

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENEED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND SECRETARY III IDA STEELE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, CLERK OF COURTS, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER GERHARD OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 24, 2015.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRECTION:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK TO APPROVE A CORRECTION IN THE MINUTES OF SEPTEMBER 17, 2015 FOR HOME REHABILITATION PROGRAM. CONTRACT SY 08-62-137 WAS LISTED INCORRECTLY; SHOULD HAVE READ SY 08-58-137.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED OCTOBER 1, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 118054 THROUGH 118164 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	55,445.78
RENTAL PROPERTY FUND	\$	1,168.80
9-1-1 FUND	\$	6,567.55
COUNTY PARKING FUND	\$	36.00
AREA AGENCY ON AGING FUND	\$	31,037.58
CHILDREN & YOUTH FUND	\$	70,434.77
HUMAN SERVICE AGENCY FUND	\$	995.75
DOMESTIC RELATIONS 4D FUND	\$	1,323.34
PARKS & RECREATION FUND	\$	4,375.48
CDBG FUND	\$	10,364.62
TAX CLAIM FUND	\$	<u>7,195.85</u>
TOTAL:	\$	188,945.52

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS AND PENCOR SERVICES, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED SEPTEMBER 25, 2015 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF SEPTEMBER 25, 2015:

GENERAL FUND CHECKING ACCOUNT	\$	1,418.97
PAYROLL CHECKING ACCOUNT	\$	2,935.74
GENERAL FUND SP NOW	\$	12,960,087.18
OPERATING RESERVE	\$	930,842.26

RENTAL PROPERTY	\$	231,962.33
SOLID WASTE FUND	\$	63,347.51
9-1-1 FUND	\$	354,887.29
PARKING FUND	\$	1,090,890.22
ACT 78 FUND	\$	71,016.06
ACT 56 FUND	\$	752,656.26
LIQUID FUELS	\$	376,950.06
AREA AGENCY ON AGING	\$	190,111.17
CHILDREN & YOUTH	\$	489,469.88
HUMAN SERVICES AGENCY	\$	22,774.58
DOMESTIC RELATIONS	\$	95,102.08
WORKFORCE INVESTMENT ACT	\$	17,158.31
PARKS & RECREATION FUND	\$	203,654.13
CARBON TRANSPORTATION	\$	109.23
HAZMAT FUND	\$	132,231.65
OFFENDER SUPERVISION	\$	510,721.05
ADULT ELECTRONIC MONITORING	\$	166,466.88
FARMLAND PRESERVATION	\$	96,444.55
HUMAN SERVICES DEVELOPMENT	\$	6.99
HOMELESS GRANT	\$	1.35
CENTRALIZED BOOKING	\$	76,231.33
VICTIM WITNESS	\$	14,690.48
RECORDER OF DEEDS	\$	29,408.96
RECORDS IMPROVEMENTS	\$	10,610.31
JUVENILE SUPERVISION FEE	\$	19,404.70
COMMUNITY SERVICE FEE	\$	14,782.90
PROTHONOTARY AUTOMATION	\$	22,327.58
AFFORDABLE HOUSING	\$	293,202.75
CLERK OF COURTS	\$	2,780.98
REGISTER OF WILLS	\$	13,260.65
JUVENILE ELECTRONIC MONITORING	\$	4,609.27
VITAL STATISTICS	\$	43,598.44
SUBSTANCE ABUSE EDUCATION FUND	\$	66,186.75
LIQUID FUELS/ACT 44 FUND	\$	122,531.69
ACT 13 BRIDGE IMPROVEMENT FUND	\$	252,866.54
VICTIMS SERVICE FUND	\$	33,340.94
HOTEL EXCISE TAX FUND	\$	43,825.14
CDBG FUND	\$	10,413.21
DEBT SERVICE	\$	2,018,194.30
CAPITAL PROJECTS	\$	301,048.09
FRINGE BENEFITS	\$	498,411.79
TAX CLAIM	\$	751,822.70

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:34 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:41 A.M.

PERSONNEL REPORT:

RESIGNATIONS:

SAMANTHA M. JONES, SUMMIT HILL, PA – PARK ATTENDANT, PARKS – EFFECTIVE SEPTEMBER 27, 2015.

APRIL E. WILK, LEHIGHTON, PA – CLERICAL SPECIALIST, CLERK OF COURTS – EFFECTIVE OCTOBER 7, 2015.

COURT APPOINTMENTS:

EDWARD D. PENETAR, BLAKELY, PA – LAW CLERK (TEMPORARILY), COURT ADMINISTRATION – EFFECTIVE OCTOBER 1, 2015.

TRACY J. NISTICO-MARASHESKI, JIM THORPE, PA – DEPARTMENT CLERK I, JUVENILE COURT OFFICE – EFFECTIVE OCTOBER 5, 2015.

CHANGE OF STATUS:

KEVIN J. BINDER, JIM THORPE, PA

FROM: FIRST DEPUTY TRAINEE, CONTROLLER

TO: FIRST DEPUTY, CONTROLLER

EFFECTIVE: OCTOBER 10, 2015

NATHANIEL M. HREBIK, PALMERTON, PA

FROM: SEASONAL PARK RANGER II, PARKS

TO: DEPUTY SHERIFF, SHERIFF'

EFFECTIVE: OCTOBER 5, 2015

EDWARD D. PENETAR, BLAKELY, PA

FROM: LAW CLERK (TEMPORARILY), COURT ADMINISTRATION

TO: LAW CLERK, COURT ADMINISTRATION

EFFECTIVE: OCTOBER 5, 2015

SEMINAR/TRAINING REQUESTS:

ARCHIVES

NANCY DAVIDOVICH

SCANNER OPEN HOUSE

ALLENTOWN, PA

SEMINAR/TRAINING REQUESTS CONTINUED:

COMMISSIONERS

COLLEEN KLEIN

COUNTY RISK MANAGEMENT COUNCIL

HARRISBURG, PA

CORRECTIONS

MARY FAIRCHILD

GTL NORTHEAST REGION FALL TRAINING

ALLTOONA, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURTS SEMINAR/TRAINING ACKNOWLEDGMENTS:

DISTRICT JUSTICE

GAIL BERGER

DAWN ORSULAK

WENDY SMELAS

2015 MDJS WORKSHOP

LEHIGHTON, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MICHELE HUSZAR
MDJS BASIC CLASSES FOR NEW EMPLOYEES
MECHANICSBURG, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED OCTOBER 1, 2015.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

MINUTES RECEIVED: AUGUST 27, 2015 MEETING OF THE CARBON CONSERVATION DISTRICT.

NOTIFICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ANNOUNCING A PUBLIC MEETING CONCERNING S.R. 3001 (FRITZ VALLEY ROAD) BRIDGE REPLACEMENT PROJECT IN MAHONING TOWNSHIP.

COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:
JIM THORPE BOROUGH, JIM THORPE, PA
UPGRADE OF WASTEWATER TREATMENT PLANT
CHAPTER 106 DEP PERMIT

ADULT PROBATION:

#15-329 CONTRACT/BTM SOLUTIONS:

THE AGREEMENT BETWEEN THE COUNTY OF CARBON AND BTM SOFTWARE SOLUTIONS, HOWELL, NEW JERSEY, TO INSTALL, REPLACE AND MAINTAIN THE ADULT PROBATION CASE MANAGEMENT SYSTEM, AT A COST OF \$4,600.00, WAS SUBMITTED FOR APPROVAL.

THE CONTRACT WILL RENEW AUTOMATICALLY EACH YEAR BEGINNING ON JANUARY 1ST UNLESS TERMINATED WITH THIRTY (30) DAYS WRITTEN NOTICE TO THE PROVIDER.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT WITH BTM SOFTWARE SOLUTIONS.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

ADVERTISING REQUEST:

#15-330 BRIDGE #17 CLOSURE:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY THE ADVERTISEMENT REGARDING THE CLOSING OF BRIDGE #17, COVERED BRIDGE ROAD, (T-376), LOWER TOWAMENSING TOWNSHIP, FROM SEPTEMBER 30, 2015 UNTIL REPAIRS ARE COMPLETED.

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

BID AWARDS:

#15-331 HOME PROGRAM:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF PLANNING AND DEVELOPMENT

#15-333 AGREEMENT/2015-16:

A FY 2015-16 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

FORENSIC TREATMENT SERVICES, ALLENTOWN, PA

PROVIDER: FORENSIC TREATMENT SERVICES

	<u>FY 15-16</u>
INDIVIDUAL THERAPY-HOURLY-DOCTORAL/MASTER'S	\$92.00/PER DIEM
INDIV THERAPY-HOURLY-FORENSIC COUNSELOR (BACHELOR'S/MASTER'S)	\$85.00/PER DIEM
GROUP THERAPY	\$25.50/PER DIEM
EXPERT TESTIMONY/COURT TIME-HOURLY-DOCTOR	\$155.00/PER DIEM
EXPERT TESTIMONY/COURT TIME-HOURLY-COUNSELOR	\$105.00/PER DIEM
CANCELLATION FEE-EXPERT TESTIMONY/CT TIME-24 HRS NOTICE(DOCTOR)	\$155.00/PER DIEM
CANCELLATION FEE-EXPERT TESTIMONY/CT TIME-24 HRS NOTICE(COUNSELOR)	\$105.00/PER DIEM
PSYCHOLOGICAL EVAL (UP TO 6 HOURS)	\$950.00/PER DIEM
PSYCHOLOGICAL EVAL (OVER 6 HOURS)-HOURLY	\$100.00/PER DIEM
POLYGRAPH EXAM & REPORT-SPECIFIC INCIDENT	\$325.00/PER DIEM
POLYGRAPH EXAM & REPORT-SEXUAL HISTORY	\$450.00/PER DIEM
POLYGRAPH EXAM & REPORT-MAINTENANCE/MONITORING	\$275.00/PER DIEM
SEX OFFENDER EVALUATION & REPORT	\$950.00/PER DIEM
COUPLES/MARITAL/FAMILY COUNSELING	\$95.00/PER DIEM
VIOLENT OFFENDER EVALUATION & REPORT	\$950.00/PER DIEM
PSYCHOSEXUAL EVALUATION & REPORT	\$650.00/PER DIEM
PSYCHOSEXUAL/NON OFFENDER EVALUATION & REPORT	\$650.00/PER DIEM
ABLE (SEXUAL AROUSAL TESTING) & REPORT **	\$0.00/PER DIEM
REPORT/SUMMARY WRITING/REVIEW OF RECORDS-HOURLY	\$75.00/PER DIEM
NO SHOW FEE-THERAPY	50% OF RATE
NO SHOW FEE-POLYGRAPH	50% OF RATE
NO SHOW FEE-PSYCHOLOGICAL EVALUATION	\$150.00/PER DIEM
CONSULTATION/TREATMENT PLANNING-PER HOUR	\$75.00/PER DIEM

**NO LONGER USING THIS TESTING SERVICE

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

#15-334 BANNER REQUESTS:

BANNER REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

ST. JOHN'S LUTHERAN CHURCH, JIM THORPE, PA
 45TH ANNUAL SWITCHBACK SCAMPER, OCTOBER 18
 (10/4/15 - 10/18/15)

ST. JOSEPH'S REGIONAL ACADEMY, JIM THORPE, PA
 SAVE THE DATE 3RD ANNUAL POLAR PLUNGE, JANUARY 30, 2016
 (10/10/15 - 10/25/15)

ST. JOSEPH'S REGIONAL ACADEMY, JIM THORPE, PA

SAVE THE DATE 3RD ANNUAL POLAR PLUNGE, JANUARY 30, 2016
(01/16/16 - 1/31/16)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUESTS AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PARKS/GYPSY MOTH PROGRAM:

#15-335 AGREEMENTS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY AGREEMENTS FOR CONDUCTING FIELD ASSESSMENTS FOR THE 2016 GYPSY MOTH SUPPRESSION PROGRAM WITH THE FOLLOWING: MONROE CRESSLEY, TODD KRINER, FRED MERLUZZI, CHRIS SANTORE, JIM WARNAGIRIS AND JEFF WARTLUFT. COMPENSATION: \$10 PER ASSESSMENT PLUS MILEAGE; TERM SEPTEMBER 28 THROUGH OCTOBER 23, 2015.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

TAX ASSESSMENT:

#15-336 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAX TAXPAYER IS DUE A REFUND OF 2015 REAL ESTATE TAXES:

MUNICIPALITY: EAST PENN TOWNSHIP

EAST PENN TOWNSHIP
167 MUNICIPAL ROAD
LEHIGHTON, PA 18235

CODE: 4-7-10252

PROPERTY RECORD CARD #: 72-7-B37.02

REASON: AS PER BOARD APPEAL, PROPERTY IS CHANGED TO EXEMPT.

TOTAL REFUND DUE: \$47.71

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

MR. O'GUREK QUESTIONED IF EAST PENN TOWNSHIP ACTUALLY PAID THE TAXES. THE SOLICITOR EXPLAINED THAT THEY PAID THE PRORATED AMOUNT TO THE DAY OF SETTLEMENT AND FROM THE DAY OF SETTLEMENT ONWARD, THE PRORATED AMOUNT WOULD BE REFUNDED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD GAVE AN UPDATE ON THE COVERED BRIDGE PROJECT.

COMMISSIONER NOTHSTEIN COMMENTED ON THE COVERED BRIDGE, STATING THAT PEOPLE ARE NOT OBEYING THE POSTED ROAD CLOSURE SIGNS AND BARRIERS, AND ARE DRIVING THROUGH EVEN WHILE THE MAINTENANCE CREW IS WORKING ON THE BRIDGE.

OCTOBER 1, 2015

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:45 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN