

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN AND GERHARD, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND SECRETARY III IDA STEELE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, AND ASSISTANT COURT ADMINISTRATOR HAMM WERE ALSO PRESENT.

COMMISSIONER O'GUREK WAS ABSENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 30, 2015.

BOARD POLLED:	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**PROCLAMATION:**

**#15-144 POP OUT DAY:**

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO ADOPT THE FOLLOWING PROCLAMATION:

**PROCLAMATION #2015-04**

**"POP-OUT" DAY**

**WHEREAS**, THE YOUTH OF CARBON COUNTY IS ONE OF THE COUNTY'S MOST VALUABLE RESOURCES;  
AND

**WHEREAS**, ONE OUT OF EVERY FIVE CHILDREN IN THE UNITED STATES IS OBESE OR AT RISK OF BECOMING OBESE; AND

**WHEREAS**, OBESITY IS NOW PROVEN TO BE A DIRECT CAUSE OF HEALTH RELATED DISEASES AND

COSTS BUSINESS AND INDUSTRY MILLIONS OF DOLLARS EACH YEAR; AND

**WHEREAS**, DATA HAS PROVEN THAT THERE IS A DIRECT RELATIONSHIP BETWEEN INCREASED SOFT DRINK CONSUMPTION, INACTIVITY AND OVERWEIGHT CHILDREN; AND

**WHEREAS**, IT IS FURTHER UNDERSTOOD THAT HIGH SUGAR BEVERAGES PROVIDE LIMITED NUTRITIONAL VALUE AND SHOULD BE CONSUMED ON A LIMITED BASIS AS PER THE FOOD GUIDE PYRAMID; AND

**WHEREAS**, THERE ARE OTHER BEVERAGES AVAILABLE THAT OFFER NUTRITIONAL ADVANTAGES SUCH AS WATER, 100% FRUIT JUICES AND MILK.

**NOW, THEREFORE**, THE CARBON COUNTY BOARD OF COMMISSIONERS, DO HEREBY PROCLAIM MAY 13, 2015 AS "POP-OUT" DAY IN CARBON COUNTY AND URGE ALL CHILDREN, THEIR PARENTS AND THE CITIZENS OF CARBON COUNTY TO RESTRAIN OR RESTRICT THEIR CONSUMPTION OF EMPTY CALORIES AS IN SOFT DRINKS, ICE TEA AND SPORTS DRINKS.

**ADOPTED** BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 7TH DAY OF MAY, 2015.

**CARBON COUNTY BOARD OF COMMISSIONERS**

/S/ WAYNE E. NOTHSTEIN, CHAIRMAN  
/S/ TOM J. GERHARD, VICE-CHAIRMAN  
/S/ WILLIAM J. O'GUREK, MEMBER

**ATTEST:**

ELOISE K. AHNER, COUNTY ADMINISTRATOR/CHIEF CLERK

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

THE PROCLAMATION WAS PRESENTED TO GEORGIA FARROW, PENN STATE COOPERATIVE EXTENSION AGENT.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED MAY 7, 2015.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 64677 THROUGH 64723 AND DIRECT DEPOSIT CHECK NUMBERS 5089414 THROUGH 5089738 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$301,001.77 (PAYROLL DATED MAY 1, 2015).

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 114817 THROUGH 114922 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 139,218.76
RENTAL PROPERTY FUND	\$ 651.32
9-1-1 FUND	\$ 6,254.07
LIQUID FUELS TAX FUND	\$ 170,200.81
AREA AGENCY ON AGING FUND	\$ 22,677.77
CHILDREN & YOUTH FUND	\$ 15,721.02
DOMESTIC RELATIONS 4D FUND	\$ 162.31
WORKFORCE INVESTMENT ACT FUND	\$ 109.55
PARKS & RECREATION FUND	\$ 2,852.97
CARBON TRANSPORTATION SYSTEM FUND	\$ 19,493.00
OFFENDER SUPERVISION FUND	\$ 286,439.41
SUBSTANCE ABUSE EDUCATION FUND	\$ 12,091.00
CAPITAL PROJECTS FUND	\$ 10,344.30
PAYROLL FUND	\$ <u>41,249.31</u>
TOTAL:	\$ 727,465.60

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE TREASURER'S REPORT DATED APRIL 30, 2015 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF APRIL 30, 2015:**

GENERAL FUND CHECKING ACCOUNT	\$ 682.60
PAYROLL CHECKING ACCOUNT	\$ 11,732.80
GENERAL FUND SP NOW	\$ 2,953,739.89
OPERATING RESERVE	\$ 929,745.18
RENTAL PROPERTY	\$ 254,747.44
SOLID WASTE FUND	\$ 152,028.82
9-1-1 FUND	\$ 383,869.55
PARKING FUND	\$ 1,006,956.46
ACT 78 FUND	\$ 88,649.07
ACT 56 FUND	\$ 956,884.22
LIQUID FUELS	\$ 725,503.70
AREA AGENCY ON AGING	\$ 377,320.64
CHILDREN & YOUTH	\$ 277,453.74
HUMAN SERVICES AGENCY	\$ 23,519.80
DOMESTIC RELATIONS	\$ 163,808.68

WORKFORCE INVESTMENT ACT	\$	21,003.46
PARKS & RECREATION FUND	\$	124,744.94
CARBON TRANSPORTATION	\$	19,515.59
HAZMAT FUND	\$	130,001.83
OFFENDER SUPERVISION	\$	662,099.43
ADULT ELECTRONIC MONITORING	\$	161,721.79
FARMLAND PRESERVATION	\$	168,593.09
HUMAN SERVICES DEVELOPMENT	\$	16,757.31
HOMELESS GRANT	\$	3,256.03
CENTRALIZED BOOKING	\$	66,387.26
VICTIM WITNESS	\$	12,905.37
RECORDER OF DEEDS	\$	19,764.91
RECORDS IMPROVEMENTS	\$	3,708.50
JUVENILE SUPERVISION FEE	\$	16,441.22
COMMUNITY SERVICE FEE	\$	14,629.83
PROTHONOTARY AUTOMATION	\$	14,316.54
AFFORDABLE HOUSING	\$	267,963.99
CLERK OF COURTS	\$	910.34
REGISTER OF WILLS	\$	11,431.17
JUVENILE ELECTRONIC MONITORING	\$	4,380.24
VITAL STATISTICS	\$	37,870.13
SUBSTANCE ABUSE EDUCATION FUND	\$	59,539.60
LIQUID FUELS/ACT 89 FUND	\$	21,265.80
LIQUID FUELS/ACT 44 FUND	\$	80,640.99
ACT 13 BRIDGE IMPROVEMENT FUND	\$	149,771.56
VICTIMS SERVICE FUND	\$	26,532.76
HOTEL EXCISE TAX FUND	\$	84,957.22
CDBG FUND	\$	36.77
DEBT SERVICE	\$	1,709,130.11
CAPITAL PROJECTS	\$	371,496.79
FRINGE BENEFITS	\$	859,641.94
TAX CLAIM	\$	610,424.76

BOARD POLLED: GERHARD YES  
 NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:37 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:42 A.M.

**PERSONNEL REPORT:**

**CHANGES OF STATUS:**

**GERARD P. HEALY, ALBRIGHTSVILLE, PA**

FROM: LEAD SEASONAL PARK RANGER I, PARKS  
 TO: SEASONAL PARK RANGER I, PARKS  
 EFFECTIVE: MAY 11, 2015

**JANE S. HOWER, PALMERTON, PA**

FROM: CHIEF REAL ESTATE CLERK TRAINEE, SHERIFF  
 TO: CHIEF REAL ESTATE CLERK, SHERIFF  
 EFFECTIVE: MAY 7, 2015

**KAYLIE L. OTTO, JIM THORPE, PA**

FROM: CLERK, TAX CLAIM

TO: ADMINISTRATIVE SECRETARY, TAX CLAIM

EFFECTIVE: MAY 11, 2015

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**RUDY O. LOPEZ**

BOSTON U ASSESSOR OVERVIEW & TIME FRAMES, DES MOINES U MEDICAL TERMINOLOGY,  
NFCE DEFINITION & SLUMS WEBINAR

CRITICAL INCIDENT MANAGEMENT POLICY REGARDING WAIVER WEBINAR

HARMONY TUTORIALS FOR SAMS.NET WEBINAR

NAT WEBINAR

NATIONAL VOTER REGISTRATION ACT (NVRA) PROCEDURES WEBINAR

PS INTAKE WORKERS TRAINING WEBINAR

PALMERTON, PA

**RUDY O. LOPEZ**

PROTECTIVE SERVICE BASIC TRAINING

STATE COLLEGE, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**CHILDREN & YOUTH SERVICES**

**SALLIANNE NEWTON**

**MARIANNE GRABARITS**

**MEGAN CROZIER**

CPSL & CWIS UPDATE

WILKES-BARRE, PA

COST: MEALS

**SALLIANNE NEWTON**

**ANISSA NUNEMACHER**

NBPB OVERVIEW SESSIONS UPDATE

WILKES-BARRE, PA

COST: MEALS

**EMERGENCY MANAGEMENT AGENCY**

**MARK NALESNIK**

PEMA TRAINING: G-775 EMERGENCY OPERATIONS CENTER MANAGEMENT AND OPERATIONS

HARRISBURG, PA

COST: MEALS

**GEOGRAPHIC INFORMATION SYSTEMS**

**JASON SHELLHAMMER**

GS ONE ON ONE ON-SITE TRAINING: DATA COLLECTION WITH PATHFINDER OFFICE & TERRASYNC SOFTWARE

JIM THORPE, PA

COST: CONFERENCE FEE \$600



BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**INFORMATION TECHNOLOGY:**

**#15-147 AGREEMENT/RAM TECH SYSTEMS:**

A COMMUNICATION WAS RECEIVED FROM THE INFORMATION TECHNOLOGY DIRECTOR ENCLOSING A TECHNOLOGY CONSULTING SERVICES AGREEMENT BETWEEN THE COUNTY AND SRINI LOKULA, PRESIDENT OF RAMTECH SYSTEMS, INCORPORATED, NEWARK, DELAWARE, FOR COMPUTER RELATED CONSULTING SERVICES ON AN "AS-NEEDED" BASIS.

THE INITIAL TERM OF THE AGREEMENT SHALL BE FROM APRIL 30, 2015 THROUGH DECEMBER 31, 2015, AND WILL RENEW ON AN ANNUAL BASIS. COMPENSATION SHALL BE \$125.00/HOUR NOT TO EXCEED 300 HOURS UNLESS PRIOR APPROVAL IS OBTAINED.

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH RAMTECH SYSTEMS.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**MAILROOM SYSTEMS:**

**#15-148 AGREEMENT:**

A RENEWAL AGREEMENT WITH MAILROOM SYSTEMS, INCORPORATED FOR 1, 2 & 3 OZ. FIRST CLASS MAIL, FOR THE PICK-UP, PRESORTING AND DELIVERY TO THE USPS DISTRIBUTING CENTER WAS SUBMITTED FOR BOARD ACTION.

THE TERM OF AGREEMENT IS ONE (1) YEAR. 2014 SAVINGS WERE APPROXIMATELY \$3,000.00. DISCOUNTED RATES ARE AS FOLLOWS, WITH A \$50/MONTH TRANSPORTATION FEE:

1 OZ = 2.0 CENTS/PIECE	INSTEAD OF .48 CENTS IT IS 46 CENTS
2 OZ = 23.0 CENTS/PIECE	INSTEAD OF .69 CENTS IT IS 46 CENTS
3 OZ = 18.0 CENTS/PIECE	INSTEAD OF .90 CENTS IT IS 72 CENTS

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH MAILROOM SYSTEMS.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**CCCF/MEDICAL SERVICES AGREEMENT:**

**#15-149 BLUE MOUNTAIN HEALTH SYSTEM:**

A PROPOSAL WAS SUBMITTED BY BLUE MOUNTAIN HEALTH SYSTEM TO PROVIDE PSYCHIATRIC SERVICES AT THE CARBON COUNTY CORRECTIONAL FACILITY, EFFECTIVE MAY 1, 2015, FOR A PERIOD OF TWO (2) YEARS FOR FOUR (4) HOURS PER WEEK. COSTS ARE \$170.00/HOUR FOR PSYCHIATRIST; \$100/HOUR FOR PA OR CRNP, PLUS MILEAGE. MILEAGE CHARGES WILL BE ELIMINATED ONCE TELE MEDICINE IS IN PLACE.

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO ACCEPT THE PROPOSAL AND AUTHORIZE THE SOLICITOR TO PREPARE THE AGREEMENT.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**COUNTY POLICY:**

**#15-150 E-ZPASS:**

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE A REVISION TO COUNTY POLICY #2012-02, CARBON COUNTY E-Z PASS, REMOVING ONE TRANSPONDER ASSIGNED TO ADULT PROBATION AND REASSIGNING IT TO THE CARBON COUNTY CORRECTIONAL FACILITY.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**INFORMATION TECHNOLOGY:**

**#15-151 TERMINATE AGREEMENT/ STRATIX SYSTEMS:**

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO AUTHORIZE THE SOLICITOR TO TERMINATE THE CONTRACT WITH STRATIX SYSTEMS, WYOMISSING, PENNSYLVANIA, FOR COMPUTER RELATED SERVICES REQUESTED BY THE INFORMATION TECHNOLOGY DEPARTMENT.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

**PARKS/RECREATION:**

**#15-152 BANNER REQUESTS:**

BANNER PERMIT REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

BACH & HANDEL CHORALE, INCORPORATED  
BACH & HANDEL JAZZ CONCERT, MAY 16, 2015  
(BANNER REQUEST: 5/09/15 TO 5/18/15)

BEAR MOUNTAIN BUTTERFLY SANCTUARY  
BUTTERFLY CELEBRATION/FUNDRAISER, MAY 23, 24, 25  
(BANNER REQUEST: 5/18/15 TO 5/26/15)

MOTION BY MR. GERHARD, SECONDED BY MR. NOTHSTEIN, TO APPROVE AND AUTHORIZE THE EXECUTION OF THE BANNER PERMIT.

BOARD POLLED: GERHARD YES  
NOTHSTEIN YES

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:47 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN