

THE REGULAR WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 10:33 A.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

**MOMENT OF SILENCE:**

A MOMENT OF SILENCE WAS OBSERVED.

**PRAYER:**

THE CHAIRMAN OFFERED THE PRAYER.

**PLEDGE OF ALLEGIANCE:**

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

**OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:**

**MINUTES:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD JANUARY 16, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	NOT VOTING*

\*DUE TO ABSENCE AT JANUARY 16TH MEETING.

**GUESTS (CONCERNING COUNTY BUSINESS):**

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

**EXECUTIVE SESSIONS:**

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

**DEPARTMENT REPORTS:**

**CHIEF CLERK/COUNTY ADMINISTRATOR:**

**BUDGET TRANSFERS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS FOR 2013 AND 2014 AS LISTED ON TRANSMITTALS DATED JANUARY 23, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SUPPLEMENTAL APPROPRIATIONS:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SUPPLEMENTAL APPROPRIATIONS AS LISTED ON TRANSMITTAL DATED JANUARY 23, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**EXPENDITURE APPROVAL:**

**GENERAL FUND CLEARING ACCOUNT:**

APPROVAL OF CHECK NUMBERS 104769 THROUGH 104927 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 154,056.77
RENTAL PROPERTY FUND	\$ 1,963.60
9-1-1 FUND	\$ 1,617.58
COUNTY PARKING FUND	\$ 839.59
LIQUID FUELS TAX FUND	\$ 23,037.68
AREA AGENCY ON AGING FUND	\$ 52,211.89
CHILDREN & YOUTH FUND	\$ 70,177.50
DOMESTIC RELATIONS 4D FUND	\$ 32.00
WORKFORCE INVESTMENT ACT FUND	\$ 96.00
PARKS & RECREATION FUND	\$ 1,826.64
HAZ-MAT RESPONSE FUND	\$ 145.04
HUMAN SERVICE DEVELOPMENT FUND	\$ 5,185.57
HOMELESS GRANT FUND	\$ 5,956.20
CENTRALIZED BOOKING FUND	\$ 115.95
CDBG FUND	\$ 285.27
FRINGE BENEFIT PAYMENT FUND	\$ 132.60
TAX CLAIM FUND	\$ 199.06
TOTAL:	\$ 317,878.94

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

\* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, BLUE RIDGE COMMUNICATIONS, AND PENTELEDATA, HE ABSTAINED.

**TREASURER'S REPORT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE TREASURER'S REPORT DATED JANUARY 17, 2014 REPORTING BALANCES AS FOLLOWS:

**BALANCES AS OF JANUARY 17, 2014:**

GENERAL FUND CHECKING ACCOUNT	\$ 0.00
PAYROLL CHECKING ACCOUNT	\$ 5,927.20
GENERAL FUND SP NOW	\$ 4,838,552.29

OPERATING RESERVE	\$	925,431.92
RENTAL PROPERTY	\$	270,398.71
SOLID WASTE FUND	\$	98,704.82
9-1-1 FUND	\$	193,334.00
PARKING FUND	\$	1,027,232.49
ACT 78 FUND	\$	100,099.15
ACT 56 FUND	\$	964,390.77
9-1-1 EQUIPMENT FUND	\$	277,697.54
LIQUID FUELS	\$	426,442.23
AREA AGENCY ON AGING	\$	343,920.51
CHILDREN & YOUTH	\$	1,129,949.49
HUMAN SERVICES AGENCY	\$	9,792.01
DOMESTIC RELATIONS	\$	65,016.79
WORKFORCE INVESTMENT ACT	\$	45,083.89
PARKS & RECREATION FUND	\$	57,194.00
CARBON TRANSPORTATION	\$	18,769.00
HAZMAT FUND	\$	121,077.92
OFFENDER SUPERVISION	\$	556,017.82
ADULT ELECTRONIC MONITORING	\$	134,328.48
SMALL BUSINESS EXPANSION LOAN	\$	71,678.26
FARMLAND PRESERVATION	\$	143,722.42
HUMAN SERVICES DEVELOPMENT	\$	17,166.82
HOMELESS GRANT	\$	12,891.50
CENTRALIZED BOOKING	\$	52,662.55
VICTIM WITNESS	\$	9,205.65
RECORDER OF DEEDS	\$	31,982.82
RECORDS IMPROVEMENTS	\$	20,096.09
JUVENILE SUPERVISION FEE	\$	53,948.78
COMMUNITY SERVICE FEE	\$	18,631.91
PROTHONOTARY AUTOMATION	\$	14,313.40
AFFORDABLE HOUSING	\$	189,099.69
CLERK OF COURTS	\$	13,441.98
REGISTER OF WILLS	\$	14,882.18
JUVENILE ELECTRONIC MONITORING	\$	3,729.89
VITAL STATISTICS	\$	33,478.48
LIQUID FUELS/ACT 44 FUND	\$	206,411.41
ACT 13 BRIDGE IMPROVEMENT FUND	\$	182,979.54
VICTIMS SERVICE FUND	\$	8,394.17
HOTEL EXCISE TAX FUND	\$	76,759.69
CDBG FUND	\$	368.16
DEBT SERVICE	\$	2,064,769.62
CAPITAL PROJECTS	\$	475,186.35
FRINGE BENEFITS	\$	292,702.28
TAX CLAIM	\$	371,161.26

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**PERSONNEL REPORT:**

**EMPLOYMENT SEPARATIONS:**

**JEREMY G. MELBER, JIM THORPE, PA – DEPUTY CORONER, CORONER – EFFECTIVE JANUARY 20, 2014.**

**MARVIN Z. MERTZ, LEHIGHTON, PA – DEPUTY CORONER, CORONER – EFFECTIVE JANUARY 20, 2014.**

**JOSEPH M. SEAVER**, LANSFORD, PA – DEPUTY CORONER, CORONER – EFFECTIVE JANUARY 20, 2014.

**RESIGNATION:**

**CHRIS N. MCLAUGHLIN**, JIM THORPE, PA – COUNTY CASEWORKER II, CHILDREN & YOUTH SERVICES – EFFECTIVE FEBRUARY 5, 2014.

**COURT RESIGNATION ACKNOWLEDGEMENT:**

**MICHAEL J. ECKHART**, JIM THORPE, PA – PART-TIME DRUG DETECTION SPECIALIST, ADULT PROBATION – EFFECTIVE MAY 30, 2014.

**HIRE:**

**TAMMY E. NASH-STERNER**, PARRYVILLE, PA – PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS – EFFECTIVE JANUARY 27, 2014.

**SEMINAR/TRAINING REQUESTS:**

**AREA AGENCY ON AGING**

**SUSAN ZEIGLER**

OMBUDSMAN SUPERVISOR WEBINAR  
PALMERTON, PA

**CHERI MAE SANTORE**

**SUSAN ZEIGLER**

CMS ISSUES FINAL RULE FOR MEDICAID HCBS SETTINGS WEBINAR  
PALMERTON, PA

**SEMINAR/TRAINING REQUESTS (CONTINUED):**

**AREA AGENCY ON AGING**

**SUSAN ZEIGLER**

**MARY ANN MARZEN**

ADVANCING EXCELLENCE AND THE OMBUDSMAN TOOLKIT WEBINARS  
PALMERTON, PA

**COOPERATIVE EXTENSION**

**GEORGIA FARROW**

4-H STATE LEADERSHIP CONFERENCE & LEADER'S FORUM  
STATE COLLEGE, PA

**DISTRICT ATTORNEY**

**SETH MILLER**

2014 JUVENILE JUSTICE CONFERENCE  
GETTYSBURG, PA

COST: CONFERENCE FEE \$150, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE), MEALS

**VARIOUS DEPARTMENTS**

**COLLEEN KLEIN** - COMMISSIONERS

**DEBBIE FELLER** – PARKING

**PETER GULICK** - PARKING

CALIBRATION OF PARKING METERS

JIM THORPE, PA

**COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:**

**DISTRICT JUSTICE**

**DAWN ORSULAK**

MICROSOFT EXCEL

ALLENTOWN, PA

COST: CONFERENCE FEE \$79, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE), MEALS

**DOMESTIC RELATIONS**

**BRIDGET JOHNSTON**

**RASHUNDA YUHAS**

INTERGOVERNMENTAL 101 INSTRUCTOR-LED ONLINE COURSE

JIM THORPE, PA

**JUVENILE COURT**

**JIM DODSON**

GANGS

STATE COLLEGE, PA

COST: CONFERENCE FEE \$110, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE), MEALS

**JIM DODSON**

LOSS, GRIEF, DYING, DEATH AND CHILDHOOD/ADOLESCENCE

MECHANICSBURG, PA

COST: \$110, LODGING, MILEAGE (IF COUNTY VEHICLE IS UNAVAILABLE), MEALS

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED JANUARY 23, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**CORRESPONDENCE:**

MINUTES RECEIVED: OCTOBER 21, 2013 MEETING OF THE AREA AGENCY ON AGING ADVISORY COUNCIL;  
DECEMBER 19, 2013 MEETING OF THE CARBON CONSERVATION DISTRICT.

CORRESPONDENCE WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES ANNOUNCING THE OPEN APPLICATION PERIOD FOR DCNR RECREATION AND CONSERVATION GRANTS WILL BE FROM JANUARY 15, 2014 THROUGH APRIL 16, 2014.

**ADVERTISING REQUESTS:**

**#14-035 BIDS/ADULT DAY CARE:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO AUTHORIZE THE ADVERTISEMENT FOR INVITATION TO BID FOR ADULT DAY CARE SERVICES, AREA AGENCY ON AGING.

BOARD POLLED:	O'GUREK	ABSTAIN
	GERHARD	YES
	NOTHSTEIN	YES

**AGENCY ON AGING:**

**#14-036 AGREEMENTS/BLUE RIDGE:**

A COMMUNICATION WAS RECEIVED FROM THE INFORMATION TECHNOLOGIES DIRECTOR REQUESTING

APPROVAL OF NEW THREE-YEAR BUNDLED SERVICES AGREEMENTS WITH BLUE RIDGE COMMUNICATIONS FOR CABLE TV, VOICE AND INTERNET SERVICES FOR CARBON COUNTY AREA AGENCY ON AGING SENIOR CENTERS IN LEHIGHTON, PALMERTON, AND PANTHER VALLEY. THE COST PER MONTH SHALL REMAIN \$75.95 PER SITE.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENTS WITH BLUE RIDGE COMMUNICATIONS.

BOARD POLLED: O'GUREK ABSTAIN  
GERHARD YES  
NOTHSTEIN YES

**COURTS/COMPUTER INFO:**

**#14-037 DATA ONE/RATE INCREASE:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AN HOURLY RATE INCREASE FROM \$100 TO \$110, EFFECTIVE JANUARY 1, 2014, ON THE AGREEMENT WITH DATA ONE LLC, MACUNGIE, PENNSYLVANIA FOR COMPUTERIZATION CONSULTING SERVICES FOR ALL OFFICES AND DEPARTMENTS OF BOTH EXECUTIVE AND JUDICIAL BRANCHES OF GOVERNMENT AND COUNTY ROW OFFICES, UPON REQUEST (FIRST INCREASE SINCE 2007).

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**GIS/MAPPING:**

**#14-038 ESRI AGREEMENT:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE SOFTWARE MAINTENANCE AGREEMENT WITH ESRI, INCORPORATED, REDLANDS, CALIFORNIA, FOR THE YEAR 2014 LISTING THE FOLLOWING CHARGES: ASSESSMENT - \$400.00; ELECTIONS - \$300.00; LIQUID FUELS - \$10,428.00; 911 - \$3,500.00, FOR A TOTAL COST OF \$14,628.00 (DECREASE - \$472).

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**HUMAN SERVICES:**

**#14-039 TEFAP/1<sup>ST</sup> QUARTER:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE 2013-2014 FIRST QUARTER INVENTORY PARTICIPATION REPORT AND INVOICE EXPENSE REIMBURSEMENT REQUEST FOR THE CARBON COUNTY TEMPORARY EMERGENCY FOOD ASSISTANCE PROGRAM (TEFAP), WHICH HAS BEEN SUBMITTED TO THE DEPARTMENT OF AGRICULTURE.

BOARD POLLED: O'GUREK YES  
GERHARD YES  
NOTHSTEIN YES

**LIQUID FUELS:**

**#14-040 BRIDGE #16:**

**CONSTRUCTION INSPECTION:**

NOTIFICATION WAS RECEIVED FROM THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION APPROVING THE SELECTION OF NAVARRO & WRIGHT CONSULTING ENGINEERS, INCORPORATED OF NEW CUMBERLAND, PENNSYLVANIA AS THE CONSTRUCTION INSPECTION COMPANY FOR THE REPLACEMENT OF CARBON COUNTY BRIDGE #16, KOCH ROAD, T-447, TOWAMENSING TOWNSHIP. THE DEPARTMENT CONFIRMED PROPER SELECTION PROCEDURES WERE FOLLOWED AND THE REQUIREMENT OF PUB 93 SATISFIED.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACKNOWLEDGE AND APPROVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**#14-041 BRIDGE #16/SUPPLEMENTAL REIMBURSEMENT AGREEMENT/REVISION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE A NO COST REVISION SUPPLEMENTAL ENGINEERING REIMBURSEMENT AGREEMENT (#057168-C) BETWEEN THE COUNTY AND CARBON ENGINEERING FOR FINAL DESIGN, UTILITY AND RIGHT-OF-WAY COSTS ASSOCIATED WITH THE REPLACEMENT OF CARBON COUNTY BRIDGE #16, KOCH ROAD, T-447, TOWAMENSING TOWNSHIP. THIS REVISION TRANSFERS OTHER DIRECT COSTS TO DIRECT COSTS AND DOES NOT CHANGE THE CURRENT CONTRACT AMOUNT OF \$635,876.02.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**PACKERTON:**

**#14-042 EDA GRANT/TERMINATION:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE AN OFFER TO TERMINATE FINANCIAL ASSISTANCE AWARD AGREEMENT FOR CONVENIENCE WITH THE U.S. DEPARTMENT OF COMMERCE ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) FOR THE \$1,000,000 TO ASSIST IN THE INSTALLATION OF A NEW ROADWAY AND UTILITY SYSTEM FOR THE PACKERTON BUSINESS PARK.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**SOLICITOR'S REPORT:**

**#14-043 ORDINANCE:**

**PARKING:**

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ADOPT ORDINANCE #2014-01 AMENDING ORDINANCE NO. 2008-01 AND 2013-02 SECTION 301 - "UNMETERED PARKING LOTS ESTABLISHED", CHANGING THE RATES FOR WEEKEND PARKING, EFFECTIVE FEBRUARY 1, 2014.0 (ORDINANCE #2014-01 TO BE TYPED IN ORDINANCE BOOK)

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

**FURTHER BUSINESS:**

**TRAIN STATION RENOVATIONS:**

COMMISSIONER GERHARD GAVE AN UPDATE ON THE TRAIN STATION RENOVATIONS.

**COMMISSIONERS' REPORTS:**

MR. O'GUREK COMMENTED ON THE ACTION TAKEN REGARDING THE EDA GRANT FOR PACKERTON BUSINESS PARK, STATING THAT IT SADDENS HIM TO BE GIVING BACK \$1,000,000 TO THE FEDERAL GOVERNMENT AFTER HAVING \$5,000,000 IN PLACE BUT NOT BEING ABLE TO PROCEED WITH THE PROJECT. HE ADDED THAT THERE ARE (2) GRANTS REMAINING WHICH WILL PROBABLY HAVE TO BE RETURNED

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 10:47 A.M.

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ELOISE K. AHNER,  
CHIEF CLERK/COUNTY ADMINISTRATOR

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WAYNE E. NOTHSTEIN, CHAIRMAN