

THE WEEKLY MEETING OF THE CARBON COUNTY BOARD OF COMMISSIONERS CONVENED THIS DATE AT 1:48 P.M. IN THE COMMISSIONER'S MEETING ROOM, COURTHOUSE ANNEX, JIM THORPE, PENNSYLVANIA.

PRESENT WERE COMMISSIONERS NOTHSTEIN, GERHARD, AND O'GUREK, CHIEF CLERK/COUNTY ADMINISTRATOR AHNER, SOLICITOR MISCAVIGE, AND EXECUTIVE SECRETARY MARIANNE BUTRIE.

THE COUNTY CONTROLLER, COUNTY TREASURER, COUNTY SHERIFF, HUMAN RESOURCES DIRECTOR, AND THE COURT ADMINISTRATOR WERE ALSO PRESENT.

MOMENT OF SILENCE:

A MOMENT OF SILENCE WAS OBSERVED.

PRAYER:

THE CHAIRMAN OFFERED THE PRAYER.

PLEDGE OF ALLEGIANCE:

THE MEETING OPENED WITH THE PLEDGE OF ALLEGIANCE.

OFFICIAL ACTIONS OF THE CARBON COUNTY BOARD OF COMMISSIONERS:

MINUTES:

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO APPROVE THE MINUTES OF THE PREVIOUS MEETING HELD DECEMBER 19, 2013.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GUESTS (CONCERNING COUNTY BUSINESS):

THERE WERE NO GUESTS CONCERNING COUNTY BUSINESS.

EXECUTIVE SESSIONS:

THE CHAIRMAN REPORTED THAT THERE WERE NO EXECUTIVE SESSIONS HELD.

DEPARTMENT REPORTS:

CHIEF CLERK/COUNTY ADMINISTRATOR:

BUDGET TRANSFERS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE BUDGET TRANSFERS AS LISTED ON TRANSMITTALS DATED JANUARY 6, 2014.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

SUPPLEMENTAL APPROPRIATIONS:

THERE WERE NO SUPPLEMENTAL APPROPRIATIONS.

EXPENDITURE APPROVAL:

PAYROLL FUND CHECKING ACCOUNT:

APPROVAL OF PAYROLL CHECK NUMBERS 62172 THROUGH 62241 AND DIRECT DEPOSIT CHECK NUMBERS 5078551 THROUGH 5078843 FOR THE NET PAYROLL PAID THROUGH THE PAYROLL FUND CHECKING ACCOUNT FOR ALL COUNTY FUNDS TOTALING \$287,978.57 (PAYROLL DATED DECEMBER 27, 2014).

MOTION BY MR. O'GUREK, SECONDED BY MR. GERHARD, TO RATIFY PAYMENT OF THE PAYROLL CHECKS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

GENERAL FUND CLEARING ACCOUNT:

APPROVAL OF CHECK NUMBERS 104239 THROUGH 104414 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 193,559.85
RENTAL PROPERTY FUND	\$ 4,079.84
9-1-1 FUND	\$ 4,757.23
COUNTY PARKING FUND	\$ 20,839.28
LIQUID FUELS TAX FUND	\$ 1,062.12
AREA AGENCY ON AGING FUND	\$ 22,670.12
CHILDREN & YOUTH FUND	\$ 97,248.34
DOMESTIC RELATIONS 4D FUND	\$ 114.32
WORKFORCE INVESTMENT ACT FUND	\$ 800.00
PARKS & RECREATION FUND	\$ 2,596.62
HAZ-MAT RESPONSE FUND	\$ 136.97
VICTIM/WITNESS FUND	\$ 2,736.17
HOTEL ROOM EXCISE TAX FUND	\$ 39,975.00
PAYROLL FUND	\$ <u>75,161.27</u>
TOTAL:	\$ 465,737.13

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR THE TIMES NEWS, PENTELEDATA, AND BLUE RIDGE COMMUNICATIONS, HE ABSTAINED.

APPROVAL OF CHECK NUMBERS 104415 THROUGH 104430 FOR EXPENDITURES THROUGH THE GENERAL FUND CLEARING ACCOUNT AS FOLLOWS:

GENERAL FUND	\$ 10,786.84
RENTAL PROPERTY FUND	\$ 968.01
9-1-1 FUND	\$ 183.41
AREA AGENCY ON AGING FUND	\$ 702.00
CHILDREN & YOUTH FUND	\$ 245.45

DOMESTIC RELATIONS 4D FUND	\$	129.06
CARBON TRANSPORTATION SYSTEM FUND	\$	<u>73,379.80</u>
TOTAL:	\$	86,394.57

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE PAYMENT OF THE CHECK NUMBERS AS LISTED ABOVE.

BOARD POLLED:	O'GUREK	YES*
	GERHARD	YES
	NOTHSTEIN	YES

* MR. O'GUREK VOTED YES WITH THE EXCEPTION OF BILLS FOR PENTELEDATA, HE ABSTAINED.

TREASURER'S REPORTS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT END OF THE MONTH TREASURER'S REPORT DATED DECEMBER 31, 2013, ALONG WITH TREASURER'S REPORTS DATED DECEMBER 20 AND DECEMBER 27, 2013, AND JANUARY 3, 2014 REPORTING BALANCES AS FOLLOWS:

BALANCES AS OF DECEMBER 20, 2013:

GENERAL FUND CHECKING ACCOUNT	\$	2,286.72
PAYROLL CHECKING ACCOUNT	\$	30,960.05
GENERAL FUND SP NOW	\$	5,518,553.85
OPERATING RESERVE	\$	925,156.91
RENTAL PROPERTY	\$	255,103.94
SOLID WASTE FUND	\$	47,338.42
9-1-1 FUND	\$	243,016.28
PARKING FUND	\$	1,042,161.24
ACT 78 FUND	\$	80,886.81
ACT 56 FUND	\$	964,104.18
9-1-1 EQUIPMENT FUND	\$	277,615.02
LIQUID FUELS	\$	428,951.65
AREA AGENCY ON AGING	\$	278,464.54
CHILDREN & YOUTH	\$	488,143.15
HUMAN SERVICES AGENCY	\$	17,506.47
DOMESTIC RELATIONS	\$	71,835.25
WORKFORCE INVESTMENT ACT	\$	17,687.33
PARKS & RECREATION FUND	\$	47,534.85
CARBON TRANSPORTATION	\$	264.20
HAZMAT FUND	\$	121,178.87
OFFENDER SUPERVISION	\$	545,126.34
ADULT ELECTRONIC MONITORING	\$	132,399.87
SMALL BUSINESS EXPANSION LOAN	\$	71,048.53
FARMLAND PRESERVATION	\$	143,680.22
HUMAN SERVICES DEVELOPMENT	\$	4,663.41
HOMELESS GRANT	\$	6,048.84
CENTRALIZED BOOKING	\$	50,742.98
VICTIM WITNESS	\$	13,789.09
RECORDER OF DEEDS	\$	29,760.20
RECORDS IMPROVEMENTS	\$	18,614.71
JUVENILE SUPERVISION FEE	\$	53,395.52
COMMUNITY SERVICE FEE	\$	18,596.54
PROTHONOTARY AUTOMATION	\$	13,224.48
AFFORDABLE HOUSING	\$	183,769.03
CLERK OF COURTS	\$	13,137.21

REGISTER OF WILLS	\$	14,602.84
JUVENILE ELECTRONIC MONITORING	\$	3,728.78
VITAL STATISTICS	\$	33,468.52
LIQUID FUELS/ACT 44 FUND	\$	206,351.51
ACT 13 BRIDGE IMPROVEMENT FUND	\$	182,925.16
VICTIMS SERVICE FUND	\$	7,303.42
HOTEL EXCISE TAX FUND	\$	105,201.73
CDBG FUND	\$	289.83
DEBT SERVICE	\$	2,057,989.16
CAPITAL PROJECTS	\$	454,447.11
FRINGE BENEFITS	\$	288,781.05
TAX CLAIM	\$	766,625.97

BALANCES AS OF DECEMBER 27, 2013:

GENERAL FUND CHECKING ACCOUNT	\$	2,286.72
PAYROLL CHECKING ACCOUNT	\$	117,745.60
GENERAL FUND SP NOW	\$	5,060,479.91
OPERATING RESERVE	\$	925,156.91
RENTAL PROPERTY	\$	250,068.84
SOLID WASTE FUND	\$	90,201.36
9-1-1 FUND	\$	218,831.50
PARKING FUND	\$	1,024,138.83
ACT 78 FUND	\$	83,354.00
ACT 56 FUND	\$	964,104.18
9-1-1 EQUIPMENT FUND	\$	277,615.02
LIQUID FUELS	\$	427,889.53
AREA AGENCY ON AGING	\$	244,343.63
CHILDREN & YOUTH	\$	1,254,135.83
HUMAN SERVICES AGENCY	\$	14,275.70
DOMESTIC RELATIONS	\$	56,779.73
WORKFORCE INVESTMENT ACT	\$	25,623.05
PARKS & RECREATION FUND	\$	42,388.15
CARBON TRANSPORTATION	\$	19,033.20
HAZMAT FUND	\$	121,041.90
OFFENDER SUPERVISION	\$	545,126.34
ADULT ELECTRONIC MONITORING	\$	132,399.87
SMALL BUSINESS EXPANSION LOAN	\$	71,412.73
FARMLAND PRESERVATION	\$	143,680.22
HUMAN SERVICES DEVELOPMENT	\$	4,663.41
HOMELESS GRANT	\$	6,048.84
CENTRALIZED BOOKING	\$	50,417.71
VICTIM WITNESS	\$	10,331.32
RECORDER OF DEEDS	\$	29,760.20
RECORDS IMPROVEMENTS	\$	18,614.71
JUVENILE SUPERVISION FEE	\$	53,395.52
COMMUNITY SERVICE FEE	\$	18,596.54
PROTHONOTARY AUTOMATION	\$	13,224.48
AFFORDABLE HOUSING	\$	183,769.03
CLERK OF COURTS	\$	13,137.21
REGISTER OF WILLS	\$	14,602.84
JUVENILE ELECTRONIC MONITORING	\$	3,728.78
VITAL STATISTICS	\$	33,468.52
LIQUID FUELS/ACT 44 FUND	\$	206,351.51

ACT 13 BRIDGE IMPROVEMENT FUND	\$	182,925.16
VICTIMS SERVICE FUND	\$	7,303.42
HOTEL EXCISE TAX FUND	\$	65,226.73
CDBG FUND	\$	289.83
DEBT SERVICE	\$	2,057,989.16
CAPITAL PROJECTS	\$	475,049.36
FRINGE BENEFITS	\$	294,773.77
TAX CLAIM	\$	857,011.42

BALANCES AS OF JANUARY 3, 2014:

GENERAL FUND CHECKING ACCOUNT	\$	2,455.79
PAYROLL CHECKING ACCOUNT	\$	1,199.13
GENERAL FUND SP NOW	\$	5,127,986.50
OPERATING RESERVE	\$	925,431.92
RENTAL PROPERTY	\$	249,179.21
SOLID WASTE FUND	\$	90,217.02
9-1-1 FUND	\$	218,725.66
PARKING FUND	\$	1,030,180.68
ACT 78 FUND	\$	83,377.38
ACT 56 FUND	\$	964,390.77
9-1-1 EQUIPMENT FUND	\$	277,697.54
LIQUID FUELS	\$	428,017.81
AREA AGENCY ON AGING	\$	243,727.22
CHILDREN & YOUTH	\$	1,254,156.25
HUMAN SERVICES AGENCY	\$	14,281.85
DOMESTIC RELATIONS	\$	99,252.47
WORKFORCE INVESTMENT ACT	\$	25,629.32
PARKS & RECREATION FUND	\$	42,528.58
CARBON TRANSPORTATION	\$	283.92
HAZMAT FUND	\$	121,077.92
OFFENDER SUPERVISION	\$	545,289.32
ADULT ELECTRONIC MONITORING	\$	132,439.48
SMALL BUSINESS EXPANSION LOAN	\$	71,433.81
FARMLAND PRESERVATION	\$	143,722.42
HUMAN SERVICES DEVELOPMENT	\$	4,666.82
HOMELESS GRANT	\$	6,051.50
CENTRALIZED BOOKING	\$	50,432.65
VICTIM WITNESS	\$	10,335.32
RECORDER OF DEEDS	\$	29,768.82
RECORDS IMPROVEMENTS	\$	18,620.09
JUVENILE SUPERVISION FEE	\$	53,411.28
COMMUNITY SERVICE FEE	\$	18,602.06
PROTHONOTARY AUTOMATION	\$	14,313.40
AFFORDABLE HOUSING	\$	183,823.18
CLERK OF COURTS	\$	13,141.09
REGISTER OF WILLS	\$	14,882.18
JUVENILE ELECTRONIC MONITORING	\$	3,729.89
VITAL STATISTICS	\$	33,478.48
LIQUID FUELS/ACT 44 FUND	\$	206,411.41
ACT 13 BRIDGE IMPROVEMENT FUND	\$	182,979.54
VICTIMS SERVICE FUND	\$	7,305.51
HOTEL EXCISE TAX FUND	\$	65,248.13
CDBG FUND	\$	289.92

DEBT SERVICE	\$ 2,058,600.46
CAPITAL PROJECTS	\$ 475,186.35
FRINGE BENEFITS	\$ 290,045.72
TAX CLAIM	\$ 961,880.22

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

PERSONNEL REPORT:

RETIREMENT:

WILLIAM G. SCHWAB, LEHIGHTON, PA – HEARING OFFICER, DOMESTIC RELATIONS – EFFECTIVE JANUARY 1, 2014.

COURT APPOINTMENT:

SHERYL M. POPOWITZ, LEHIGHTON, PA – DEPARTMENT CLERK I, DOMESTIC RELATIONS, EFFECTIVE JANUARY 6, 2014.

COURT INTERNSHIP ACKNOWLEDGEMENT:

MARQUES MIDDLETON, LANSFORD, PA

PENN STATE UNIVERSITY, ADMINISTRATION OF JUSTICE

FROM: JANUARY 2, 2014

TO: MAY 31, 2014

CHANGES OF STATUS:

SETH E. MILLER, JIM THORPE, PA

FROM: FIFTH ASSISTANT DISTRICT ATTORNEY, DISTRICT ATTORNEY'S OFFICE

TO: FULL-TIME ASSISTANT DISTRICT ATTORNEY, DISTRICT ATTORNEY'S OFFICE

EFFECTIVE: JANUARY 1, 2014

JENNIFER L. HUNSICKER, SLATINGTON, PA

FROM: PROGRAMS FISCAL COORDINATOR, PLANNING & DEVELOPMENT

TO: PROJECT COORDINATOR, PLANNING & DEVELOPMENT

EFFECTIVE: JANUARY 6, 2014

KELLY T. MCELMOYLE, JIM THORPE, PA

FROM: PART-TIME LEGAL SECRETARY, PUBLIC DEFENDER

TO: LEGAL SECRETARY I, PUBLIC DEFENDER

EFFECTIVE: JANUARY 6, 2014

KATHY A. REIGEL, JIM THORPE, PA

FROM: ADMINISTRATIVE SECRETARY, PLANNING & DEVELOPMENT

TO: ADMINISTRATIVE ASSISTANT, PLANNING & DEVELOPMENT

EFFECTIVE: JANUARY 6, 2014

JANET A. STAEHLE, LANSFORD, PA

FROM: PART-TIME CLEANING PERSON, BUILDINGS & GROUNDS

TO: CLEANING PERSON, BUILDINGS & GROUNDS

EFFECTIVE: JANUARY 20, 2014

COURT CHANGE OF STATUS ACKNOWLEDGEMENT:

RASHUNDA L. YUHAS, JIM THORPE, PA

FROM: DOMESTIC RELATIONS OFFICER I, DOMESTIC RELATIONS

TO: DOMESTIC RELATIONS OFFICER II, DOMESTIC RELATIONS

EFFECTIVE: JANUARY 3, 2014

SEMINAR/TRAINING REQUESTS:

AREA AGENCY ON AGING

SUSAN ZEIGLER

STACEY GRANT

CMS STAKE HOLDER CALL WEBINAR

APPRISE MONTHLY WEBINAR

APPRISE NURSING HOME INITIATIVE WEBINAR

PALMERTON, PA

CHERI MAE SANTORE

SUSAN ZEIGLER

CINDY BIZARRE

JACKIE SPERLBAUM

MARYANN MARZEN

PAM SCHLEICHER

ELIZABETH ESRANG

CONNIE LYNN

SAMS PROCEDURE FOR SC BILLING FOR ISP DEVELOPMENT/ENROLLMENT FOR AAA'S WEBINAR

PALMERTON, PA

CHERI MAE SANTORE

SUSAN ZEIGLER

CONNIE LYNN

MARYANN MARZEN

PROTECTIVE SERVICES/OMBUDSMAN ANNUAL CONFERENCE & TRACK SESSION

GRANTVILLE, PA

COST: LODGING, MILEAGE, MEALS

DISTRICT ATTORNEY

TIMOTHY NOTHSTEIN

2014 MANDATORY IN-SERVICE TRAINING

ALLENTOWN, PA

COST: CONFERENCE FEE \$59.40

COURT SEMINAR/TRAINING ACKNOWLEDGEMENTS:

ADULT PROBATION

MATT KIMMEL

CLIFF ECKHART

KIM COOPER

JILLIAN MCGINLEY

METHAMPHETAMINE AND HEROIN

KING OF PRUSSIA, PA

COST: LODGING, MEALS

JUVENILE COURT

JOSEPH A. GRECO

JUVENILE FIRE SETTER INTERVENTION SPECIALIST I & II WITH CERTIFICATION TESTING

LEWISTOWN, PA

COST: LODGING, MEALS

KIMMY MULIK

JCJC AWARDS COMMITTEE MEETING

STATE COLLEGE, PA

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO ACCEPT THE PERSONNEL REPORT DATED JANUARY 6, 2014.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

CORRESPONDENCE:

THE DECEMBER 2013 MONTHLY REPORT WAS RECEIVED FROM THE CARBON COUNTY REGISTER OF WILLS.

COMMUNICATIONS WERE RECEIVED REGARDING THE FOLLOWING PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT APPLICATIONS:

- KEYSTONE ANTHRACITE MARKET CORPORATION (KAMC), PAXINOS, PA
- ANNUAL BOND REVIEWS FOR 2009-2013; AUTHORIZATION TO MINE #2957-13070101-05;
- NPDES GENERAL PERMIT #13070101GP104
- KAMC NO. 2 OPERATION, NESQUEHONING BOROUGH
- PPL ELECTRIC UTILITIES CORPORATION
- LAKE NAOMI TAP & LAKE NAOMI WAGNERS REBUILD
- NPDES PERMIT FOR STORMWATER/CONSTRUCTION

CORRESPONDENCE WAS RECEIVED FROM UTILITY ENGINEERS, PC ADVISING THAT THE BOROUGH OF WEATHERLY HAS FILED A PRELIMINARY PERMIT APPLICATION FOR THE INSTALLATION OF HYDROELECTRIC FACILITIES AT THE FRANCIS E. WALTER DAM AND RESERVOIR.

CHILDREN & YOUTH:

#14-001 AGREEMENTS/FY 2013-14:

FY 2013-14 PURCHASE OF SERVICE AGREEMENTS WERE SUBMITTED FOR THE FOLLOWING PROVIDERS:

PROVIDER: COUNTY OF NORTHAMPTON

	<u>FY 13-14</u>
DETENTION	\$235.00/PER DIEM

PROVIDER: PINEBROOK FAMILY SERVICES

	<u>FY 13-14</u>
TIER ONE FOSTER CARE-TRADITIONAL SERVICES	\$44.88/PER DIEM
TIER TWO FOSTER CARE-SPECIALIZED SERVICES	\$78.54/PER DIEM
TIER THREE FOSTER CARE-INTENSIVE SERVICES	\$96.90/PER DIEM
TIER FOUR FOSTER CARE-SHORT TERM SERVICES	\$66.30/PER DIEM
TIER FIVE FOSTER CARE-MEDICAL SERVICES (ROOM & BOARD)	\$34.94/PER DIEM
TIER FIVE FOSTER CARE-CRR HOS HOME (ROOM & BOARD)	\$27.05/PER DIEM

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE ABOVE PURCHASE OF SERVICE AGREEMENTS.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

DOMESTIC RELATIONS:

#14-002 LEXISNEXIS/ACCURINT:

A CONTRACT WITH LEXISNEXIS-ACCURINT FOR USE OF THE LN ACCURINT FOR GOVERNMENT SERVICES (INTERNET SERVICES FOR LOCATING ABSENT PARENTS) AS REQUIRED IN THE IV-D CONTRACT AT A COST OF \$85/MONTH WAS SUBMITTED FOR BOARD ACTION.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT WITH LEXISNEXIS.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

HUMAN SERVICES:

#14-003 AGREEMENT/ACTION COMMITTEE:

A LETTER OF AGREEMENT BETWEEN THE COUNTY AND THE CARBON COUNTY ACTION COMMITTEE REGARDING ADMINISTRATION OF THE FY 2013/2014 HUMAN SERVICES DEVELOPMENT FUND (HSDF) PROGRAM, IN THE AMOUNT OF \$49,000, WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE AGREEMENT WITH THE ACTION COMMITTEE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

JUVENILE PROBATION:

#14-004 COMMUNITY SERVICE GRANT:

SUBGRANT #24014 UNDER THE JUVENILE ACCOUNTABILITY BLOCK GRANT (JABG) WITH THE PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY TO CONTINUE TO FUND THE COMMUNITY SERVICE WORK CLERK POSITION, WAS SUBMITTED FOR BOARD ACTION. THE PROJECT PERIOD IS 4/01/2014 TO 3/31/2015; AWARD TOTALS \$10,000.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY APPROVAL AND SUBMISSION OF THE SUBGRANT.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

NEPA/NEPA MPO COMMITTEE:

#14-005 APPOINTMENT REVISIONS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE FOLLOWING REVISION TO THE APPOINTMENT OF A CARBON COUNTY, AT-LARGE VOTING REPRESENTATIVE TO THE NORTHEASTERN PENNSYLVANIA METROPOLITAN PLANNING ORGANIZATION (NEPA MPO) TECHNICAL PLANNING COMMITTEE, PREVIOUSLY THE NORTHEASTERN PENNSYLVANIA RURAL PLANNING ORGANIZATION (NEPA RPO) COMMITTEE FOR THE TERM ENDING JUNE 30, 2016:

AT-LARGE REPRESENTATIVE: RONALD TIRPAK
CARBON ENGINEERING
(REPLACING JOSEPH SEBELIN, POCONO COUNTY WORKFORCE WIA)

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SERVICE AGREEMENT:

#14-006 REYNOLDS BUSINESS/ARCHIVES:

A SERVICE AGREEMENT WITH REYNOLDS BUSINESS SYSTEMS, ALLENTOWN, PENNSYLVANIA, COVERING MICROFILM EQUIPMENT LOCATED IN THE ARCHIVES DEPARTMENT FOR CALENDAR YEAR 2014 AT A COST OF \$8,677 (INCREASE OF \$500) WAS SUBMITTED FOR APPROVAL.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE THE SERVICE AGREEMENT WITH REYNOLDS BUSINESS SYSTEMS OF ALLENTOWN COVERING THE ARCHIVES EQUIPMENT.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

SOLICITOR'S REPORT:

AGENCY ON AGING:

#14-007 AGREEMENT/BEHAVIORAL HEALTH:

THE AGREEMENT WITH BEHAVIORAL HEALTH ASSOCIATES, LEHIGHTON, PENNSYLVANIA, TO PROVIDE PERSONAL CARE AND HOME SUPPORT SERVICES FOR THE TERM JANUARY 1, 2014 THROUGH JUNE 30, 2016 AT THE RATE OF \$17.96/HOUR WAS SUBMITTED FOR BOARD ACTION (DECREASE FROM PREVIOUS RATE OF \$20.00/HOUR).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT.

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

#14-008 AGREEMENT/GUARDIAN:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY APPROVAL AND EXECUTION OF THE AGREEMENT WITH GUARDIAN HOME CARE SPECIALTIES, BROCKWAY, PENNSYLVANIA, TO PROVIDE PERSONAL CARE AND HOME SUPPORT SERVICES AT \$17.96/HOUR FOR THE TERM JANUARY 1, 2014 THROUGH JUNE 30, 2016 (INCREASE FROM PREVIOUS RATE OF \$17.52/HOUR).

BOARD POLLED: O'GUREK YES
 GERHARD YES
 NOTHSTEIN YES

#14-009 CONSULTANT/LUEDTKE:

A NEW AGREEMENT BETWEEN THE COUNTY OF CARBON/AREA AGENCY ON AGING AND DIANE LUEDTKE, CRNP, FOR PROFESSIONAL SERVICES AS REGISTERED NURSE CONSULTANT TO PROVIDE ASSESSMENT AND DETERMINE CONSUMER LEVEL OF CARE FOR NURSING FACILITIES AND PERSONAL CARE HOME PLACEMENT WAS SUBMITTED FOR RATIFICATION.

THE AGREEMENT SHALL BE EFFECTIVE DECEMBER 1, 2013 THROUGH DECEMBER 31, 2016. COMPENSATION SHALL BE AT A RATE OF \$35.00/HOUR, MAXIMUM OF \$6,300/YEAR.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY APPROVAL AND EXECUTION OF THE AGREEMENT WITH DIANE LUEDTKE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#14-010 CONTRACT EXTENSION/BMHS:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF AN EXTENSION TO THE AGREEMENT WITH BMHS PALMERTON ADULT DAY SERVICES CENTER, PALMERTON, PENNSYLVANIA, TO CONTINUE TO PROVIDE ADULT DAY CARE SERVICES FOR THE TERM JANUARY 1, 2014 THROUGH APRIL 30, 2014 AT THE RATE OF \$41.00/DAY (NO CHANGE).

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

#14-011 CONTRACT EXTENSION/TAMAQUA:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF AN EXTENSION TO THE AGREEMENT WITH TAMAQUA ADULT DAY CARE, TAMAQUA, PENNSYLVANIA, TO CONTINUE TO PROVIDE ADULT DAY CARE SERVICES FOR THE TERM JANUARY 1, 2014 THROUGH APRIL 30, 2014 AT THE RATE OF \$52.00/DAY AND \$26.00/HALF DAY (NO CHANGE).

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

COUNTY BUILDINGS/LEASE:

#14-012 MARZEN HARDWARE:

A NEW LEASE AGREEMENT BETWEEN THE COUNTY AND MARZEN HARDWARE, INCORPORATED FOR PROPERTY LOCATED AT 314-316 SCHOOL STREET, JIM THORPE, PENNSYLVANIA, GARAGE RENTAL, WAS SUBMITTED FOR BOARD ACTION

THE TERM OF THIS AGREEMENT SHALL COMMENCE JANUARY 15, 2014 AND EXPIRE JANUARY 14, 2016, WITH AUTOMATIC RENEWAL. THE MONTHLY RENT SHALL BE \$525 (INCREASE OF \$25/MONTH).

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE LEASE AGREEMENT BETWEEN THE COUNTY AND MARZEN HARDWARE.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

DOMESTIC RELATIONS:

#14-013 HEARING OFFICER/CONTRACT:

A REQUEST WAS RECEIVED FROM THE DIRECTOR OF DOMESTIC RELATIONS OFFICE FOR APPROVAL OF THE HEARING OFFICER CONTRACT BETWEEN THE COUNTY, THE COURT OF COMMON PLEAS, DOMESTIC RELATIONS OFFICE, AND EILEEN DIEHL, ESQUIRE FOR THE PROVISION OF LEGAL SERVICES IN ALL APPROPRIATE IV-D CASES AS REQUIRED.

THE HOURLY RATE WILL BE \$125 (MOVING FROM SALARIED POSITION WITH BENEFITS TO A CONTRACTED POSITION). THE TERM OF THE AGREEMENT SHALL BE 1/01/14 TO 9/30/15.

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE CONTRACT WITH EILEEN DIEHL.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

LIQUID FUELS PROGRAM:

#14-014 BUSINESS PARTNER REGISTRATION:

BRIDGE #16:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO RATIFY EXECUTION AND SUBMISSION OF THE BUSINESS PARTNER REGISTRATION AND ELECTRONIC ACCESS AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION RELATIVE TO THE REPLACEMENT OF BRIDGE #16, KOCH ROAD, T-447, TOWAMENSING TOWNSHIP, WHICH IS REQUIRED DUE TO FUNDING FROM BOTH STATE (80%) AND FEDERAL (20%) SOURCES.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PARKING:

#14-015 LEASE/KUHN:

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND EXECUTE THE RENEWAL LEASE AGREEMENT WITH DAVID L. KUHN, ET AL. FOR FIVE (5) PARKING SPACES LOCATED ON THE EASTERLY SIDE OF THE HOOVEN BUILDING, 42 SUSQUEHANNA STREET, JIM THORPE, PENNSYLVANIA, FOR ONE YEAR FROM 1/01/14 TO 12/31/14 AT A FEE OF \$1,800/YEAR.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

PARKS/JOSIAH WHITE:

#14-016 ACTIVITIES AGREEMENT/BANNER/GAZEBO:

A SPECIAL ACTIVITIES AGREEMENT FOR THE USE OF THE JOSIAH WHITE PARK, ALONG WITH GAZEBO AND BANNER REQUESTS, WERE SUBMITTED FOR THE FOLLOWING:

JIM THORPE CHAMBER OF COMMERCE
2014 WINTER FEST, FEBRUARY 15 & 16, 2014
(BANNER REQUEST: 1/31/14 TO 2/10/14)

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE EXECUTION OF THE AGREEMENT, ALONG WITH BANNER AND GAZEBO REQUESTS.

BOARD POLLED: O'GUREK YES
GERHARD YES
NOTHSTEIN YES

TAX ASSESSMENT:

#14-017 TAX REFUND:

A COMMUNICATION WAS RECEIVED FROM THE TAX ASSESSMENT BUREAU VERIFYING THAT THE FOLLOWING TAXPAYER IS REQUESTING A REFUND OF COUNTY REAL ESTATE TAXES:

MUNICIPALITY: BANKS TOWNSHIP

LEE, PATRICK J.
1227 NARRUMSON ROAD
MANASQUAN, NJ 08736

CODE: 1-4-10372 AND 1-4-10373

PROPERTY RECORD CARD #: 130A-4-B58.01 AND 130A-4-B58

REASON: TAXPAYER PAID TWICE, TAX COLLECTOR SENT PAYMENT TO COUNTY TWICE;
THEREFORE, A REFUND IS DUE.

TOTAL REFUND DUE: \$303.36

MOTION BY MR. GERHARD, SECONDED BY MR. O'GUREK, TO APPROVE AND AUTHORIZE PAYMENT OF THE TAX REFUND AS LISTED.

BOARD POLLED:	O'GUREK	YES
	GERHARD	YES
	NOTHSTEIN	YES

FURTHER BUSINESS:

THE CHAIRMAN NOTED THAT THERE WILL NOT BE A COMMISSIONERS' MEETING ON JANUARY 9TH; THE NEXT REGULAR MEETING WILL BE HELD JANUARY 16, 2014.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,

THE MEETING OF THE BOARD OF COMMISSIONERS ADJOURNED AT 2:00 P.M.

ELOISE K. AHNER,
CLERK/COUNTY ADMINISTRATOR

WAYNE E. NOTHSTEIN, CHAIRMAN