

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:32 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, PLANNING & DEVELOPMENT PROGRAMS COORDINATOR, CHILDREN & YOUTH SERVICES ADMINISTRATOR AND C&Y ACCOUNTANT, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD SEPTEMBER 11, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

OPENING OF BIDS:

CDBG/BOWMANSTOWN:

THE FOLLOWING BID WAS RECEIVED FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT - BOWMANSTOWN BOROUGH - REPAVE HAMILTON STREET (FY2011 & 2012):

BRUCE GEORGE PAVING & EXCAVATION	BID:	\$85,218.36
843 KUEHNER DRIVE	BOND:	10%
KUNKLETOWN, PA		

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO TABLE THE BID FOR REVIEW BY

WORKFORCE INVESTMENT ACT FUND	\$	59.19
PARKS & RECREATION FUND	\$	8,927.40
HAZ-MAT RESPONSE FUND	\$	3.44
FRINGE BENEFIT PAYMENT FUND	\$	1,146.92
TAX CLAIM FUND	\$	<u>262.12</u>
TOTAL:	\$	797,608.60

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS AND PENTELEDATA, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED SEPTEMBER 12, 2014 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF SEPTEMBER 12, 2014:

GENERAL FUND CHECKING ACCOUNT	\$	1,488.71
PAYROLL CHECKING ACCOUNT	\$	28,746.44
GENERAL FUND SP NOW	\$	10,946,736.69
OPERATING RESERVE	\$	927,590.48
RENTAL PROPERTY	\$	266,969.36
SOLID WASTE FUND	\$	162,070.19
9-1-1 FUND	\$	81,789.62
PARKING FUND	\$	1,043,886.60
ACT 78 FUND	\$	91,061.46
ACT 56 FUND	\$	1,069,122.60
LIQUID FUELS	\$	244,149.80
AREA AGENCY ON AGING	\$	277,036.97
CHILDREN & YOUTH	\$	553,410.43
HUMAN SERVICES AGENCY	\$	28,142.04
DOMESTIC RELATIONS	\$	29,631.46
WORKFORCE INVESTMENT ACT	\$	17,006.22
PARKS & RECREATION FUND	\$	131,096.32
CARBON TRANSPORTATION	\$	103.93
HAZMAT FUND	\$	128,940.83
OFFENDER SUPERVISION	\$	539,611.82
ADULT ELECTRONIC MONITORING	\$	144,759.11
SMALL BUSINESS EXPANSION LOAN	\$	69,481.28
FARMLAND PRESERVATION	\$	145,852.19
HUMAN SERVICES DEVELOPMENT	\$	10,459.26
HOMELESS GRANT	\$	3,340.69
CENTRALIZED BOOKING	\$	61,464.60
VICTIM WITNESS	\$	15,160.85
RECORDER OF DEEDS	\$	29,500.34
RECORDS IMPROVEMENTS	\$	10,500.89

JUVENILE SUPERVISION FEE	\$	22,325.55
COMMUNITY SERVICE FEE	\$	14,760.63
PROTHONOTARY AUTOMATION	\$	11,580.76
AFFORDABLE HOUSING	\$	232,177.35
CLERK OF COURTS	\$	9,730.46
REGISTER OF WILLS	\$	10,724.67
JUVENILE ELECTRONIC MONITORING	\$	4,104.26
VITAL STATISTICS	\$	39,209.34
SUBSTANCE ABUSE EDUCATION FUND	\$	37,379.05
LIQUID FUELS/ACT 44 FUND	\$	177,244.13
ACT 13 BRIDGE IMPROVEMENT FUND	\$	279,280.20
VICTIMS SERVICE FUND	\$	18,469.87
HOTEL EXCISE TAX FUND	\$	17,970.41
CDBG FUND	\$	113.28
DEBT SERVICE	\$	2,378,190.98
CAPITAL PROJECTS	\$	453,569.92
FRINGE BENEFITS	\$	669,749.12
TAX CLAIM	\$	231,843.53

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATIONS:

DESIRAE A. BERGER, NESQUEHONING, PA – PART-TIME DISPATCHER TRAINEE, COMMUNICATIONS CENTER – EFFECTIVE SEPTEMBER 16, 2014.

CHARLENE M. GODOWN, LEHIGHTON, PA – PART-TIME CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE SEPTEMBER 12, 2014.

CHANGES OF STATUS:

ALYSSA N. BARTEK, LANSFORD, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
 TO: CORRECTIONS OFFICER, CORRECTIONS
 EFFECTIVE: SEPTEMBER 29, 2014

RACHAEL M. BETZ, SLATINGTON, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
 TO: CORRECTIONS OFFICER, CORRECTIONS
 EFFECTIVE: OCTOBER 1, 2014

ETHAN CRAMER, LEHIGHTON, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
 TO: CORRECTIONS OFFICER, CORRECTIONS
 EFFECTIVE: SEPTEMBER 30, 2014

SABRIA K. MCLAUGHLIN, WEATHERLY, PA

FROM: PART-TIME CORRECTIONS OFFICER, CORRECTIONS
 TO: CORRECTIONS OFFICER, CORRECTIONS
 EFFECTIVE: SEPTEMBER 29, 2014

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

CAROL HEFFELFINGER

CDSMP LAY LEADER TRAINING/PRIME TIME HEALTH

MAHANOEY CITY, PA

COST: CONFERENCE FEE \$50, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

TAX ASSESSMENT

KATHY MCGUIRE

JOLAINE HERMAN

RESORT APPRAISAL SEMINAR

JESSUP, PA

COST: CONFERENCE FEE \$25 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

COURT SEMINAR/TRAINING ACKNOWLEDGEMENT:

JUVENILE COURT

KIMMY MULIK

PAUL ZONA

PA CONFERENCE ON JUVENILE JUSTICE:

DELINQUENCY AND TRAUMA: WHAT JUVENILE JUSTICE PROFESSIONALS NEED TO KNOW

HARRISBURG, PA

COST: CONFERENCE FEE \$310, LODGING

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED SEPTEMBER 18, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: JULY 23, 2014 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE; AUGUST 19, 2014 MEETING OF THE CARBON COUNTY PLANNING COMMISSION.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF AGRICULTURE ENCLOSING A COPY OF THE AGENCY SUMMARY REPORT (ASR) OF USDA COMMODITY ACTIVITY FOR FISCAL YEAR JULY 1, 2013 TO JUNE 30, 2014.

A COMMUNICATION WAS RECEIVED FROM CENTURY ENGINEERING INFORMING OF INTENT TO SUBMIT THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

PA DEPARTMENT OF TRANSPORTATION, ENGINEERING DISTRICT 5-0

S.R. 0534, SECTION 034B OVER SWAMP RUN, BRIDGE REPLACEMENT, KIDDER TOWNSHIP

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION REGARDING AN ON-SITE COMPLIANCE REVIEW OF CARBON COUNTY COMMUNITY TRANSIT (CCCT) TO BE CONDUCTED OCTOBER 22, 2014.

ADVERTISING REQUEST:

#14-324 BIDS/#2 FUEL OIL/DIESEL:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT FOR INVITATION TO BID FOR #2 FUEL OIL AND OFF-ROAD DIESEL FUEL WAIVING REQUIREMENTS OF BID BOND AND PERFORMANCE BOND.

BOARD POLLED: O'GUREK ABSTAIN
 GERHARD YES
 NOTHSTEIN YES

BOARDS & AUTHORITIES:

APPOINTMENT:

#14-325 ENVIRONMENTAL ED CENTER:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPOINT BRENDAN LEE, JIM THORPE, PENNSYLVANIA TO THE ENVIRONMENTAL EDUCATION CENTER ADVISORY BOARD EFFECTIVE TO DECEMBER 31, 2015, FILLING THE UNEXPIRED TERM OF RICK GRANT WHO RELOCATED OUT OF STATE.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

CHILDREN & YOUTH:

#14-326 AGREEMENT:

A FY 2014-15 IN-HOME SERVICE PROVIDER AGREEMENT WAS SUBMITTED FOR THE FOLLOWING:

DAVID F. O'CONNELL PH.D., LICENSED PSYCHOLOGIST, POTTSVILLE, PA

PROVIDER: DAVID F. O'CONNELL PH.D., LICENSED PSYCHOLOGIST

	<u>FY 14-15</u>
COURT TESTIMONY-PER HOUR	\$200.00/PER HOUR
PSYCHOLOGICAL ASSESSMENT-PER HOUR	\$175.00/PER HOUR
FORENSIC INTERVIEWING-PER HOUR	\$175.00/PER HOUR
CHILD ABUSE ASSESSMENT	\$175.00/PER HOUR
JUVENILE DE-CERTIFICATION/CERTIFICATION	\$175.00/PER HOUR
TESTIMONIAL CAPACITY/COMPETENCY TESTING	\$175.00/PER HOUR
RISK ASSESSMENT	\$175.00/PER HOUR
NEUROPSYCHOLOGICAL/PSYCHOEDUCATIONAL TESTING EVAL	\$175.00/PER HOUR
DRUG & ALCOHOL EVALUATION	\$175.00/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

#14-327 CONTRACT ADDENDUM:

AN ADDENDUM WAS SUBMITTED TO EXTEND THE TERMINATION DATE OF THE FOLLOWING 2013/2014 PURCHASE OF SERVICE AGREEMENT FOR 180 DAYS FROM THE FISCAL YEAR ENDING JUNE 30, 2014 OR UNTIL FINALIZATION OF THE FY 2014-2015 CONTRACT OCCURS:

CATHOLIC SOCIAL SERVICES, HAZLETON, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM AS LISTED.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

#14-328 NEEDS BASED PLAN:

THE CARBON COUNTY CHILDREN AND YOUTH SERVICES NEEDS BASED PLAN AND BUDGET (NBB) FOR FISCAL YEAR 2015/2016 WAS SUBMITTED AS FOLLOWS:

IN HOME SERVICES	\$ 1,583,054
COMMUNITY BASED PLACEMENT	\$ 918,355
INSTITUTIONAL PLACEMENT	\$ 1,582,790
ADMINISTRATION	\$ <u>140,021</u>
	\$ 4,224,220

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE PLAN AS SUBMITTED.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PLANNING & DEVELOPMENT:

#14-329 HOUSING AUTHORITY REVIEWS:

A COMMUNICATION WAS RECEIVED FROM THE OFFICE OF PLANNING AND DEVELOPMENT ENCLOSING FOR APPROVAL A MEMORANDUM OF UNDERSTANDING BETWEEN THE CARBON COUNTY HOUSING AUTHORITY AND THE COUNTY OF CARBON WHEREBY THE HOUSING AUTHORITY SHALL ENTER INTO AGREEMENT WITH THE COUNTY, AND THE COUNTY WILL ACT AS "RESPONSIBLE ENTITY" AND CONDUCT ENVIRONMENTAL REVIEWS FOR THE CAPITAL FUNDS PROGRAM (CFP).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE MEMORANDUM OF UNDERSTANDING WITH THE HOUSING AUTHORITY.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SOLICITOR'S REPORT:

DISTRICT ATTORNEY:

#14-330 AGREEMENT/RAYNO:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AN AGREEMENT BETWEEN THE COUNTY AND MARY RAYNO, BEAVER MEADOWS, PA, TO PROVIDE SERVICES IN THE OFFICE OF THE CARBON COUNTY DISTRICT ATTORNEY AT THE RATE OF \$20.00/HOUR, NOT TO EXCEED 100 HOURS, EFFECTIVE SEPTEMBER 12, 2014.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

TAX ASSESSMENT:

#14-331 TAX REFUNDS:

COMMUNICATIONS WERE RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYERS ARE REQUESTING A REFUND OF 2014 REAL ESTATE TAXES:

MUNICIPALITY: PENN FOREST TOWNSHIP

CADIZ, JUAN & PETERSON, RONALD
19 DANA COURT
ALBRIGHTSVILLE, PA 18210

CODE: 19-51-21144

PROPERTY RECORD CARD #: 3A-51-4C239

REASON: ASSESSMENT REDUCED FROM 165,093 TO 139,158 AS PER COURT ORDER.
REFUND BASED ON DIFFERENCE IN ASSESSMENT OF 25,935.

TOTAL REFUND DUE: \$265.84

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MUNICIPALITY: PENN FOREST TOWNSHIP

KIRKPATRICK, FRED W. JR. & PATRICIA
26 BOWMAN ROAD
JIM THORPE, PA 18229

CODE: 19-51-15948

PROPERTY RECORD CARD #: 50A-51-1A16, 17

REASON: VETERANS EXEMPTION CERTIFICATION RECEIVED, TAXES HAVE BEEN PAID
AND THEREFORE A REFUND IS DUE.

TOTAL REFUND DUE: \$511.79

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

MUNICIPALITY: PENN FOREST TOWNSHIP

PRISINZANO, LEIGH ANE
16 SENECA TRAIL
ALBRIGHTSVILLE, PA 18210

CODE: 19-51-15249

PROPERTY RECORD CARD #: 2A-51-NII1715

REASON: VETERANS EXEMPTION CERTIFICATION RECEIVED, TAXES HAVE BEEN PAID
AND THEREFORE A REFUND IS DUE.

TOTAL REFUND DUE: \$552.48

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

FURTHER BUSINESS:

CHILDREN & YOUTH:

SALLIANNE NEWTON, C&Y ADMINISTRATOR, COMMENTED ON THE NEEDS BASED PLAN, NOTING THAT IN 2008 THERE WERE 98 PLACEMENTS AND IN 2014, AS OF AUGUST, THERE ARE ONLY 21.

IT WAS NOTED THAT THE FY 2013-14 PLAN WAS \$145,000 LESS THAN ANTICIPATED.

THE COMMISSIONERS THANKED THE CHILDREN AND YOUTH ADMINISTRATOR AND EMPLOYEES FOR THE GREAT JOB THEY ARE DOING, NOTING THAT THE JUVENILE PROBATION DEPARTMENT AND COURTS ALSO PLAY AN IMPORTANT PART.

AGENCY ON AGING REBATES:

THE CHAIRMAN COMMENTED ON A PRESS RELEASE REGARDING THE RENT REBATE PROGRAM.

COMMISSIONERS' REPORTS:

MR. GERHARD GAVE AN UPDATE ON THE ANIMAL SHELTER.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:57 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN