

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JANUARY 29, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

ANIMAL SHELTER:

#15-041 ADOPT A DOG MONTH:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO DECLARE FEBRUARY 2015 AS "ADOPT A DOG FOR LIFE" MONTH, AND REDUCE THE ADOPTION FEE FROM \$100 TO \$50 FOR THE MONTH OF FEBRUARY, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

TOM CONNORS GAVE A BRIEF PRESENTATION REGARDING THE ANIMAL SHELTER AND PROGRESS OF THE EDUCATIONAL ROOM. HE THANKED THE COMMISSIONERS AND THE STAFF FOR THEIR SUPPORT.

THE COMMISSIONERS THANKED MR. CONNORS FOR THE GREAT JOB HE HAS DONE AT THE ANIMAL SHELTER.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2014 AND 2015 AS LISTED ON TRANSMITTALS DATED FEBRUARY 5, 2015.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 113022 THROUGH 113147 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	553,936.92
RENTAL PROPERTY FUND	\$	116.20
9-1-1 FUND	\$	16,601.54
COUNTY PARKING FUND	\$	1,373.93
AREA AGENCY ON AGING FUND	\$	21,931.34
CHILDREN & YOUTH FUND	\$	63,018.85
HUMAN SERVICE AGENCY FUND	\$	2,424.10
DOMESTIC RELATIONS 4D FUND	\$	11,186.80
WORKFORCE INVESTMENT ACT FUND	\$	7,777.32
PARKS & RECREATION FUND	\$	8,165.72
HAZ-MAT RESPONSE FUND	\$	59.02
CENTRALIZED BOOKING FUND	\$	7,776.63
FRINGE BENEFIT PAYMENT FUND	\$	<u>407,232.41</u>
TOTAL:	\$	1,101,600.78

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS, THE TIMES NEWS AND PENTELEDATA, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT
DATED JANUARY 31, 2015 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JANUARY 31, 2015:

GENERAL FUND CHECKING ACCOUNT	\$ 157.97
PAYROLL CHECKING ACCOUNT	\$ 12,377.93
GENERAL FUND SP NOW	\$ 6,747,503.52
OPERATING RESERVE	\$ 928,952.17
RENTAL PROPERTY	\$ 230,249.00
SOLID WASTE FUND	\$ 194,656.13
9-1-1 FUND	\$ 82,016.44
PARKING FUND	\$ 1,119,271.44
ACT 78 FUND	\$ 69,900.42
ACT 56 FUND	\$ 1,104,222.63
LIQUID FUELS	\$ 640,919.59
AREA AGENCY ON AGING	\$ 367,853.28
CHILDREN & YOUTH	\$ 132,612.29
HUMAN SERVICES AGENCY	\$ 23,914.56
DOMESTIC RELATIONS	\$ 74,775.24
WORKFORCE INVESTMENT ACT	\$ 23,870.94
PARKS & RECREATION FUND	\$ 73,906.48
CARBON TRANSPORTATION	\$ 16.19
HAZMAT FUND	\$ 124,493.35
OFFENDER SUPERVISION	\$ 558,415.06
ADULT ELECTRONIC MONITORING	\$ 157,005.32
SMALL BUSINESS EXPANSION LOAN	\$ 70,806.37
FARMLAND PRESERVATION	\$ 167,432.75
HUMAN SERVICES DEVELOPMENT	\$ 12,370.38
HOMELESS GRANT	\$ 4,990.08
CENTRALIZED BOOKING	\$ 66,896.89
VICTIM WITNESS	\$ 11,413.64
RECORDER OF DEEDS	\$ 37,467.46
RECORDS IMPROVEMENTS	\$ 16,526.12
JUVENILE SUPERVISION FEE	\$ 12,431.57
COMMUNITY SERVICE FEE	\$ 14,460.36
PROTHONOTARY AUTOMATION	\$ 16,378.54
AFFORDABLE HOUSING	\$ 254,569.04
CLERK OF COURTS	\$ 10,870.34
REGISTER OF WILLS	\$ 11,901.25
JUVENILE ELECTRONIC MONITORING	\$ 4,199.21
VITAL STATISTICS	\$ 39,266.91
SUBSTANCE ABUSE EDUCATION FUND	\$ 50,660.89
LIQUID FUELS/ACT 89 FUND	\$ 21,247.66
LIQUID FUELS/ACT 44 FUND	\$ 80,572.21
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 149,643.82
VICTIMS SERVICE FUND	\$ 22,830.10
HOTEL EXCISE TAX FUND	\$ 119,969.94
CDBG FUND	\$ 17.26
DEBT SERVICE	\$ 1,701,273.51
CAPITAL PROJECTS	\$ 288,683.45
FRINGE BENEFITS	\$ 515,002.64
TAX CLAIM	\$ 461,882.13

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

THE CHAIRMAN RECESSED THE REGULAR MEETING AT 10:43 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:47 A.M.

PERSONNEL REPORT:

COURT APPOINTMENTS:

LEE BECKER, LEHIGHTON, PA – ELECTION BOARD MEMBER – RETROACTIVE TO JANUARY 14, 2015.

WALLACE PUTKOWSKI, LEHIGHTON, PA – ELECTION BOARD MEMBER – RETROACTIVE TO JANUARY 14, 2015.

FRANK JACOBS, NESQUEHONING, PA – ELECTION BOARD MEMBER – RETROACTIVE TO JANUARY 14, 2015.

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

DEENA FITAL

APPRISE NEW COUNSELOR TRAINING

SCRANTON, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IT UNAVAILABLE)

DISTRICT ATTORNEY

CYNTHIA A. HATTON

SPRING PROSECUTORS CONFERENCE

KING OF PRUSSIA, PA

COST: CONFERENCE FEE \$175, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

EMERGENCY MANAGEMENT AGENCY

MEGAN FREDERICKS

PEMA EASTERN AREA QUARTERLY TRAINING

WILKES-BARRE, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:

JUVENILE PROBATION

JANELLE BALLIET

KIMMY MULIK

DEFENSIVE TACTICS

JIM THORPE, PA

COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS (CONTINUED):

DOMESTIC RELATIONS

SUSAN BOLTON

KAREN GASKER

PIERRE GUICHARDAN

MICHAEL HYDOCK

BRIDGET JOHNSTON
STACY KATTNER
VERA KOIN
MARY KUNKEL
SHERYL POPOWITZ
TEAH REICHARD
RASHUNDA YUHAS
CUSTOMER SERVICE IN-HOUSE TRAINING
JIM THORPE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED FEBRUARY 5, 2015.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

THE JANUARY 2015 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

LEHIGH ASPHALT PAVING & CONSTRUCTION COMPANY, TAMAQUA, PA
NON-COAL SURFACE MINING PERMIT #13990301C
EAST PENNTOWNSHIP, CARBON COUNTY
ROSSI EXCAVATING COMPANY, BEAVER MEADOWS, PA
MIDTERM BOND REVIEW FOR 2014; SURFACE MINING PERMIT #13010201,
COLERAINE OPERATION, BANKS TOWNSHIP

A COMMUNICATION WAS RECEIVED FROM DAN KUNKLE, LEHIGH GAP NATURE CENTER, THANKING THE COMMISSIONERS FOR THEIR ACTION TO OPPOSE THE PENNEAST PIPELINE, AND EXPRESSING CONCERNS ABOUT ITS IMPACT ON COUNTY'S PARKS, WILDLANDS AND ON THE KITTATINY RIDGE.

BID AWARD:

#15-042 LP GAS:

UPON REVIEW BY THE COUNTY ADMINISTRATOR AND COUNTY SOLICITOR, RECOMMENDATION TO AWARD THE CONTRACT FOR LP GAS DELIVERY AND EQUIPMENT SERVICE TO THE LOW BIDDER, BUTTON OIL & PROPANE, MOUNTAINTOP, PENNSYLVANIA, AS FOLLOWS:

32.50 CENTS/GALLON* - TRANSPORT TRUCK DELIVERY
71.50 CENTS/GALLON* - TRUCK WAGON DELIVERY
\$90/HOUR LABOR COST 24/7

* FIXED COST OF PROFIT ABOVE THE WALL STREET JOURNAL PUBLISHED COST ON DAY OF DELIVERY.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AWARD THE CONTRACT FOR LP GAS DELIVERY AND EQUIPMENT SERVICE TO BUTTON OIL & PROPANE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

#15-043 TEFAP/1ST QUARTER:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE 2014-2015 FIRST QUARTER INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP), WHICH HAS BEEN SUBMITTED TO THE DEPARTMENT OF AGRICULTURE.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

INFORMATION TECHNOLOGY:

#15-044 PENTELEDATA/EMA:

A RENEWAL AGREEMENT WITH PENTELEDATA FOR EXISTING CABLE MODEM SERVICE FOR THE CARBON COUNTY EMERGENCY MANAGEMENT AGENCY WAS SUBMITTED BY THE INFORMATION TECHNOLOGY DEPARTMENT. THE TERM OF THE AGREEMENT WILL BE THREE (3) YEARS AT A MONTHLY COST OF \$59.95.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH PENTELEDATA.

BOARD POLLED: O'GUREK ABSTAIN
 GERHARD YES
 NOTHSTEIN YES

PARKS/RECREATION:

#15-045 2015 GYPSY MOTH PROGRAM:

A COMMUNICATION WAS RECEIVED FROM THE PARKS DIRECTOR ENCLOSING A COOPERATIVE AGREEMENT BETWEEN THE COUNTY AND THE PENNSYLVANIA DEPARTMENT OF CONSERVATION & NATURAL RESOURCES FOR PARTICIPATION IN THE 2015 GYPSY MOTH SUPPRESSION PROGRAM AND AN INVOICE TOTALING \$20,124.00 FOR 774 ACRES AT \$26.00/ACRE (610 ACRES – PARK PROPERTY).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT FOR THE GYPSY MOTH PROGRAM.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PROPERTY APPRAISAL:

#15-046 PROPOSAL/PERSON:

A PROPOSAL WAS SUBMITTED BY THE PERSON AGENCY, INCORPORATED, LEHIGHTON, PENNSYLVANIA, FOR APPRAISAL OF PROPERTY LOCATED AT EAST FOURTH STREET, JIM THORPE, PENNSYLVANIA. THE ESTIMATED FEE IS \$550.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PROPOSAL FROM THE PERSON AGENCY.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SOLICITOR'S REPORT:

FARMLAND PRESERVATION:

#15-047 ADDENDUM/2014:

THE SOLICITOR PRESENTED AN ADDENDUM TO THE AGREEMENT DATED APRIL 10, 2014 WITH DIANE MATTHEWS-GEHRINGER FOR PROFESSIONAL SERVICES RELATED TO THE OPERATION OF THE CARBON COUNTY FARMLAND PRESERVATION PROGRAM FOR THE YEAR 2014. THE ADDENDUM AMENDS THE COMPENSATION PAID TO INCLUDE AN ADDITIONAL \$1,111.20 FOR SERVICES PROVIDED DURING THE ORIGINAL TERM OF THE CONTRACT.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM TO THE 2014 AGREEMENT WITH DIANE MATTHEWS-GEHRINGER.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#15-048 AGREEMENT/2015:

AN AGREEMENT WITH DIANE MATTHEWS-GEHRINGER FOR PROFESSIONAL SERVICES RELATED TO THE OPERATION OF THE CARBON COUNTY FARMLAND PRESERVATION PROGRAM FOR THE YEAR 2015 WAS PRESENTED FOR BOARD ACTION. SERVICES WILL BE PROVIDED AT THE RATE OF \$25.00 PER HOUR NOT TO EXCEED \$9,600.00 PLUS MILEAGE AND TOLLS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE 2015 AGREEMENT WITH DIANE MATTHEWS-GEHRINGER.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PARKS/AGREEMENT/BANNER:

#15-049 JOSIAH WHITE PARK:

A SPECIAL ACTIVITIES AGREEMENT, ALONG WITH BANNER AND GAZEBO REQUESTS, FOR USE OF THE JOSIAH WHITE PARK WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURISM AGENCY/CCEDC/NATURE'S TRAIL
 JIM THORPE BIRTHDAY WEEKEND, MAY 16 & 17, 2015
 (BANNER REQUEST: 5/01/15 TO 5/18/15)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE DOCUMENTS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PEST CONTROL:

#15-050 SEITZ/RENEWAL:

A RECOMMENDATION WAS RECEIVED FROM THE PURCHASING DEPARTMENT TO RENEW THE AGREEMENT WITH SEITZ BROTHERS EXTERMINATING, INCORPORATED, TAMAQUA, PENNSYLVANIA, FOR PEST CONTROL SERVICES AT VARIOUS COUNTY LOCATIONS FOR AN ADDITIONAL YEAR AS PROVIDED ON ORIGINAL CONTRACT DATED 2/28/13.

THE TERM OF THE RENEWAL SHALL BE MARCH 1, 2015 TO FEBRUARY 29, 2016 WITH THE COST REMAINING AT \$3,719.00/YEAR.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE RENEWAL WITH SEITZ BROTHERS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

FURTHER BUSINESS:

PARKS/LIFEGUARDS:

COMMISSIONER NOTHSTEIN REFERENCED ACTION TAKEN AT THE SALARY BOARD MEETING TO INCREASE THE HOURLY RATE FOR THE LIFEGUARD POSITIONS TO \$10.00.

NOTING THAT ALONG WITH A LOT OF THE SWIMMING POOLS IN THE AREA, THE COUNTY SUFFERED A LACK OF LIFEGUARDS LAST YEAR AND ARE TRYING TO WORK TOGETHER TO SET UP ADDITIONAL TRAINING PROGRAMS AND POSSIBLY REIMBURSE THE COST OF TRAINING AND RECERTIFICATION TO DRAW IN MORE APPLICATIONS FOR THE POSITIONS AT MAUCH CHUNK LAKE.

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD COMMENTED ON THE RESOLUTION ADOPTED BY THE COUNTY REGARDING THE PROPOSED PENNEAST PIPELINE. HE PROVIDED INFORMATION HE RECEIVED TO THE MEDIA, ADVISING THAT CONSTRUCTION IS TWO (2) YEARS AWAY.

COMMISSIONER O'GUREK AND COMMISSIONER NOTHSTEIN ALSO COMMENTED AND VOICED THEIR CONCERNS.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:09 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN