

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND SECRETARY III IDA STEELE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD MARCH 26, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2014 AND 2015 AS LISTED ON TRANSMITTALS DATED APRIL 2, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 64584 THROUGH 64627 AND DIRECT DEPOSIT CHECK NUMBERS 5088786 THROUGH 5089101 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$288,637.46 (PAYROLL DATED APRIL 2, 2015).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 114148 THROUGH 114280 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	539,893.05
9-1-1 FUND	\$	30,143.23
COUNTY PARKING FUND	\$	1,373.93
AREA AGENCY ON AGING FUND	\$	40,594.45
CHILDREN & YOUTH FUND	\$	376,332.61
HUMAN SERVICE AGENCY FUND	\$	3,419.83
DOMESTIC RELATIONS 4D FUND	\$	13,178.94
WORKFORCE INVESTMENT ACT FUND	\$	7,777.26
PARKS & RECREATION FUND	\$	8,530.99
CENTRALIZED BOOKING FUND	\$	14.01
VICTIM/WITNESS FUND	\$	467.14
AFFORDABLE HOUSING FUND	\$	79.62
FRINGE BENEFIT PAYMENT FUND	\$	406,346.37
PAYROLL FUND	\$	<u>41,482.60</u>
TOTAL:	\$	1,469,634.03

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

TREASURER'S REPORTS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE END OF THE MONTH TREASURER'S REPORT DATED MARCH 31, 2015, ALONG WITH TREASURER'S REPORT DATED MARCH 27, 2015 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF MARCH 27, 2015:

GENERAL FUND CHECKING ACCOUNT	\$	334.43
PAYROLL CHECKING ACCOUNT	\$	2,756.16
GENERAL FUND SP NOW	\$	4,200,742.35
OPERATING RESERVE	\$	929,201.59
RENTAL PROPERTY	\$	217,708.90
SOLID WASTE FUND	\$	151,928.14
9-1-1 FUND	\$	473,370.05
PARKING FUND	\$	1,075,086.14
ACT 78 FUND	\$	41,752.81
ACT 56 FUND	\$	819,180.76
LIQUID FUELS	\$	719,605.71
AREA AGENCY ON AGING	\$	384,275.16
CHILDREN & YOUTH	\$	296,365.41
HUMAN SERVICES AGENCY	\$	23,171.78
DOMESTIC RELATIONS	\$	15,863.50
WORKFORCE INVESTMENT ACT	\$	15,126.36
PARKS & RECREATION FUND	\$	130,370.48
CARBON TRANSPORTATION	\$	19,510.32
HAZMAT FUND	\$	129,979.99
OFFENDER SUPERVISION	\$	645,971.30
ADULT ELECTRONIC MONITORING	\$	157,952.27
FARMLAND PRESERVATION	\$	168,494.51
HUMAN SERVICES DEVELOPMENT	\$	12,373.70
HOMELESS GRANT	\$	4,991.42
CENTRALIZED BOOKING	\$	62,946.29
VICTIM WITNESS	\$	15,123.17
RECORDER OF DEEDS	\$	40,846.83
RECORDS IMPROVEMENTS	\$	18,776.76
JUVENILE SUPERVISION FEE	\$	14,042.91
COMMUNITY SERVICE FEE	\$	14,561.02
PROTHONOTARY AUTOMATION	\$	18,323.15
AFFORDABLE HOUSING	\$	262,744.07
CLERK OF COURTS	\$	11,399.43
REGISTER OF WILLS	\$	12,354.50
JUVENILE ELECTRONIC MONITORING	\$	4,347.36
VITAL STATISTICS	\$	39,277.45
SUBSTANCE ABUSE EDUCATION FUND	\$	55,786.38
LIQUID FUELS/ACT 89 FUND	\$	21,253.36
LIQUID FUELS/ACT 44 FUND	\$	80,593.84
ACT 13 BRIDGE IMPROVEMENT FUND	\$	149,684.00
VICTIMS SERVICE FUND	\$	24,929.33
HOTEL EXCISE TAX FUND	\$	60.87
CDBG FUND	\$	23.47
DEBT SERVICE	\$	1,707,191.28
CAPITAL PROJECTS	\$	301,433.46
FRINGE BENEFITS	\$	483,435.73
TAX CLAIM	\$	751,848.43

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:36 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:40 A.M.

PERSONNEL REPORT:

HIRE:

FRANCIS L. DEMATTO, SUMMIT HILL, PA – SEASONAL PARK RANGER I, PARKS – EFFECTIVE APRIL 13, 2015.

KASSANDRA E. GRAY, LANSFORD, PA – LIFEGUARD, PARKS – EFFECTIVE MAY 23, 2015.

ARTHUR L. GUTH, JR., JIM THORPE, PA – SEASONAL PARK MAINTENANCE, PARKS - EFFECTIVE APRIL 13, 2015.

ASHLEY J. LEICKEL, PALMERTON, PA – PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE APRIL 6, 2015.

AMANDA C. SCHOFIELD, ALLENTOWN, PA – PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE APRIL 6, 2015.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

CHERI MAE SANTORE

SUSAN ZEIGLER

CONNIE LYNN

ETHEL WHITE

THERESA MILBERGER

PAM SCHLEICHER

MARY ANN MARZEN

DEENA FITAL

CINDY BIZARRE

ADULT PS REPORT OF NEED PROCESS WEBINAR
PALMERTON, PA

GLENN SCHOCH

CHERI MAE SANTORE

AAA FINANCIAL TRAINING

CAMP HILL, PA

COST: CONFERENCE FEE \$75 PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

JUDITH CUPPS

HARMONY TUTORIALS WEBINAR

PALMERTON, PA

CHILDREN & YOUTH SERVICES

CATHERINE NONNEMACHER

KELSEY MCELVAR

CHARTING THE COURSE TOWARDS PERMANENCY:

MODULE 1: INTRODUCTION TO PENNSYLVANIA'S CHILD WELFARE SYSTEM

MODULE 2: IDENTIFYING CHILD ABUSE AND NEGLECT

MODULE 3: USING INTERACTIONAL HELPING SKILLS TO ACHIEVE LASTING CHANGE

MODULE 5: RISK MANAGEMENT

MODULE 6: CASE PLANNING WITH FAMILIES

MODULE 7: THE COURT PROCESS

MODULE 8: ASSESSING SAFETY IN OUT OF HOME CARE

MODULE 9: OUT OF HOME PLACEMENT AND PERMANENCY PLANNING

MODULE 10: MAKING PERMANENT CONNECTIONS – OUTCOMES FOR PROFESSIONAL DEVELOPMENT

MODULE 4: IN HOME SAFETY ASSESSMENT & MANAGEMENT
PITTSTON, PA
COST: MEALS

ECONOMIC DEVELOPMENT

LINDA REX
PENNSYLVANIA LOCAL LEADERSHIP PROGRAMS SUMMIT
LEWISBURG, PA

PLANNING & DEVELOPMENT

DAVID J. BODNAR, JR.
FARMLAND PRESERVATION PROGRAM SPRING TRAINING
MONTOURSVILLE, PA
COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

WORKFORCE INVESTMENT ACT

KEITH RAMSAY
PA WORKFORCE DEVELOPMENT ASSOCIATION 31T ANNUAL EMPLOYMENT, TRAINING & EDUCATIONS
CONFERENCE HERSHEY, PA
COST: CONFERENCE FEE \$395, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED
APRIL 2, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: FEBRUARY 10, 2015 MEETING OF THE CARBON COUNTY ENVIRONMENTAL
EDUCATION CENTER ADVISORY BOARD.

THE MARCH 2015 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE
ANNOUNCING THE REALLOCATION OF \$57,855 IN FY 2013-14 MENTAL HEALTH SERVICES CARRYOVER
FUNDS (APPROPRIATION 10248) TO BE USED TO SUPPORT START-UP COSTS FOR COMMUNITY/HOSPITAL
INTEGRATION PROJECTS PROGRAM (CHIPPS) ASSOCIATED WITH INDIVIDUALS DISCHARGED FROM CLARKS
SUMMIT OR WERNERSVILLE STATE HOSPITAL DURING FY 2013-14.

BOARDS & AUTHORITIES:

#15-103 AGRICULTURAL PRESERVATION:

REAPPOINTMENT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REAPPOINTMENT OF
DANIEL SHOENBERGER OF PALMERTON, PENNSYLVANIA, TO THE AGRICULTURAL LAND PRESERVATION
BOARD TO SERVE AN ADDITIONAL THREE-YEAR TERM TO EXPIRE APRIL 10, 2018.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

INSURANCE:

#15-104 WORKERS COMPENSATION:

RESTATED BY-LAWS AND ARTICLES OF AGREEMENT FOR THE HOUSING AND REDEVELOPMENT INSURANCE EXCHANGE (HARIE), CARBON COUNTY'S WORKER COMPENSATION CARRIER WERE SUBMITTED FOR BOARD APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE RESTATED BY-LAWS AND ARTICLES OF AGREEMENT FOR HARIE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

TRAINING FACILITY:

#15-105 AERIAL PHOTOGRAPHY:

A PROPOSAL WAS RECEIVED FROM NOR EAST MAPPING, INCORPORATED, OF KYLERTOWN, PENNSYLVANIA, FOR AERIAL PHOTOGRAPHY AND MAPPING SERVICES FOR THE FIRE AND EMERGENCY SERVICES TRAINING FACILITY IN NESQUEHONING BOROUGH. DATA WILL BE PROVIDED IN AN ELECTRONIC COPY AND A HARD COPY TO THE COUNTY ENGINEER/COUNTY.

THE COUNTY ENGINEER HAS REVIEWED THE PROPOSAL AND RECOMMENDS ACCEPTANCE OF THE PROPOSAL FOR THE AERIAL PHOTOGRAPHY OF 124 ACRES AT A COST OF \$6,440.00.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL AS SUBMITTED BY NOR EAST MAPPING IN THE AMOUNT OF \$6,440.00.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#15-106 ENGINEERING SERVICES:

LAND DEVELOPMENT:

A PROPOSAL WAS RECEIVED FROM COUNTY ENGINEER, CARBON ENGINEERING, INCORPORATED, OF SUMMIT HILL, PENNSYLVANIA, FOR ENGINEERING SERVICES FOR LAND DEVELOPMENT WORK ASSOCIATED WITH THE CONSTRUCTION OF THE FIRE AND EMERGENCY SERVICES TRAINING FACILITY IN NESQUEHONING BOROUGH.

THE COSTS WILL BE BILLED MONTHLY AT THE CURRENT 2015 FEE SCHEDULE AS OUTLINED IN THE PROPOSAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL AS SUBMITTED BY CARBON ENGINEERING.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#15-107 LAND SURVEYING:

A PROPOSAL WAS RECEIVED FROM RALPH W. CLAY, P.L.S., OF JIM THORPE, PENNSYLVANIA, FOR PROFESSIONAL LAND SURVEY SERVICES FOR THE FIRE AND EMERGENCY SERVICES TRAINING FACILITY IN NESQUEHONING BOROUGH. DATA WILL BE PROVIDED IN AN ELECTRONIC COPY AND A HARD COPY TO THE COUNTY ENGINEER/COUNTY.

THE ESTIMATED COST IS NOT TO EXCEED \$10,000.00, BUT ONLY ACTUAL HOURS WILL BE BILLED FOR SAME AS WORK PROGRESSES. \$125.00/HOUR FOR FIELD WORK; \$75.00/HOUR FOR OFFICE WORK; GPS SATELLITE WORK \$265.00/HOUR; AERIAL PANEL MATERIAL WILL BE BILLED AT COST TO OBTAIN.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL AS SUBMITTED BY RALPH W. CLAY WITH COSTS NOT TO EXCEED \$10,000.00.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SOLICITOR'S REPORT:

ELECTIONS:

#15-108 AGREEMENTS/ROVERS:

THE SOLICITOR PRESENTED AGREEMENTS BETWEEN THE COUNTY AND THE FOLLOWING INDIVIDUALS TO SERVE AS "ROVING TROUBLESHOOTERS" FOR THE MAY 19 AND NOVEMBER 3, 2015 ELECTIONS:

KRISTIAN KOEHLER, JIM THORPE, PA
SUZETTE KURTZ, LEHIGHTON, PA
ROBERT MILLER, NESQUEHONING, PA

COMPENSATION WILL BE \$200 PER DIEM PLUS MILEAGE AT THE RATE OF .45 CENTS/MILE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENTS WITH THE INDIVIDUALS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PARKS/JOSIAH WHITE:

#15-109 GAZEBO REQUEST:

A REQUEST FOR USE OF THE GAZEBO IN THE JOSIAH WHITE PARK WAS SUBMITTED FOR THE FOLLOWING:

LINDA A. MARTIN & LAURENCE R. HURLBURT, JIM THORPE. PA
WEDDING CEREMONY – MAY 30, 2015
(2:00 – 2:45 P.M.)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE GAZEBO REQUEST.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

MR. O'GUREK COMMENTED ON THE THREE (3) AGENDA ITEMS RELATING TO THE TRAINING FACILITY PROJECT, NOTING THAT HE HAS RECEIVED A LOT OF POSITIVE COMMENTS AND THERE SEEMS TO BE A GREAT DEAL OF ENTHUSIASM AND EXCITEMENT REGARDING THE PROJECT.

MR. GERHARD COMMENTED ON THE FOLLOWING:

- REQUEST RECEIVED LAST WEEK TO OBSERVE WORLD AUTISM DAY, APRIL 2ND. BLUE LIGHTED

CANDLES WERE PUT IN THE COURT HOUSE AND ANNEX WINDOWS IN OBSERVANCE
- FIRING RANGE AT THE COUNTY CORRECTIONAL FACILITY IS READY FOR USE;
RECERTIFICATION FOR ALL CORRECTIONAL OFFICERS WILL BE APRIL 27 – MAY 1

MR. NOTHSTEIN COMMENTED ON LETTERS OF SUPPORT RECEIVED FROM THE MUNICIPALITIES AND EMERGENCY SERVICES REGARDING THE TRAINING FACILITY. CITED REASONS FOR THE NEED OF AERIAL PHOTOGRAPHY.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:49 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN