

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, CHILDREN & YOUTH SERVICES DIRECTOR, CHILDREN & YOUTH SERVICES ACCOUNTANT, AND ASSISTANT COURT ADMINISTRATOR CINDY WINN WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD AUGUST 20, 2015.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED AUGUST 27, 2015.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 65350 THROUGH 65458 AND DIRECT DEPOSIT CHECK NUMBERS 5092039 THROUGH 5092371 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$326,899.98 (PAYROLL DATED AUGUST 21, 2015).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 117431 THROUGH 117529 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	149,919.45
RENTAL PROPERTY FUND	\$	156.30
9-1-1 FUND	\$	565.88
LIQUID FUELS TAX FUND	\$	5,248.88
AREA AGENCY ON AGING FUND	\$	5,449.33
CHILDREN & YOUTH FUND	\$	22,559.86
DOMESTIC RELATIONS 4D FUND	\$	1,057.01
WORKFORCE INVESTMENT ACT FUND	\$	879.98
PARKS & RECREATION FUND	\$	2,511.09
HAZ-MAT RESPONSE FUND	\$	29.97
FARMLAND PRESERVATION FUND	\$	1,849.00
VICTIM/WITNESS FUND	\$	174.23
PAYROLL FUND	\$	46,873.45
TAX CLAIM FUND	\$	<u>181.60</u>
TOTAL:	\$	237,456.03

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, PENTELEDATA, AND PENCOR SERVICES, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED AUGUST 21, 2015 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF AUGUST 21, 2015:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,219.84
PAYROLL CHECKING ACCOUNT	\$ 156,890.32
GENERAL FUND SP NOW	\$ 14,370,324.37
OPERATING RESERVE	\$ 930,565.64
RENTAL PROPERTY	\$ 240,340.12
SOLID WASTE FUND	\$ 63,328.68
9-1-1 FUND	\$ 429,095.44
PARKING FUND	\$ 1,059,207.97
ACT 78 FUND	\$ 52,420.76
ACT 56 FUND	\$ 752,432.59
LIQUID FUELS	\$ 410,445.00
AREA AGENCY ON AGING	\$ 141,254.66
CHILDREN & YOUTH	\$ 141,782.06
HUMAN SERVICES AGENCY	\$ 31,409.79
DOMESTIC RELATIONS	\$ 50,074.22
WORKFORCE INVESTMENT ACT	\$ 21,539.95
PARKS & RECREATION FUND	\$ 210,543.52
CARBON TRANSPORTATION	\$ 65.17
HAZMAT FUND	\$ 132,419.74
OFFENDER SUPERVISION	\$ 493,051.63
ADULT ELECTRONIC MONITORING	\$ 165,329.78
FARMLAND PRESERVATION	\$ 73,270.33
HUMAN SERVICES DEVELOPMENT	\$ 272.09
HOMELESS GRANT	\$ 0.97
CENTRALIZED BOOKING	\$ 71,453.61
VICTIM WITNESS	\$ 9,900.35
RECORDER OF DEEDS	\$ 27,448.19
RECORDS IMPROVEMENTS	\$ 9,305.80
JUVENILE SUPERVISION FEE	\$ 18,691.92
COMMUNITY SERVICE FEE	\$ 14,739.83
PROTHONOTARY AUTOMATION	\$ 21,031.41
AFFORDABLE HOUSING	\$ 288,351.53
CLERK OF COURTS	\$ 2,271.86
REGISTER OF WILLS	\$ 12,836.84
JUVENILE ELECTRONIC MONITORING	\$ 4,537.79
VITAL STATISTICS	\$ 43,585.48
SUBSTANCE ABUSE EDUCATION FUND	\$ 61,102.48
LIQUID FUELS/ACT 44 FUND	\$ 122,495.28
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 252,810.14
VICTIMS SERVICE FUND	\$ 31,457.93
HOTEL EXCISE TAX FUND	\$ 17,485.80
CDBG FUND	\$ 48.58
DEBT SERVICE	\$ 2,008,228.74
CAPITAL PROJECTS	\$ 317,200.57
FRINGE BENEFITS	\$ 509,061.73
TAX CLAIM	\$ 239,626.93

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PERSONNEL REPORT:**

**PRISON BOARD APPOINTMENTS:**

**CARA E. HIGHFIELD**, NESQUEHONING, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE AUGUST 31, 2015.

**SHEA E. KELCHNER**, SLATINGTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE AUGUST 31, 2015.

**JASON K. PFLEIDERER**, LEHIGHTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE AUGUST 31, 2015.

**JARED T. WELSH**, TAMAQUA, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE AUGUST 31, 2015.

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**SUSAN ZEIGLER**

P4A MEMBERSHIP MEETING, JOINT MEETING WITH PA COUNCIL ON AGING & PDA QUARTERLY REVIEW  
GETTYSBURG, PA

COST: CONFERENCE FEE \$85, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SUSAN ZEIGLER**

**GLENN SCHOCH**

MANAGED LONG TERM SERVICES AND SUPPORTS – N4A BUNDLED PAYMENTS WEBINAR AND NEW SCAN  
FOUNDATION RESOURCES

PALMERTON, PA

**PLANNING & DEVELOPMENT**

**DAVID J. BODNAR, JR.**

**JENNIFER HUNSICKER**

2015 APPLICATION FORMS AND SUBMISSION WEBINAR

JIM THORPE, PA

**SHERIFF**

ANTHONY C. HARVILLA

LOCAL COURT SECURITY COMMITTEE WORKSHOP

SCRANTON, PA

COST: MEALS

**COURT SEMINAR/TRAINING ACKNOWLEDGEMENT:**

**ADULT PROBATION**

RONALD S. KOKINDA

2015 CJAB CHAIR AND COORDINATOR WORKSHOP “CONTINUING SUCCESS”

HARRISBURG, PA

COST: MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
AUGUST 27, 2015.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: JULY 21, 2015 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

AMENDED FISCAL REPORTS FOR FY JULY 1, 2008 TO JUNE 30, 2009 AND JULY 1, 2009 TO JUNE 30, 2010 FOR THE CARBON COUNTY CHILDREN AND YOUTH AGENCY WERE RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF THE AUDITOR GENERAL.

THE BRIDGE CREW REPORTS FOR THE WEEK ENDING AUGUST 16, 2015 WERE RECEIVED FROM LIQUID FUELS COORDINATOR, EMILY KATTNER.

THE JULY 2015 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

A COPY OF A PRESS RELEASE REGARDING CONTINUED WORK TO EXTINGUISH THE JEANSVILLE MINE FIRE IN BANKS TOWNSHIP, CARBON COUNTY WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION.

A COMMUNICATION WAS RECEIVED FROM CHA REGARDING NORFOLK SOUTHERN RAILWAY COMPANY'S PROPOSED PROJECT (CHA #29117) TO CONSTRUCT A POSITIVE TRAIN CONTROL (PTC) TOWER ALONG THE EXISTING RAILROAD RIGHT-OF-WAY WITHIN CARBON COUNTY.

**AREA AGENCY ON AGING:**

**#15-284 AGREEMENT/LINK PROGRAM:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY ACTION NECESSARY EFFECTIVE JULY 1, 2015, AS OUTLINED IN THE CORE PARTNER AGREEMENT DATED MARCH 1, 2012, WHEREBY CARBON COUNTY WILL ASSUME THE DUTIES OF FISCAL MANAGER FOR THE LINK PROGRAM NETWORK FOR THE PROGRAM PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2016.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#15-285 AGREEMENT/LEAD LINK COORDINATOR:**

AN AGREEMENT WAS PRESENTED FOR APPROVAL BETWEEN THE COUNTY OF CARBON, CARBON COUNTY AREA AGENCY ON AGING AND DAWN EDWARDS, WHITE HAVEN, PENNSYLVANIA, TO SERVE IN THE POSITION OF CARBON COUNTY LEAD LINK COORDINATOR, CREATED BY A FEDERALLY MANDATED AND FUNDED PROGRAM.

COMPENSATION WILL BE AT RATE OF \$25.00/HOUR, NOT TO EXCEED \$26,000. THE TERM OF THE AGREEMENT SHALL BE JULY 1, 2015 THROUGH JUNE 30, 2016 AND WILL BE RENEWABLE EVERY YEAR, SUBJECT TO FUNDING AVAILABILITY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH DAWN EDWARDS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#15-286 AGREEMENT/LINK COORDINATOR:**

AN AGREEMENT WAS PRESENTED FOR APPROVAL BETWEEN THE COUNTY OF CARBON, CARBON COUNTY AREA AGENCY ON AGING AND JULIE ROVINSKI-MANN, JIM THORPE, PENNSYLVANIA, TO

CONTINUE IN THE POSITION OF CARBON COUNTY LINK COORDINATOR, CREATED BY A FEDERALLY MANDATED AND FUNDED PROGRAM.

COMPENSATION WILL BE AT THE RATE OF \$22.00/HOUR, NOT TO EXCEED \$22,800. THE TERM OF THE AGREEMENT SHALL BE JULY 1, 2015 TO JUNE 30, 2016 AND WILL BE RENEWABLE EVERY YEAR, SUBJECT TO FUNDING AVAILABILITY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH JULIE ROVINSKI-MANN.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**BOARDS & AUTHORITIES:**

**#15-287 C&Y ADVISORY BOARD:**

**RESIGNATION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE RESIGNATION OF SALLY WATSON, LEHIGHTON, PENNSYLVANIA, FROM THE CARBON COUNTY CHILDREN AND YOUTH SERVICES ADVISORY BOARD.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CHILDREN & YOUTH:**

**#15-288 CONTRACT ADDENDA:**

ADDENDA WERE SUBMITTED TO EXTEND THE RATES OF THE FOLLOWING 2014/2015 PURCHASE OF SERVICE AGREEMENTS FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2015 OR UNTIL FINALIZATION OF THE FY 2015-2016 CONTRACT:

JUSTICE WORKS YOUTH CARE, PITTSBURGH, PA  
VALLIERE & COUNSELING SERVICES, FOGELSVILLE, PA  
VICTIMS RESOURCE CENTER, WILKES-BARRE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDA AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#15-289 AGREEMENT/2015-16:**

A FY 2015-16 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

AVANCO INTERNATIONAL, INC., FAIRFAX, VA  
(RATES TO BE TYPED IN MINUTES)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#15-290 NEEDS BASED PLAN:**

CARBON COUNTY CHILDREN AND YOUTH SERVICES NEEDS BASED PLAN AND BUDGET (NBB) FOR FISCAL YEAR 2016/2017 WAS PRESENTED FOR BOARD APPROVAL AS FOLLOWS:

IN HOME SERVICES	\$	1,716,575
COMMUNITY	\$	1,063,677
RESIDENTIAL	\$	1,724,389
ADMINISTRATION	\$	<u>149,630</u>
	\$	4,654,271

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE NEEDS BASED PLAN.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

SALLIANNE NEWTON, CHILDREN AND YOUTH SERVICES DIRECTOR, GAVE A BRIEF OVERVIEW OF THE NEEDS BASED PLAN. SHE ADVISED THAT THERE IS A 25% INCREASE IN CASELOAD ATTRIBUTED TO THE CHANGES IN THE CHILD PROTECTION SERVICES LAW. THERE IS ONE (1) VACANT CASEWORKER POSITION, BUT CURRENTLY THERE IS A LACK OF AVAILABLE APPLICANTS ON THE CIVIL SERVICE LIST.

**EMERGENCY MANAGEMENT:**

**#15-291 EMPG GRANT:**

THE FFY 2015 EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) FOR FUNDING TO SUPPORT SALARIES AND BENEFITS OF THE EMERGENCY MANAGEMENT COORDINATOR AND ADMINISTRATIVE ASSISTANT WAS SUBMITTED FOR BOARD ACTION. ESTIMATED REVENUE: \$65,027.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE GRANT.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**FISCAL/DATA PROCESSING:**

**#15-292 SIRIUS/SOFTWARE UPGRADE:**

A COMMUNICATION WAS RECEIVED FROM THE FISCAL/DATA DEPARTMENT ENCLOSING CUSTOMER AGREEMENT #1-J5B4S-CA WITH SIRIUS COMPUTER SOLUTIONS, INCORPORATED, WILLIAMSPORT, PENNSYLVANIA, FOR UPGRADE OF THE UPS DUE TO BATTERIES NEEDING REPLACEMENT.

THE AGREEMENT INCLUDES THREE-YEAR ADVANCED EXCHANGE SERVICE PLAN REPLACEMENT. THE TOTAL COST IS \$6,443.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ENTER INTO THE AGREEMENT WITH SIRIUS AND AUTHORIZE EXECUTION.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**CONFLICT COUNSEL:**

**#15-293 CRIMINAL/JUVENILE/ADDENDA:**

THE SOLICITOR PRESENTED ADDENDA TO THE AGREEMENTS FOR PROFESSIONAL SERVICES AS CONFLICT COUNSEL IN CRIMINAL AND JUVENILE MATTERS PENDING BEFORE THE CARBON COUNTY COURT OF COMMON PLEAS.

THE ADDENDA REVISE THE AGREEMENTS, DATED AUGUST 22, 2013, WITH ATTORNEY ROBERT S. FRYCKLUND, ATTORNEY ADAM WEAVER, AND STRUBINGER LAW PC FOR THE REMAINING TERM EXPIRING AUGUST 31, 2015, AND ADDS THAT ANY ADDITIONAL ASSIGNMENTS IN EXCESS OF THE ORIGINAL 40 CASES SHALL BE COMPENSATED AT THE RATE OF \$625.00 PER ASSIGNMENT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDA TO THE AGREEMENTS WITH ATTORNEY FRYCKLUND, ATTORNEY WEAVER AND STRUBINGER LAW PC.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD GAVE AN UPDATE ON THE COVERED BRIDGE PROJECT.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:52 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN