

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:31 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, DISTRICT ATTORNEY, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD FEBRUARY 26, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**DELAWARE & LEHIGH:**

**PEDESTRIAN BRIDGE PROJECT:**

H. SCOTT EVERETT, DELAWARE & LEHIGH TRAIL STEWARDSHIP MANAGER, WAS PRESENT TO GIVE A BRIEF UPDATE ON THE PEDESTRIAN BRIDGE PROJECT. HE ADVISED THAT ALL REQUIRED DOCUMENTATION HAS BEEN SUBMITTED BUT THEY ARE WAITING FOR APPROVALS FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION. THE LETTING DATE IS MARCH 24, 2016, AND THE CONTRACT MUST BE AWARDED BY NOVEMBER, 2016 OR GRANT MONIES WILL BE LOST.

MR. EVERETT ALSO GAVE AN UPDATE ON THE CONNECTIVITY PROJECT, NOTING THAT EVERYTHING IS GOING WELL.

ELISSA GAROFALO, EXECUTIVE DIRECTOR OF THE D&L NATIONAL HERITAGE CORRIDOR, WAS ALSO PRESENT. SHE SPOKE ON THE PERMIT PROCESS, AND SUGGESTED A MEETING MAY NEED TO BE SCHEDULED WITH THE DISTRICT MANAGER TO TRY TO EXPEDITE THE APPROVALS. SHE STRONGLY RECOMMENDED THAT LONG TERM MAINTENANCE OF THE D&L TRAIL SHOULD BE LOOKED INTO AGAIN.

SHE EXTENDED AN INVITATION TO ATTEND A LUNCHEON MEETING MARCH 26 AT BLUE MOUNTAIN SKI AREA.

**#15-076 DEP/SUBMERGED LANDS LICENSE AGREEMENT:**

DEP JOINT PERMIT APPLICATION NO. E13-178 TO CONSTRUCT AND MAINTAIN A STEEL TRUSS PEDESTRIAN BRIDGE CROSSING THE LEHIGH RIVER IN THE BOROUGH OF JIM THORPE WAS PRESENTED FOR BOARD ACTION. THE APPLICATION ALSO INCLUDES THE LICENSE TO OCCUPY THE SUBMERGED LANDS OF THE COMMONWEALTH AT NO ANNUAL FEE.

THE SUBMERGED LANDS LICENSE AGREEMENT WILL REMAIN IN EFFECT UNLESS THE LICENSEE (THE COUNTY) PERMANENTLY DISCONTINUES OR ABANDONS THE AREA.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE JOINT PERMIT APPLICATION/LICENSE AGREEMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2014 AND 2015 AS LISTED ON TRANSMITTALS DATED MARCH 5, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 113603 THROUGH 113716 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	388,969.27
RENTAL PROPERTY FUND	\$	2,355.18
9-1-1 FUND	\$	17,333.95
COUNTY PARKING FUND	\$	3,122.93
LIQUID FUELS TAX FUND	\$	4,731.85
AREA AGENCY ON AGING FUND	\$	66,966.19
CHILDREN & YOUTH FUND	\$	36,253.02
HUMAN SERVICE AGENCY FUND	\$	2,424.10
DOMESTIC RELATIONS 4D FUND	\$	11,283.16

WORKFORCE INVESTMENT ACT FUND	\$	7,876.32
PARKS & RECREATION FUND	\$	9,466.15
CARBON TRANSPORTATION SYSTEM FUND	\$	19,493.00
CENTRALIZED BOOKING FUND	\$	14.01
HOTEL ROOM EXCISE TAX FUND	\$	5,000.00
FRINGE BENEFIT PAYMENT FUND	\$	391,113.31
TAX CLAIM FUND	\$	<u>2,875.92</u>
TOTAL:	\$	969,278.36

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, AND PENTELEDATA, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED FEBRUARY 28, 2015 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF FEBRUARY 28, 2015:**

GENERAL FUND CHECKING ACCOUNT	\$	334.43
PAYROLL CHECKING ACCOUNT	\$	23,060.94
GENERAL FUND SP NOW	\$	5,220,784.52
OPERATING RESERVE	\$	929,201.59
RENTAL PROPERTY	\$	236,412.54
SOLID WASTE FUND	\$	194,708.39
9-1-1 FUND	\$	435,370.28
PARKING FUND	\$	1,115,194.59
ACT 78 FUND	\$	112,601.18
ACT 56 FUND	\$	819,180.76
LIQUID FUELS	\$	662,582.86
AREA AGENCY ON AGING	\$	384,493.08
CHILDREN & YOUTH	\$	143,677.86
HUMAN SERVICES AGENCY	\$	32,534.93
DOMESTIC RELATIONS	\$	40,621.86
WORKFORCE INVESTMENT ACT	\$	15,581.61
PARKS & RECREATION FUND	\$	54,454.40
CARBON TRANSPORTATION	\$	19,510.32
HAZMAT FUND	\$	123,475.03
OFFENDER SUPERVISION	\$	562,887.60
ADULT ELECTRONIC MONITORING	\$	156,050.97
SMALL BUSINESS EXPANSION LOAN	\$	0.00
FARMLAND PRESERVATION	\$	168,494.51
HUMAN SERVICES DEVELOPMENT	\$	12,373.70
HOMELESS GRANT	\$	4,991.42
CENTRALIZED BOOKING	\$	61,028.34
VICTIM WITNESS	\$	10,038.63
RECORDER OF DEEDS	\$	39,268.83
RECORDS IMPROVEMENTS	\$	17,724.76

JUVENILE SUPERVISION FEE	\$	13,128.73
COMMUNITY SERVICE FEE	\$	14,521.70
PROTHONOTARY AUTOMATION	\$	17,243.15
AFFORDABLE HOUSING	\$	259,027.55
CLERK OF COURTS	\$	11,140.37
REGISTER OF WILLS	\$	12,129.50
JUVENILE ELECTRONIC MONITORING	\$	4,347.36
VITAL STATISTICS	\$	39,277.45
SUBSTANCE ABUSE EDUCATION FUND	\$	53,628.84
LIQUID FUELS/ACT 89 FUND	\$	21,253.36
LIQUID FUELS/ACT 44 FUND	\$	80,593.84
ACT 13 BRIDGE IMPROVEMENT FUND	\$	149,684.00
VICTIMS SERVICE FUND	\$	23,967.09
HOTEL EXCISE TAX FUND	\$	72,939.42
CDBG FUND	\$	33.46
DEBT SERVICE	\$	1,702,854.38
CAPITAL PROJECTS	\$	288,760.96
FRINGE BENEFITS	\$	479,826.79
TAX CLAIM	\$	810,249.01

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:47 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:54 A.M.

**PERSONNEL REPORT:**

**RESIGNATION:**

**WILLIAM J. KIRKLOSKY**, SUMMIT HILL, PA – SEASONAL PARK RANGER II, PARKS – EFFECTIVE MARCH 3, 2015.

**HIRES:**

**KASAUNDR A. BARCLAY**, SUMMIT HILL, PA – LIFEGUARD, PARKS – EFFECTIVE MAY 23, 2015.

**DANIELLE R. SPILLMAN**, JIM THORPE, PA – LIFEGUARD, PARKS - EFFECTIVE MAY 23, 2015.

**CHANGES OF TITLE:**

**FRANCINE M. CRAIGIE**, JIM THORPE, PA

FROM: PART-TIME SENIOR CENTER MANAGER I, AREA AGENCY ON AGING  
 TO: PART-TIME SENIOR OPERATOR, AREA AGENCY ON AGING  
 EFFECTIVE: MARCH 5, 2015

**CAROL A. HEFFELFINGER**, PALMERTON, PA

FROM: PART-TIME SENIOR CENTER MANAGER I, AREA AGENCY ON AGING  
 TO: PART-TIME SENIOR OPERATOR, AREA AGENCY ON AGING  
 EFFECTIVE: MARCH 5, 2015

**EVA I. LABANOSKI**, WEATHERLY, PA

FROM: PART-TIME SENIOR CENTER MANAGER I, AREA AGENCY ON AGING  
 TO: PART-TIME SENIOR OPERATOR, AREA AGENCY ON AGING  
 EFFECTIVE: MARCH 5, 2015

**PATRICIA J. SCHMALZRIEDT, PALMERTON, PA**

FROM: PART-TIME SENIOR CENTER MANAGER I, AREA AGENCY ON AGING

TO: PART-TIME SENIOR OPERATOR, AREA AGENCY ON AGING

EFFECTIVE: MARCH 5, 2015

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**CHERI MAE SANTORE**

P4A/PDA QUARTERLY MEETINGS

LANCASTER, PA

COST: CONFERENCE FEE \$76, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**PAMELA HUGHES**

**DEENA FITAL**

PROTECTIVE SERVICE BASIC TRAINING

STATE COLLEGE, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SEMINAR/TRAINING REQUESTS (CONTINUED):**

**CHILDREN & YOUTH SERVICES**

**SALLIANNE NEWTON**

**MARIANNE GRABARITS**

**ERICA STOUT**

PENNSYLVANIA CHILDREN'S ROUNDTABLE SUMMIT

SEVEN SPRINGS, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**PLANNING & DEVELOPMENT**

**DAVID J. BODNAR, JR.**

**JENNIFER HUNSICKER**

**RYAN RICHARDS**

2015 PA CD&H PRACTITIONERS ANNUAL CONFERENCE

STATE COLLEGE, PA

COST: CONFERENCE FEE \$115 PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**PUBLIC DEFENDER**

**JENNIFER RAPA**

2015 ATTACKING VIOLENT CRIMES

KING OF PRUSSIA, PA

COST: CONFERENCE FEE \$315

**TREASURER**

**KATHLEEN BENYO**

67<sup>TH</sup> ANNUAL TREASURER CONFERENCE

SEVEN SPRINGS, PA

COST: CONFERENCE FEE \$200, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COURT SEMINAR/TRAINING ACKNOWLEDGEMENT:**

**JUVENILE COURT**

**KIMMY MULIK**

**JANELLE BALLIET**

YLS MASTER TRAINER RECERTIFICATION

MECHANICSBURG, PA

COST: \$30 PER PERSON, LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED MARCH 5, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

THE FEBRUARY 2015 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

A COMMUNICATION WAS RECEIVED FROM THE FEDERAL COMMUNICATIONS COMMISSION INFORMING THAT A NEW SECTION 106 FILING HAS BEEN SUBMITTED FOR THE FOLLOWING:

FILE #0006616777, APPLICANT – VIGILANT GLOBAL,  
PROJECT –140 FOOT TALL MONOPOLE TOWER WITHIN A 75 FOOT X 75 FOOT LEASE AREA,  
STONEY MOUNTAIN ROAD, ALBRIGHTSVILLE, PENNSYLVANIA

**BID AWARD:**

**#15-077 ELECTION FORMS/LABELS:**

A COMMUNICATION WAS RECEIVED FROM THE PURCHASING DIRECTOR RECOMMENDING THAT THE SOLE BIDDER, RELIANCE GRAPHICS INCORPORATED OF WEST CHESTER, PENNSYLVANIA, BE AWARDED THE CONTRACT FOR THE PRINTING OF 2015 ELECTION FORMS AND BALLOTS AT THEIR BID OF \$21,000.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AWARD THE CONTRACT TO RELIANCE GRAPHICS INCORPORATED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**INFORMATION TECHNOLOGY:**

**#15-078 PENTELEDATA/AAA:**

A COMMUNICATION WAS RECEIVED FROM THE INFORMATION TECHNOLOGY DIRECTOR ENCLOSING A RENEWAL AGREEMENT WITH PENTELEDATA FOR EXISTING CABLE MODEM INTERNET ACCESS FOR THE CARBON COUNTY AREA AGENCY ON AGING. THE TERM OF THE AGREEMENT IS THREE (3) YEARS; MONTHLY FEE - \$59.95.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE RENEWAL AGREEMENT.

BOARD POLLED:	O'GUREK	ABSTAIN
	GERHARD	YES
	NOTHSTEIN	YES

**#15-079 PENTELEDATA/CCCF:**

A COMMUNICATION WAS RECEIVED FROM THE INFORMATION TECHNOLOGY DIRECTOR ENCLOSING A RENEWAL AGREEMENT WITH PENTELEDATA FOR EXISTING CABLE MODEM INTERNET ACCESS FOR THE CARBON COUNTY CORRECTIONAL FACILITY. THE TERM OF THE AGREEMENT IS THREE (3) YEARS; MONTHLY FEE - \$59.95

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE RENEWAL AGREEMENT.

BOARD POLLED: O'GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**#15-080 BANNER REQUEST:**

A BANNER PERMIT REQUEST WAS SUBMITTED FOR THE FOLLOWING:

BACH & HANDEL CHORALE

BACH & HANDEL CHORALE PASSION/EASTER CONCERT, APRIL 11, 2015

(BANNER REQUEST: 3/28/15 TO 4/13/15)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER PERMIT.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**LIGHTING RETROFIT PROJECT:**

**#15-081 CONTRACT EXTENSION/ELECTRIC POWER SAVERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE A CONTRACT EXTENSION TO AGREEMENT DATED DECEMBER 8, 2014 WITH ELECTRIC POWER SAVERS, LLC OF CAMP HILL, PENNSYLVANIA, FOR THE LIGHTING RETROFIT INSTALLATION PROJECT CHANGING THE COMPLETION DATE FROM FEBRUARY 20, 2015 TO FEBRUARY 23, 2015.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD GAVE AN UPDATE ON THE CARBON COUNTY ANIMAL SHELTER INFORMING THAT TWELVE (12) DOGS WERE ADOPTED IN THE MONTH OF FEBRUARY, WHEN THE COUNTY REDUCED THE FEES 50%. HE THANKED BLUE RIDGE CABLE TV13, STANDARD SPEAKER AND THE TIMES NEWS FOR EVERYTHING THEY DO TO HELP PROMOTE THE ANIMAL SHELTER.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:57 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN