT	\$	7.06
HOMELESS GRANT	\$	1.35
CENTRALIZED BOOKING	\$	83,100.97
VICTIM WITNESS	\$	10,200.62
RECORDER OF DEEDS	\$	33,876.03
RECORDS IMPROVEMENTS	\$	13,580.50
JUVENILE SUPERVISION FEE	\$	22,609.39
COMMUNITY SERVICE FEE	\$	14,899.62
PROTHONOTARY AUTOMATION	\$	24,683.07
AFFORDABLE HOUSING	\$	304,718.00
CLERK OF COURTS	\$	3,566.72
REGISTER OF WILLS	\$	8,429.68
JUVENILE ELECTRONIC MONITORING	\$	4,613.29
VITAL STATISTICS	\$	43,636.49
SUBSTANCE ABUSE EDUCATION FUND	\$	74,062.53
LIQUID FUELS/ACT 44 FUND	\$	122,638.64
ACT 13 BRIDGE IMPROVEMENT FUND	\$	253,087.25

VICTIMS SERVICE FUND	\$	36,618.55
HOTEL EXCISE TAX FUND	\$	56,534.58
CDBG FUND	\$	31.26
DEBT SERVICE	\$	1,718,840.31
CAPITAL PROJECTS	\$	275,826.27
FRINGE BENEFITS	\$	498,164.94
TAX CLAIM	\$	365,940.63

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

THE VICE-CHAIRMAN RECESSED THE REGULAR MEETING AT 10:36 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:41 A.M.

**PERSONNEL REPORT:**

**RETIREMENT:**

**KATHLEEN L. REIHMAN**, JIM THORPE, PA – DISTRICT JUSTICE OFFICE SUPERVISOR I, DISTRICT JUSTICES – EFFECTIVE JANUARY 22, 2016.

**RESIGNATIONS:**

**JEFFREY M. BUTZ**, LEHIGHTON, PA – PART-TIME PARKING/METER ATTENDANT, COMMISSIONERS' OFFICE – EFFECTIVE DECEMBER 6, 2015.

**TOBY M. BUTZ**, LEHIGHTON, PA – PROBATION OFFICER I, ADULT PROBATION – EFFECTIVE DECEMBER 6, 2015.

**JAMES MARKS**, JIM THORPE, PA – PART-TIME SEASONAL PARK MAINTENANCE, PARKS – EFFECTIVE OCTOBER 31, 2015.

**EMPLOYMENT SEPARATION:**

**LAVATOR S. HENDERSON**, TOBYHANNA, PA – AGING CARE MANAGER II, AREA AGENCY ON AGING – EFFECTIVE DECEMBER 2, 2015.

**COURT APPOINTMENT:**

**MICHELLE L. CLARK**, WEATHERLY, PA – PART-TIME CUSTOMER SERVICE CLERK, DOMESTIC RELATIONS – EFFECTIVE DECEMBER 14, 2015.

**DISTRICT ATTORNEY APPOINTMENT:**

**PATRICK D. MATSINKO**, LEHIGHTON, PA – PART-TIME VICTIM/WITNESS COORDINATOR TRAINEE, VICTIM/WITNESS PROGRAM – EFFECTIVE DECEMBER 7, 2015.

**PRISON BOARD APPOINTMENTS:**

**BRADLEY K. BILLIG**, PALMERTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 7, 2015.

**ALBARO A. CASTRO**, HAZLETON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 7, 2015.

**MICHAEL J. DELORENZO**, BEAVER MEADOWS, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 7, 2015.

**ALEX F. DOBAY**, LEHIGHTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 7, 2015.

**WILLIAM S. SPENCER**, KUNKLETOWN, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 7, 2015.

**RACHEL N. WITISZIN**, BARNESVILLE, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE DECEMBER 7, 2015.

**CHANGE OF STATUS:**

**CATHERINE A. NONNEMACHER**, JIM THORPE, PA

FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES

TO: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES

EFFECTIVE: DECEMBER 8, 2015

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**SUSAN ZEIGLER**

**DEENA FITAL**

APPRISE MONTHLY WEBINAR

PALMERTON, PA

**PAM SCHLEICHER**

**ETHEL WHITE**

**MARY ANN MARZEN**

**CONNIE LYNN**

**SUSAN ZEIGLER**

SEMI-ANNUAL SERVICE COORDINATOR ORIENTATION & TRAINING WEBINAR

PALMERTON, PA

**PATRICIA KELLY**

NATIONAL VOTER REGISTRATION ACT (NVRA) PROCEDURES

HARMONY TUTORIALS FOR SAMS.NET & SAMS MODULES FROM THE OLTL WEBINARS

PALMERTON, PA

**CHILDREN & YOUTH SERVICES**

**LARRY DAIELL**

INTRODUCTION TO PENNSYLVANIA'S CHILD WELFARE SYSTEM

IDENTIFYING CHILD ABUSE AND NEGLECT

USING INTERACTIONAL HELPING SKILLS TO ACHIEVE LASTING CHANGE

IN HOME SAFETY ASSESSMENT AND MANAGEMENT

RISK ASSESSMENT

CASE PLANNING WITH FAMILIES

PITTSON, PA

COST: MEALS

**DISTRICT ATTORNEY**

**TIMOTHY NOTHSTEIN**

**JEFFREY ASTER**

MANDATORY IN-SERVICE TRAINING

ALLENTOWN, PA

COST: CONFERENCE FEE \$120

**TAX ASSESSMENT**

**KIM STEIGERWALT**

**PAMELA BAUCHSPIES**

UNDERSTANDING EASEMENTS, RIGHT OF WAY, EMINENT DOMAIN & POSSIBLE IMPACTS ON VALUE

POCONO MANOR, PA

COST: CONFERENCE FEE \$25 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**JOLAINE HERMAN**

**LEWIS GULLONE**

SPOT ASSESSMENT

TELFORD, PA

COST: CONFERENCE FEE \$35 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**WORKFORCE INVESTMENT ACT**

**JOSEPH SEBELIN**

PA WDB SYMPOSIUM

STATE COLLEGE, PA

COST: CONFERENCE FEE \$200, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COURTS SEMINAR/TRAINING REQUEST ACKNOWLEDGEMENT:**

**DOMESTIC RELATIONS**

**BRIDGET JOHNSTON**

**RASHUNDA YUHAS**

**TEAH REICHARD**

**KAREN GASKER**

**CRYSTAL STEIN**

**CHRISTINE LECLAIR**

PACSES IMAGING ENTERPRISE TRAINING

YORK, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT THE PERSONNEL REPORT DATED  
DECEMBER 3, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: OCTOBER 20, 2015 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

THE NOVEMBER 2015 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

NOTICE OF A COMMUNITY NALOXONE TRAINING SPONSORED BY THE CARBON-MONROE-PIKE DRUG AND ALCOHOL COMMISSION AND PIKE COUNTY PARENTS FOR PREVENTION GROUP AND FUNDED THROUGH THE

CARBON COUNTY ACTION COMMITTEE. THE TRAININGS WILL BE HELD AT THE NESQUEHONING HOSE COMPANY #1 ON DECEMBER 11, 2015 AND THE C-M-P DRUG AND ALCOHOL COMMISSION IN LEHIGHTON ON DECEMBER 12, 2015.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

ALPHA BIO-MED SERVICES, LLC, SHARPS COMPLIANCE, INCORPORATED (2)

APPLICATION #400696, APS#884550; AUTH#1096750

INFORMATION MEETING DECEMBER 8, 2015  
MEDICAL WASTE PROCESSING AND TRANSFER FACILITY, NESQUEHONING, PA  
BIO-HAZ SOLUTIONS, INCORPORATED, NESQUEHONING, PA  
PERMIT APPLICATION #400695; INFORMATIONAL MEETING DECEMBER 21, 2015  
MEDICAL WASTE PROCESSING AND TRANSFER FACILITY, NESQUEHONING, PA

**ADVERTISING REQUESTS:**

**#15-413 MEETING CANCELLATION:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE THE ADVERTISEMENT REGARDING CANCELLATION OF THE CARBON COUNTY COMMISSIONERS MEETING SCHEDULED FOR DECEMBER 24, 2015.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**#15-414 CLOSED/HOLIDAY:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE THE ADVERTISEMENT OF THE 2016 NEW YEAR'S DAY HOLIDAY - JANUARY 1, 2016.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**#15-415 2016 REORGANIZATIONAL/ANNUAL SALARY MEETINGS:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO AUTHORIZE THE ADVERTISEMENT OF THE REORGANIZATIONAL MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS TO BE HELD JANUARY 4, 2016 AT 1:30 P.M., IMMEDIATELY FOLLOWED BY THE CARBON COUNTY ANNUAL SALARY BOARD MEETING.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**BOARDS & AUTHORITIES:**

**CONSERVATION DISTRICT:**

**#15-416 APPOINTMENT:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE FOLLOWING APPOINTMENT TO THE CARBON CONSERVATION DISTRICT:

**FARMER DIRECTOR (4-YEAR TERM REPLACING CLARK SHOENBERGER):**

ROGER SHOENBERGER  
PALMERTON, PA

BOARD POLLED: O'GUREK YES  
GERHARD YES

**#15-417 REAPPOINTMENTS:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE FOLLOWING REAPPOINTMENTS ON THE CARBON CONSERVATION DISTRICT:



**PUBLIC DIRECTOR (4-YEAR TERM):** DR. JUSTIN CUNFER  
LEHIGHTON, PA

**COMMISSIONER REPRESENTATIVE (1-YEAR TERM):** WAYNE E. NOTHSTEIN

BOARD POLLED: O'GUREK YES  
GERHARD YES

**HOUSING AUTHORITY:**

**#15-418 REAPPOINTMENT:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE REAPPOINTMENT OF JOAN CHAMBERS, EVERGREEN APARTMENTS, WEATHERLY, PENNSYLVANIA TO SERVE AN ADDITIONAL FIVE-YEAR TERM ON THE CARBON COUNTY HOUSING AUTHORITY TO DECEMBER 31, 2020.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**MH/DS ADVISORY BOARD:**

**#15-419 REAPPOINTMENT:**

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE REAPPOINTMENT OF WILLIAM O'GUREK TO A THREE-YEAR TERM AS COMMISSIONER REPRESENTATIVE ON THE MENTAL HEALTH/DEVELOPMENTAL SERVICES ADVISORY BOARD EFFECTIVE TO MARCH 31, 2018.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**PARKS/RECREATION:**

**#15-420 AGREEMENT/PMVB:**

A CONTRACT WITH THE POCONO MOUNTAINS VISITORS BUREAU TO ADVERTISE A LISTING IN THE 2016 POCONO MOUNTAINS CAMPGROUNDS BROCHURE WAS SUBMITTED BY THE DIRECTOR OF PARKS AND RECREATION. THE COST SHALL BE \$950.00.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT WITH THE POCONO MOUNTAINS VISITORS BUREAU.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**PLANNING & DEVELOPMENT:**

**HOME PROGRAM:**

**#15-421 CHANGE ORDER:**

A CHANGE ORDER TO CONTRACT #ML 04-48-137 WITH THE SERVICE TEAM, LEHIGHTON, PENNSYLVANIA FOR THE HOME REHABILITATION PROGRAM WAS SUBMITTED FOR APPROVAL.

THE CHANGE ORDER IS FOR A DECREASE OF \$4,565.00 (GENERAL); AN ADDITION OF \$8,982.00 (ELECTRIC) FOR A NEW CONTRACT PRICE OF \$13,057.00 (ORIGINAL CONTRACT - \$8,640.00)

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE THE CHANGE ORDER TO CONTRACT #ML 04-48-137.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**SERVICE AGREEMENT:**

**#15-422 TRANE/ CCF:**

A COMMUNICATION WAS RECEIVED FROM THE PURCHASING DIRECTOR ENCLOSING A THREE-YEAR SERVICE AGREEMENT (#1993121) WITH TRANE U.S., INCORPORATED, WILKES-BARRE, PENNSYLVANIA FOR SCHEDULED SERVICE (4 TIMES PER YEAR PER UNIT) ON HVAC UNITS AT THE CARBON COUNTY CORRECTIONAL FACILITY (CCCF), INCLUDING ROOFTOP UNITS #1 THROUGH #7, HEAT UNIT IN GYM AND KITCHEN.

THE AGREEMENT WILL COMMENCE JANUARY 1, 2016 AND TERMINATE DECEMBER 31, 2018 AT A TOTAL COST OF \$16,930.13 (INCREASE OF \$2,804.84; ADDITION OF GYM SYSTEM). CURRENT AGREEMENT EXPIRES 12/31/15.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE THE AGREEMENT WITH TRANE U.S.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**SOLICITOR'S REPORT:**

**AGENCY ON AGING:**

**#15-423 AGREEMENT/NUTRITION PROGRAM:**

A COMMUNICATION WAS RECEIVED FROM THE OFFICE ON AGING ENCLOSING AN AGREEMENT BETWEEN THE PENNSYLVANIA DEPARTMENT OF AGRICULTURE AND THE CARBON COUNTY AGENCY ON AGING FOR PARTICIPATION IN THE 2016 SENIOR FARMERS MARKET NUTRITION PROGRAM.

\$1,500.00 IS AVAILABLE TO BENEFIT CARBON COUNTY SENIOR CITIZENS.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND EXECUTE THE AGREEMENT.

BOARD POLLED: O'GUREK YES  
GERHARD YES

**KINGS BRIDGE INTERNATIONAL:**

**#15-424 LOCATION AGREEMENT:**

A LOCATION AGREEMENT WITH KING'S BRIDGE INTERNATIONAL, NEW YORK, NY, TO UTILIZE CARBON COUNTY COURT ROOM #1 FOR PHOTOGRAPHING AND RECORDING SCENES FOR THE PRODUCTION OF A SHORT FILM ENTITLED "THE TRIAL OF EVERETT MANN" WAS PRESENTED FOR APPROVAL.

TERMS ARE AS FOLLOWS: LUMP SUM PAYMENT OF \$500.00 FOR USE OF THE COURT ROOM ON DECEMBER 4, 2015; CERTIFICATE OF INSURANCE NAMING THE COUNTY AS AN ADDITIONAL INSURED.

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH KING'S BRIDGE INTERNATIONAL, PENDING RECEIPT OF THE PAYMENT AND CERTIFICATE OF INSURANCE.

BOARD POLLED: O'GUREK YES  
GERHARD YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:46 A.M.

---

ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

---

WAYNE E. NOTHSTEIN, CHAIRMAN