

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, DIRECTOR OF ELECTIONS, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD AUGUST 13, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

LINDA CHRISTMAN,
TOWAMENSING TOWNSHIP

RE: LETTER SENT TO PROPERTY OWNERS
FROM PENNEAST PIPELINE REGARDING
SURVEYING WITHOUT PROPERTY OWNERS
PERMISSION; EASEMENTS

MATTHEW SHUTTER,
LEHIGH VALLEY LIBERTARIAN PARTY

RE: ELECTION LAWS REGARDING MINOR
POLITICAL PARTIES

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THE FOLLOWING EXECUTIVE SESSION WAS HELD:

AUGUST 20, 2015	8:45 A.M.	PERSONNEL MATTERS
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DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED AUGUST 20, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 117292 THROUGH 117430 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	94,421.47
RENTAL PROPERTY FUND	\$	4,361.12
9-1-1 FUND	\$	10,905.65
COUNTY PARKING FUND	\$	1,052.46
LIQUID FUELS TAX FUND	\$	5,548.45
AREA AGENCY ON AGING FUND	\$	4,894.34
CHILDREN & YOUTH FUND	\$	54,749.63
HUMAN SERVICE AGENCY FUND	\$	67.07
DOMESTIC RELATIONS 4D FUND	\$	1,151.85
PARKS & RECREATION FUND	\$	4,221.49
CARBON TRANSPORTATION SYSTEM FUND	\$	459,330.00
HAZ-MAT RESPONSE FUND	\$	22.28
FARMLAND PRESERVATION FUND	\$	8,400.00
AFFORDABLE HOUSING FUND	\$	72.30
HOTEL ROOM EXCISE TAX FUND	\$	129,736.24
CAPITAL PROJECTS FUND	\$	6,073.25
FRINGE BENEFIT PAYMENT FUND	\$	<u>672.83</u>
TOTAL:	\$	785,680.43

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, AND THE PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT

DATED AUGUST 14, 2015 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF AUGUST 14, 2015:

GENERAL FUND CHECKING ACCOUNT	\$	1,219.84
PAYROLL CHECKING ACCOUNT	\$	19,279.70
GENERAL FUND SP NOW	\$	14,601,972.94
OPERATING RESERVE	\$	930,565.64
RENTAL PROPERTY	\$	245,695.06
SOLID WASTE FUND	\$	63,328.68
9-1-1 FUND	\$	459,778.68
PARKING FUND	\$	1,053,025.98
ACT 78 FUND	\$	45,122.48
ACT 56 FUND	\$	752,432.59
LIQUID FUELS	\$	428,950.27
AREA AGENCY ON AGING	\$	166,758.91
CHILDREN & YOUTH	\$	200,286.31
HUMAN SERVICES AGENCY	\$	23,848.15
DOMESTIC RELATIONS	\$	41,429.46
WORKFORCE INVESTMENT ACT	\$	10,254.35
PARKS & RECREATION FUND	\$	212,575.45
CARBON TRANSPORTATION	\$	459,395.17
HAZMAT FUND	\$	132,442.02
OFFENDER SUPERVISION	\$	493,051.63
ADULT ELECTRONIC MONITORING	\$	165,329.78
FARMLAND PRESERVATION	\$	81,670.33
HUMAN SERVICES DEVELOPMENT	\$	272.09
HOMELESS GRANT	\$	0.97
CENTRALIZED BOOKING	\$	71,853.99
VICTIM WITNESS	\$	10,618.49
RECORDER OF DEEDS	\$	25,336.19
RECORDS IMPROVEMENTS	\$	7,897.80
JUVENILE SUPERVISION FEE	\$	18,691.92
COMMUNITY SERVICE FEE	\$	14,739.83
PROTHONOTARY AUTOMATION	\$	21,031.41
AFFORDABLE HOUSING	\$	282,875.03
CLERK OF COURTS	\$	2,271.86
REGISTER OF WILLS	\$	12,836.84
JUVENILE ELECTRONIC MONITORING	\$	4,537.79
VITAL STATISTICS	\$	43,585.48
SUBSTANCE ABUSE EDUCATION FUND	\$	61,102.48
LIQUID FUELS/ACT 44 FUND	\$	122,495.28
ACT 13 BRIDGE IMPROVEMENT FUND	\$	149,903.73
VICTIMS SERVICE FUND	\$	31,457.93
HOTEL EXCISE TAX FUND	\$	147,207.52
CDBG FUND	\$	48.58
DEBT SERVICE	\$	2,006,163.36
CAPITAL PROJECTS	\$	323,273.82
FRINGE BENEFITS	\$	505,132.36
TAX CLAIM	\$	165,468.98

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATIONS:

ANDREA A. REYES, JR., BETHLEHEM, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE AUGUST 19, 2015.

CHERI M. SANTORE, NESQUEHONING, PA – ADMINISTRATOR, AREA AGENCY ON AGING – EFFECTIVE AUGUST 14, 2015.

RESIGNATIONS:

KARA M. BECK, LEHIGHTON, PA – SUMMER LAW CLERK, COURT ADMINISTRATION – EFFECTIVE AUGUST 18, 2015.

NICHOLAS M. DEMAIO, JIM THORPE, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE AUGUST 14, 2015.

COURT APPOINTMENT:

FRANK J. JACOBS II, NESQUEHONING, PA – ELECTION BOARD MEMBER – RETROACTIVE TO AUGUST 7, 2015.

CHANGES OF STATUS:

LORI J. AHNER, PALMERTON, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
EFFECTIVE: AUGUST 31, 2015

LINDA C. CURRY, LANSFORD, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
TO: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
EFFECTIVE: AUGUST 14, 2015

RYAN A. GERMAN, BETHLEHEM, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
EFFECTIVE: AUGUST 31, 2015

JAMES S. ROMANKOW, LANSFORD, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
TO: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
EFFECTIVE: AUGUST 24, 2015

CHRISTOPHER M. TORO, HAZLETON, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS
TO: CORRECTIONS OFFICER, CORRECTIONS
EFFECTIVE: AUGUST 31, 2015

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

MANAGED CARE 101 – WEBINAR
PALMERTON, PA

DEENA FITAL

SUSAN ZEIGLER

APPRISE MONTHLY WEBINAR
PALMERTON, PA

FRANCINE CRAIGIE	JUDITH CUPPS	DEENA FITAL
CAROL HEFFELFINGER	ANNE HORRIGAN	EVA LABANOSKI
CONNIE LYNN	MARY ANN MARZEN	THERESA MILBERGER
PAMELA SCHLEICHER	PATRICIA SCHMALZRIEDT	ETHEL WHITE
SUSAN ZEIGLER		

NATIONAL VOTER REGISTRATION ACT (NVRA) PROCEDURES WEBINAR
PALMERTON, PA

CORRECTIONS

TIMOTHY FRITZ

PENNSYLVANIA COUNTY CORRECTIONS ASSOCIATION FALL CONFERENCE
HARRISBURG, PA

ROBERTA KENNEDY

PIMCC NURSES' SEMINAR – MANAGING THE PHYSICAL AND MENTAL CARE OF INMATES
HARRISBURG, PA

SHERIFF'S OFFICE

CARL BACHART	ROBERT BLISARD	JAMES BONNER
KRISTY CUMMINS	KAREN FLEXER	JOSEPH HAGER
ANTHONY HARVILLA	CHRISTOPHER LEKKA	DANIEL LONG
DANIEL MCLEAN JR.	RYAN REHATCHEK	MATTHEW WILLIAMS
MICHAEL ZAVAGANSKY		

ACT 2 UPDATE TRAINING
BETHLEHEM, PA
COST: MEALS

TAX ASSESSMENT

JOLAINE HERMAN

KATHY MCGUIRE

NECAAP CHAPTER MEETING – ASSESSMENT ADMINISTRATION – DEVELOPING A WINNING TEAM
FREELAND, PA
COST: \$25.00 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:

JUVENILE COURT

JOSEPH GRECO

PENNSYLVANIA CONFERENCE ON JUVENILE JUSTICE
HARRISBURG, PA
COST: \$300.00 CONFERENCE FEE, LODGING, MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED
AUGUST 20, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: JULY 21, 2015 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

THE BRIDGE CREW REPORTS FOR THE WEEK ENDING AUGUST 9, 2015 WERE RECEIVED FROM LIQUID FUELS COORDINATOR, EMILY KATTNER.

A COPY OF THE ORDER OF COURT APPOINTING FRANK J. JACOBS II TO SERVE ON THE CARBON COUNTY BOARD OF ELECTIONS DUE TO THE RESIGNATION OF FRANK JACOBS WAS RECEIVED FROM THE COURT OF COMMON PLEAS.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT REGARDING APPROVAL OF THE FOLLOWING GRANTS, TOTALING \$681,041, UNDER THE 2014 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM:

CARBON COUNTY	\$ 238,089.
CARBON COUNTY ON BEHALF OF:	
FRANKLIN TOWNSHIP	\$ 83,895.
JIM THORPE BOROUGH	\$ 88,022.
LEHIGHTON BOROUGH	\$ 93,741.
MAHONING TOWNSHIP	\$ 84,237.
PALMERTON BOROUGH	\$ 93,057.

CHILDREN & YOUTH:

#15-278 CONTRACT ADDENDA:

ADDENDA WERE SUBMITTED TO EXTEND THE RATES OF THE FOLLOWING 2014/2015 PURCHASE OF SERVICE AGREEMENTS FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2015 OR UNTIL THE FINALIZATION OF THE FY 2015-2016 CONTRACT:

BRIAN ALBOUCQ, LLC
 D/B/A HOMESTEAD FAMILY SERVICES, LEHIGHTON, PA
 RENAISSANCE PSYCHOLOGICAL & COUNSELING CORPORATION, INC., FRACKVILLE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDA AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

HUMAN SERVICES:

#15-279 STATE FOOD/DATA:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE FY 2014/2015 STATE FOOD PURCHASE PROGRAM'S FINAL EXPENSE AND DATA REPORT AS SUBMITTED BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

LIQUID FUELS:

BRIDGE #17 PROPOSAL:

#15-280 STRUCTURAL METAL FABRICATORS:

A RECOMMENDATION WAS SUBMITTED BY THE COUNTY ENGINEER, MIKE TIRPAK OF CARBON ENGINEERING, INCORPORATED, TO ACCEPT THE LOW PROPOSAL SUBMITTED BY STRUCTURAL METAL

FABRICATORS, INCORPORATED, PALMERTON, PENNSYLVANIA, TO FABRICATE VERTICAL CLEARANCE STRUCTURES FOR THE COVERED BRIDGE (COUNTY BRIDGE #17) AT A TOTAL COST OF \$13,637.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL AS SUBMITTED BY STRUCTURAL METAL FABRICATORS, INCORPORATED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#15-281 HOME PROGRAM:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF PLANNING AND DEVELOPMENT REQUESTING PERMISSION TO OPEN BIDS FOR THE CARBON COUNTY HOME REHABILITATION PROGRAM AT THE COMMISSIONERS MEETING TO BE HELD SEPTEMBER 17, 2015.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REQUEST.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

#15-282 BANNER REQUEST:

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

WEATHERLY HILL CLIMB ASSOCIATION
WEATHERLY HILL CLIMB
(SEPTEMBER 4, 2015 - SEPTEMBER 21, 2015)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUEST AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

TAX ASSESSMENT:

#15-283 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAX COLLECTOR IS DUE A REFUND OF 2015 REAL ESTATE TAXES:

MUNICIPALITY: LOWER TOWAMENSING TOWNSHIP

CONNIE BROWN, TAX COLLECTOR
PO BOX 117
AQUASHICOLA, PA 18012

EXPLANATION: TAX COLLECTOR TURNED MONEY INTO COUNTY ON HER MAY REPORT BUT THEN HAD 2 CHECKS RETURNED FOR INSUFFICIENT FUNDS, THEREFORE A REFUND IS DUE TO THE TAX COLLECTOR.

1. 33-10393 PAID ON 5/02/15 – MESSER GRIESHEIM IN THE AMOUNT OF \$306.37.

2. 33-10280 PAID ON 5/26/15 – MCDONALD, THOMAS IN THE AMOUNT OF \$90.91.

TOTAL REFUND DUE: \$397.28

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:46 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN