

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENE
THIS DATE AT 10:30 A.M. IN THE COMMISSIONER’S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE,
PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O’GUREK, CHIEF CLERK/COUNTY
ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO
PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O’GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS
MEETING HELD FEBRUARY 12, 2015.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

KATHY HENDERSON, DIRECTOR
CARBON COUNTY ECONOMIC DEVELOPMENT

RE: “WHAT’S SO COOL ABOUT MANUFACTURING?”
LEHIGH VALLEY VIDEO CONTEST; ENCOURAGED
ONLINE VOTING FOR LOCAL PARTICIPATING
SCHOOLS; INVITED COMMISSIONERS TO ATTEND
THE AWARDS CEREMONY ON FEBRUARY 24TH
AT ARTS QUEST CENTER IN ALLENTOWN.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE THE BUDGET TRANSFERS FOR

2014 AND 2015 AS LISTED ON TRANSMITTALS DATED FEBRUARY 19, 2015.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED FEBRUARY 19, 2015.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 113354 THROUGH 113488 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 636,760.62
RENTAL PROPERTY FUND	\$ 3,593.55
9-1-1 FUND	\$ 18,007.28
COUNTY PARKING FUND	\$ 1,827.92
ACT 56 FUND	\$ 422,548.37
LIQUID FUELS TAX FUND	\$ 117.27
AREA AGENCY ON AGING FUND	\$ 37,633.99
CHILDREN & YOUTH FUND	\$ 100,024.81
HUMAN SERVICE AGENCY FUND	\$ 2,457.00
DOMESTIC RELATIONS 4D FUND	\$ 12,709.43
WORKFORCE INVESTMENT ACT FUND	\$ 7,798.26
PARKS & RECREATION FUND	\$ 4,272.33
HAZ-MAT RESPONSE FUND	\$ 1,099.40
ADULT ELECTRONIC MONITORING FUND	\$ 1,740.00
CENTRALIZED BOOKING FUND	\$ 46.40
HOTEL ROOM EXCISE TAX FUND	\$ 82,838.13
FRINGE BENEFIT PAYMENT FUND	\$ <u>403,217.63</u>
TOTAL:	\$ 1,736,692.39

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES*
 GERHARD YES
 NOTHSTEIN YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS, THE TIMES NEWS, PENTELEDATA, AND PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT

DATED FEBRUARY 13, 2015 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF FEBRUARY 13, 2015:

GENERAL FUND CHECKING ACCOUNT	\$	157.97
PAYROLL CHECKING ACCOUNT	\$	17,761.47
GENERAL FUND SP NOW	\$	5,955,025.49
OPERATING RESERVE	\$	928,952.17
RENTAL PROPERTY	\$	228,983.08
SOLID WASTE FUND	\$	194,656.13
9-1-1 FUND	\$	40,436.36
PARKING FUND	\$	1,117,442.96
ACT 78 FUND	\$	97,149.33
ACT 56 FUND	\$	1,241,436.33
LIQUID FUELS	\$	645,743.67
AREA AGENCY ON AGING	\$	436,923.60
CHILDREN & YOUTH	\$	12,033.36
HUMAN SERVICES AGENCY	\$	18,007.30
DOMESTIC RELATIONS	\$	73,925.52
WORKFORCE INVESTMENT ACT	\$	17,830.63
PARKS & RECREATION FUND	\$	59,323.28
CARBON TRANSPORTATION	\$	16.19
HAZMAT FUND	\$	124,433.87
OFFENDER SUPERVISION	\$	563,380.80
ADULT ELECTRONIC MONITORING	\$	157,748.85
SMALL BUSINESS EXPANSION LOAN	\$	71,050.47
FARMLAND PRESERVATION	\$	167,432.75
HUMAN SERVICES DEVELOPMENT	\$	12,370.38
HOMELESS GRANT	\$	4,990.08
CENTRALIZED BOOKING	\$	61,583.75
VICTIM WITNESS	\$	10,653.30
RECORDER OF DEEDS	\$	39,258.46
RECORDS IMPROVEMENTS	\$	17,720.12
JUVENILE SUPERVISION FEE	\$	13,125.27
COMMUNITY SERVICE FEE	\$	14,517.81
PROTHONOTARY AUTOMATION	\$	17,238.54
AFFORDABLE HOUSING	\$	258,958.44
CLERK OF COURTS	\$	11,137.41
REGISTER OF WILLS	\$	12,126.25
JUVENILE ELECTRONIC MONITORING	\$	4,346.21
VITAL STATISTICS	\$	39,266.91
SUBSTANCE ABUSE EDUCATION FUND	\$	53,614.73
LIQUID FUELS/ACT 89 FUND	\$	21,247.66
LIQUID FUELS/ACT 44 FUND	\$	80,572.21
ACT 13 BRIDGE IMPROVEMENT FUND	\$	149,643.82
VICTIMS SERVICE FUND	\$	23,960.77
HOTEL EXCISE TAX FUND	\$	150,745.44
CDBG FUND	\$	24.93
DEBT SERVICE	\$	1,701,273.51
CAPITAL PROJECTS	\$	288,683.45
FRINGE BENEFITS	\$	496,894.95
TAX CLAIM	\$	445,864.12

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PERSONNEL REPORT:

EMPLOYMENT SEPARATION:

RACHEL A. SINGELSETH, KUNKLETOWN, PA – COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES – EFFECTIVE FEBRUARY 19, 2015.

HIRES:

SAMANTHA M. JONES, SUMMIT HILL, PA – PARK ATTENDANT, PARKS – EFFECTIVE APRIL 17, 2015.

ADAM NEVENGLOSKY, NESQUEHONING, PA - SUMMER LABORERS, BUILDINGS & GROUNDS – EFFECTIVE JUNE 11, 2015.

CHANGES OF STATUS:

JOSEPH M. KIRALY, HAZLETON, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

TO: CORRECTIONS OFFICER, CORRECTIONS

EFFECTIVE: MARCH 2, 2015

RONALD C. KUSSE, LEHIGHTON, PA

FROM: PART-TIME CORRECTIONS OFFICER/TEAMSTERS, CORRECTIONS

TO: CORRECTIONS OFFICER, CORRECTIONS

EFFECTIVE: MARCH 2, 2015

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED FEBRUARY 19, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: OCTOBER 27, 2014 MEETING OF THE AREA AGENCY ON AGING ADVISORY COUNCIL; JANUARY 9, 2015 MEETING OF THE CARBON COUNTY PARKS & RECREATION COMMISSION; JANUARY 20, 2015 MEETING OF THE CARBON COUNTY PLANNING COMMISSION; JANUARY 20, 2015 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

ANNOUNCEMENT OF "NEW TO MEDICARE" A PROGRAM CO-SPONSORED BY NEW SEASONS AT BLUE MOUNTAIN HEALTH SYSTEM AND THE CARBON COUNTY AREA AGENCY ON AGING, WILL BE HELD MARCH 12, 2015 AT THE GNADEN HUETTEN CAMPUS.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

HAULMARK INDUSTRIES, INCORPORATED, MCADOO, PA

AIR QUALITY PROGRAM PERMIT #13-00016

ADVERTISING REQUESTS:

#15-060 CDBG/MODIFICATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF A PUBLIC NOTICE REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM MODIFICATION FOR PACKER TOWNSHIP FY2013, STREET IMPROVEMENTS TO PUBLIC FACILITIES.

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

DISTRICT COURT:

#15-061 PITNEY BOWES/LEASE PURCHASE:

A LEASE PURCHASE AGREEMENT WITH PITNEY BOWES FOR A DM125 DESKTOP MAILING SYSTEM FOR CARBON COUNTY DISTRICT COURT 56-3-04, WEATHERLY, PENNSYLVANIA, WAS SUBMITTED FOR APPROVAL. THE COST SHALL BE \$54.53/MONTH FOR SIXTY (60) MONTHS (STATE CONTRACT).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE LEASE/PURCHASE AGREEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

DOMESTIC RELATIONS:

#15-062 LEXISNEXIS/ACCURINT:

A CONTRACT WITH LEXISNEXIS FOR USE OF THE LEXISNEXIS ACCURINT FOR GOVERNMENT SERVICES (INTERNET SERVICES FOR LOCATING ABSENT PARENTS) AS REQUIRED IN THE IV-D CONTRACT WAS SUBMITTED FOR BOARD ACTION.

THE TERM SHALL BE 11 MONTHS BEGINNING 2/01/2015 AND SHALL AUTOMATICALLY RENEW FOR ADDITIONAL TWELVE (12) MONTH PERIODS, UNLESS SIXTY (60) DAYS WRITTEN NOTICE IS PROVIDED BY EITHER PARTY. THE COST SHALL BE \$85/MONTH.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE CONTRACT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SERVICE AGREEMENT:

#15-063 ADVANCED BUSINESS/DISTRICT COURT:

AN AGREEMENT WITH ADVANCED BUSINESS EQUIPMENT OF ALLENTOWN, PENNSYLVANIA FOR MAINTENANCE ON A NEW LEXMARK XM-3150 TABLETOP COPIER/SCANNER/FAX MACHINE LOCATED IN DISTRICT COURT 56-3-01, JIM THORPE, PENNSYLVANIA, WAS SUBMITTED FOR APPROVAL.

THE COST WILL INCLUDE PARTS, LABOR AND TONER BILLED AT \$260 FOR 20,000 COPIES; 1.3 CENTS/COPY IN EXCESS OF 20,000 AND WILL REMAIN IN EFFECT UNTIL 2/11/18.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

PARKING LOT/AGREEMENT:

#15-064 CRYSTAL VIEW CARRIAGE:

A NEW NON-EXCLUSIVE LICENSE AGREEMENT BETWEEN THE COUNTY AND KYLE S. HOPPE, DBA CRYSTAL VIEW CARRIAGE SERVICES, NEW RINGGOLD, PENNSYLVANIA, FOR USE OF THE COUNTY PARKING LOT FOR DEPARTURES AND ARRIVALS OF A HORSE DRAWN CARRIAGE, WAS SUBMITTED FOR APPROVAL.

THE TERM OF THE AGREEMENT SHALL BE ONE (1) YEAR BEGINNING JANUARY 1, 2015; THE AGREEMENT SHALL AUTOMATICALLY RENEW ON AN ANNUAL BASIS WITH EITHER PARTY HAVING THE RIGHT TO TERMINATE WITH FIVE (5) DAYS WRITTEN NOTICE. COMPENSATION SHALL BE \$350 ANNUALLY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH MR. HOPPE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

RECYCLING:

#15-065 AGREEMENT/WASTE MANAGEMENT:

A COMMUNICATION WAS RECEIVED FROM THE PURCHASING DEPARTMENT RECOMMENDING THE COUNTY RENEW THE AGREEMENT WITH WASTE MANAGEMENT OF PA, PEN ARGYL, PENNSYLVANIA FOR WEEKLY SINGLE STREAM RECYCLING COLLECTION FOR TWO (2) CONSECUTIVE ONE-YEAR TERMS COMMENCING ON MAY 1, 2015 AND TERMINATING ON APRIL 30, 2017.

THE COST WILL REMAIN AT \$30/CONTAINER (2 ONSITE) IN PARKING LOT B, JIM THORPE AND \$43 FOR ONE (1) CONTAINER AT THE CCCF.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RENEW THE AGREEMENT WITH WASTE MANAGEMENT OF PA.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

TRAINING FACILITY PROJECT:

#15-066 DELTA DEVELOPMENT/AGREEMENT:

A CONSULTANT AGREEMENT BETWEEN THE COUNTY AND DELTA DEVELOPMENT GROUP, INCORPORATED OF MECHANICSBURG, PENNSYLVANIA, FOR PROFESSIONAL SERVICES TO DEVELOP AND IMPLEMENT A COMPREHENSIVE FUNDING STRATEGY TO FINANCE THE CONSTRUCTION OF A FIRE AND EMERGENCY SERVICES TRAINING FACILITY IN CARBON COUNTY WAS PRESENTED FOR BOARD ACTION.

THE MONTHLY RETAINER FEE SHALL BE \$5,000 FOR A TERM OF EIGHT (8) MONTHS, PLUS REASONABLE AND ORDINARY EXPENSES AS PROVIDED FOR IN THE AGREEMENT; DELTA WILL ALSO BE ENTITLED TO DEFERRED FEES EQUAL TO 3% OF THE TOTAL OF ANY GRANT AWARDS APPROVED AS A DIRECT RESULT OF DELTA'S EFFORTS FOR THE PROJECT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH DELTA DEVELOPMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD AND COMMISSIONER NOTHSTEIN ELABORATED ON THE CORRESPONDENCE REGARDING THE NEW SEASONS SEMINARS WHICH WILL BE CONDUCTED TO HELP INTRODUCE PEOPLE TO MEDICARE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:41 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN