

SEPTEMBER 25, 2014

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE VICE-CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 18, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

ALICIA KLINE, DIRECTOR, WITH WORKERS & FAMILIES
FAMILY PROMISE OF CARBON COUNTY

RE: SUPPORT IN THE FORM OF A
DRESS-DOWN DAY ON OCTOBER 17TH
(LAST DAY OF NATIONAL FAMILY
PROMISE WEEK)

CELESTE SILVONEK, LEHIGHTON, PA

RE: \$500 DONATION TO THE CARBON
COUNTY ANIMAL SHELTER IN
MEMORY OF HER DOG DAIN

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED SEPTEMBER 25, 2014.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 63794 THROUGH 63866 AND DIRECT DEPOSIT CHECK NUMBERS 5084382 THROUGH 5084695 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$301,698.85 (PAYROLL DATED SEPTEMBER 19, 2014).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 110027 THROUGH 110165 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 420,154.43
RENTAL PROPERTY FUND	\$ 2,232.64
9-1-1 FUND	\$ 18,993.02
COUNTY PARKING FUND	\$ 1,470.44
LIQUID FUELS TAX FUND	\$ 107,602.97
AREA AGENCY ON AGING FUND	\$ 39,270.48
CHILDREN & YOUTH FUND	\$ 37,600.40
HUMAN SERVICE AGENCY FUND	\$ 2,539.47
DOMESTIC RELATIONS 4D FUND	\$ 15,682.46
WORKFORCE INVESTMENT ACT FUND	\$ 8,867.63
PARKS & RECREATION FUND	\$ 9,115.66
HAZ-MAT RESPONSE FUND	\$ 130.01
CENTRALIZED BOOKING FUND	\$ 149.82
LIQUID FUELS ACT 44 FUND	\$ 28,121.90
HIGHWAY BRIDGE IMP ACT 13 FUND	\$ 87,245.15
CDBG FUND	\$ 736.80
FRINGE BENEFIT PAYMENT FUND	\$ 422,225.29
PAYROLL FUND	\$ 74,488.45
TOTAL:	\$ 1,276,627.02

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

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BOARD POLLED: O'GUREK YES*
GERHARD YES
NOTHSTEIN YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS
FOR PENTELEDATA, BLUE RIDGE COMMUNICATIONS, AND
THE TIMES NEWS, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT
DATED SEPTEMBER 19, 2014 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF SEPTEMBER 19, 2014:

GENERAL FUND CHECKING ACCOUNT	\$ 1,488.71
PAYROLL CHECKING ACCOUNT	\$ 126,008.43
GENERAL FUND SP NOW	\$ 10,372,962.65
OPERATING RESERVE	\$ 927,590.48
RENTAL PROPERTY	\$ 255,772.02
SOLID WASTE FUND	\$ 162,070.19
9-1-1 FUND	\$ 141,454.34
PARKING FUND	\$ 1,045,229.40
ACT 78 FUND	\$ 11,530.39
ACT 56 FUND	\$ 1,069,122.60
LIQUID FUELS	\$ 319,836.15
AREA AGENCY ON AGING	\$ 246,743.68
CHILDREN & YOUTH	\$ 754,458.73
HUMAN SERVICES AGENCY	\$ 24,806.35
DOMESTIC RELATIONS	\$ 123,991.36
WORKFORCE INVESTMENT ACT	\$ 22,060.67
PARKS & RECREATION FUND	\$ 136,927.20
CARBON TRANSPORTATION	\$ 52,210.63
HAZMAT FUND	\$ 128,937.39
OFFENDER SUPERVISION	\$ 539,611.82
ADULT ELECTRONIC MONITORING	\$ 144,759.11
SMALL BUSINESS EXPANSION LOAN	\$ 69,725.73
FARMLAND PRESERVATION	\$ 170,852.19
HUMAN SERVICES DEVELOPMENT	\$ 10,459.26
HOMELESS GRANT	\$ 3,340.69
CENTRALIZED BOOKING	\$ 60,985.68
VICTIM WITNESS	\$ 14,350.78
RECORDER OF DEEDS	\$ 29,500.34
RECORDS IMPROVEMENTS	\$ 10,500.89
JUVENILE SUPERVISION FEE	\$ 22,325.55
COMMUNITY SERVICE FEE	\$ 14,760.63
PROTHONOTARY AUTOMATION	\$ 11,580.76
AFFORDABLE HOUSING	\$ 232,177.35
CLERK OF COURTS	\$ 9,730.46
REGISTER OF WILLS	\$ 10,724.67
JUVENILE ELECTRONIC MONITORING	\$ 4,104.26
VITAL STATISTICS	\$ 39,209.34
SUBSTANCE ABUSE EDUCATION FUND	\$ 37,379.05
LIQUID FUELS/ACT 44 FUND	\$ 177,244.13
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 279,280.20

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VICTIMS SERVICE FUND	\$	18,469.87
HOTEL EXCISE TAX FUND	\$	39,584.18
CDBG FUND	\$	850.08
DEBT SERVICE	\$	2,383,271.73
CAPITAL PROJECTS	\$	453,569.92
FRINGE BENEFITS	\$	671,650.80
TAX CLAIM	\$	352,726.22

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATIONS:

ANGELA MOWERY, PALMERTON, PA – PART-TIME COMMUNITY HEALTH NURSE I, AREA AGENCY ON AGING – EFFECTIVE SEPTEMBER 22, 2014.

MARY E. DONNELLY, NESQUEHONING, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE OCTOBER 3, 2014.

SEMINAR/TRAINING REQUESTS:

COMMISSIONERS

COLLEEN KLEIN

COUNTY RISK MANAGERS COUNCIL
HARRISBURG, PA

COOPERATIVE EXTENSION

GEORGIA FARROW

EMBRYOLOGY TRAINING AND 4-H TEAM MEETINGS
UNIVERSITY PARK, PA

DISTRICT ATTORNEY

JOAN M. O'DONNELL

DENISE WILLIAMS-AMILL

SENTENCING SEMINAR
SCRANTON, PA

COST: MEALS, MILEAGE (IF COUNTY CAR IS UNAVAILABLE)

COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:

ADULT PROBATION

DEREK GEORGE

SENTENCING GUIDELINES AND SENTENCING IN PENNSYLVANIA
SCRANTON, PA
COST: MEALS

RONALD KOKINDA

MATT KIMMEL

JOE BETTINE

KIM COOPER

CLIFF ECKHART

JILLIAN MCGINLEY

FIREARM RE-QUALIFICATION
ST. CLAIR, PA
COST: MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED SEPTEMBER 25, 2014.

BOARD POLLED: O'GUREK YES

GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

MINUTES RECEIVED: AUGUST 19, 2014 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA PUBLIC UTILITY COMMISSION ADVISING OF A P.U.C. DIAGNOSTIC FIELD CONFERENCE ON SEPTEMBER 24, 2014 RELATIVE TO THE APPLICATION OF THE DEPARTMENT OF TRANSPORTATION OF THE COMMONWEALTH OF PENNSYLVANIA FOR THE APPROVAL TO ALTER THE PUBLIC AT-GRADE CROSSING BY THE INSTALLATION OF NEW CIRCUITRY WHERE SR 1005 (TANNERY ROAD) CROSSES THE TWO (2) TRACKS OF THE READING BLUE MOUNTAIN AND NORTHERN RAILROAD (DOT NO. 361 400 N) IN KIDDER TOWNSHIP, CARBON COUNTY; ALL IN ACCORDANCE WITH THE FEDERAL GRADE CROSSING PROGRAM AND THE ALLOCATION OF COSTS THERETO.

BID AWARDS/POSTPONEMENT:

#14-332 CDBG PROJECTS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO POSTPONE ACTION REGARDING THE BIDS RECEIVED FOR THE BOWMANSTOWN BOROUGH AND FRANKLIN TOWNSHIP COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS FOR ONE WEEK AS REQUESTED BY THE DIRECTOR OF PLANNING & DEVELOPMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CHILDREN AND YOUTH:

#14-333 AGREEMENT:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF CHILDREN AND YOUTH SERVICES REQUESTING APPROVAL OF A LETTER OF AGREEMENT WITH CHILDREN'S ADVOCACY CENTER, SCRANTON, PENNSYLVANIA, TO PROVIDE EXPERT WITNESS TESTIMONY SERVICES DURING THE 2014-2015 FISCAL YEAR AT THE FOLLOWING RATES:

PROVIDER: CHILDREN'S ADVOCACY CENTER

	<u>FY 14-15</u>
COURT PREPARATION	\$200.00/PER HOUR
COURT ROOM TESTIMONY	\$400.00/PER HOUR
COURT WAIT TIME	\$100.00/PER HOUR
TELEPHONIC TESTIMONY	\$200.00/PER HOUR
TRAVEL	\$100.00/PER HOUR

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#14-334 BUDGET AMENDMENT:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF CHILDREN AND YOUTH SERVICES SUBMITTING A FY13-14 BUDGET AMENDMENT DETAILING THE MOVEMENT OF FUNDS FROM IN-HOME AND

SEPTEMBER 25, 2014

COMMUNITY BASED COST CENTERS INTO THE INSTITUTIONAL COST CENTER, AS REQUIRED BY THE STATE IN ORDER TO APPROVE ACT 148 INVOICE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE BUDGET AMENDMENT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#14-335 CONTRACT ADDENDUM:

AN ADDENDUM WAS SUBMITTED TO EXTEND THE TERMINATION DATE OF THE 2013/2014 PURCHASE OF SERVICE AGREEMENT WITH VOLUNTEERS OF AMERICA D/B/A HARTMAN HOMES FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2014 OR UNTIL FINALIZATION OF THE FY 2014-2015 CONTRACT .

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

#14-336 INVOICE/REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE CHILDREN & YOUTH SERVICES FOURTH QUARTER FY 2013-14 ACT 148 INVOICE/REPORT WHICH WILL RESULT IN THE COUNTY RECEIVING \$26,035.84 IN TITLE IV-E AA FUNDS, \$459.89 IN MEDICAID FUNDS, \$2,297.79 IN HOUSING GRANT FUNDS, \$250.00 IN FAMILY GROUP DECISION MAKING GRANT FUNDS AND \$3,517.35 IN IT FUNDS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

HUMAN SERVICES:

#14-337 STATE FOOD/DATA:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE FY 2013/2014 STATE FOOD PURCHASE PROGRAM'S FINAL EXPENSE AND DATA REPORT AS SUBMITTED BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

RAILROAD STATION:

#14-338 VISITORS CENTER RENOVATIONS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT THE FOLLOWING RESOLUTION TO BE SUBMITTED WITH AN APPLICATION TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT REQUESTING \$96,972.00 THROUGH THE LOCAL SHARE ACCOUNT (LSA) AND COMMITTING \$16,685.00 TO BE USED FOR RAILROAD STATION/VISITORS CENTER RENOVATIONS (UPGRADING ELECTRICAL PANELS AND FIRE ALARM SYSTEM) AUTHORIZING EXECUTION AND FILING OF THE GRANT APPLICATION:

RESOLUTION #14-028

LSA GRANT APPLICATION
CARBON COUNTY RAILROAD STATION/VISITORS CENTER RENOVATIONS

WHEREAS, THE CARBON COUNTY BOARD OF COMMISSIONERS IS MAKING APPLICATION TO THE PA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT THROUGH THE LOCAL SHARE ACCOUNT, MONROE COUNTY, FOR FUNDING IN THE AMOUNT OF \$96,972.00.

WHEREAS, SAID GRANT FUNDS WILL BE USED FOR UPGRADING THE ELECTRICAL PANELS AND REPLACEMENT OF THE FIRE ALARM SYSYTEM AT THE RAILROAD STATION LOCATED IN JIM THORPE, PENNSYLVANIA.

WHEREAS, THE TOTAL ESTIMATED COST FOR SAID PROJECT TOTALS \$113,657.00, OF THIS AMOUNT THE COUNTY COMMITS \$16,685.00.

BE IT RESOLVED, BY THE AUTHORITY OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF CARBON, THE CHAIRMAN OR THE VICE CHAIRMAN OF THE BOARD OF COMMISSIONERS IS HEREBY AUTHORIZED AND DIRECTED TO EXECUTE ALL DOCUMENTS RELATIVE TO THE LOCAL SHARE ACCOUNT (LSA) GRANT.

ADOPTED BY THE CARBON COUNTY BOARD OF COMMISSIONERS THIS 25TH DAY OF SEPTEMBER, 2014.

CARBON COUNTY BOARD OF COMMISSIONERS

/S/ WAYE E. NOTHSTEIN, CHAIRMAN
/S/ TOM J. GERHARD, VICE-CHAIRMAN
/S/ WILLIAM J. O'GUREK, COMMISSIONER

ATTEST:

/S/ ELOISE K. AHNER, COUNTY ADMINISTRATOR/CHIEF CLERK

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SERVICE AGREEMENT:

#14-339 TREASURER/ITS:

THE EQUIPMENT MAINTENANCE AGREEMENT RENEWAL WITH ITS NEOPOST FOR SERVICE TO THE MAILING SORTER/INSERTER EQUIPMENT USED FOR PROCESSING DIRECT DEPOSITS FOR PAYROLL AND RETIREMENT WAS SUBMITTED FOR APPROVAL.

THE AGREEMENT IS EFFECTIVE 9/23/14 FOR ONE (1) YEAR WITH AUTOMATIC ANNUAL RENEWAL AT THE PREVAILING RATES; THE COST SHALL BE \$542.40/YEAR (INCREASE OF \$90).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE RENEWAL WITH ITS NEOPOST.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

PARKS/JOSIAH WHITE:

#14-340 GAZEBO REQUEST:

A REQUEST FOR USE OF THE GAZEBO IN THE JOSIAH WHITE PARK WAS SUBMITTED FOR THE FOLLOWING:

SEPTEMBER 25, 2014

EBENEZER E. C. CHURCH, JIM THORPE, PA
DRAMA TEAM AND BAKE SALE, DECEMBER 6, 2014
(1:00 - 5:00 P.M.)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE REQUEST.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

COMMISSIONERS' REPORTS:

THE CHAIRMAN COMMENTED ON THE LOCAL SHARE ACCOUNT GRANT APPLICATION FOR THE TRAIN STATION TO BE USED TO UPGRADE THE ELECTRICAL PANELS AND FIRE ALARM SYSTEM, NOTING THAT THE COUNTY WILL BE COMMITTING THE \$16,685.00 FROM THE PARKING LOT FUND. ANTICIPATED COMPLETION IS JANUARY 2016.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 11:08 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN