

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

COMMISSIONER O'GUREK OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD OCTOBER 30, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTAL DATED NOVEMBER 6, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATION AS LISTED ON TRANSMITTAL DATED NOVEMBER 6, 2014.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**EXPENDITURE APPROVAL:**

**PAYROLL FUND CHECKING ACCOUNT:**

APPROVAL OF PAYROLL CHECK NUMBERS 63985 THROUGH 64045 AND DIRECT DEPOSIT CHECK NUMBERS 5085334 THROUGH 5085648 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$302,543.71 (PAYROLL DATED OCTOBER 31, 2014).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES  
 GERHARD YES  
 NOTHSTEIN YES

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 110824 THROUGH 111223 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 479,533.36
RENTAL PROPERTY FUND	\$ 1,556.87
SOLID WASTE MANAGEMENT FUND	\$ 46.70
9-1-1 FUND	\$ 21,045.14
COUNTY PARKING FUND	\$ 1,430.88
AREA AGENCY ON AGING FUND	\$ 53,506.18
CHILDREN & YOUTH FUND	\$ 79,942.33
HUMAN SERVICE AGENCY FUND	\$ 2,500.31
DOMESTIC RELATIONS 4D FUND	\$ 12,113.55
WORKFORCE INVESTMENT ACT FUND	\$ 8,867.63
PARKS & RECREATION FUND	\$ 9,362.35
CARBON TRANSPORTATION SYSTEM FUND	\$ 77,972.00
HAZ-MAT RESPONSE FUND	\$ 76.04
CENTRALIZED BOOKING FUND	\$ 26.38
RECORDER OF DEEDS IMPROVEMENT FUND	\$ 1,090.00
CDBG FUND	\$ 75,450.00
FRINGE BENEFIT PAYMENT FUND	\$ 413,735.26
PAYROLL FUND	\$ 37,618.30
TOTAL:	\$ 1,275,873.28

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES\*  
 GERHARD YES  
 NOTHSTEIN YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS

FOR THE TIMES NEWS, PALMERTON TELEPHONE COMPANY,  
AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT  
DATED OCTOBER 31, 2014 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF OCTOBER 31, 2014:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,943.07
PAYROLL CHECKING ACCOUNT	\$ 140,693.79
GENERAL FUND SP NOW	\$ 9,131,918.69
OPERATING RESERVE	\$ 928,133.13
RENTAL PROPERTY	\$ 247,005.34
SOLID WASTE FUND	\$ 173,992.28
9-1-1 FUND	\$ 315,456.50
PARKING FUND	\$ 1,099,948.39
ACT 78 FUND	\$ 74,854.18
ACT 56 FUND	\$ 966,030.12
LIQUID FUELS	\$ 260,403.74
AREA AGENCY ON AGING	\$ 261,882.45
CHILDREN & YOUTH	\$ 468,499.17
HUMAN SERVICES AGENCY	\$ 23,515.64
DOMESTIC RELATIONS	\$ 39,852.54
WORKFORCE INVESTMENT ACT	\$ 17,020.24
PARKS & RECREATION FUND	\$ 89,956.40
CARBON TRANSPORTATION	\$ 78,152.09
HAZMAT FUND	\$ 128,640.78
OFFENDER SUPERVISION	\$ 535,400.67
ADULT ELECTRONIC MONITORING	\$ 146,927.64
SMALL BUSINESS EXPANSION LOAN	\$ 70,010.94
FARMLAND PRESERVATION	\$ 167,285.13
HUMAN SERVICES DEVELOPMENT	\$ 16,764.18
HOMELESS GRANT	\$ 5,121.06
CENTRALIZED BOOKING	\$ 63,558.94
VICTIM WITNESS	\$ 11,930.77
RECORDER OF DEEDS	\$ 31,860.98
RECORDS IMPROVEMENTS	\$ 12,069.29
JUVENILE SUPERVISION FEE	\$ 22,896.05
COMMUNITY SERVICE FEE	\$ 14,828.61
PROTHONOTARY AUTOMATION	\$ 12,907.41
AFFORDABLE HOUSING	\$ 237,869.55
CLERK OF COURTS	\$ 10,116.19
REGISTER OF WILLS	\$ 11,061.04
JUVENILE ELECTRONIC MONITORING	\$ 4,119.35
VITAL STATISTICS	\$ 39,232.28
SUBSTANCE ABUSE EDUCATION FUND	\$ 41,641.72
LIQUID FUELS/ACT 44 FUND	\$ 149,215.94
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 192,167.48
VICTIMS SERVICE FUND	\$ 20,001.78
HOTEL EXCISE TAX FUND	\$ 179,869.41
CDBG FUND	\$ 75,514.04
DEBT SERVICE	\$ 2,387,478.67

CAPITAL PROJECTS	\$	274,102.98
FRINGE BENEFITS	\$	628,637.08
TAX CLAIM	\$	360,217.97

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

THE CHAIRMAN RECESSED AT 10:36 A.M. IN ORDER TO CONVENE THE MONTHLY SALARY BOARD MEETING.

THE BOARD RECONVENED THE REGULAR MEETING AT 10:38 A.M.

**PERSONNEL REPORT:**

**HIRE:**

**TAMMY A. AVILES**, HAZLE TOWNSHIP, PA – PART-TIME DISPATCHER/TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE NOVEMBER 13, 2014.

**ALEX M. POPE**, JIM THORPE, PA – IT SPECIALIST, INFORMATION TECHNOLOGY – EFFECTIVE NOVEMBER 10, 2014.

**CLERK OF COURT APPOINTMENT:**

**JOSEPH J. PALUCK**, NESQUEHONING, PA – COLLECTION CLERK II, BUREAU OF COLLECTIONS – EFFECTIVE NOVEMBER 10, 2014.

**CHANGE OF STATUS:**

**KEVIN J. DOLL**, JIM THORPE, PA

FROM: COUNTY CASEWORKER I, CHILDREN & YOUTH SERVICES  
TO: COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES  
EFFECTIVE: NOVEMBER 18, 2014

**CONNIE LYNN**, LEHIGHTON, PA

FROM: AGING CARE MANAGER III, AREA AGENCY ON AGING  
TO: AGING CARE MANAGER SUPERVISOR II, AREA AGENCY ON AGING  
EFFECTIVE: NOVEMBER 10, 2014

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**PAM SCHLEICHER**

**ETHEL WHITE**

**THERESA MILBERGER**

**MARY ANN MARZEN**

**ELIZABETH ESRANG**

**CHERI MAE SANTORE**

**SUE ZEIGLER**

**CONNIE LYNN**

SEMI-ANNUAL SERVICE COORDINATOR ORIENTATION & TRAINING WEBINAR  
PALMERTON, PA

**EVA LABANOSKI**

**FRAN CRAIGIE**

**CAROL HEFFELFINGER**

**ANNE HORRIGAN**

2014-2015 SENIOR COMMUNITY CENTER GRANT RECIPIENTS WEBINAR

PALMERTON, PA

**HUMAN RESOURCES**

**DAWN M. BOWMAN**

PCHIPC QUARTERLY MEETING OF THE COOPERATIVE  
STATE COLLEGE, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**DAWN M. BOWMAN**

BENECON HEALTH BENEFITS SEMINAR  
LANCASTER, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**SHERIFF**

**JOSEPH V. HAGER**

**ANTHONY C. HARVILLA**

DEALING WITH SOVEREIGN CITIZENS AND SOCIAL MEDIA  
NESQUEHONING, PA

**TAX ASSESSMENT**

**KATHY MCGUIRE**

**JOLAINE HERMAN**

WHAT MAKES A GOOD HOUSE GO BAD  
TELFORD, PA

COST: CONFERENCE FEE \$35 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**WORKFORCE TRAINING**

**JULIE WALKER**

WELFARE TECHNICAL MEETING  
STATE COLLEGE, PA

**COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:**

**ADULT PROBATION**

**RONALD KOKINDA**

**CLIFF ECKHART**

SOVEREIGN CITIZEN AWARENESS  
NESQUEHONING, PA

**DISTRICT COURT**

**DAWN KNEAS**

2014 CRIMINAL MDJS WORKSHOP  
LEHIGHTON, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED  
NOVEMBER 6, 2014.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CORRESPONDENCE:**

AUDIT REPORT RECEIVED: FY 2013-2014 FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION FOR THE CARBON-MONROE-PIKE DRUG & ALCOHOL COMMISSION, INCORPORATED.

THE OCTOBER 2014 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES INFORMING THAT THE BUREAU OF STATE PARKS HAS OBTAINED A GENERIC ENCROACHMENT PERMIT E-09-9998 TO BUILD FISH AND TURTLE HABITAT STRUCTURES ALONG BELTZVILLE LAKE AT BELTZVILLE STATE PARK.

**ADVERTISING REQUEST:**

**#14-386 FARMLAND PRESERVATION/MEETING:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO GRANT AUTHORIZATION TO ADVERTISE A PUBLIC NOTICE SCHEDULING A CARBON COUNTY FARMLAND PRESERVATION BOARD MEETING TO BE HELD NOVEMBER 10, 2014.

BOARD POLLED: O'GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**BID AWARD:**

**#14-387 #2 FUEL OIL/OFF-ROAD DIESEL:**

A RECOMMENDATION WAS RECEIVED FROM THE PURCHASING MANAGER TO AWARD THE CONTRACT FOR #2 FUEL OIL & OFF-ROAD DIESEL FUEL TO THE LOW BIDDER, K&K OIL COMPANY, LLC, LEHIGHTON, PENNSYLVANIA, AT A BID AMOUNT OF 12 CENTS PROFIT/GALLON ABOVE THE PUBLISHED SCRANTON OPIS PRICE ON DATE OF DELIVERY.

THE CONTRACT TERM WILL BE 1/01/15 TO 12/31/15 WITH THE OPTION TO RENEW FOR TWO (2) ADDITIONAL ONE-YEAR TERMS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AWARD THE CONTRACT FOR FUEL OIL AND DIESEL TO K&K AS RECOMMENDED.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**BOARDS & AUTHORITIES:**

**PARKS & RECREATION:**

**#14-388 REAPPOINTMENT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE REAPPOINTMENT OF EARL HENNINGER, SUMMIT HILL, PA, TO SERVE AN ADDITIONAL 5-YEAR TERM ON THE PARKS AND RECREATION COMMISSION EFFECTIVE TO 12/31/2019.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**CHILDREN & YOUTH:**

**#14-389 AGREEMENT:**

A FY 2014-15 PURCHASE OF SERVICE AGREEMENT WAS SUBMITTED FOR THE FOLLOWING PROVIDER:

**CONCERN, FLEETWOOD, PA**

**PROVIDER: CONCERN**

	<b><u>FY 14-15</u></b>
TREATMENT FOSTER CARE (AGES 0-11)	\$83.05/PER DIEM
TREATMENT FOSTER CARE (AGES 12+)	\$91.45/PER DIEM
INTERMEDIATE TREATMENT FOSTER CARE (AGES 0-11)	\$65.89/PER DIEM
INTERMEDIATE TREATMENT FOSTER CARE (AGES 12+)	\$74.34/PER DIEM
TRADITIONAL FOSTER CARE	\$36.07/PER DIEM
MEDICAL LEVEL I FOSTER CARE	\$83.04/PER DIEM
MEDICAL LEVEL II FOSTER CARE	\$72.42/PER DIEM
MEDICAL LEVEL III FOSTER CARE	\$52.19/PER DIEM
MEDICAL LEVEL IV FOSTER CARE	\$34.79/PER DIEM
MOTHER/BABY FOSTER CARE	\$124.99/PER DIEM
COMMUNITY LIFE SKILLS-RESIDENTIAL REHAB BOARD RATE	\$23.96/PER DIEM
TREATMENT UNIT FOR BOYS	\$197.33/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH CONCERN.

BOARD POLLED:    O'GUREK    YES  
                                  GERHARD    YES  
                                  NOTHSTEIN    YES

**HOMELESS ASSISTANCE PROGRAM:**

**#14-390 AGREEMENT/ACTION COMMITTEE:**

THE HOMELESS ASSISTANCE PROGRAM (HAP) LETTER OF AGREEMENT BETWEEN THE COUNTY AND THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES REGARDING ADMINISTRATION OF THE FY 2014-2015 HOMELESS ASSISTANCE PROGRAM (HAP), IN THE AMOUNT OF \$27,359, WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE ACTION COMMITTEE.

BOARD POLLED:    O'GUREK    YES  
                                  GERHARD    YES  
                                  NOTHSTEIN    YES

**INSURANCE:**

**#14-391 DELTA DENTAL:**

**BUSINESS ASSOCIATE AGREEMENT:**

A COMMUNICATION WAS RECEIVED FROM THE DIRECTOR OF HUMAN RESOURCES ENCLOSING A BUSINESS ASSOCIATE AGREEMENT DATED SEPTEMBER 5, 2014 BETWEEN THE COUNTY AND DELTA DENTAL, WHICH REQUIRES EACH MEMBER TO COMPLY WITH HIPAA AND THE HITECH ACT (HEALTH INFORMATION TECHNOLOGY FOR ECONOMIC AND CLINICAL HEALTH ACT), AND OMNIBUS FINAL RULE REGARDING THE USE AND PROTECTION OF PROTECTED HEALTH INFORMATION OF PARTICIPANTS.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH DELTA DENTAL.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SERVICE AGREEMENTS:**

**#14-392 COURTS/STENOGRAPH LLC:**

STENOGRAPH WRITER PROTECTION PLAN/BASIC WITH LOANER FOR DIAMANTE STENO MACHINE SERIAL #Z02167/RENEWAL CONTRACT #MQ071643 FOR THE DIAMANTE BLUE ICE WRITER IN COURTROOM #2 COVERING THE TERM 12/10/14 TO 12/09/15 WAS SUBMITTED FOR APPROVAL. THE TOTAL COST SHALL BE – \$379 (INCREASE OF \$10).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE CONTRACT RENEWAL

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**#14-393 RODGERS CLOCK:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE ANNUAL SERVICE AGREEMENT WITH RODGERS CLOCK SERVICE, HARRISBURG, PENNSYLVANIA FOR THE COURT HOUSE TOWER CLOCK. THE COST IS \$275.00 (NO INCREASE).

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**#14-394 BANNER REQUESTS:**

BANNER REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

BACH & HANDEL CHORALE  
CHRISTMAS CONCERT/ST. MARK'S CHURCH, DECEMBER 6, 2014  
(NOVEMBER 22 TO DECEMBER 7, 2014)

SUMMIT AT BLUE MOUNTAIN NURSING & REHAB CENTER  
FALL FEST, OCTOBER 3, 2015  
(SEPTEMBER 19 TO OCTOBER 6, 2015)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER REQUESTS AS LISTED.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PARKS/JOSIAH WHITE:**

**#14-395 AGREEMENT/BANNER/GAZEBO:**

A SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE JOSIAH WHITE PARK, ALONG WITH GAZEBO USE AND BANNER REQUESTS, WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE AREA CHAMBER OF COMMERCE  
OLDE TIME CHRISTMAS, DECEMBER 5, 6, 7, 13, 14, 2014

BANNER REQUEST: 11/21/14 TO 12/17/14

\*GAZEBO APPROVAL FOR EBENEZER CHURCH ON 12/06 FROM 1-5 P.M. GIVEN 9/26/14.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT AND REQUESTS AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**TAX CLAIM:**

**#14-396 TITLE SEARCHES:**

A RECOMMENDATION FROM THE TAX CLAIM BUREAU THAT THE COUNTY ENTER INTO A CONTRACT WITH PARAMOUNT ABSTRACT, INCORPORATED, JIM THORPE, PENNSYLVANIA, TO PERFORM THE REQUIRED TITLE SEARCHES FOR THE 2015 JUDICIAL SALE (207 SEARCHES) AT THEIR QUOTE OF \$105.00/SEARCH. PARAMOUNT ABSTRACT WAS THE SOLE QUOTE RECEIVED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE RECOMMENDATION TO HAVE PARAMOUNT ABSTRACT, INCORPORATED TO PERFORM THE 2015 JUDICIAL SALE SEARCHES.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**TAX ASSESSMENT:**

**#14-397 TAX REFUND:**

COMMUNICATIONS WERE RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYERS ARE REQUESTING A REFUND OF 2014 REAL ESTATE TAXES:

**MUNICIPALITY:** JIM THORPE BOROUGH

HERMAN, MARY ALICE  
818 FERN STREET  
JIM THORPE, PA 18229

**CODE:** 7-14-10123

**PROPERTY RECORD CARD #:** 82A1-14-C37

**YEAR:** 2014

**REASON:** AS PER BOARD APPEAL ASSESSMENT REDUCED FROM 31,950 TO 24,171.

REFUND BASED ON DIFFERENCE IN ASSESSMENT OF 7,779.00.

**TOTAL REFUND DUE:** \$78.13

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**MUNICIPALITY:** PENN FOREST TOWNSHIP

GUTIERREZ, JOSE G. & OLIVIO, JACQUELINE  
520 PATTEN CIRCLE  
ALBRIGHTSVILLE, PA 18210

**CODE:** 19-51-10504

**PROPERTY RECORD CARD #:** 3A-51-2C107

**YEAR:** 2014

**REASON:** AS PER BOARD APPEAL ASSESSMENT REDUCED FROM 185,600 TO 159,242.  
REFUND BASED ON DIFFERENCE IN ASSESSMENT OF 26,358.

**TOTAL REFUND DUE:** \$264.77

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**FURTHER BUSINESS:**

**BRIDGE #17:**

THE CHAIRMAN ANNOUNCED THAT THE CONSTRUCTION ON BRIDGE #17 IS NEARING COMPLETION AND SHOULD BE OPEN TO TRAFFIC MONDAY, NOVEMBER 10<sup>TH</sup>.

**COMMISSIONERS' REPORTS:**

MR. GERHARD COMMENTED ON THE FOLLOWING:

- SAVINGS ON NEW CONTRACT FOR #2 FUEL OIL AND OFF-ROAD DIESEL WILL BE \$695.08
- UPDATE ON ANIMAL SHELTER CLOTHING DRIVE FUND RAISER

MR. NOTHSTEIN NOTED THAT THE VETERANS DAY PARADE WILL BE SUNDAY IN NESQUEHONING.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:47 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN