

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENE
THIS DATE AT 10:31 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE,
PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY
ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE ASSISTANT COURT ADMINISTRATOR WINN
WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

COMMISSIONER O'GUREK OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS
MEETING HELD JUNE 12, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

OPENING OF BIDS:

CARBON COUNTY BRIDGE #17:

DECK REPLACEMENT/PAINTING PROJECT:

THE FOLLOWING BIDS WERE RECEIVED FOR CARBON COUNTY BRIDGE #17 OPEN GRID STEEL DECK
REPLACEMENT & STRUCTURAL STEEL PAINTING PROJECT:

PROFESSIONAL CONSTRUCTION CONTRACTORS, INC.	BID:	\$291,126.00
4220 MYRIAH COURT	BOND:	10%
BETHLEHEM, PA		

TITAN INDUSTRIAL SERVICES, INC.	BID:	\$337,721.00
4054 NORTH POINT ROAD	BOND:	10%
BALTIMORE, MARYLAND		

BILL ANSKIS COMPANY, INC.
465 INDUSTRIAL PARK ROAD
ELYSBURG, PA

BID: \$306,176.00
BOND: 10%

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO ACCEPT AND TABLE THE BIDS FOR REVIEW BY CARBON ENGINEERING WITH RECOMMENDATION TO AWARD OR REJECT IN ONE (1) WEEK.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JUNE 19, 2014.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 62939 THROUGH 63026 AND DIRECT DEPOSIT CHECK NUMBERS 5082196 THROUGH 5082504 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$307,433.25 (PAYROLL DATED JUNE 13, 2014).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 107999 THROUGH 108212 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 504,571.48
RENTAL PROPERTY FUND	\$ 16,002.47
9-1-1 FUND	\$ 121,078.77

COUNTY PARKING FUND	\$	318.79
LIQUID FUELS TAX FUND	\$	187.74
AREA AGENCY ON AGING FUND	\$	8,070.51
CHILDREN & YOUTH FUND	\$	25,668.24
HUMAN SERVICE AGENCY FUND	\$	53.60
DOMESTIC RELATIONS 4D FUND	\$	485.00
WORKFORCE INVESTMENT ACT FUND	\$	38.70
PARKS & RECREATION FUND	\$	1,692.52
FARMLAND PRESERVATION FUND	\$	247.00
HAZ-MAT RESPONSE FUND	\$	156.27
PAYROLL FUND	\$	39,678.94
TAX CLAIM FUND	\$	<u>212.15</u>
TOTAL:	\$	718,462.18

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PALMERTON TELEPHONE COMPANY, BLUE RIDGE COMMUNICATIONS, AND TIMES NEWS, HE ABSTAINED.

TREASURER'S REPORT:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JUNE 13, 2014 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF JUNE 13, 2014:

GENERAL FUND CHECKING ACCOUNT	\$	897.44
PAYROLL CHECKING ACCOUNT	\$	156,944.31
GENERAL FUND SP NOW	\$	10,054,552.43
OPERATING RESERVE	\$	926,772.66
RENTAL PROPERTY	\$	263,944.09
SOLID WASTE FUND	\$	117,440.73
9-1-1 FUND	\$	222,468.72
PARKING FUND	\$	987,256.23
ACT 78 FUND	\$	123,196.70
ACT 56 FUND	\$	1,280,913.04
LIQUID FUELS	\$	474,314.96
AREA AGENCY ON AGING	\$	360,884.48
CHILDREN & YOUTH	\$	283,225.49
HUMAN SERVICES AGENCY	\$	27,420.35
DOMESTIC RELATIONS	\$	45,340.92
WORKFORCE INVESTMENT ACT	\$	11,590.15
PARKS & RECREATION FUND	\$	75,314.07
CARBON TRANSPORTATION	\$	36.43
HAZMAT FUND	\$	126,336.41
OFFENDER SUPERVISION	\$	449,535.74
ADULT ELECTRONIC MONITORING	\$	139,440.26
SMALL BUSINESS EXPANSION LOAN	\$	74,456.48
FARMLAND PRESERVATION	\$	143,930.64

HUMAN SERVICES DEVELOPMENT	\$	8,296.66
HOMELESS GRANT	\$	1,652.71
CENTRALIZED BOOKING	\$	57,184.49
VICTIM WITNESS	\$	13,958.75
RECORDER OF DEEDS	\$	23,355.26
RECORDS IMPROVEMENTS	\$	6,412.25
JUVENILE SUPERVISION FEE	\$	43,930.17
COMMUNITY SERVICE FEE	\$	14,642.02
PROTHONOTARY AUTOMATION	\$	7,378.36
AFFORDABLE HOUSING	\$	216,921.37
CLERK OF COURTS	\$	8,613.94
REGISTER OF WILLS	\$	11,344.63
JUVENILE ELECTRONIC MONITORING	\$	4,093.08
VITAL STATISTICS	\$	33,526.98
SUBSTANCE ABUSE EDUCATION FUND	\$	34,369.81
LIQUID FUELS/ACT 44 FUND	\$	206,710.46
ACT 13 BRIDGE IMPROVEMENT FUND	\$	183,244.62
VICTIMS SERVICE FUND	\$	14,407.70
HOTEL EXCISE TAX FUND	\$	17,618.85
CDBG FUND	\$	105.26
DEBT SERVICE	\$	2,273,858.86
CAPITAL PROJECTS	\$	453,170.02
FRINGE BENEFITS	\$	180,521.09
TAX CLAIM	\$	428,722.63

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PERSONNEL REPORT:

RESIGNATIONS:

JAMIE M. BLISARD, ALBRIGHTSVILLE, PA – PART-TIME DISPATCHER, COMMUNICATIONS CENTER – EFFECTIVE JUNE 13, 2014.

GEORGE T. DYDYNKY, LEHIGHTON, PA – FIRST ASSISTANT PUBLIC DEFENDER, PUBLIC DEFENDER'S OFFICE – EFFECTIVE AUGUST 1, 2014.

STEPHANIE M. MAINO, NESQUEHONING, PA – 911 OPERATOR, COMMUNICATIONS CENTER – EFFECTIVE JULY 6, 2014.

TERRENCE C. SMITH, LANSFORD, PA – SENIOR DISPATCHER, COMMUNICATIONS CENTER – EFFECTIVE JULY 16, 2014.

DISTRICT ATTORNEY APPOINTMENT:

JEFFREY P. ASTER, WALNUTPORT, PA – PART-TIME COUNTY DETECTIVE – EFFECTIVE JULY 7, 2014.

HIRE:

GAIL M. MAREK, NESQUEHONING, PA – SECRETARY III, CHILDREN & YOUTH SERVICES – EFFECTIVE JUNE 23, 2014.

CHANGE OF STATUS:

TODD A. KRINER, LEHIGHTON, PA

FROM: SEASONAL PARK RANGER II, PARKS
TO: SEASONAL PARK RANGER I, PARKS
EFFECTIVE: JUNE 20, 2014

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

STACY GRANT

APPRISE – SHIP WEBINAR

PALMERTON, PA

SUSAN ZEIGLER

STACY GRANT

POSITIONING AAA'S FOR MEDICARE ENROLLMENT FOR EVIDENCE BASED HEALTH PROGRAMS WEBINAR

PALMERTON, PA

CLERK OF COURTS

JULIE D. HARRIS

MASTER THE ART OF WORKING WITH PEOPLE

ALLENTOWN, PA

COST: CONFERENCE \$199, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

PENNSYLVANIA STATE ASSOCIATION OF PROTHONOTARIES AND CLERK OF COURTS ASSOCIATION
CONFERENCE

SEVEN SPRINGS, PA

COST: CONFERENCE FEE \$375

CORRECTIONS

MARGARET HOUSER

NICHOLAS DEMAIO

DEPARTMENT OF CORRECTIONS STATE ACADEMY TRAINING

ALLENTOWN, PA

COST: MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

HUMAN SERVICES

GLENN SCHOCH

HAP INSTRUCTIONS AND REQUIREMENTS WEBINAR

PALMERTON, PA

COURT SEMINAR/TRAINING ACKNOWLEDGEMENT:

ADULT PROBATION

TOBY BUTZ

DEREK GEORGE

BASIC FIREARMS TRAINING

HARRISBURG, PA

PALMYRA, PA

COST: LODGING, MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED
JUNE 19, 2014.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

MINUTES RECEIVED: MAY 19, 2014 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

THE BRIDGE CREW REPORTS FOR THE WEEK ENDING JUNE 13, 2014 WERE RECEIVED FROM LIQUID FUELS COORDINATOR, BRITTANY KLOTZ.

A COMMUNICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF AGING REGARDING A REQUEST FROM THE PENNSYLVANIA SINGLE AUDIT COORDINATOR TO REVIEW CARBON COUNTY AREA AGENCY ON AGING'S SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS (SEFA) FOR THE FISCAL YEAR ENDING DECEMBER 31, 2012, AND INFORMING THAT NO ISSUES WERE FOUND AND THE INTERNAL REVIEW HAS BEEN FINALIZED.

A COMMUNICATION WAS RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATION:

MOUNTAIN CREST CREMATORY, INCORPORATED, MCADOO, PA
AIR QUALITY PROGRAM (STATE ONLY) OPERATING PERMIT #NM13-00017

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION REGARDING THE FOLLOWING:

- PRESENTATION ON JUNE 19, 2014 AND DISPLAY OF PLANS FOR STATE ROUTE 0534, SECTION 04B, BRIDGE REPLACEMENT PROJECT, KIDDER TOWNSHIP
- SUIT-KOTE CORPORATION HAS BEEN AWARDED CONTRACT NO. 98200, SR 209, SECTION POC2B, FRANKLIN & TOWAMENSING TOWNSHIPS, FOR MICRO SURFACING, PATCHING OF RPMS, PAVEMENT MARKINGS AND OTHER MISCELLANEOUS CONSTRUCTION

ADVERTISING REQUESTS:

#14-228 CDBG/MODIFICATION:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT OF A PUBLIC NOTICE REGARDING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM PROPOSED MODIFICATION FOR FRANKLIN TOWNSHIP FY2012 FUNDS:.

FROM: STREET IMPROVEMENTS (RESURFACE CEDAR & MARKET) \$66,928.23
TO: CLEARANCE/DEMOLITION OF HOUSE AT 16 WILLOW ST., LEHIGHTON \$42,000.00
REMAINING FUNDS REVISED TO PHIFER DAM PARK IMPROVEMENT PROJECT \$24,928.23

BOARD POLLED: O'GUREK ABSTAIN
GERHARD YES
NOTHSTEIN YES

AMEND MINUTES:

#14-229 C&Y ADVISORY BOARD:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AMEND #14-215 OF THE JUNE 12, 2014 MINUTES TO READ AS FOLLOWS: "MOTION TO APPROVE THE REAPPOINTMENT OF DR. SAMUEL DOLGOPOL, LEHIGHTON, PA TO SERVE AN ADDITIONAL THREE-YEAR TERM ON THE CHILDREN AND YOUTH SERVICES ADVISORY BOARD, EFFECTIVE TO MAY 1, 2017."

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

SOLICITOR'S REPORT:

TAX ASSESSMENT:

#14-230 **TAX REFUND:**

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS REQUESTING A REFUND OF COUNTY REAL ESTATE TAXES:

MUNICIPALITY: EAST PENN TOWNSHIP

DLK REALTY
681 WEST LIZARD CREEK ROAD
LEHIGHTON, PA 18235

CODE: 4-7-10061

PROPERTY RECORD CARD #: 86-7-A8 LOT 1

REASON: MOBILE HOME WAS TAXED ON 2 PARCELS. REFUND BASED ON ASSESSMENT OF 1,700 AND INCLUDES TAX CLAIM COSTS ON YEARS 2009 – 2012. TAXES FOR 2013 INVALIDATED AT TAX CLAIM.

TAX YEAR: 2008 THROUGH 2012

TOTAL REFUND DUE: \$219.68

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

FURTHER BUSINESS:

FIRING RANGE/CCCF:

COMMISSIONER GERHARD ADDRESSED CONCERNS REGARDING THE FIRING RANGE THE COUNTY WILL BE CONSTRUCTING AT THE CARBON COUNTY CORRECTIONAL FACILITY. AFTER CONFERRING WITH THE GIS DIRECTOR, IT WAS DETERMINED THAT THE STATE GAME LAND FIRING RANGE IS CLOSER TO MAPLE SHADE NURSING HOME; THEREFORE, THERE SHOULD NOT BE A NOISE PROBLEM.

THE NEW FIRING RANGE WILL BE UTILIZED BY THE CORRECTIONAL FACILITY, ADULT PROBATION, SHERIFF'S DEPARTMENT AND THE NESQUEHONING POLICE DEPARTMENT. HE NOTED THAT IT WILL BE IN COMPLIANCE WITH PCORP, THE COUNTY'S LIABILITY INSURANCE CARRIER AND MEETS NATIONAL RIFLE ASSOCIATION GUIDELINES.

COMMISSIONERS' REPORTS:

MR. O'GUREK COMMENTED ON THE BIDS RECEIVED FOR BRIDGE #17 STATING THAT THE COUNTY IS MAKING A COMMITMENT TO THE PEOPLE IN THE LOWER TOWAMENSING TOWNSHIP AREA AND TO THOSE WHO UNDERSTAND AND APPRECIATE THE HISTORICAL SIGNIFICANCE OF THE COVERED BRIDGE TO PRESERVE THE BRIDGE FOR HISTORICAL PURPOSES AND ALSO KEEP IT IN SERVICE.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:45 A.M.

ELOISE K. AHNER,
CHIEF CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN