

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:30 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE VICE-CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD APRIL 24, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED MAY 1, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

**EXPENDITURE APPROVAL:****GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 106711 THROUGH 106818 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 411,413.78
RENTAL PROPERTY FUND	\$ 586.00
9-1-1 FUND	\$ 31,590.66
COUNTY PARKING FUND	\$ 23,228.39
LIQUID FUELS TAX FUND	\$ 18,838.98
AREA AGENCY ON AGING FUND	\$ 43,276.25
CHILDREN & YOUTH FUND	\$ 105,816.31
HUMAN SERVICE AGENCY FUND	\$ 2,582.31
DOMESTIC RELATIONS 4D FUND	\$ 15,282.14
WORKFORCE INVESTMENT ACT FUND	\$ 8,067.63
PARKS & RECREATION FUND	\$ 14,444.44
CARBON TRANSPORTATION SYSTEM FUND	\$ 148,890.40
ADULT ELECTRONIC MONITORING FUND	\$ 825.00
CENTRALIZED BOOKING FUND	\$ 45.38
VICTIM/WITNESS FUND	\$ 14.00
FRINGE BENEFIT PAYMENT FUND	\$ 422,492.13
TAX CLAIM FUND	\$ <u>2,066.14</u>
TOTAL:	\$ 1,249,459.94

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR BLUE RIDGE COMMUNICATIONS AND THE TIMES NEWS, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED APRIL 25, 2014 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF APRIL 25, 2014:**

GENERAL FUND CHECKING ACCOUNT	\$ 497.37
PAYROLL CHECKING ACCOUNT	\$ 12,762.24
GENERAL FUND SP NOW	\$ 1,372,392.29
OPERATING RESERVE	\$ 926,230.80
RENTAL PROPERTY	\$ 271,741.47
SOLID WASTE FUND	\$ 117,685.82
9-1-1 FUND	\$ 374,423.22

PARKING FUND	\$	992,040.13
ACT 78 FUND	\$	71,885.14
ACT 56 FUND	\$	1,042,575.79
LIQUID FUELS	\$	404,621.45
AREA AGENCY ON AGING	\$	279,815.05
CHILDREN & YOUTH	\$	494,238.54
HUMAN SERVICES AGENCY	\$	25,517.00
DOMESTIC RELATIONS	\$	60,358.88
WORKFORCE INVESTMENT ACT	\$	17,059.34
PARKS & RECREATION FUND	\$	80,023.65
CARBON TRANSPORTATION	\$	148,903.79
HAZMAT FUND	\$	119,332.80
OFFENDER SUPERVISION	\$	428,837.22
ADULT ELECTRONIC MONITORING	\$	138,582.39
SMALL BUSINESS EXPANSION LOAN	\$	73,196.70
FARMLAND PRESERVATION	\$	143,846.49
HUMAN SERVICES DEVELOPMENT	\$	24,284.81
HOMELESS GRANT	\$	13,646.20
CENTRALIZED BOOKING	\$	50,600.84
VICTIM WITNESS	\$	6,917.61
RECORDER OF DEEDS	\$	19,459.97
RECORDS IMPROVEMENTS	\$	3,820.07
JUVENILE SUPERVISION FEE	\$	42,249.79
COMMUNITY SERVICE FEE	\$	14,594.54
PROTHONOTARY AUTOMATION	\$	4,944.32
AFFORDABLE HOUSING	\$	207,590.41
CLERK OF COURTS	\$	7,969.76
REGISTER OF WILLS	\$	10,643.31
JUVENILE ELECTRONIC MONITORING	\$	4,021.72
VITAL STATISTICS	\$	33,507.38
SUBSTANCE ABUSE EDUCATION FUND	\$	23,901.93
LIQUID FUELS/ACT 44 FUND	\$	206,589.60
ACT 13 BRIDGE IMPROVEMENT FUND	\$	183,137.49
VICTIMS SERVICE FUND	\$	12,154.32
HOTEL EXCISE TAX FUND	\$	22,594.51
CDBG FUND	\$	109.91
DEBT SERVICE	\$	2,075,336.35
CAPITAL PROJECTS	\$	435,230.17
FRINGE BENEFITS	\$	217,759.21
TAX CLAIM	\$	578,001.78

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PERSONNEL REPORT:****SEMINAR/TRAINING REQUESTS:****AREA AGENCY ON AGING****FRANCINE CRAIGIE****DEENA FITAL****CAROL HEFFELFINGER****ANNE HARRIGAN****EVA LABANOSKI****PATRICIA SCHMALZRIEDT**

NEW ONLINE VOTER REGISTRATION COURSE – NVRA PROCEDURES – WEBINAR

PALMERTON, PA

**CHERI MAE SANTORE**

**SUSAN ZEIGLER**

SLUMS WEBINAR

PALMERTON, PA

**THERESA MILBERGER**

**EVA LABANOSKI**

HARMONY TUTORIALS FOR SAMS.NET

PALMERTON, PA

**ELIZABETH ESRANG**

**CONNIE LYNN**

**MARY ANN MARZEN**

**THERESA MILBERGER**

**CHERI MAE SANTORE**

**PAMELA SCHLEICHER**

**ETHEL WHITE**

**SUSAN ZEIGLER**

CRITICAL INCIDENT MANAGEMENT POLICY REGARDING WAIVER – WEBINAR

PALMERTON, PA

**CONNIE LYNN**

**CHERI MAE SANTORE**

**SUSAN ZEIGLER**

PS INFO ON CONSUMER FINANCIAL PROTECTION BUREAU – WEBINAR

PALMERTON, PA

**ELIZABETH ESRANG**

**CONNIE LYNN**

**MARY ANN MARZEN**

**THERESA MILBERGER**

**CHERI MAE SANTORE**

**PAMELA SCHLEICHER**

**ETHEL WHITE**

**SUSAN ZEIGLER**

BOSTON U ASSESSOR OVERVIEW & TIME FRAMES – WEBINAR

DES MOINES UNIVERSITY MEDICAL TERMINOLOGY COURSE – WEBINAR

LEVEL OF CARE DETERMINATION (LCD) TRAINING – WEBINAR

PALMERTON, PA

**THERESA MILBERGER**

PS INTAKE WORKERS TRAINING – WEBINAR

NFCE CLARIFICATION – WEBINAR

ISP ON-LINE WEBINAR

PALMERTON, PA

**DISTRICT ATTORNEY**

**SARAH MODRICK**

CHILD ABUSE & EXPLOITATION

SCRANTON, PA

COST: LODGING

**CORRECTIONS**

**MARY FAIRCHILD**

ADVANCED VINE WATCH PRESENTATION WEBINAR

NESQUEHONING, PA

**COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:**

**DISTRICT JUSTICES**

**WENDY SMELAS**

MDJS ADVANCED ACCOUNTING

MECHANICSBURG, PA

COST: LODGING, MEALS, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE)

**DOMESTIC RELATIONS**

**PIERRE GUICHARDAN**

**MICHAEL HYDOCK**

**BRIDGET JOHNSTON**

**ERIC JOHNSTON**

**RASHUNDA YUHAS**

ANALYZING ABILITY TO PAY 101 ON-LINE COURSE

JIM THORPE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED MAY 1, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: MARCH 18, 2014 MEETING OF THE CARBON COUNTY SAFETY COMMITTEE.

AUDIT REPORTS RECEIVED: CARBON-MONROE-PIKE MENTAL HEALTH AND DEVELOPMENTAL SERVICES FINANCIAL STATEMENTS AS OF JUNE 30, 2013.

**HUMAN SERVICES:**

**#14-165 STATE FOOD/REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE THIRD QUARTER EXPENSE AND DATA REPORT FOR THE FY 2013/2014 STATE FOOD PURCHASE PROGRAM SUBMITTED TO THE PENNSYLVANIA DEPARTMENT OF AGRICULTURE BY SHEPHERD HOUSE, INCORPORATED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**LIQUID FUELS:**

**#14-166 BRIDGE #16:**

**NOTICES TO PROCEED:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY NOTICES TO PROCEED ISSUED TO THE FOLLOWING FOR THE BRIDGE #16 PROJECT, T-447 OVER POHOPOCO, TOWAMENSING TOWNSHIP, AS PER THE DIRECTION OF THE PA DEPARTMENT OF TRANSPORTATION:

APRIL 28, 2014      NAVARRO & WRIGHT ENGINEERS      CONSTRUCTION INSPECTION  
APRIL 30, 2014      FABCOR INCORPORATED      CONSTRUCTION

BOARD POLLED:    O'GUREK    YES  
                         GERHARD    YES  
                         NOTHSTEIN YES

**SOLICITOR'S REPORT:**

**PARKS/RECREATION:**

**#14-167    ACTIVITIES AGREEMENTS:**

SPECIAL ACTIVITIES AGREEMENTS FOR USE OF THE MAUCH CHUNK LAKE PARK WERE SUBMITTED FOR THE FOLLOWING:

DELAWARE RIVER BASSMASTERS  
CLUB FISHING TOURNAMENT, AUGUST 2, 2014

HAZLETON YMCA/YWCA  
ANNUAL ANTHRACITE TRIATHLON & YOUTH SPLASH & DASH  
JULY 19 & 20, 2014

JIM THORPE SPORTSMAN'S CLUB\*  
CHILDREN'S FISHING CONTEST, MAY 18, 2014

\* PENDING RECEIPT OF SPECIAL USE PERMIT FROM THE PFBC

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENTS AS LISTED.

BOARD POLLED:    O'GUREK    YES  
                         GERHARD    YES  
                         NOTHSTEIN YES

**#14-168    BANNER REQUEST:**

A BANNER PERMIT REQUEST WAS SUBMITTED FOR THE FOLLOWING:

BACH & HANDEL CHORALE, INCORPORATED  
BACH & HANDEL CHORALE CONCERT, 2014  
(BANNER REQUEST: 5/03/14 TO 5/19/14)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE BANNER PERMIT.

BOARD POLLED:    O'GUREK    YES  
                         GERHARD    YES  
                         NOTHSTEIN YES

**COMMISSIONERS' REPORTS:**

MR. GERHARD COMMENTED ON THE KME/KOVATCH EVENT HELD RECENTLY, NOTING THAT THE ANIMAL SHELTER RAISED \$300.

MR. NOTHSTEIN REPORTED ON A MEETING HELD YESTERDAY IN ALLENTOWN WITH PENNDOT REGARDING BRIDGE #16, NOTING THEY GAVE A COMPLETION DATE OF NOVEMBER 14, 2014.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:38 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN