

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND ASSISTANT COURT ADMINISTRATOR HAMM WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JUNE 18, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JUNE 25, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTALS DATED JUNE 25, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 116182 THROUGH 116329 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 108,477.47
RENTAL PROPERTY FUND	\$ 14,005.51
9-1-1 FUND	\$ 1,744.41
COUNTY PARKING FUND	\$ 1,969.50
LIQUID FUELS TAX FUND	\$ 106.50
AREA AGENCY ON AGING FUND	\$ 19,657.86
CHILDREN & YOUTH FUND	\$ 195,040.34
DOMESTIC RELATIONS 4D FUND	\$ 220.17
WORKFORCE INVESTMENT ACT FUND	\$ 928.00
PARKS & RECREATION FUND	\$ 2,965.65
HAZ-MAT RESPONSE FUND	\$ 29.97
CENTRALIZED BOOKING FUND	\$ 126.27
CDBG FUND	\$ 33.66
CAPITAL PROJECTS FUND	\$ 2,479.75
TAX CLAIM FUND	\$ <u>92,126.87</u>
TOTAL:	\$ 439,911.93

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PENTELEDATA, THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JUNE 19, 2015 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JUNE 19, 2015:

GENERAL FUND CHECKING ACCOUNT	\$ 856.13
PAYROLL CHECKING ACCOUNT	\$ 33,822.02
GENERAL FUND SP NOW	\$ 12,360,577.43
OPERATING RESERVE	\$ 930,021.56
RENTAL PROPERTY	\$ 259,725.38

SOLID WASTE FUND	\$	158,177.77
9-1-1 FUND	\$	212,144.73
PARKING FUND	\$	1,028,055.62
ACT 78 FUND	\$	117,515.03
ACT 56 FUND	\$	957,168.66
LIQUID FUELS	\$	484,077.09
AREA AGENCY ON AGING	\$	550,219.81
CHILDREN & YOUTH	\$	967,508.09
HUMAN SERVICES AGENCY	\$	26,037.93
DOMESTIC RELATIONS	\$	99,261.97
WORKFORCE INVESTMENT ACT	\$	21,952.13
PARKS & RECREATION FUND	\$	157,185.50
CARBON TRANSPORTATION	\$	46.63
HAZMAT FUND	\$	132,720.10
OFFENDER SUPERVISION	\$	399,991.75
ADULT ELECTRONIC MONITORING	\$	163,029.01
FARMLAND PRESERVATION	\$	165,899.94
HUMAN SERVICES DEVELOPMENT	\$	16,762.29
HOMELESS GRANT	\$	3,257.00
CENTRALIZED BOOKING	\$	70,805.51
VICTIM WITNESS	\$	13,303.45
RECORDER OF DEEDS	\$	23,938.19
RECORDS IMPROVEMENTS	\$	6,487.87
JUVENILE SUPERVISION FEE	\$	17,344.38
COMMUNITY SERVICE FEE	\$	14,676.90
PROTHONOTARY AUTOMATION	\$	16,568.21
AFFORDABLE HOUSING	\$	277,813.78
CLERK OF COURTS	\$	1,575.01
REGISTER OF WILLS	\$	12,069.67
JUVENILE ELECTRONIC MONITORING	\$	4,501.57
VITAL STATISTICS	\$	37,881.39
SUBSTANCE ABUSE EDUCATION FUND	\$	54,468.42
LIQUID FUELS/ACT 44 FUND	\$	122,424.25
ACT 13 BRIDGE IMPROVEMENT FUND	\$	149,816.08
VICTIMS SERVICE FUND	\$	28,842.77
HOTEL EXCISE TAX FUND	\$	24,016.46
CDBG FUND	\$	73.22
DEBT SERVICE	\$	1,904,418.02
CAPITAL PROJECTS	\$	344,502.71
FRINGE BENEFITS	\$	522,274.84
TAX CLAIM	\$	589,793.71

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATION:

SHERYL M. POPOWITZ, QUAKERTOWN, PA – DEPARTMENT CLERK I, DOMESTIC RELATIONS – EFFECTIVE JUNE 29, 2015.

HIRES:

CHRISTIAN J. ARCHER, SUMMIT HILL, PA – SUMMER LABORER, LIQUID FUELS SUMMER PROGRAM – EFFECTIVE JUNE 26, 2015.

VALERIE H. STUART, ALBRIGHTSVILLE, PA – PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER –
EFFECTIVE JULY 6, 2015.

LEAVE OF ABSENCE CORRECTION:

BUILDINGS & GROUNDS

ANN MARIE BOSSARD, PALMERTON, PA
PART-TIME CLEANING PERSON
FROM: JUNE 25, 2015
TO: JULY 6, 2015

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

CHERI SANTORE
40TH ANNUAL N4A CONFERENCE
PHILADELPHIA, PA
COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

CHERI MAE SANTORE
SUSAN ZEIGLER
CONNIE LYNN
OPTIONS COUNSELING WEBINAR
PALMERTON, PA

CONNIE LYNN
AGING/INTELLECTUAL DISABILITIES COUNTY TEAM WORKSHOP
SHAWNEE ON THE DELAWARE, PA
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:

ADULT PROBATION

JOSEPH BERKE
JOSEPH BETTINE
TAMMY WALL
INFLUENCE OF THE MEXICAN DRUG CARTEL
WILKES-BARRE, PA
COST: MEALS

DOMESTIC RELATIONS

RASHUNDA YUHAS
TEAH REICHARD
BRIDGET JOHNSTON
ENFORCEMENT 104 WEBINAR
JIM THORPE, PA 18229

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED
JUNE 25, 2015.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

MINUTES RECEIVED: JANUARY 27, 2015 MEETING OF THE CARBON COUNTY RAILROAD COMMISSION.

NEWS RELEASE FROM THE PENNSYLVANIA TURNPIKE COMMISSION (PTC) REGARDING UPDATE ON THE NEW "E-Z PASS ONLY" INTERCHANGE (EXIT #87), ACCESS TO ROUTE 903, PENN FOREST TOWNSHIP, CARBON COUNTY, WITH ANTICIPATED OPENING SET FOR JUNE 30, 2015.

BID AWARD/CDBG:

#15-203 EXTENSION:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF PLANNING AND DEVELOPMENT REQUESTING A ONE-WEEK EXTENSION TO JULY 2, 2015 REGARDING RECOMMENDATION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) BIDS OPENED JUNE 18, 2015.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE ONE-WEEK EXTENSION.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

BOARDS/AUTHORITIES:

HOSPITAL AUTHORITY:

#15-204 APPOINTMENT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPOINT WALLACE PUTKOWSKI, LEHIGHTON, PENNSYLVANIA, TO FILL A VACANCY ON THE HOSPITAL AUTHORITY, EFFECTIVE TO DECEMBER 31, 2019.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#15-205 REAPPOINTMENT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REAPPOINTMENT OF EDITH LUKASEVICH, JIM THORPE, PENNSYLVANIA TO THE CARBON COUNTY HOSPITAL AUTHORITY, EFFECTIVE TO DECEMBER 31, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

POCONO COUNTIES WIOA:

#15-206 APPOINTMENT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE FOLLOWING APPOINTMENT TO THE POCONO COUNTIES WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) DEVELOPMENT BOARD, FORMERLY THE WORKFORCE INVESTMENT BOARD (WIB):

KIM MILLER, EXECUTIVE DIRECTOR	<u>TERM</u>
CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES	2-YEAR (7/01/15-6/30/17)

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	Y

CHILDREN & YOUTH:

#15-207 INVOICE:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE CHILDREN & YOUTH SERVICES SECOND QUARTER FY 2014-15 ACT 148 INVOICE WHICH WILL RESULT IN THE COUNTY RECEIVING \$24,418.82 IN TITLE IV-E AA FUNDS; \$217.68 IN MEDICAID FUNDS; \$6,887.50 IN FAMILY GROUP DECISION MAKING GRANT FUNDS; \$13,208.75 IN TANF FUNDS, AND \$3,212.42 IN IT GRANT FUNDS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COURTS:

#15-208 REDACTION PROJECT:

EXTRACT SYSTEMS/ADDENDUM:

A REQUEST WAS SUBMITTED BY THE COURT ADMINISTRATOR ENCLOSING ADDENDUM #3 TO SOFTWARE LICENSE & SERVICES AGREEMENT, DATED MARCH 31, 2014, WITH EXTRACT SYSTEMS LLC, MADISON, WISCONSIN.

THE ADDENDUM INCREASES THE ANNUAL DAY-FORWARD PROCESSING VOLUME FROM 175,000 PAGES TO 275,000 PAGES PER YEAR. MODIFICATIONS RELATE SPECIFICALLY TO EXHIBIT A, AND COSTS TO INCREASE THE PROCESSING VOLUME ARE AS FOLLOWS:

LICENSED SOFTWARE:

CURRENT LICENSE (175,000 PAGES) = \$14,747	
NEW LICENSE (275,000 PAGES) = \$19,574	(INCREASE - \$4,827)

SERVICES:

CURRENT SUPPORT & MAINTENANCE (175,000 PAGES) = \$22,654	
NEW SUPPORT & MAINTENANCE (275,000 PAGES) = \$23,523	(INCREASE - \$869)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE ADDENDUM #3 TO THE AGREEMENT WITH EXTRACT SYSTEMS LLC.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

HUMAN SERVICES:

#15-209 NON BLOCK GRANT PLAN:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE HUMAN SERVICES NON BLOCK GRANT PLAN FOR THE 2015-2016 STATE FISCAL YEAR, WHICH ALSO INCLUDES PLANS FOR THE CARBON-MONROE-PIKE MH/DS AND DRUG & ALCOHOL PROGRAMS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

#15-210 BANNER REQUEST:

A BANNER REQUEST WAS SUBMITTED FOR THE FOLLOWING:

UNITED WAY OF CARBON COUNTY
 CRUISE TO THE MUSIC/MUSIC FESTIVAL & CAR SHOW, JULY 18
 BANNER REQUEST: 7/04/15 TO 7/21/15

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUEST AS SUBMITTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

NORTHERN TIER RESEARCH:

#15-211 DRUG TESTING/ADDENDUM:

THE SOLICITOR PRESENTED AN ADDENDUM TO THE SUPPORT SERVICES AGREEMENT DATED AUGUST 30, 2012 WITH NORTHERN TIER RESEARCH FOR THE PROVISION OF DRUG TESTING LABORATORY SERVICES FOR THE FOLLOWING DEPARTMENTS:

CARBON COUNTY ADULT PROBATION OFFICE
CARBON COUNTY CORRECTIONS FACILITY
CARBON COUNTY OFFICE CHILDREN AND YOUTH

THE ADDENDUM SHALL AMEND THE TERM OF THE AGREEMENT TO BE EFFECTIVE FROM JULY 1, 2015 TO JUNE 30, 2016. ALL OTHER TERMS, CONDITIONS, AND RATES UNLESS MODIFIED BY BOTH PARTIES IN WRITING, SHALL REMAIN THE SAME.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM EXTENDING THE AGREEMENT WITH NORTHERN TIER RESEARCH TO JUNE 30, 2016.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COMMISSIONERS' REPORTS:

MR. O'GUREK ACKNOWLEDGED RECEIPT OF AN EMAIL RECEIVED LAST WEEKEND FROM THE FAMILY OF A MAN WHO COLLAPSED NEAR BELTZVILLE, THANKING THE COUNTY AND COMMENDING TWO (2) INDIVIDUALS ON THE COUNTY BRIDGE CREW FOR THEIR EFFORTS IN TRYING TO SAVE HIM BY STARTING CPR AND CALLING 911.

MR. GERHARD ANNOUNCED THAT THERE IS STILL A LIMITED AMOUNT OF PRODUCE VOUCHERS AVAILABLE FROM THE AREA AGENCY ON AGING.

MR. NOTHSTEIN COMMENTED ON THE SUPPLEMENTAL APPROPRIATION, NOTING THAT IT IS REGARDS TO THE SOLID WASTE TIPPING FEES THAT WILL BE DISTRIBUTED TO THE MUNICIPALITIES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:42 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN