

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, SECRETARY III IDA STEELE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JULY 3, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

KATHY HENDERSON, DIRECTOR	RE: FORMAL REQUEST FOR \$6,000
CARBON COUNTY ECONOMIC DEVELOPMENT CORP.	SMALL BUSINESS LOAN

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTAL DATED JULY 10, 2014.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS AS LISTED ON TRANSMITTALS DATED JULY 10, 2014.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

EXPENDITURE APPROVAL:

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 108434 THROUGH 108561 AND CHECK NUMBERS 108576 AND 108577 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$	43,841.79
RENTAL PROPERTY FUND	\$	790.73
9-1-1 FUND	\$	260,280.27
COUNTY PARKING FUND	\$	35,180.00
ACT 56 FUND	\$	350,000.00
ACT 78 FUND	\$	125,000.00
LIQUID FUELS TAX FUND	\$	18,459.35
AREA AGENCY ON AGING FUND	\$	39,226.51
CHILDREN & YOUTH FUND	\$	100,238.44
HUMAN SERVICE AGENCY FUND	\$	995.75
DOMESTIC RELATIONS 4D FUND	\$	56,204.72
WORKFORCE INVESTMENT ACT FUND	\$	1,029.97
PARKS & RECREATION FUND	\$	1,547.19
HAZ-MAT RESPONSE FUND	\$	40.01
CENTRALIZED BOOKING FUND	\$	3,917.29
TAX CLAIM FUND	\$	<u>104,796.74</u>
TOTAL:	\$	1,141,548.76

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES*
 GERHARD YES
 NOTHSTEIN YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, PENTELEDATA, BLUE RIDGE COMMUNICATIONS AND THE PALMERTON TELEPHONE COMPANY, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JULY 4, 2014 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JULY 4, 2014:

GENERAL FUND CHECKING ACCOUNT	\$	1,064.99
PAYROLL CHECKING ACCOUNT	\$	1,092.77
GENERAL FUND SP NOW	\$	10,414,539.39
OPERATING RESERVE	\$	927,039.26
RENTAL PROPERTY	\$	258,176.87
SOLID WASTE FUND	\$	124,430.50
9-1-1 FUND	\$	53,987.01
PARKING FUND	\$	1,000,282.94
ACT 78 FUND	\$	141,498.47
ACT 56 FUND	\$	1,281,281.52
LIQUID FUELS	\$	455,600.03
AREA AGENCY ON AGING	\$	349,021.06
CHILDREN & YOUTH	\$	395,797.95
HUMAN SERVICES AGENCY	\$	23,567.14
DOMESTIC RELATIONS	\$	136,000.71
WORKFORCE INVESTMENT ACT	\$	19,426.60
PARKS & RECREATION FUND	\$	121,570.08
CARBON TRANSPORTATION	\$	46.57
HAZMAT FUND	\$	129,186.84
OFFENDER SUPERVISION	\$	448,586.26
ADULT ELECTRONIC MONITORING	\$	139,480.30
SMALL BUSINESS EXPANSION LOAN	\$	74,477.88
FARMLAND PRESERVATION	\$	143,765.81
HUMAN SERVICES DEVELOPMENT	\$	8,300.73
HOMELESS GRANT	\$	1,654.45
CENTRALIZED BOOKING	\$	56,666.86
VICTIM WITNESS	\$	12,973.78
RECORDER OF DEEDS	\$	23,361.88
RECORDS IMPROVEMENTS	\$	6,414.03
JUVENILE SUPERVISION FEE	\$	45,682.64
COMMUNITY SERVICE FEE	\$	14,646.23
PROTHONOTARY AUTOMATION	\$	8,475.47
AFFORDABLE HOUSING	\$	216,983.56
CLERK OF COURTS	\$	8,616.39
REGISTER OF WILLS	\$	11,707.89
JUVENILE ELECTRONIC MONITORING	\$	4,094.26
VITAL STATISTICS	\$	39,186.04
SUBSTANCE ABUSE EDUCATION FUND	\$	34,379.23
LIQUID FUELS/ACT 44 FUND	\$	206,769.92
ACT 13 BRIDGE IMPROVEMENT FUND	\$	245,590.28
VICTIMS SERVICE FUND	\$	14,411.73
HOTEL EXCISE TAX FUND	\$	17,637.15
CDBG FUND	\$	105.32
DEBT SERVICE	\$	2,306,675.06
CAPITAL PROJECTS	\$	453,300.38
FRINGE BENEFITS	\$	705,816.11
TAX CLAIM	\$	1,406,933.36

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATION:

DANIEL SALAS, JIM THORPE, PA – CORRECTIONS OFFICER, CORRECTIONS – EFFECTIVE JULY 2, 2014.

HIRES:

MARY E. DONNELLY, NESQUEHONING, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE JULY 14, 2014.

KASSANDRA E. GRAY, LANSFORD, PA – LIFEGUARD, PARKS – EFFECTIVE JULY 11, 2014.

CHANGES OF STATUS:

THOMAS B. WASSIL, WEATHERLY, PA

FROM: PART-TIME DISPATCHER, COMMUNICATIONS CENTER

TO: 911 OPERATOR, COMMUNICATIONS CENTER

EFFECTIVE: JULY 21, 2014

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

FRANCINE CRAIGIE

DEENA FITAL

CDSMP LAY LEADER TRAINING

MAHANOEY CITY, PA

COST: CONFERENCE FEE \$50 PER PERSON, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

PLANNING & DEVELOPMENT

DAVID J. BODNAR, JR.

NORTHEAST REGIONAL (RECYCLING) COORDINATORS MEETING

HONESDALE, PA

CHILDREN & YOUTH SERVICES

ALYSSA DENARDO

CHARTING THE COURSE TOWARDS PERMANENCY FOR CHILDREN IN PENNSYLVANIA:

INTRODUCTION TO PENNSYLVANIA'S CHILD WELFARE SYSTEM

IDENTIFYING CHILD ABUSE AND NEGLECT

USING INTERACTIONAL HELPING SKILLS TO ACHIEVE LASTING CHANGE

IN HOME SAFETY ASSESSMENT AND MANAGEMENT

RISK ASSESSMENT

CASE PLANNING WITH FAMILIES

THE COURT PROCESS

ASSESSING SAFETY IN OUT OF HOME CARE

OUT OF HOME PLACEMENT AND PERMANENCY PLANNING

MAKING PERMANENT CONNECTIONS-OUTCOMES FOR PROFESSIONAL DEVELOPMENT

PITTSTON, PA

COST: MEALS

COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:

DOMESTIC RELATIONS

BRIDGET JOHNSTON

ERIC JOHNSTON

DRAP 47TH ANNUAL TRAINING CONFERENCE

HARRISBURG, PA

COST: CONFERENCE FEE \$65 PER PERSON, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE), MEALS

DOMESTIC RELATIONS

MARY KUNKEL

PIERRE GUICHARDAN

DRAP 47TH ANNUAL TRAINING CONFERENCE

HARRISBURG, PA

COST: CONFERENCE FEE \$175 PER PERSON, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE),

MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED JULY 10, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

CORRESPONDENCE:

MINUTES RECEIVED: JUNE 9, 2014 MEETING OF SHEPHERD HOUSE, INCORPORATED; JUNE 17, 2014 MEETING OF THE CARBON COUNTY PLANNING COMMISSION; JUNE 13, 2014 MEETING OF THE CARBON COUNTY PARKS AND RECREATION COMMISSION.

THE BRIDGE CREW REPORTS FOR THE WEEK ENDING JUNE 30, 2014 WERE RECEIVED FROM LIQUID FUELS COORDINATOR, BRITTANY KLOTZ.

THE JUNE 2014 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY RECORDER OF DEEDS.

ADVERTISING:

#14-246 RESCIND/INVITATION TO BID:

LIGHTING RETROFIT PROJECT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RESCIND THE INVITATION TO BID FOR THE LIGHTING RETROFIT PROJECT.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

HUMAN SERVICES:

#14-247 HAP OPERATIONS:

A REQUEST WAS RECEIVED FROM THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES FOR AUTHORIZATION TO CONTINUE HOMELESS ASSISTANCE PROGRAM (HAP) CASE MANAGEMENT AND RENTAL ASSISTANCE SERVICES BEYOND JUNE 30, 2014 TO ELIGIBLE FAMILIES IN GREATEST JEOPARDY OF BECOMING HOMELESS.

IT IS UNDERSTOOD THAT ANY EXPENSE INCURRED AS A RESULT OF THESE SERVICES ON OR AFTER JULY 1, 2014 WILL BE RECORDED AS A FY 2014/2015 HAP-RELATED/HUMAN SERVICES BLOCK GRANT COST.

THE AGENCY WILL LIMIT HAP EXPENDITURES UNTIL FURTHER NOTICE TO \$5,500.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ACTION COMMITTEE TO CONTINUE HOMELESS ASSISTANCE PROGRAM (HAP) CASE MANAGEMENT AND RENTAL ASSISTANCE SERVICES AS REQUESTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#14-248 HSDF PROGRAM OPERATIONS:

A REQUEST WAS RECEIVED FROM THE CARBON COUNTY ACTION COMMITTEE FOR HUMAN SERVICES FOR AUTHORIZATION TO CONTINUE UNINTERRUPTED HUMAN SERVICES DEVELOPMENT FUND (HSDF) RELATED ADULT HOMEMAKER AND CHORE MINOR HOME REPAIR SERVICES TO CLIENTS MOST IN NEED BEYOND JUNE 30, 2014.

IT IS UNDERSTOOD THAT ANY EXPENSE INCURRED AS A RESULT OF THESE CONTINUED SERVICES ON OR AFTER JULY 1, 2014 WILL BE RECORDED AS A 2014/2015 HSDF RELATED/HUMAN SERVICES BLOCK GRANT COST.

THE AGENCY WILL LIMIT CHORE MINOR HOME REPAIR EXPENDITURES UNTIL FURTHER NOTICE TO \$5,000.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ACTION COMMITTEE TO CONTINUE HSDF RELATED ADULT HOMEMAKER AND CHORE MINOR HOME REPAIR SERVICES AS REQUESTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

AGENCY ON AGING:

#14-249 VOLUNTEER SERVICES/SENIOR CORPS:

A MEMORANDUM OF UNDERSTANDING WITH SENIOR CORPS, RSVP, ALLENTOWN, PENNSYLVANIA FOR THE PURPOSE OF PROVIDING VOLUNTEER SERVICES IN CARBON COUNTY FROM JUNE, 2014 THROUGH JUNE 30, 2017, AT NO COST TO THE COUNTY, WAS SUBMITTED BY THE OFFICE ON AGING.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE MEMORANDUM OF UNDERSTANDING.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#14-250 BANNER REQUESTS:

BANNER REQUESTS WERE SUBMITTED FOR THE FOLLOWING:

CARBON COUNTY FAIR ASSOCIATION
CARBON COUNTY FAIR, AUGUST 4-9, 2014
BANNER REQUEST: 7/21/14 TO 8/12/14

UNITED WAY OF CARBON COUNTY
CRUISE TO THE MUSIC/MUSIC FESTIVAL & CAR SHOW
BANNER REQUEST: 7/09/14 TO 7/22/14

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BANNER REQUESTS AS LISTED.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

NORTHERN TIER RESEARCH:

#14-251 DRUG TESTING/ADDENDUM:

THE SOLICITOR PRESENTED AN ADDENDUM TO THE SUPPORT SERVICES AGREEMENT DATED AUGUST 30, 2012 WITH NORTHERN TIER RESEARCH FOR THE PROVISION OF DRUG TESTING LABORATORY SERVICES FOR THE FOLLOWING DEPARTMENTS:

CARBON COUNTY ADULT PROBATION OFFICE
CARBON COUNTY CORRECTIONS FACILITY
CARBON COUNTY OFFICE CHILDREN AND YOUTH

THE ADDENDUM SHALL AMEND THE TERM OF THE AGREEMENT TO BE EFFECTIVE FROM JULY 1, 2014 TO JUNE 30, 2015. ALL OTHER TERMS, CONDITIONS, AND RATES UNLESS MODIFIED BY BOTH PARTIES IN WRITING, SHALL REMAIN THE SAME, AND ALL OTHER RESPECTS OF THE CONTRACT DATED AUGUST 30, 2012 RATIFIED AND CONFIRMED IN FULL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ADDENDUM EXTENDING THE AGREEMENT WITH NORTHERN TIER RESEARCH TO JUNE 30, 2015.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PUBLIC DEFENDER:

#14-252 SEAN HAWKE/INVESTIGATIVE SERVICES:

A COMMUNICATION WAS RECEIVED FROM THE PUBLIC DEFENDER'S OFFICE ENCLOSING AN AGREEMENT BETWEEN THE COUNTY AND SEAN M. HAWKE, CCDI, ALLENTOWN, PENNSYLVANIA, FOR CRIMINAL INVESTIGATIVE SERVICES AT THE RATE OF \$60/HOUR AND .50 CENTS/MILE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH SEAN M. HAWKE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

FURTHER BUSINESS:

AAA/VOUCHERS:

THE CHAIRMAN STATED THAT FARMER MARKET VOUCHERS ARE STILL AVAILABLE AT THE OFFICE ON AGING, DUE TO THE EXTREMELY LOW TURN-OUT AT THE WEATHERLY SENIOR CENTER DISTRIBUTION, WITH ONLY FIFTEEN PEOPLE REQUESTING THEM.

THE VICE-CHAIRMAN ADDED THAT HE WAS INFORMED THAT THE EVENT WAS NOT ADVERTISED IN THE STANDARD SPEAKER AND AFTER CHECKING WITH THE OFFICE ON AGING, HE LEARNED THAT THEY WERE TOLD BY SOMEONE AT THE STANDARD SPEAKER THAT THEY WOULD NOT RUN THE AD AS A PRESS RELEASE. HE HAS SINCE CONTACTED THE NEWSPAPER AND THEY HAVE APOLOGIZED FOR THE MIX UP.

COMMISSIONERS' REPORTS:

COMMISSIONER GERHARD REPORTED ON THE YARD SALE HELD AT THE CARBON COUNTY ANIMAL SHELTER, STATING IT WAS A HUGE SUCCESS WHICH GENERATED \$1,613.97, AND THEY PLAN TO CONTINUE THE EVENT EVERY YEAR.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:47 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN