

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, HUMAN RESOURCES DIRECTOR, ASSISTANT HUMAN RESOURCES DIRECTOR, DISTRICT ATTORNEY, PROTHONOTARY, AND THE ASSISTANT COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 31, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

AL ZAGOFSKY,  
MAUCH CHUNK HISTORICAL SOCIETY

RE: APP FOR SMART PHONES PROVIDING  
TOURIST INFORMATION; REQUEST TO  
ERECT SIGNS AT THE COURT HOUSE,  
TRAIN STATION, ETC.

MARLYN KISSNER, CARBON CHAMBER  
& ECONOMIC DEVELOPMENT

RE: PUBLIC THANK-YOU FOR HOTEL TAX GRANT

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED AUGUST 7, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 109047 THROUGH 109143 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 101,708.90
RENTAL PROPERTY FUND	\$ 2,445.70
9-1-1 FUND	\$ 793.59
COUNTY PARKING FUND	\$ 382.80
AREA AGENCY ON AGING FUND	\$ 28,249.28
DOMESTIC RELATIONS 4D FUND	\$ 2,832.43
WORKFORCE INVESTMENT ACT FUND	\$ 1,390.00
PARKS & RECREATION FUND	\$ 2,863.20
HUMAN SERVICE DEVELOPMENT FUND	\$ 762.05
HOMELESS GRANT FUND	\$ 156.59
SUBSTANCE ABUSE EDUCATION FUND	\$ 12,091.00
CDBG FUND	\$ <u>601.64</u>
TOTAL:	\$ 154,277.18

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS AND THE PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JULY 31, 2014 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF JULY 31, 2014:**

GENERAL FUND CHECKING ACCOUNT	\$ 1,253.79
PAYROLL CHECKING ACCOUNT	\$ 12,327.27

GENERAL FUND SP NOW	\$ 11,097,897.85
OPERATING RESERVE	\$ 927,314.83
RENTAL PROPERTY	\$ 256,550.93
SOLID WASTE FUND	\$ 162,022.03
9-1-1 FUND	\$ 195,193.52
PARKING FUND	\$ 1,000,438.13
ACT 78 FUND	\$ 62,978.63
ACT 56 FUND	\$ 931,591.19
LIQUID FUELS	\$ 300,329.40
AREA AGENCY ON AGING	\$ 203,897.96
CHILDREN & YOUTH	\$ 242,492.26
HUMAN SERVICES AGENCY	\$ 13,150.18
DOMESTIC RELATIONS	\$ 79,924.67
WORKFORCE INVESTMENT ACT	\$ 20,596.44
PARKS & RECREATION FUND	\$ 139,091.66
CARBON TRANSPORTATION	\$ 56.31
HAZMAT FUND	\$ 129,131.10
OFFENDER SUPERVISION	\$ 526,622.78
ADULT ELECTRONIC MONITORING	\$ 143,408.31
SMALL BUSINESS EXPANSION LOAN	\$ 68,983.70
FARMLAND PRESERVATION	\$ 145,808.85
HUMAN SERVICES DEVELOPMENT	\$ 8,303.20
HOMELESS GRANT	\$ 1,654.94
CENTRALIZED BOOKING	\$ 55,960.08
VICTIM WITNESS	\$ 11,312.42
RECORDER OF DEEDS	\$ 25,517.32
RECORDS IMPROVEMENTS	\$ 7,848.27
JUVENILE SUPERVISION FEE	\$ 18,604.48
COMMUNITY SERVICE FEE	\$ 14,678.57
PROTHONOTARY AUTOMATION	\$ 8,302.96
AFFORDABLE HOUSING	\$ 222,044.73
CLERK OF COURTS	\$ 9,004.88
REGISTER OF WILLS	\$ 11,711.37
JUVENILE ELECTRONIC MONITORING	\$ 4,101.12
VITAL STATISTICS	\$ 39,197.69
SUBSTANCE ABUSE EDUCATION FUND	\$ 40,260.70
LIQUID FUELS/ACT 44 FUND	\$ 206,831.38
ACT 13 BRIDGE IMPROVEMENT FUND	\$ 183,369.74
VICTIMS SERVICE FUND	\$ 15,873.73
HOTEL EXCISE TAX FUND	\$ 113,133.40
CDBG FUND	\$ 737.84
DEBT SERVICE	\$ 2,344,271.61
CAPITAL PROJECTS	\$ 453,435.13
FRINGE BENEFITS	\$ 1,112,526.12
TAX CLAIM	\$ 519,889.61

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PERSONNEL REPORT:****RETIREMENTS:**

**KATHLEEN A. KENDERISH, JIM THORPE, PA** – COLLECTION CLERK II/BUREAU OF COLLECTIONS, CLERK OF COURTS – EFFECTIVE OCTOBER 3, 2014.

**MADLINE T. LIGENZA**, JIM THORPE, PA – DIRECTOR/BUREAU OF COLLECTIONS, CLERK OF COURTS – EFFECTIVE SEPTEMBER 12, 2014.

**RESIGNATIONS:**

**MATTHEW D. HARLEMAN**, LEHIGHTON, PA – PART-TIME AUTOMATION CLERK, PROTHONOTARY – EFFECTIVE JULY 25, 2014.

**MARYKATE SHERKNESS**, TRESKOW, PA – LIFEGUARD, PARKS – EFFECTIVE AUGUST 9, 2014.

**EMPLOYMENT SEPARATION:**

**MICHAEL S. MELBER**, JIM THORPE, PA – DEPUTY SHERIFF, SHERIFF – EFFECTIVE AUGUST 6, 2014.

**SEMINAR/TRAINING REQUESTS:**

**CORRECTIONS**

**EDWARD HERRING**

HOW TO COMMUNICATE WITH TACT, PROFESSIONALISM & DIPLOMACY

ALLENTOWN, PA

COST: \$199.00 CONFERENCE FEE, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**PLANNING & DEVELOPMENT**

**DAVID BODNAR**

**JENNIFER HUNSICKER**

MANDATORY ENVIRONMENTAL REVIEW TRAINING

WILKES-BARRE, PA

COST: MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:**

**ADULT PROBATION**

**TAMMY WALL**

ISSUES OF WOMEN IN THE CRIMINAL JUSTICE SYSTEM

LEHIGHTON, PA

**DOMESTIC RELATIONS**

**MARY KUNKEL**

JOINT FAMILY LAW CONFERENCE 2014

STATE COLLEGE, PA

COST: \$270.00 CONFERENCE FEE, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED AUGUST 7, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

THE BRIDGE CREW REPORTS FOR THE WEEK ENDING AUGUST 3, 2014 WERE RECEIVED FROM LIQUID FUELS COORDINATOR, BRITTANY KLOTZ.

THE JULY 2014 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

- HAZLETON CITY AUTHORITY – WATER DEPARTMENT, HAZLETON, PA
- GENERAL PERMIT, HUDSONDALE PUMP STATION RESTORATION PROJECT, PACKER TOWNSHIP
- SILBERLINE MANUFACTURING COMPANY, INCORPORATED, TAMAQUA, PA
- AIR QUALITY PROGRAM PERMIT #13-00014

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF PUBLIC WELFARE ACKNOWLEDGING RECEIPT OF THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CARBON-MONROE-PIKE MENTAL HEALTH/DEVELOPMENTAL SERVICES PROGRAM AND PENNSYLVANIA SOCIAL SERVICES UNION (PSSU), LOCAL 668, SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU) COVERING BARGAINING UNIT EMPLOYEES AND THE APPROVED JOINDER BOARD MINUTES COVERING NON-BARGAINING UNIT EMPLOYEES, EFFECTIVE 9/01/12 THROUGH 8/31/15.

**PROPERTY APPRAISAL:**

**#14-277 PROPOSAL/PERSON:**

A PROPOSAL WAS SUBMITTED BY PERSON AGENCY, INCORPORATED, LEHIGHTON, PENNSYLVANIA, FOR APPRAISAL OF PROPERTY LOCATED AT 417 EAST RIDGE STREET, LANSFORD, PENNSYLVANIA. THE ESTIMATED FEE IS \$550.

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO ACCEPT THE PROPOSAL AS SUBMITTED.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SOLICITOR'S REPORT:**

**AGENCY ON AGING:**

**#14-278 JANITORIAL SERVICES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY AND CHRISTINA ROBERTS, 568 LEHIGH AVENUE, PALMERTON, PENNSYLVANIA, TO PERFORM JANITORIAL SERVICES AT THE CARBON COUNTY AREA AGENCY ON AGING, 3RD FLOOR, 401 DELAWARE AVENUE, PALMERTON, PENNSYLVANIA. COMPENSATION SHALL BE \$237.50 PER MONTH.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**MAGISTRATES:**

**#14-279 JANITORIAL SERVICES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O’GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY AND CYNTHIA ROBERTS, 564 LEHIGH AVENUE, PALMERTON, PENNSYLVANIA TO PERFORM JANITORIAL SERVICES AT MAGISTERIAL DISTRICT #56-3-02, 2ND FLOOR, 401 DELAWARE AVENUE, PALMERTON, PENNSYLVANIA. COMPENSATION SHALL BE \$237.50 PER MONTH.

BOARD POLLED:	O’GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PARKS AGREEMENT/BANNER:**

#14-280 **JOSIAH WHITE:**

SPECIAL ACTIVITIES AGREEMENT FOR USE OF THE JOSIAH WHITE PARK, ALONG WITH BANNER AND GAZEBO REQUESTS, WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE TOURIST AGENCY

JIM THORPE FALL FOLIAGE FESTIVAL

OCTOBER 4 & 5, 11 & 12, 18 & 19, 2014

BANNER REQUEST: 9/19/14 TO 10/20/14

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE ACTIVITIES AGREEMENT ALONG WITH BANNER AND GAZEBO REQUESTS.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**COMMISSIONERS' REPORTS:**

COMMISSIONER GERHARD GAVE AN UPDATE ON THE FIRING RANGE PROJECT.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:42 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN